

SERV HERTS & BEDS

England & Wales · Charity number 1180326

Details

Other names	SERVICE BY EMERGENCY RESPONSE VOLUNTEERS HERTS & BEDS
Status	Registered
Legal form	CIO
Registered	2018-10-16
Register	View on the Charity Commission register

Contact

Address 36 Old Pinewood Way
Papworth Everard
Cambridge
CB23 3GT

Phone 07889984193

Email chair@servhertsbeds.org

Website <https://www.servhertsbeds.org.uk/>

Activities

Objects: THE CHARITY'S PURPOSE IS:THE RELIEF OF SICKNESS AND PROTECTION OF HEALTH THROUGH THE PROVISION OF A COURIER SERVICE TO TRANSPORT BLOOD, SAMPLES AND OTHER ITEMS USED FOR THE MEDICAL AND SURGICAL TREATMENT OF PATIENTS, FOR DOCTORS, HOSPITALS AND LABORATORIES AND TO CO-OPERATE WITH THE EMERGENCY SERVICES.

Activities: The Group supports the local NHS by providing a free delivery service for blood products, patient samples, human donor milk, medical equipment and prescription drugs.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Bedford
- Central Bedfordshire
- Hertfordshire
- Luton

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£59,563	£43,974	-	-
2023-12-31	£44,921	£73,107	-	-
2022-12-31	£56,025	£27,606	-	-
2021-12-31	£46,931	£31,974	-	-
2020-12-31	£28,851	£14,906	-	-

Trustees

Name	Role	Appointed
Peter Nunn	Chair	2022-10-27
Andrew George Robertson Cowley		2018-10-25
DANIEL THOMAS COLLINS		2026-03-18
David Javier Claridge		2026-03-18
Ian Hunt		2018-10-25
NICHOLAS OWEN BAILEY		2018-10-16

SERV HERTS & BEDS

England & Wales - Charity number 1180326

Accounts



SERV Herts and Beds Annual Report

1ST JANUARY 2024 – 31ST DECEMBER 2024

SERV HERTS & BEDS

CHARITY NUMBER 1180326

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

The charity was set up in 2009 as part of the SERV Central Group, which was registered under the number 284455. The first hospital to use the services offered was Bedford. In 2015, the independent charity was set up in its own right as SERV Herts and Beds, finally gaining registration with the Charities Commission on 26th October 2015. In October 2018, a further change was made as SERV Herts and Beds became a Charity Incorporated Organisation (CIO), and registered under the new number 1180326

The Objective of SERV Herts & Beds remains as:

The relief of sickness and protection of health through the provision of a courier service to transport blood, human donor milk, samples and other items used for the medical and surgical treatment of patients for doctors, hospitals, and laboratories and to co-operate with the emergency services.

All activities undertaken by the Charity are aligned with and directed towards achieving this objective.

- Ensuring that a current Service Level Agreement (SLA) is in place with each establishment served.
- Recruiting and training enough numbers of suitably skilled volunteers to support the required level of service.
- Raising sufficient funds to provide necessary training and equipment.
- Continuously monitoring performance against agreements.

Charity Status, Structure, Membership and Trustees

Name of Charity: SERV Herts & Beds, Charity Registration Number: 1180326. The registered Address being 53 Wroxham Way, Harpenden, Herts AL5 4PR

SERV Herts & Beds is an independent registered charity and uses the SERV logotype with the agreement and permission of SERV, registered charity number 284455.

New Trustees, when required, can be recruited from the body of the membership, and may already be members of the Committee. As of the date of this report, the Committee and the Trustees are as follows:

Trustees

Chair	Mark Lawrence	Deputy	Ian Hunt
Trustee	Nick Bailey	Trustee	Andy Cowley
Trustee	Peter Nunn	Trustee	Paula Brown

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Committee

Chair	Ian Hunt	Controller	Barbara Dalby
Secretary	Andy Cowley	IT	Paul Rousell
Deputy Chair	Mark Canning / David Claridge	Events	Dan Collins
Treasurer	Nick Bailey	Fleet	Ian Defoe
Membership	Peter Nunn	GMP/SOP	Peter Nunn
Rota	Jon Gillon	Hospital Liaison	Ron McMurdie
Training	Duncan Woods	Legislation and Safety	Mark Lawrence
Milk Coordinator	John McCombe	Membership Liaison	Cem Ulutuncel

There are no special procedures for induction and training of Trustees, the Charity is uncomplicated in concept and operation, and mostly Trustees are recruited from amongst the Membership, a simple approval by the Committee and ratification at the AGM is considered sufficient.

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

The Charity consists of around 130 Rider/Drivers who collect and deliver products. There are 36 trained Controllers who despatch and direct the Rider/Drivers. The structure is completely flat.

A Committee was elected at the 2023 AGM, re-elected at the 2024 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Sunday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each committee meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

Financials and Legal

Funding of around 1.5 times annual expenditure is held in the deposit account of the Charity as a prudent reserve to cover the irregular nature of donations. The Finance Statement is attached to this report as Appendix A. The Trustees consider the reserves held at the time of this report to be satisfactory.

SERV Herts & Beds has appointed as its bank CAF Bank Limited, Charity Number 26836925, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

SERV Herts & Beds has appointed as its Independent Examiner since 25th February 2016 David Wildey, 9 Waverley Road, St Albans, AL3 5PB. David is also a member of SERV Herts & Beds.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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- Provide their own vehicle(s) in addition to the 5 Charity-owned motorcycles and 2 Charity Owned cars
- Pay all their own running costs, except when using Fleet Vehicles
- Donate their time for rota duties, Committee tasks and for fund-raising events

SERV Herts & Beds has no paid staff, and there is no intent currently for that to change.

SERV Herts & Beds running expenditure averages £22,000 - £25,000 per annum, with income around £22,000 - £35,000. Income is made up of individual donations and donations from organisations, supermarket & event collections and donation income from talks and presentations to interest groups around the charity's region.

Recruitment, Assessments & Training of Volunteers

Anyone can apply for membership of the Charity. If they wish to take part in collection and delivery of NHS and Hospice materials, then they must have held a full driving licence for the class of vehicle they propose to use, for at least 2 years. They must also pass such practical and theoretical examinations and assessments as the Trustees deem necessary.

SERV Herts and Beds continually strive to recruit new members, as drivers, riders, and as Controllers or in administrative roles.

Specifically, for riders and drivers, a new member will undertake GMP training, Route Training and then be accompanied on a first ride by an experienced 'Buddy'.

Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

I declare the information given is correct to the best of my knowledge. I accept that it is my responsibility to ensure that my vehicles are road legal at all times, and have current and appropriate insurance, road tax and MOT, and that I am the holder of a current driving licence.

I understand that the final decision to undertake a task is with me as the rider/driver.

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- In a manner that presents a positive view of SERV to the general public, and the hospitals we are serving
- Is able to secure boxes safely and securely
- See evidence of a roadworthy and a well-maintained vehicle
- See the use of adequate protective clothing.

Processes and Procedures

All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit
- Expected to be a priority for maintenance in circumstances such as snow and other adverse weather
- Expected to keep the rider/driver away from potential ‘trouble spots’ such as football grounds or night clubs
- Ensure ease of locating a rider/driver, in the event of breakdown or accident, by another SERV rider, or the emergency services.

All processes and procedures are written and shared in the Member’s Handbook

Record of Tasks Performed January 2024 – December 2024

SERV have continued to provide H24 support to NHS Hospitals, local Hospices, and the Hearts Milk Bank.

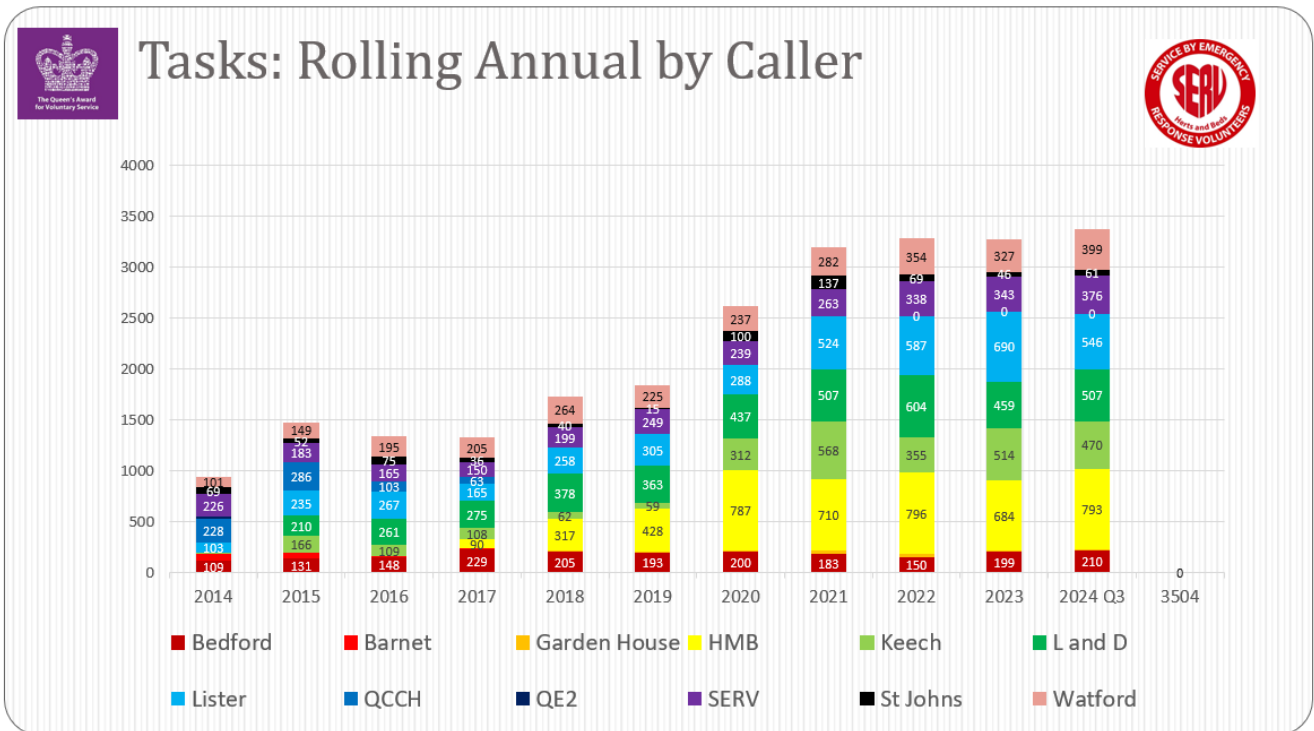
There has again been record growth year on year in the number of tasks undertaken until 2022, against the very challenging pandemic the country has faced, increasing fuel and cost of living prices and other external factors. For 2024 the increase has levelled out, and in fact fallen a little compared to 2023.

The tasks performed were distributed as follows:

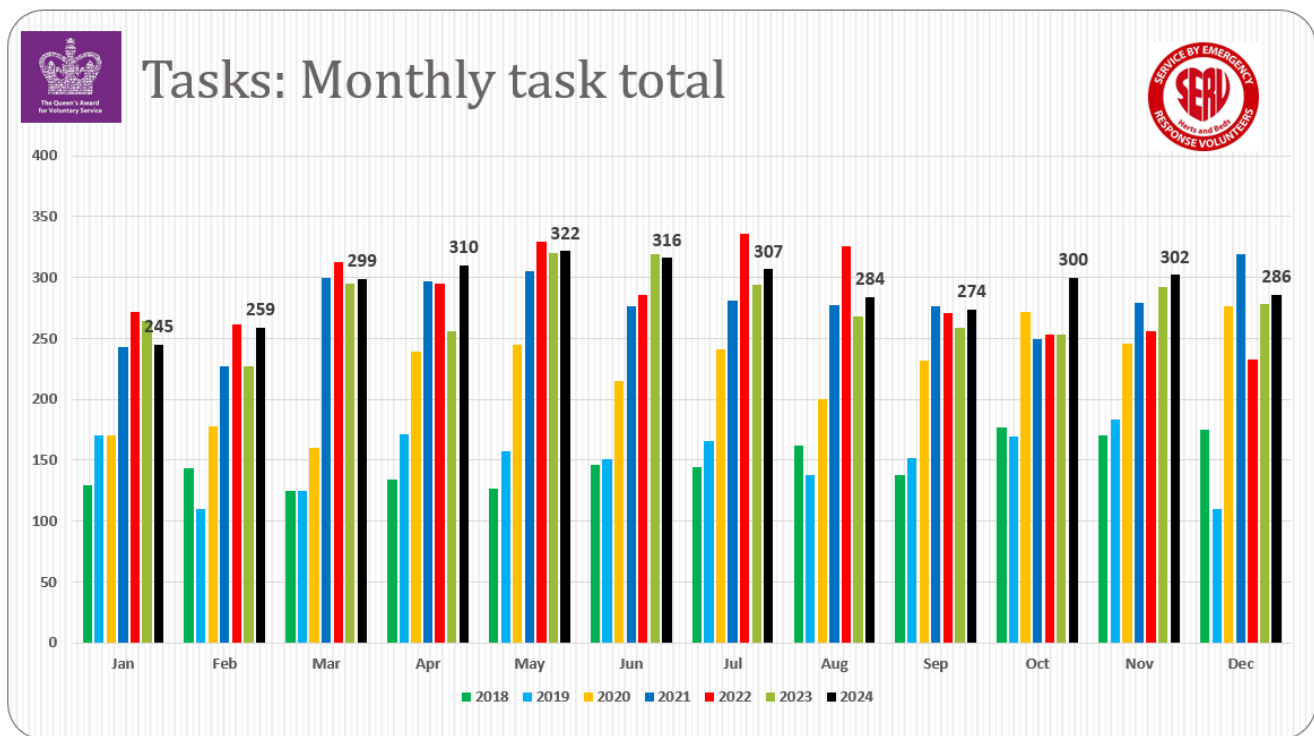
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Hospital Deliveries for Blood and Sample Services



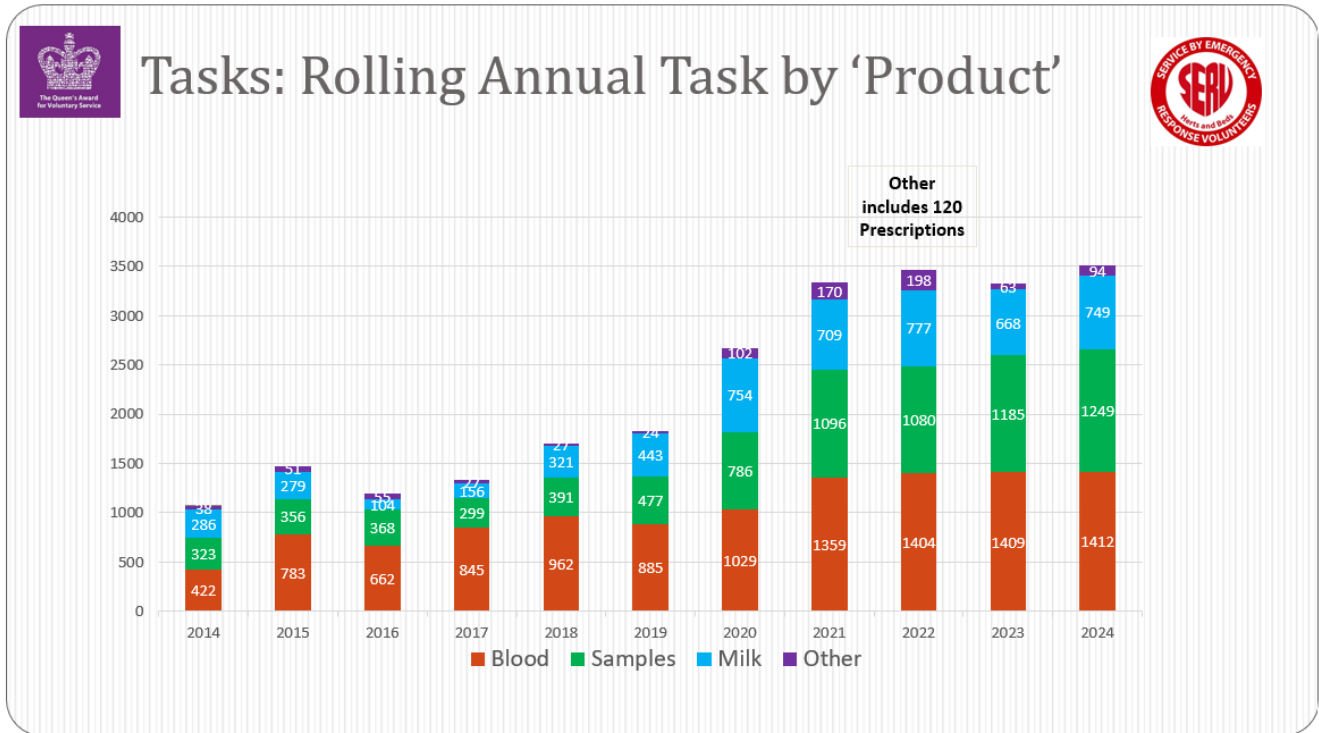
As an overall average the group fell just above of 2023 levels.



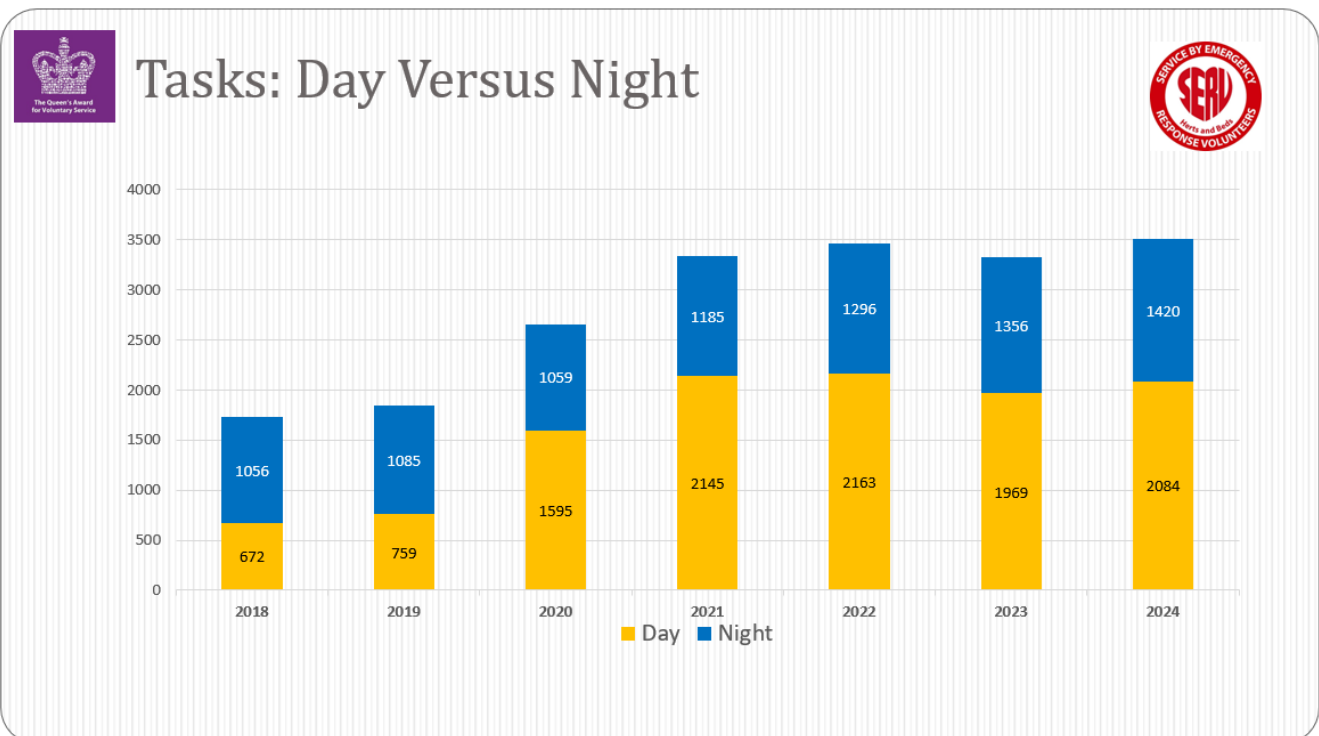
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

There has been steady growth in most of the products carried, and also the carriage of samples and specimens.



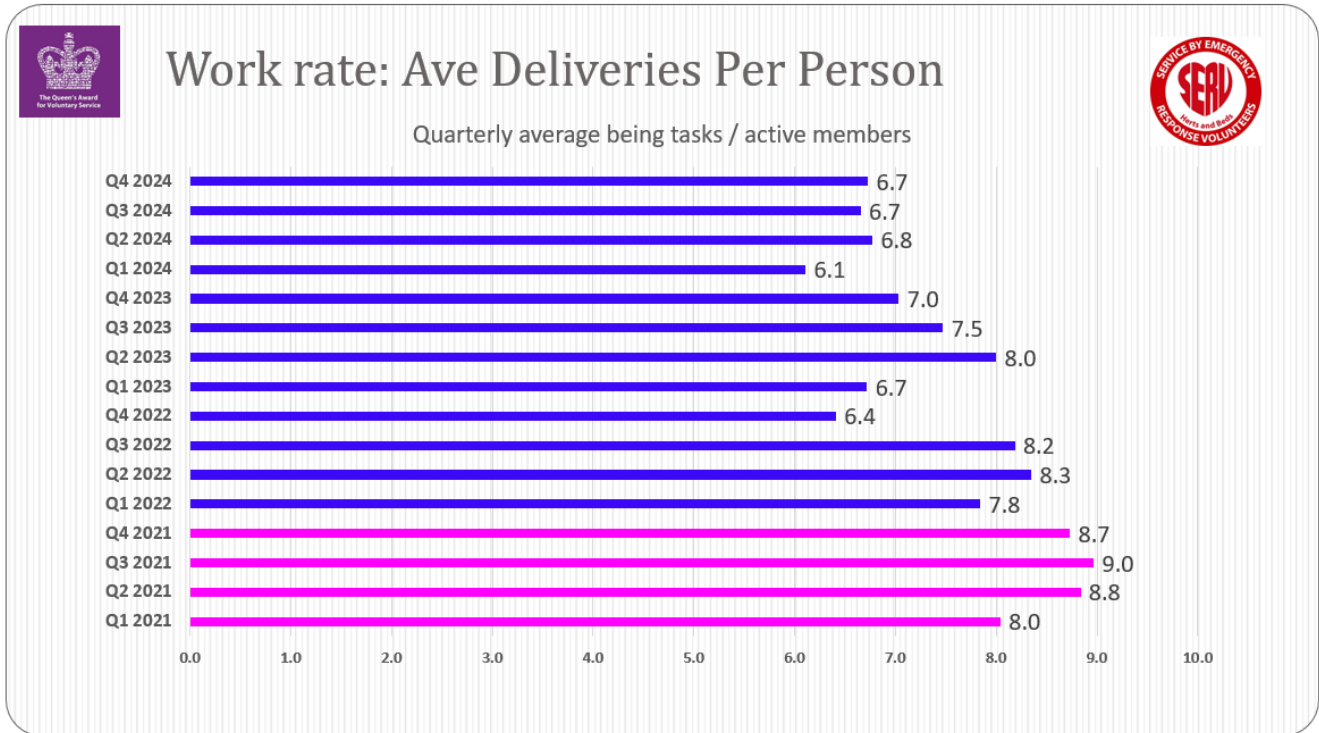
A shift in the time of the day when requests are made is also apparent, the calls used to be predominantly at night, but that has steadily changed. In 2024, just under two thirds of requests have been in the daytime.



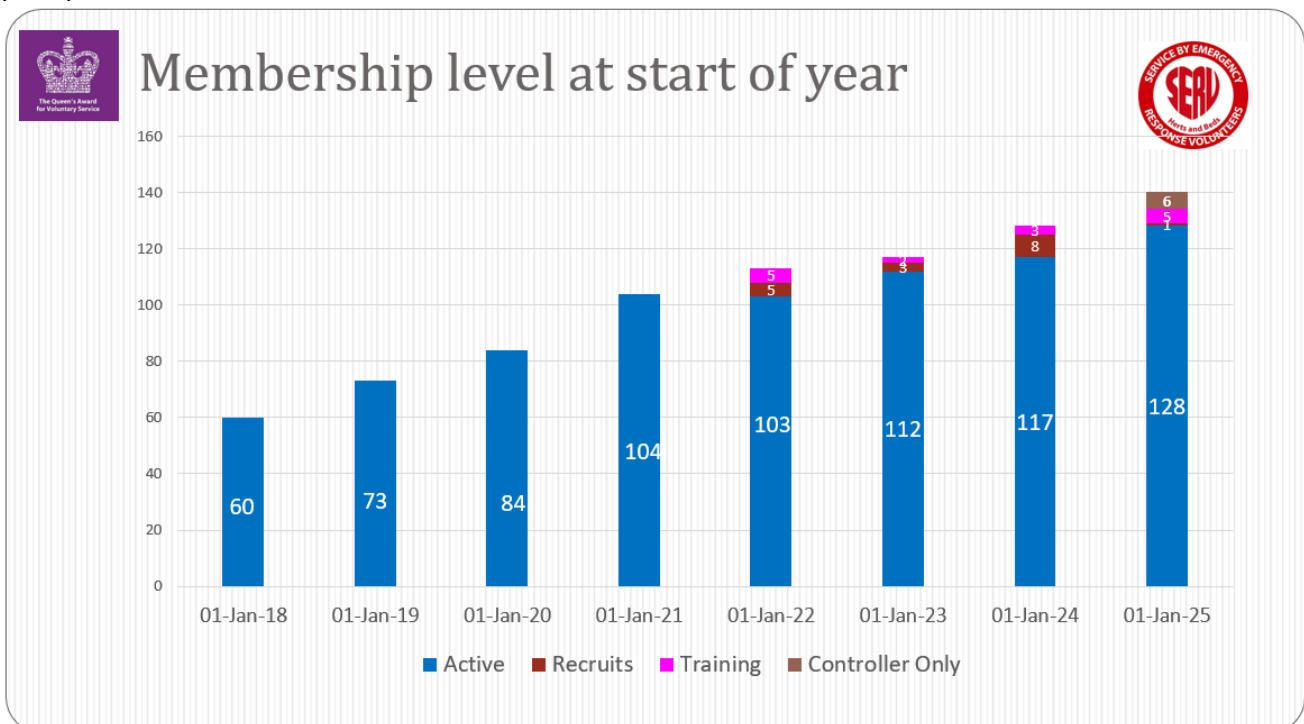
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

The increase in work load has put pressure on our resources. The increase continued through 2021 but through steady recruitment has levelled out and dropped slightly since then. Towards the end of the 2024 year, we have been successful recruiting new members and that increase in work load has started to level off.



Membership levels have grown, during 2024 the group received a lot of new applications, though a number of current members also had to retire from SERV as normal working patterns began to resume post pandemic.



SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Significant Events for 2024

2024 was a year of stability and continuity in many ways. The Pandemic has long passed, recruitment was increasing, and our skill sets were growing and members became more flexible about the tasks they were able to undertake.

The following are points of note for 2024.

- Fuel price rises continued to take effect but the increase in Fleet Vehicles allowed us to offset a part of that for the membership.
- The fleet remained steady at 5 bikes and 2 cars, with the addition of the first 'none Yamaha' motorcycle to the fleet. A BMW R1250RT became the model of choice after Yamaha ceased production of the Yamaha FJR. Our oldest Yamaha FJR (HZL) was retired to part fund its replacement
- A Summer heatwave once again made use of motorcycles much more challenging, and at times impossible.

NABB Membership

It was unanimously decided to leave the NABB Nationwide Association of Bloodbikes in 2023, as their priorities began to become very different from our own. NABB were investing heavily in promoting the use of Blue Lights, a process SERV Herts and Beds was never going to consider. Also, NABB became very focused on the use of a single bike that was deemed to be unsuitable for our type of operation. A number of other concern areas around communication and support were also discussed.

During the later months of 2023 there was significant turbulence in the NABB Committee, that ended with sudden departure of key personnel, including the Chair.

SERV Herts and Beds still very much supports the principle of a single body to support all groups, and the hope is that one day soon we can rejoin. The Chair is in close communication with NABB's new Committee and it our hope that the situation will allow SERV Herts and Beds to consider rejoining NABB in 2025.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Financial Statements 2024

The following SERV Herts & Beds Receipts and Payments account reflects a financial period starting on 01/01/2024 and ending 31/12/2024

Fundraising in 2024 has been very successful despite the economic challenges. Fundraising activity comprises a combination of cash collection outside selected supermarkets, individual donations and money raised from giving a number of talks about the charity's activities.

Regular expenditure comprises purchasing bespoke clothing (motorcycle jackets etc.), promotional material and vehicle running costs.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name SERV HERTS & BEDS	No (if any) 1180326
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Receipts and payments accounts

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For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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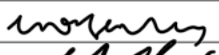

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	39,953	-	-	39,953	32,493
MEMBERS CLOTHING DONATIONS	2,680	-	-	2,680	-
FUNDRAISING EVENTS	5,796	-	-	5,796	6,747
VAT REFUNDS & INTEREST ON DEPOSIT A/C	11,134	-	-	11,134	5,681
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	59,563	-	-	59,563	44,921
A2 Asset and investment sales, (see table).					
SALE OF MOTORCYCLE	4,750	-	-	4,750	-
	-	-	-	-	-
Sub total	4,750	-	-	4,750	-
Total receipts	64,313	-	-	64,313	44,921
A3 Payments					
COST OF FUNDRAISING EVENTS AND VEHICLE RUNNING COSTS	25,068	-	-	25,068	21,457
RENT/HIRE OF ROOMS, STORAGE & CATERING	804	-	-	804	898
CLOTHING & TRAINING	5,944	-	-	5,944	4,282
PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	8,829	-	-	8,829	6,384
PRINTING, POSTAGE, STATIONERY, COMPUTER SUPPLIES AND PROMOTIONAL MATERIAL	3,329	-	-	3,329	716
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	43,974	-	-	43,974	33,737
A4 Asset and investment purchases, (see table)					
PURCHASE OF MOTORCAR	-	-	-	-	20,133
PURCHASE OF MOTORCYCLE	19,207	-	-	19,207	19,237
Sub total	19,207	-	-	19,207	39,370
Total payments	63,181	-	-	63,181	73,107
Net of receipts/(payments)	1,132	-	-	1,132	28,186
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,193	-	-	34,193	62,379
Cash funds this year end	35,325	-	-	35,325	34,193

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNTS	3,566	-	-
	DEPOSIT ACCOUNTS	31,759	-	-
		-	-	-
	Total cash funds	35,325	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	FIVE MOTORCYCLES		83,812	47,000
	TWO MOTORCARS		39,683	29,000
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		NICHOLAS BAILEY	5/7/2025	
		IAN HUNT	5/7/2025	

CCXX R1 accounts (SS)

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05/07/2025

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SERV HERTS & BEDS

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)** 1180326

Set out on pages

11, 12 and 13 of the Annual Report
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 29/06/2025

Name: Mr. David Wildey

**Relevant professional
qualification(s) or body
(if any):**

Accountant/Auditor (Retired)

Address:

9 Waverley Road
St. Albans
Hertfordshire AL3 5PB

IER

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October 2018

SERV HERTS & BEDS

England & Wales - Charity number 1180326

Accounts



SERV Herts and Beds Annual Report

1ST JANUARY 2023 – 31ST DECEMBER 2023

SERV Herts & Beds – The Bloodrunners

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All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit
- Expected to be a priority for maintenance in circumstances such as snow and other adverse weather
- Expected to keep the rider/driver away from potential ‘trouble spots’ such as football grounds or night clubs
- Ensure ease of locating a rider/driver, in the event of breakdown or accident, by another SERV rider, or the emergency services.

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Record of Tasks Performed January 2023 – December 2023

SERV have continued to provide H24 support to NHS Hospitals, local Hospices, and the Hearts Milk Bank.

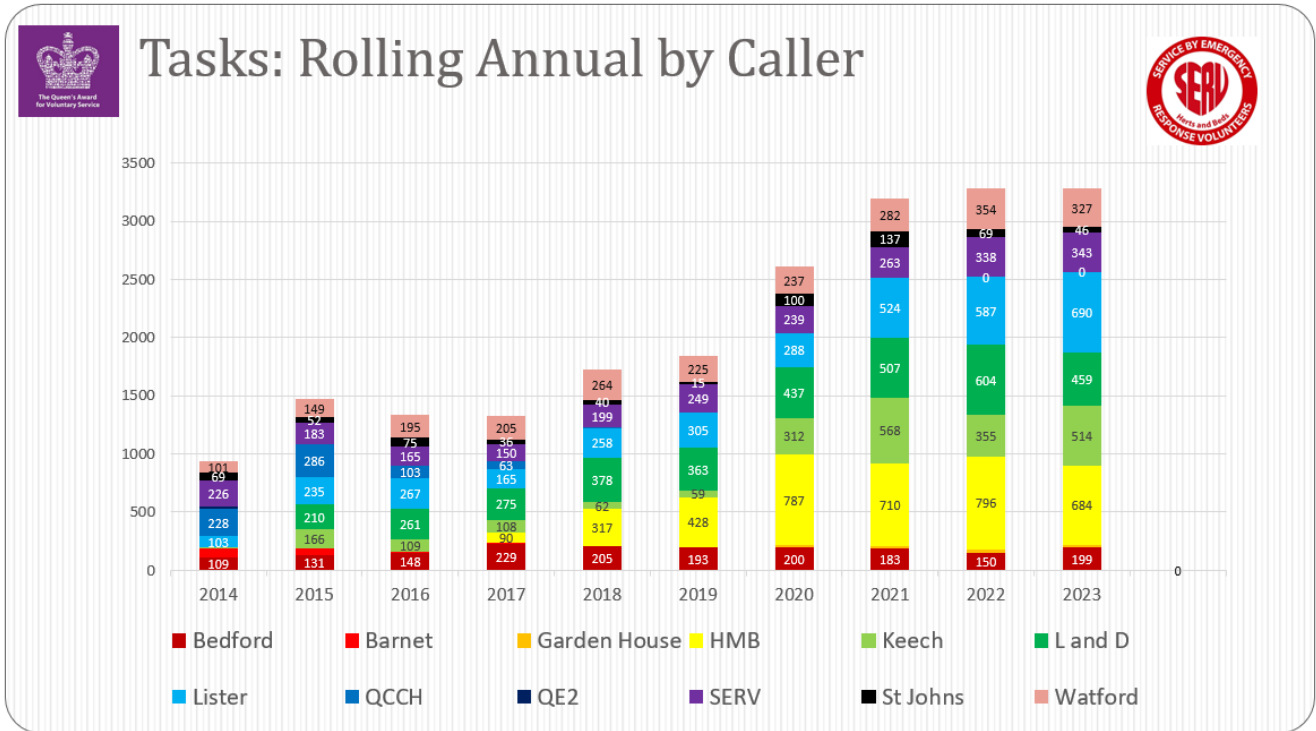
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The tasks performed were distributed as follows:

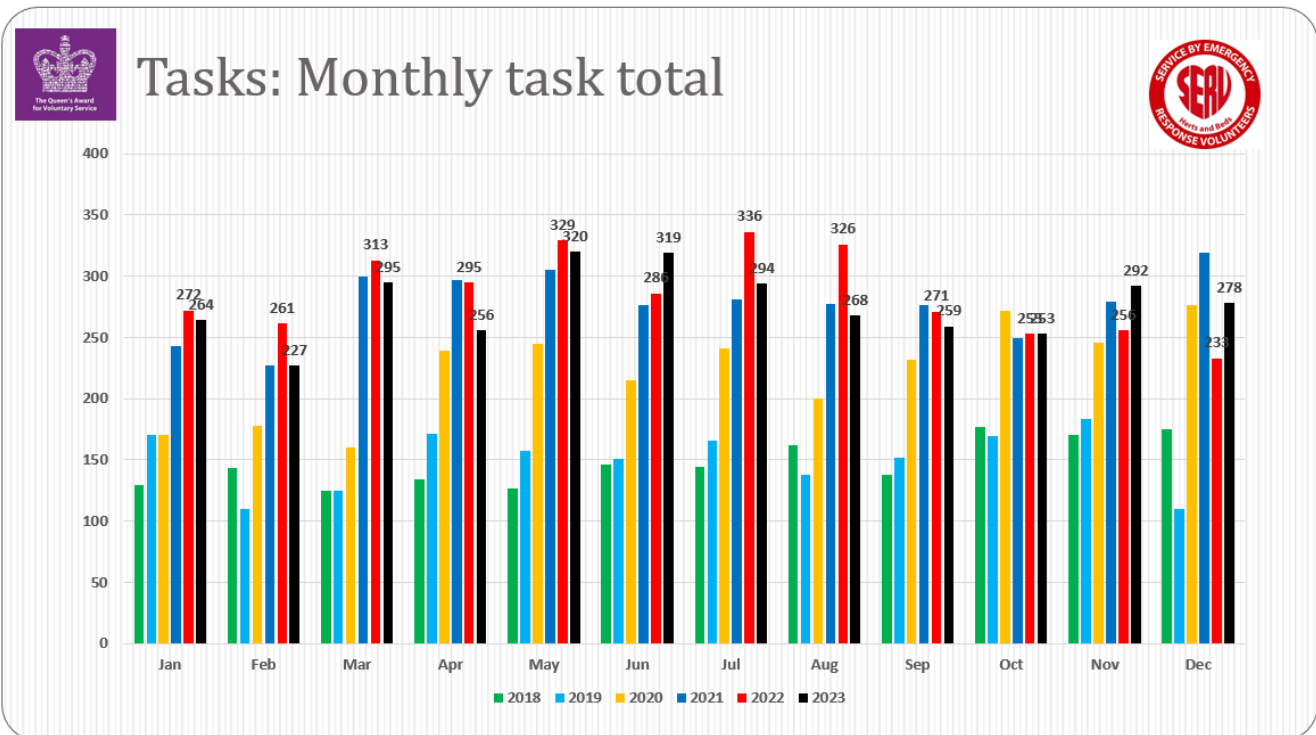
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Hospital Deliveries for Blood and Sample Services



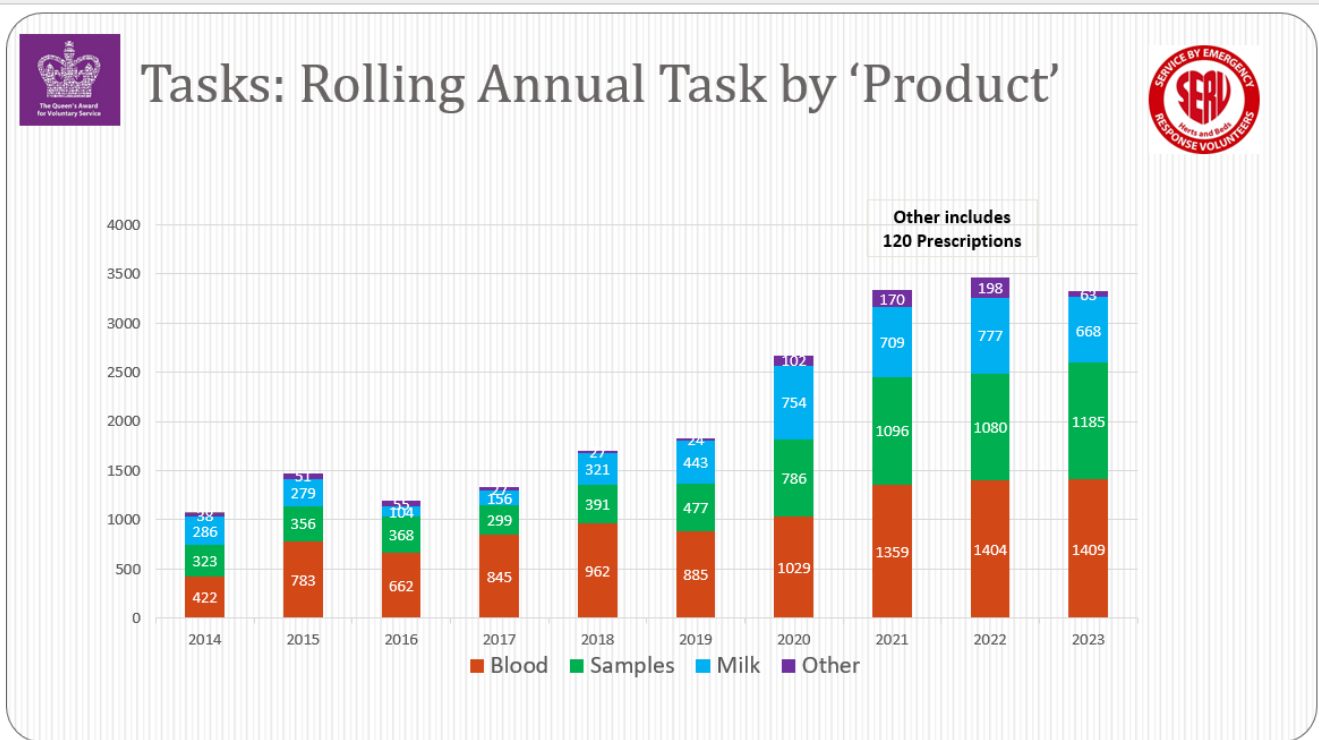
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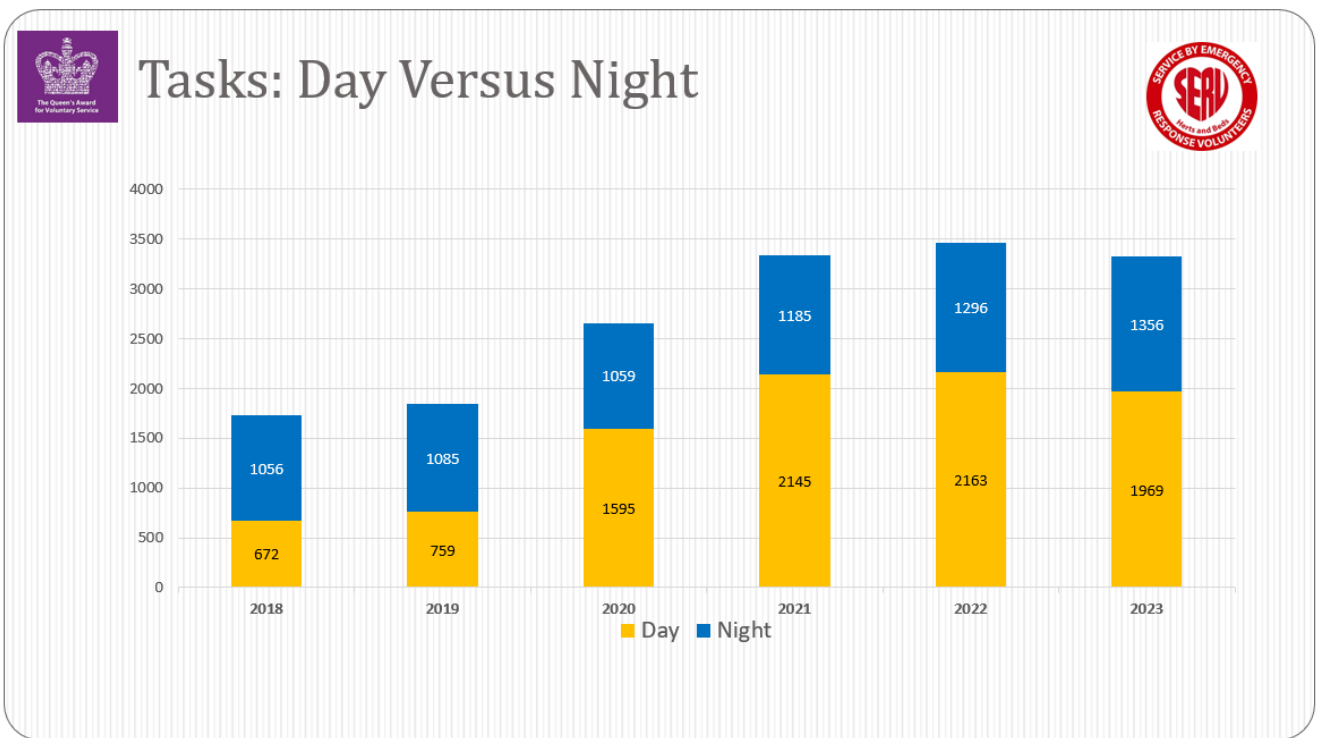
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

There has been steady growth in most of the products carried, and also the carriage of samples and specimens.



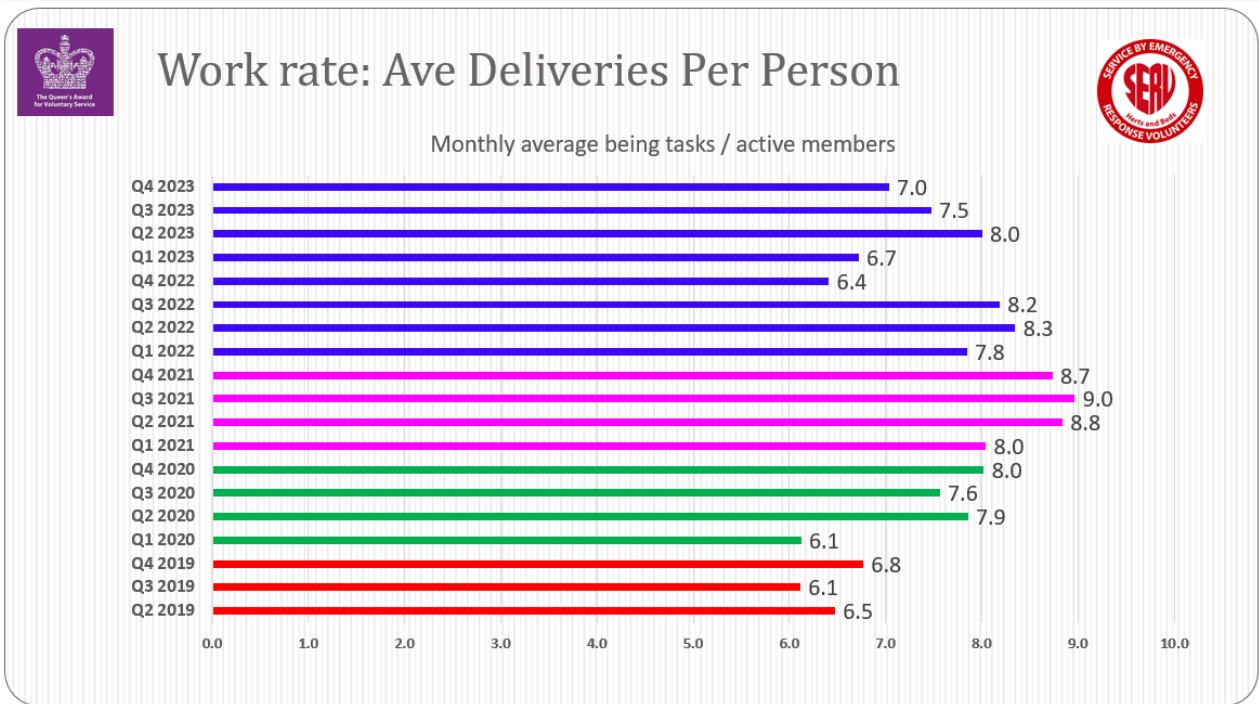
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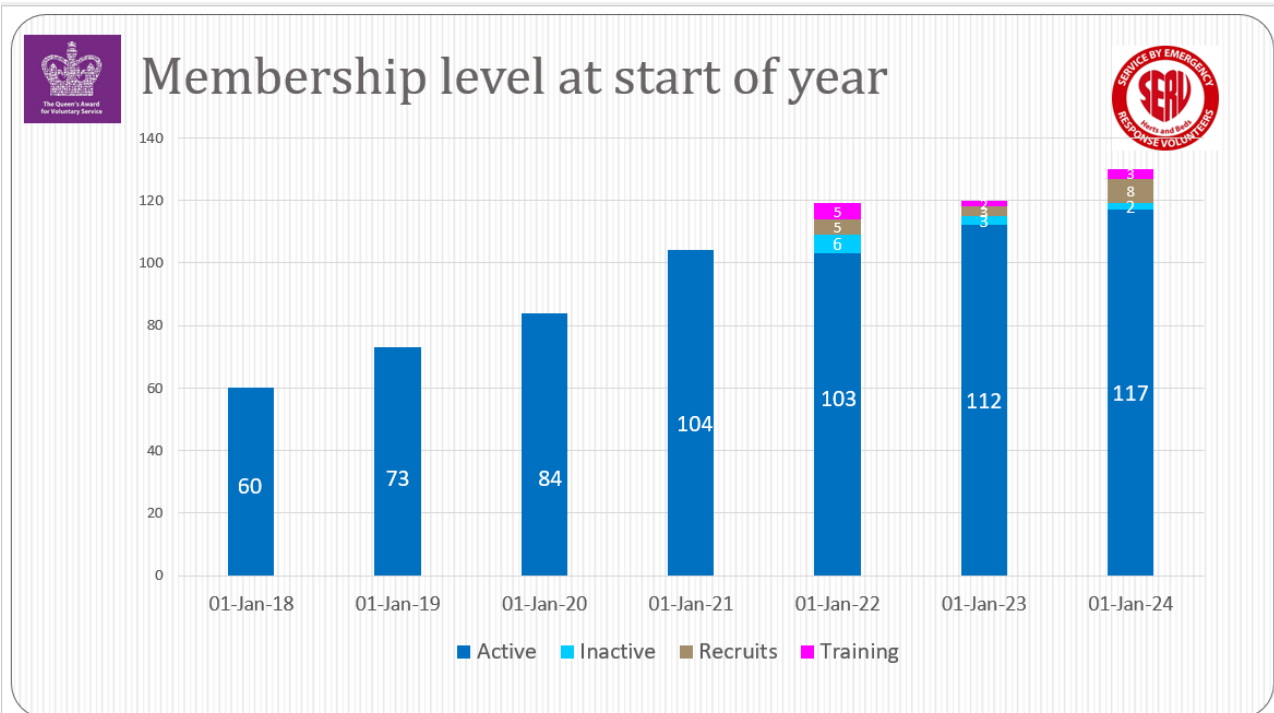
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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Membership levels have grown, during 2022 the group received a lot of new applications, though a number of current members also had to retire from SERV as normal working patterns began to resume post pandemic.



SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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2023 was a year of stability and continuity in many ways. The Pandemic had passed, recruitment was increasing, and our skill sets were growing and members became more flexible about the tasks they were able to undertake.

The following are points of note for 2023.

- Fuel price rises continued to take effect but the increase in Fleet Vehicles allowed us to offset a part of that for the membership.
- The fleet grew to 5 bikes and 2 cars, with the addition of the first 'none Yamaha' motorcycle to the fleet. A BMW R1200RT became the model of choice after Yamaha ceased production of the Yamaha FJR
- A Summer heatwave once again made use of motorcycles much more challenging, and at times impossible.

NABB Membership

It was unanimously decided to leave the NABB Nationwide Association of Bloodbikes in 2023, as their priorities began to become very different from our own. NABB were investing heavily in promoting the use of Blue Lights, a process SERV Herts and Beds was never going to consider. Also, NABB became very focused on the use of a single bike that was deemed to be unsuitable for our type of operation. A number of other concern areas around communication and support were also discussed.

During the later months of 2023 there was significant turbulence in the NABB Committee, that ended with sudden departure of key personnel, including the Chair.

SERV Herts and Beds still very much supports the principal of a single body to support all groups, and the hope is that one day soon we can rejoin. The Committee structure however is even at this stage (Feb 24) still be discussed, so SERV Herts and Beds will wait the outcome.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Financial Statement 2023

The following SERV Herts & Beds Receipts and Payments account reflects a financial period starting on 01/01/2023 and ending 31/12/2023

Fundraising in 2023 has been very successful despite the challenges following the pandemic. Fundraising activity comprises a combination of cash collection outside selected supermarkets, individual donations and money raised from giving a number of talks about the charity's activities.

Regular expenditure comprises purchasing bespoke clothing (motorcycle jackets etc.), promotional material and vehicle running costs.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name

SERV HERTS & BEDS

No (if any)

1180326

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	32,493	-	-	32,493	43,545
MEMBERS CLOTHING DONATIONS	-	-	-	-	966
FUNDRAISING EVENTS	6,747	-	-	6,747	7,560
VAT REFUNDS & INTEREST ON DEPOSIT A/C	5,681	-	-	5,681	3,954
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,921	-	-	44,921	56,025
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,921	-	-	44,921	56,025
A3 Payments					
COST OF FUNDRAISING EVENTS AND VEHICLE RUNNING COSTS	21,457	-	-	21,457	12,297
RENT/HIRE OF ROOMS, STORAGE & CATERING	898	-	-	898	305
CLOTHING AND TRAINING	4,282	-	-	4,282	8,502
PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	6,384	-	-	6,384	6,162
PRINTING, POSTAGE, STATIONERY, COMPUTER SUPPLIES, AND PROMOTIONAL MATERIAL	716	-	-	716	340
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	33,737	-	-	33,737	27,606
A4 Asset and investment purchases, (see table)					
PURCHASE OF MOTORCAR	20,133	-	-	20,133	-
PURCHASE OF MOTORCYCLE	19,237	-	-	19,237	-
Sub total	39,370	-	-	39,370	-
Total payments	73,107	-	-	73,107	27,606
Net of receipts/(payments)	- 28,186	-	-	- 28,186	28,419
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	62,379	-	-	62,379	33,960
Cash funds this year end	34,193	-	-	34,193	62,379

CCXX R1 accounts (SS)

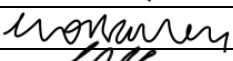
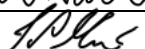
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09/03/2024

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNTS	3,137	-	-
	DEPOSIT ACCOUNTS	31,056	-	-
		-	-	-
	Total cash funds	34,193	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	FIVE MOTORCYCLES		78,397	33,000
	TWO MOTORCARS		39,683	27,000
	COMPUTERS, PROJECTORS & OTHER OTHER EQUIPMENT		2,680	250
	JACKETS, BOX COVERS & STRAPS		3,136	-
	GAZEBOS, LAASER ID CARD PRINTER & OTHER EQUIPMENT		3,388	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Nick Bailey	10/3/23	
		Ian Hunt	10/3/23	

CCXX R1 accounts (SS)

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09/03/2024



SERV Herts and Beds Annual Report

1ST JANUARY 2023 – 31ST DECEMBER 2023

SERV HERTS & BEDS

CHARITY NUMBER 1180326

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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Charity Status, Structure, Membership and Trustees	2
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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

The charity was set up in 2009 as part of the SERV Central Group, which was registered under the number 284455. The first hospital to use the services offered was Bedford. In 2015, the independent charity was set up in its own right as SERV Herts and Beds, finally gaining registration with the Charities Commission on 26th October 2015. In October 2018, a further change was made as SERV Herts and Beds became a Charity Incorporated Organisation (CIO), and registered under the new number 1180326

The Objective of SERV Herts & Beds remains as:

The relief of sickness and protection of health through the provision of a courier service to transport blood, human donor milk, samples and other items used for the medical and surgical treatment of patients for doctors, hospitals, and laboratories and to co-operate with the emergency services.

All activities undertaken by the Charity are aligned with and directed towards achieving this objective.

- Ensuring that a current Service Level Agreement (SLA) is in place with each establishment served.
- Recruiting and training enough numbers of suitably skilled volunteers to support the required level of service.
- Raising sufficient funds to provide necessary training and equipment.
- Continuously monitoring performance against agreements.

Charity Status, Structure, Membership and Trustees

Name of Charity: SERV Herts & Beds, Charity Registration Number: 1180326. The registered Address being 53 Wroxham Way, Harpenden, Herts AL5 4PR

SERV Herts & Beds is an independent registered charity and uses the SERV logotype with the agreement and permission of SERV, registered charity number 284455.

New Trustees, when required, can be recruited from the body of the membership, and may already be members of the Committee. As of the date of this report, the Committee and the Trustees are as follows:

Trustees

Chair	Mark Lawrence	Deputy	Ian Hunt
Trustee	Nick Bailey	Trustee	Andy Cowley
Trustee	Peter Nunn	Trustee	Paula Brown

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Committee

Chair	Ian Hunt	Controller	Barbara Dalby
Secretary	Andy Cowley	IT	Paul Rousell
Deputy Chair	Vacant	Events	Dan Collins
Treasurer	Nick Bailey	Fleet	Ian Defoe
Membership	Paula Brown	GMP/SOP	Peter Nunn
Rota	Jon Gillon	Hospital Liaison	Ron McMurdie
Training	Duncan Woods	Legislation and Safety	Mark Lawrence
Milk Coordinator	John McCombe	Membership Liaison	Cem Ulutuncel

There are no special procedures for induction and training of Trustees, the Charity is uncomplicated in concept and operation, and mostly Trustees are recruited from amongst the Membership, a simple approval by the Committee and ratification at the AGM is considered sufficient.

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

The Charity consists of around 130 Rider/Drivers who collect and deliver products. There are 36 trained Controllers who despatch and direct the Rider/Drivers. The structure is completely flat.

A Committee was elected at the 2022, re-elected at the 2023 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Thursday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

Financials and Legal

Funding of around 1.5 times annual expenditure is held in the deposit account of the Charity as a prudent reserve to cover the irregular nature of donations. The Finance Statement is attached to this report as Appendix A. The Trustees consider the reserves held at the time of this report to be satisfactory.

SERV Herts & Beds has appointed as its bank CAF Bank Limited, Charity Number 26836925, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

SERV Herts & Beds has appointed as its Independent Examiner since 25th February 2016 David Wildey, 9 Waverley Road, St Albans, AL3 5PB. David is also a member of SERV Herts & Beds.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

SERV Herts & Beds raises funds to support training and equipping its volunteers. However, the Charity is totally dependent on its volunteers for delivery of its objective. Specifically, volunteers:

- Provide their own vehicle(s) in addition to the 5 Charity-owned motorcycles and 2 Charity Owned cars
- Pay all their own running costs, except when using Fleet Vehicles
- Donate their time for rota duties, Committee tasks and for fund-raising events

SERV Herts & Beds has no paid staff, and there is no intent currently for that to change.

SERV Herts & Beds running expenditure averages £19,000 - £22,000 per annum, with income around £20,000 - £35,000. Income is made up of individual donations and donations from organisations, supermarket & event collections and donation income from talks and presentations to interest groups around the charity's region.

Recruitment, Assessments & Training of Volunteers

Anyone can apply for membership of the Charity. If they wish to take part in collection and delivery of NHS and Hospice materials, then they must have held a full driving licence for the class of vehicle they propose to use, for at least 2 years. They must also pass such practical and theoretical examinations and assessments as the Trustees deem necessary.

SERV Herts and Beds continually strive to recruit new members, as drivers, riders, and as Controllers or in administrative roles.

Specifically, for riders and drivers, a new member will undertake GMP training, Route Training and then be accompanied on a first ride by an experienced 'Buddy'.

Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

I declare the information given is correct to the best of my knowledge. I accept that it is my responsibility to ensure that my vehicles are road legal at all times, and have current and appropriate insurance, road tax and MOT, and that I am the holder of a current driving licence.

I understand that the final decision to undertake a task is with me as the rider/driver.

The purpose of the Route Training and also 'Buddy' rider session is to ensure that the volunteer can demonstrate confidence in handling their vehicle:

- According to speed limits and other legal requirements laid out in the Highway Code, in a range of road and traffic situations
- In a manner that is courteous to other road users

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- In a manner that presents a positive view of SERV to the general public, and the hospitals we are serving
- Is able to secure boxes safely and securely
- See evidence of a roadworthy and a well-maintained vehicle
- See the use of adequate protective clothing.

Processes and Procedures

All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit
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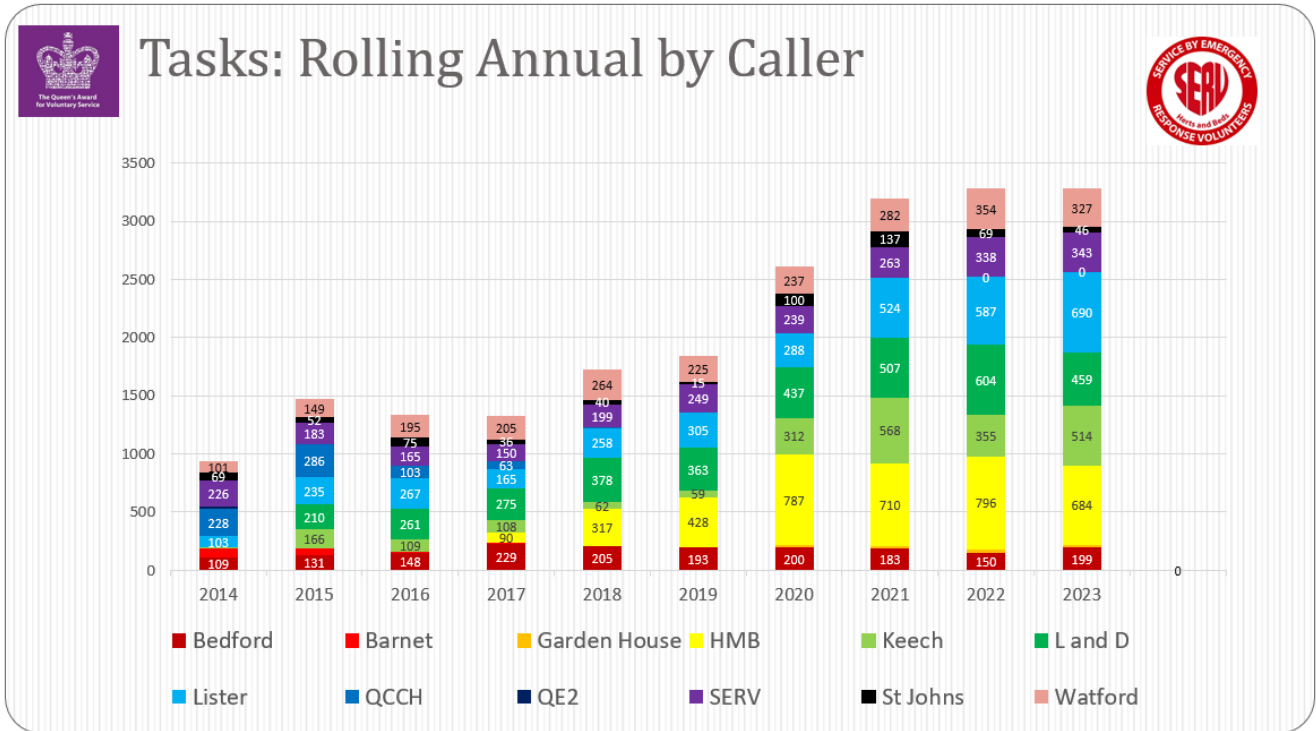
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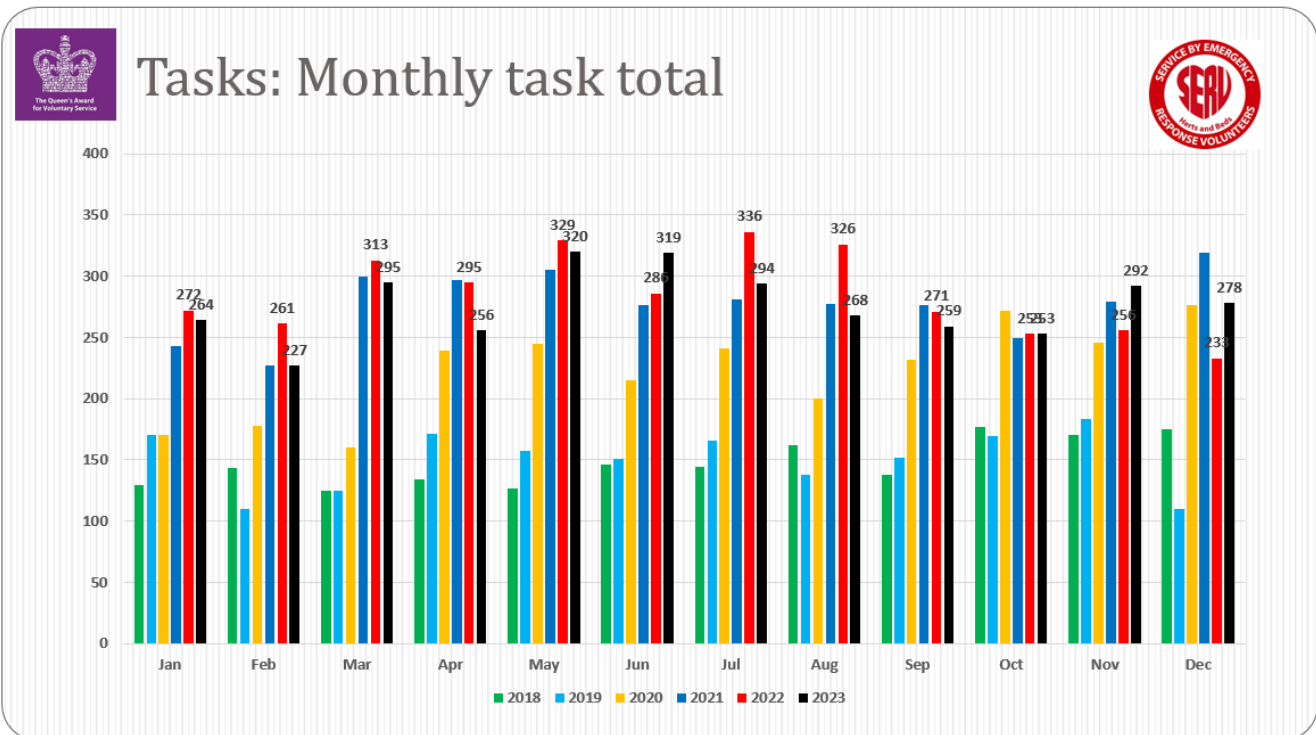
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Hospital Deliveries for Blood and Sample Services



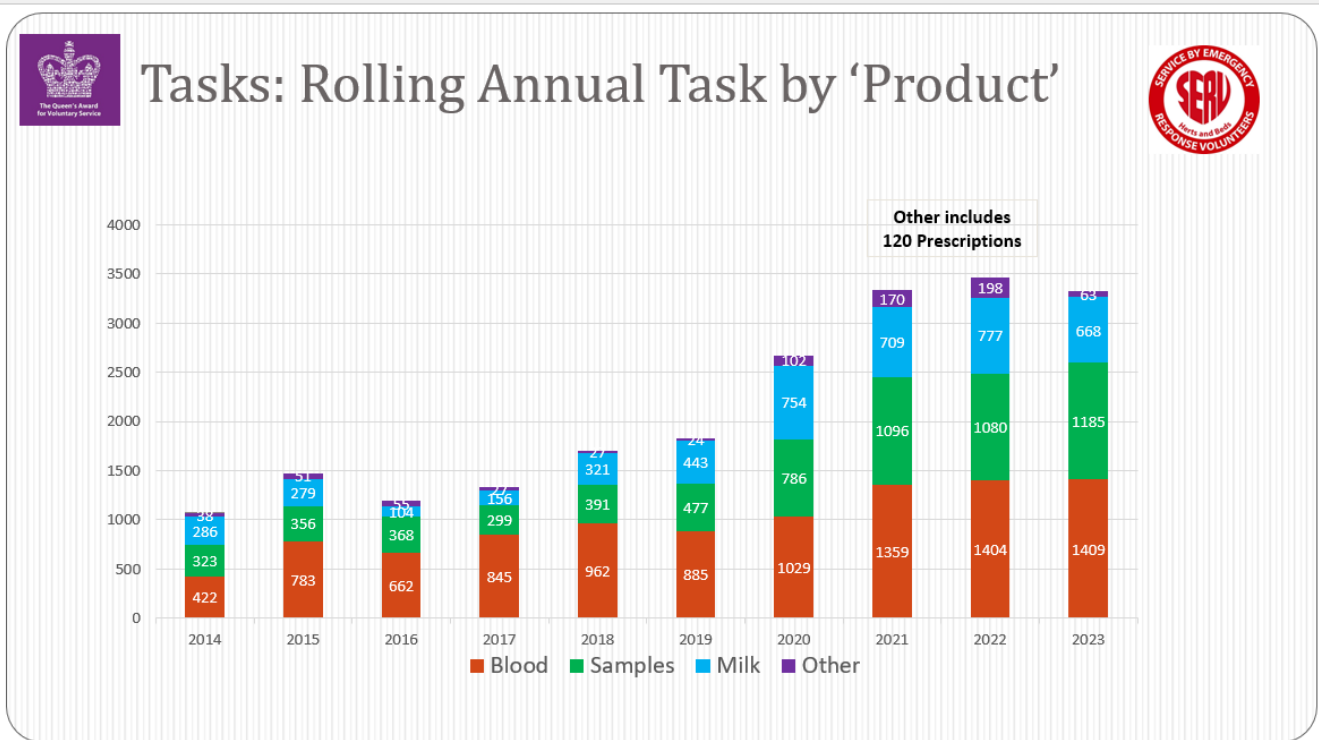
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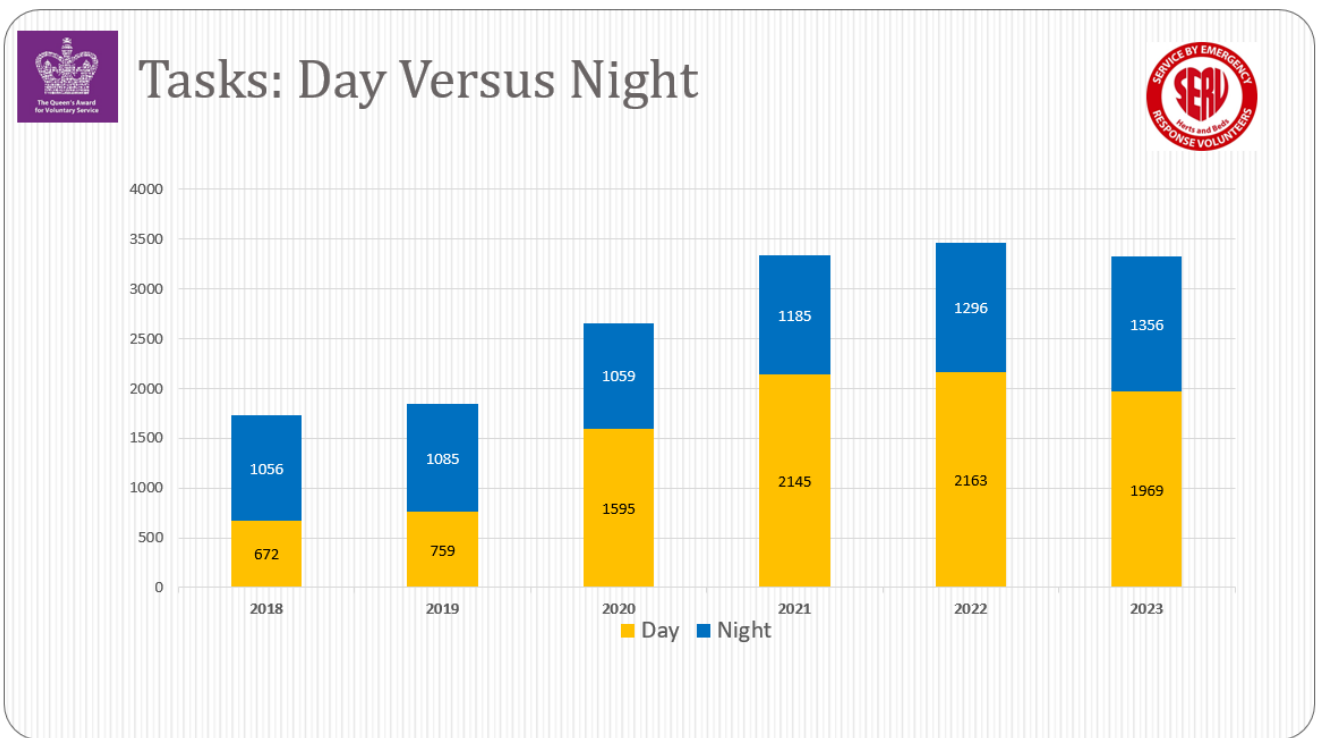
SERV Herts & Beds – The Bloodrunners

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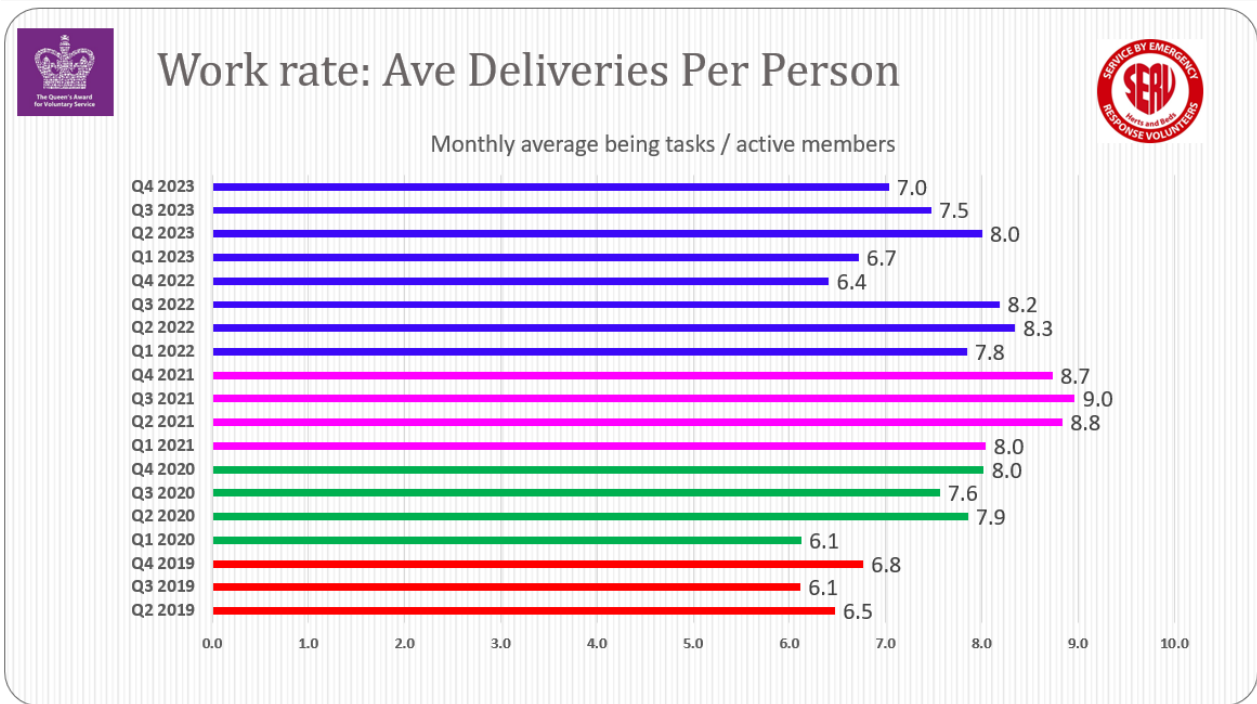
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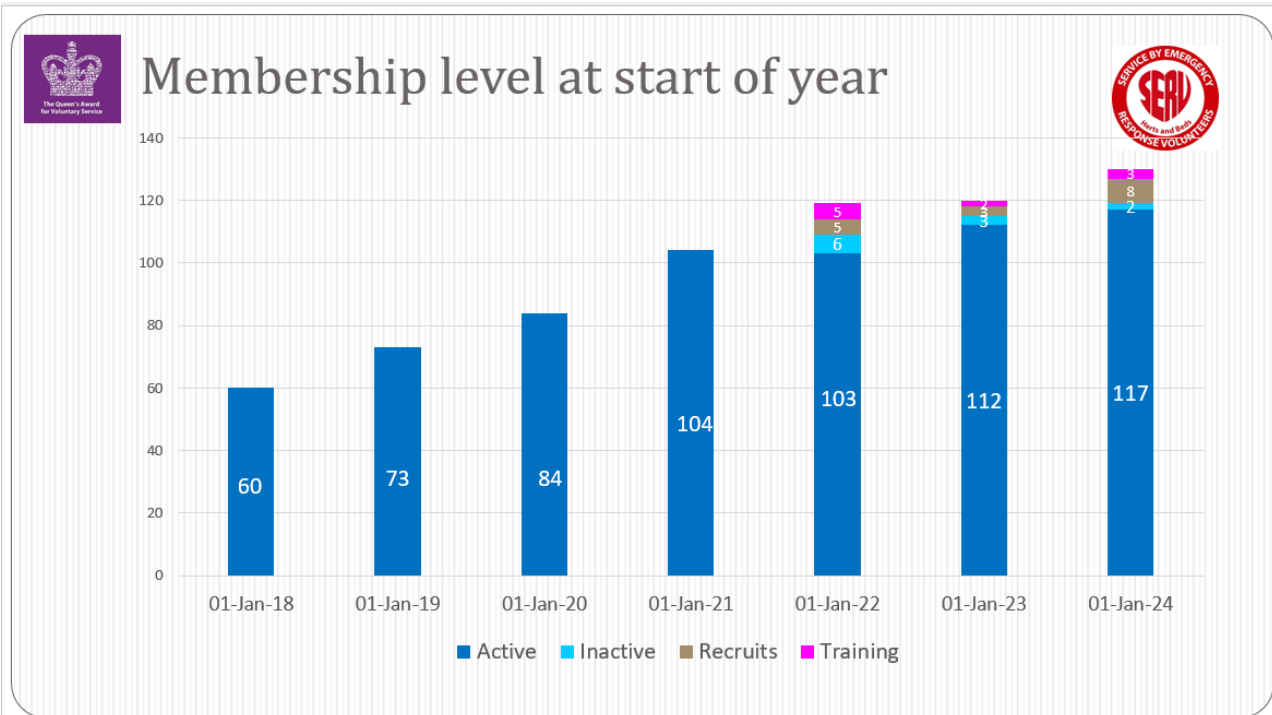
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name

SERV HERTS & BEDS

No (if any)

1180326

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

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FUNDRAISING EVENTS	6,747	-	-	6,747	7,560
VAT REFUNDS & INTEREST ON DEPOSIT A/C	5,681	-	-	5,681	3,954
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,921	-	-	44,921	56,025
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,921	-	-	44,921	56,025
A3 Payments					
COST OF FUNDRAISING EVENTS AND VEHICLE RUNNING COSTS	21,457	-	-	21,457	12,297
RENT/HIRE OF ROOMS, STORAGE & CATERING	898	-	-	898	305
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PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	6,384	-	-	6,384	6,162
PRINTING, POSTAGE, STATIONERY, COMPUTER SUPPLIES, AND PROMOTIONAL MATERIAL	716	-	-	716	340
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	33,737	-	-	33,737	27,606
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Cash funds this year end	34,193	-	-	34,193	62,379

CCXX R1 accounts (SS)

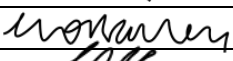
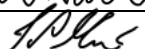
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09/03/2024

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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		-	-	-
	Total cash funds	34,193	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
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	FIVE MOTORCYCLES		78,397	33,000
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	COMPUTERS, PROJECTORS & OTHER OTHER EQUIPMENT		2,680	250
	JACKETS, BOX COVERS & STRAPS		3,136	-
	GAZEBOS, LAASER ID CARD PRINTER & OTHER EQUIPMENT		3,388	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Nick Bailey	10/3/23	
		Ian Hunt	10/3/23	

CCXX R1 accounts (SS)

1

09/03/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
SERV HERTS & BEDS

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1180326

Set out on pages

10, 11 and 12 of the Annual Report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D.A. Wildey

Date:

20/03/2024

Name:

Mr. David Wildey

Relevant professional
qualification(s) or body
(if any):

Accountant/Auditor (Retired)

Address:

9 Waverley Road

St. Albans

Hertfordshire AL3 5PB

SERV HERTS & BEDS

England & Wales - Charity number 1180326

Accounts



SERV Herts and Beds Annual Report

1ST JANUARY 2022 – 31ST DECEMBER 2022

SERV HERTS AND BEDS

CHARITY NUMBER 1180326

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Contents

Brief History of SERV Herts & Beds	2
Charity Status, Structure, Membership and Trustees	2
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Processes and Procedures	5
Record of Tasks Performed January 2022 – December 2022	5
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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

The charity was set up in 2009 as part of the SERV Central Group, which was registered under the number 284455. The first hospital to use the services offered was Bedford. In 2015, the independent charity was set up in its own right as SERV Herts and Beds, finally gaining registration with the Charities Commission on 26th October 2015. In October 2018, a further change was made as SERV Herts and Beds became a Charity Incorporated Organisation (CIO), and registered under the new number 1180326

The Objective of SERV Herts & Beds remains as:

The relief of sickness and protection of health through the provision of a courier service to transport blood, human donor milk, samples and other items used for the medical and surgical treatment of patients for doctors, hospitals, and laboratories and to co-operate with the emergency services.

All activities undertaken by the Charity are aligned with and directed towards achieving this objective.

- Ensuring that a current Service Level Agreement (SLA) is in place with each establishment served.
- Recruiting and training enough numbers of suitably skilled volunteers to support the required level of service.
- Raising sufficient funds to provide necessary training and equipment.
- Continuously monitoring performance against agreements.

Charity Status, Structure, Membership and Trustees

Name of Charity: SERV Herts & Beds, Charity Registration Number: 1180326. The registered Address being 53 Wroxham Way, Harpenden, Herts AL5 4PR

SERV Herts & Beds is an independent registered charity and uses the SERV logotype with the agreement and permission of SERV, registered charity number 284455. SERV Herts & Beds maintains a good working relationship with, and is currently part of, the Nationwide Association of Blood Bikes (NABB).

New Trustees, when required, can be recruited from the body of the membership, but are usually already members of the Committee. As of the date of this report, the Committee and the Trustees are formed of the same names. They are:

Chair	Ian Hunt	Controller	Barbara Dalby
Secretary	Andy Cowley	IT	James Light
Deputy Chair	Vacant	Events	Dan Collins
Treasurer	Nick Bailey	Fleet	Ian Hunt
Membership	Paula Brown	GMP/SOP	Peter Nunn
Rota	Roger Elvin	Hospital Liaison	Ron McMurdie

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Training

Duncan Woods

Trustees Chair

Mark Lawrence

There are no special procedures for induction and training of Trustees, the Charity is uncomplicated in concept and operation, and all Trustees are recruited from amongst the Membership, a simple approval by the Committee and ratification at the AGM is considered sufficient.

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

The Charity consists of around 90 Rider/Drivers who collect and deliver products. There are 22 trained Controllers who despatch and direct the Rider/Drivers. The structure is completely flat.

A Committee was elected at the 2019, re-elected at the 2022 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Thursday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

Financials and Legal

Funding of 1.5 times annual expenditure is held in the deposit account of the Charity as a prudent reserve to cover the irregular nature of donations. The Finance Statement is attached to this report as Appendix A. The Trustees consider the reserves held at the time of this report to be satisfactory.

SERV Herts & Beds has appointed as its bank CAF Bank Limited, Charity Number 26836925, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ. The charity also holds accounts at Metro Bank, 77 St Peter's Street, St Albans AL1 3ED

SERV Herts & Beds has appointed as its Independent Examiner since 25th February 2016 David Wildey, 9 Waverley Road, St Albans, AL3 5PB. David was also an active member of SERV Herts & Beds but has since retired.

SERV Herts & Beds raises funds to support training and equipping its volunteers. However, the Charity is totally dependent on its volunteers for delivery of its objective. Specifically, volunteers:

- Provide their own vehicle(s) in addition to the 4 Charity-owned motorcycles and 1 Car
- Pay all their own running costs, except when using a Fleet Motorcycle

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- Donate their time for rota duties, Committee tasks and for fund-raising events

SERV Herts & Beds has no paid staff, and there is no intent currently for that to change.

SERV Herts & Beds running expenditure averages £17,000 - £20,000 per annum, with income around £20,000 - £35,000. Income is made up of individual donations and donations from organisations, supermarket & event collections and donation income from talks and presentations to interest groups around the charity's region.

Recruitment, Assessments & Training of Volunteers

Anyone can apply for membership of the Charity. If they wish to take part in collection and delivery of NHS and Hospice materials, then they must have held a full driving licence for the class of vehicle they propose to use, for at least 2 years. They must also pass such practical and theoretical examinations and assessments as the Trustees deem necessary.

SERV Herts and Beds continually strive to recruit new members, as drivers, riders, and as Controllers or in administrative roles.

Specifically, for riders and drivers, a new member will undertake GMP training, Route Training and then be accompanied on a first ride by an experienced 'Buddy'.

Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

I declare the information given is correct to the best of my knowledge. I accept that it is my responsibility to ensure that my vehicles are road legal at all times, and have current and appropriate insurance, road tax and MOT, and that I am the holder of a current driving licence.

I understand that the final decision to undertake a task is with me as the rider/driver.

The purpose of the Route Training and also 'Buddy' rider session is to ensure that the volunteer can demonstrate confidence in handling their vehicle:

- According to speed limits and other legal requirements laid out in the Highway Code, in a range of road and traffic situations
- In a manner that is courteous to other road users
- In a manner that presents a positive view of SERV to the general public, and the hospitals we are serving
- Is able to secure boxes safely and securely

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- See evidence of a roadworthy and a well-maintained vehicle
- See the use of adequate protective clothing.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Processes and Procedures

All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit
- Expected to be a priority for maintenance in circumstances such as snow and other adverse weather
- Expected to keep the rider/driver away from potential ‘trouble spots’ such as football grounds or night clubs
- Ensure ease of locating a rider/driver, in the event of breakdown or accident, by another SERV rider, or the emergency services.

All processes and procedures are written and shared in the Member’s Handbook

Record of Tasks Performed January 2022 – December 2022

SERV have continued to provide H24/7 support to NHS Hospitals, local Hospices, and the Hearts Milk Bank.

There has again been record growth year on year in the number of tasks undertaken in 2022, against the very challenging pandemic the country has faced, increasing fuel and cost of living prices and other external factors.

The tasks performed were distributed as follows:

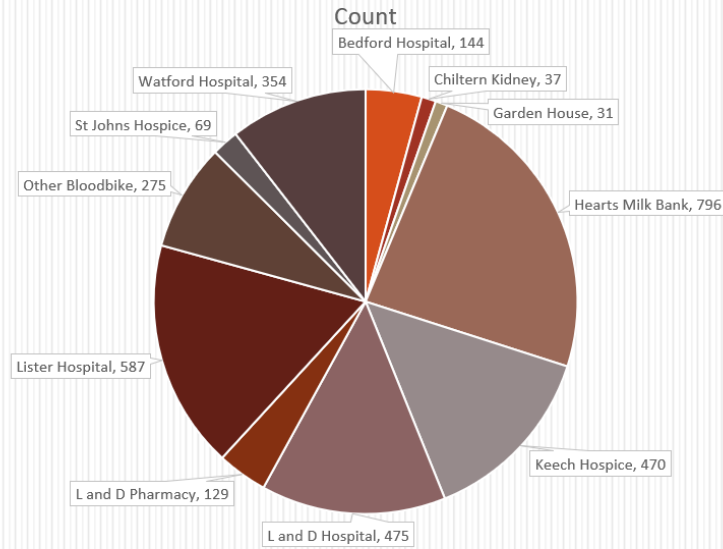
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Hospital Deliveries for Blood and Sample Services



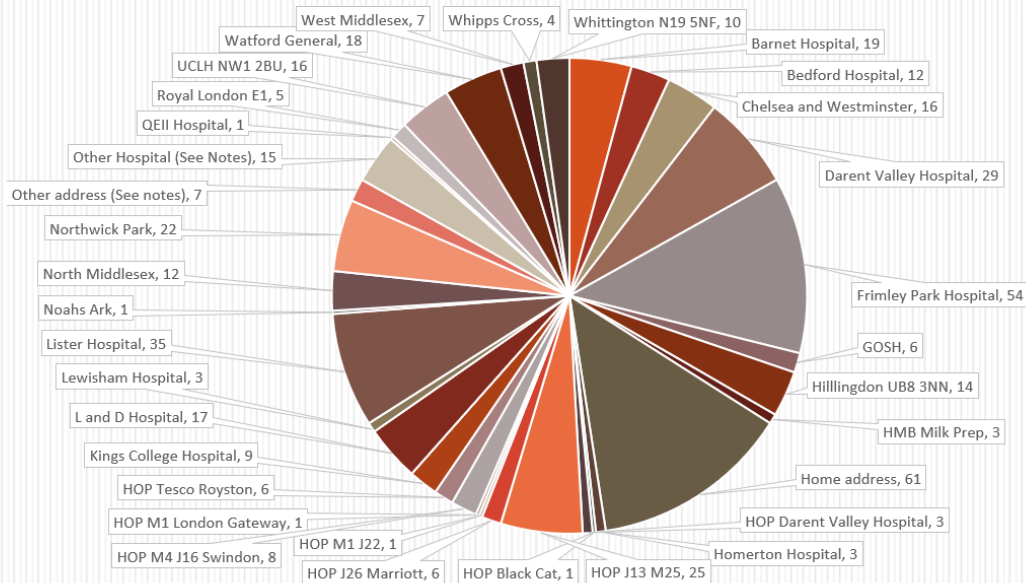
2022 Hospital Blood Task Distribution



Milk Deliveries for Hospitals



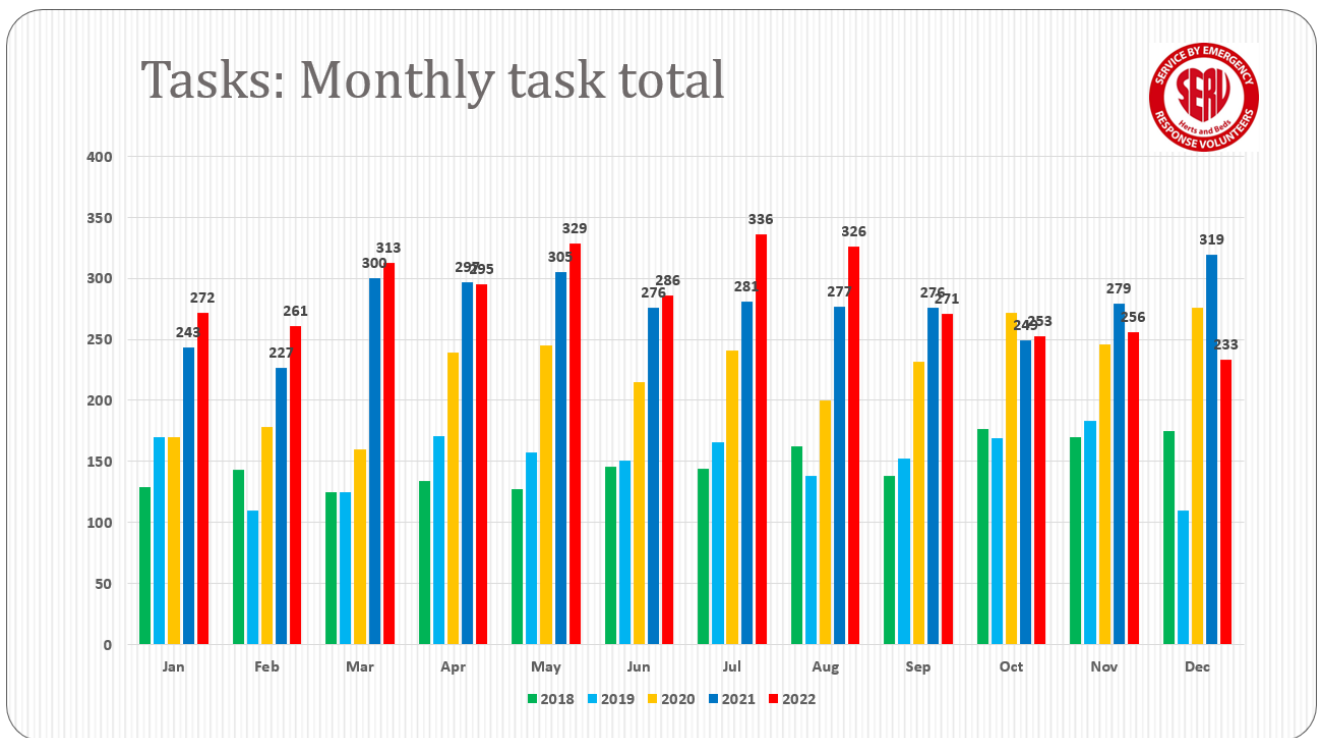
Milk Delivery Locations Exclude to HMB



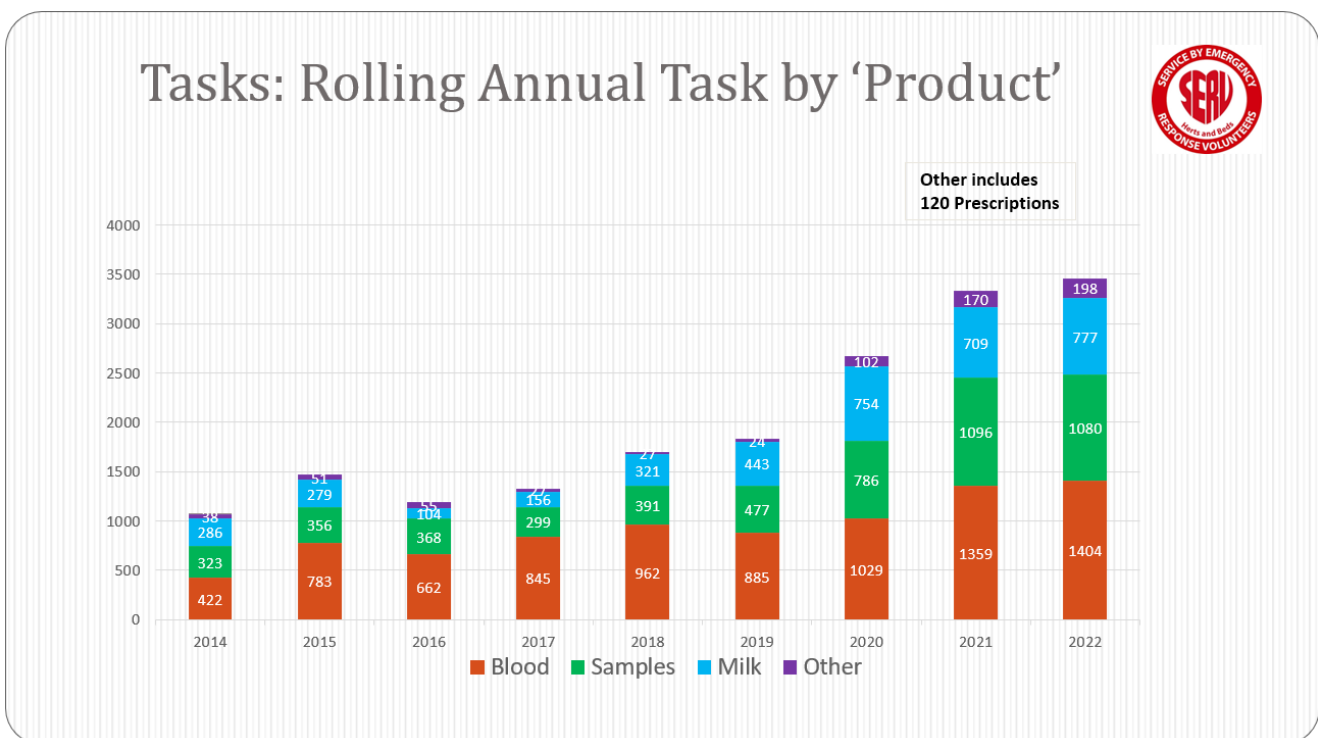
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

As an overall average the group equalled 2021 levels, and exceeded job counts by far. This is in itself testimony to the commitment, dedication, and generosity of all members of the group.



There has been steady growth in all of the products carried, and also unsurprisingly during a pandemic, the carriage of samples and specimens.



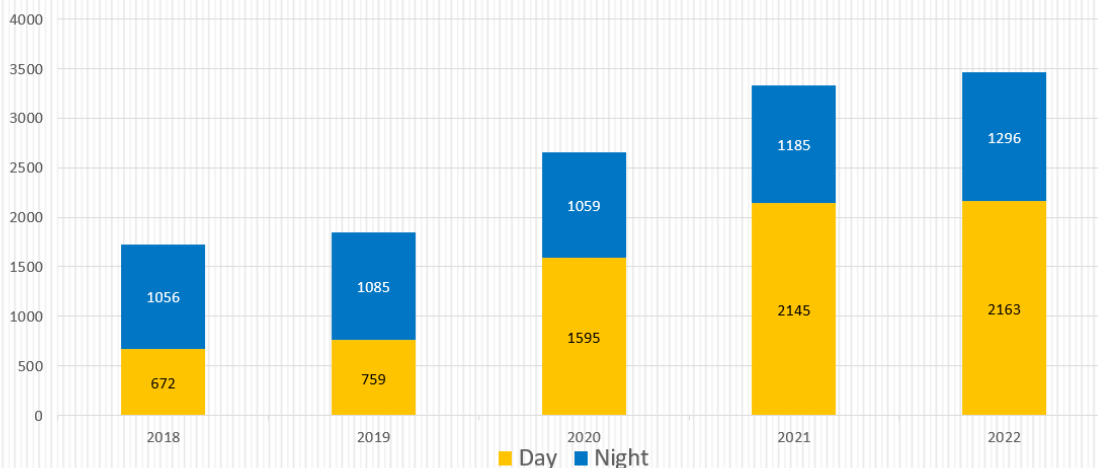
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

A shift in the time of the day when requests are made is also apparent, the calls used to be predominantly at night, but that has steadily changed. In 2022, around two thirds of requests have been in the daytime.



Tasks: Day Versus Night

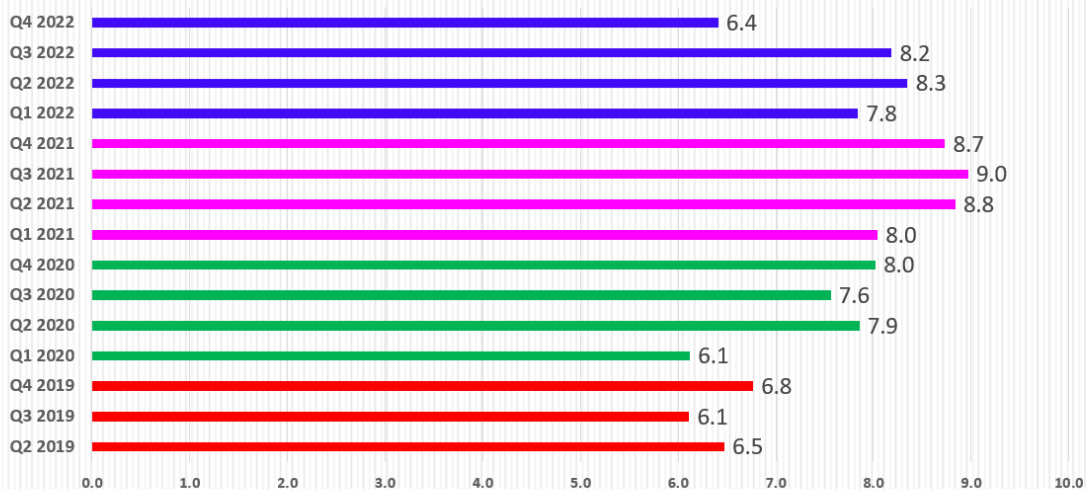


The increase in work load has put pressure on our resources. Recruitment during 2022 has been challenging but steady. As a consequence, the average work rates began to decrease to those seen in prior years, Towards the end of the year, we have been successful recruiting new members and that increase in work load has started to level off.



Work rate: Ave Deliveries Per Quarter Per Person

Monthly average being tasks / active members

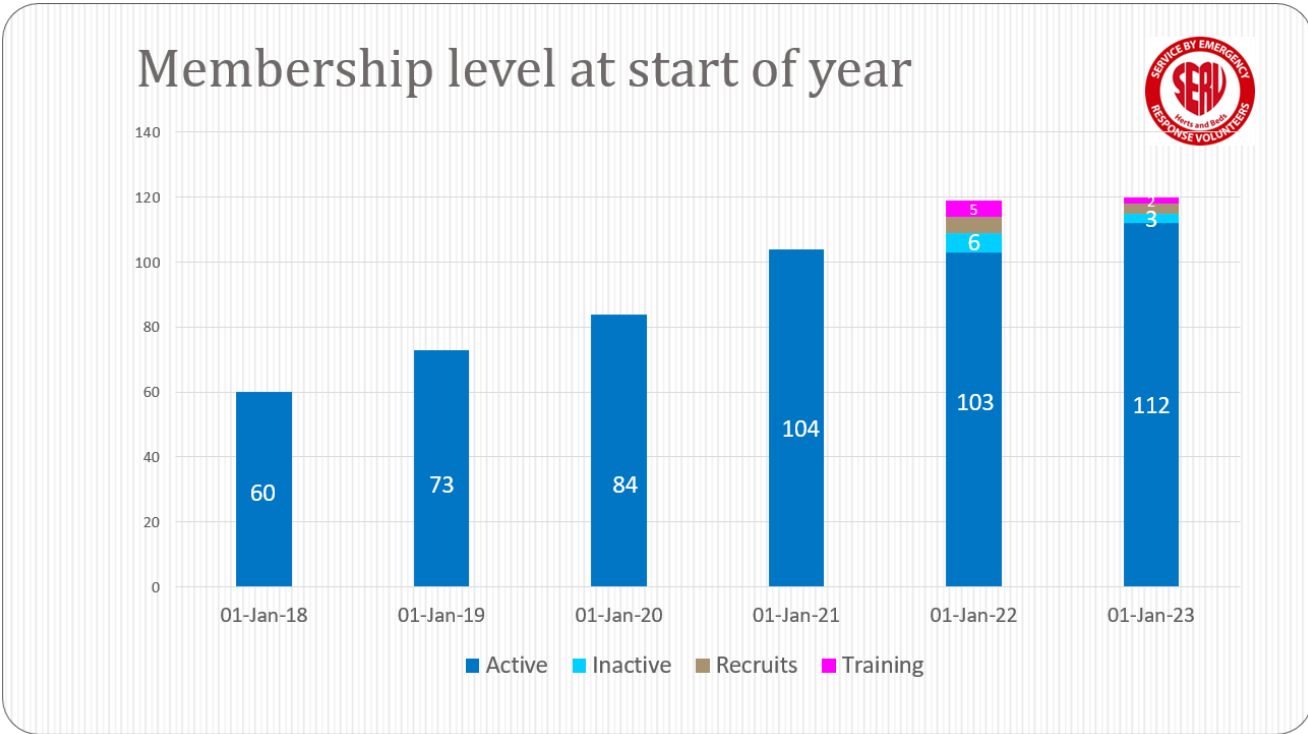


SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Membership Levels

Membership levels have grown, during 2022 the group received a lot of new applications, though a number of current members also had to retire from SERV as normal working patterns began to resume post pandemic.



Significant Events for 2022

2022 was again a year during which we saw a recovery to normal operations as the pandemic affect reduced. The following demonstrates a number of changes and landmarks achieved or undertaken during the year

- Quarter 1
 - Fuel crisis began to take effect
 - Rise in positive Covid cases reduced overall availability
- Quarter 2
 - Fuel price continued to rise
 - Summer heatwave made use of motorcycles much more challenging, and at times impossible.
- Quarter 3
 - Pressure was simply on workload, a extremely busy period with many requests
- Quarter 4
 - Cost of living, driven in part by fuel costs but also other international affairs, put huge pressure on the membership and the number of tasks they were able to accept
 - With a focus on cost, and a good year of very positive donations, the group has now ordered a second car and very shortly a fifth bike, to provide our membership with an opportunity to assist by reducing cost to the member themselves
 - BP also started a period of 4 months free fuel to SERV groups nationwide, for use by fleet bikes and cars only. Further reason why the group is putting effort in to fleet expansion

Financial Statement 2022

The SERV Herts & Beds Receipts and Payments statement laid out below reflect the financial period starting on 01/01/2022 and ending 31/12/2022

Fundraising in 2022 has been very successful despite the challenges around the pandemic. Fundraising activity comprises a combination of cash collection outside selected supermarkets, individual donations and money raised from giving a number of talks about the charity's activities.

Regular expenditure comprises purchasing bespoke clothing (motorcycle jackets etc.), promotional material and vehicle running costs.



CHARITY COMMISSION
FOR ENGLAND AND WALES

SERV HERTS & BEDS

No (if any)
1180326

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/22

To

Period end date
31/12/22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	43,545	-	-	43,545	30,800
MEMBERS CLOTHING DONATIONS	966	-	-	966	11,850
FUNDRAISING EVENTS	7,560	-	-	7,560	2,835
VAT REFUNDS & INTEREST ON DEPOSIT A/C	3,954	-	-	3,954	1,446
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,025	-	-	56,025	46,931
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,025	-	-	56,025	46,931
A3 Payments					
COST OF FUNDRAISING EVENTS AND VEHICLE RUNNING COSTS	12,297	-	-	12,297	7,405
RENT/HIRE OF ROOMS, STORAGE & CATERING	305	-	-	305	393
CLOTHING AND TRAINING	8,502	-	-	8,502	17,018
PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	6,162	-	-	6,162	7,036
PRINTING, POSTAGE, STATIONERY AND COMPUTER SUPPLIES	340	-	-	340	122
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,606	-	-	27,606	31,974
A4 Asset and investment purchases, (see table)					
PURCHASE OF MOTOR CAR (in 2021)	-	-	-	-	19,550
	-	-	-	-	-
Sub total	-	-	-	-	19,550
Total payments	27,606	-	-	27,606	51,524
Net of receipts/(payments)	28,419	-	-	28,419	4,593
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,960	-	-	33,960	38,553
Cash funds this year end	62,379	-	-	62,379	33,960

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNTS	1,857	-	-
	DEPOSIT ACCOUNTS	60,522	-	-
		-	-	-
	Total cash funds	62,379	-	-
	(agree balances with receipts and payments account(s))			

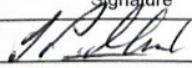

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FOUR MOTORCYCLES		59,160	33,000
	ONE MOTORCAR		19,560	14,000
	COMPUTERS, PROJECTORS & OTHER EQUIPMENT		1,672	-
	JACKETS, BOX COVERS & STRAPS		3,136	-
	GAZEBOS, LASER ID CARD PRINTER & OTHER EQUIPMENT		3,388	504
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	IAN HUNT	13/2/2023
	NICK BAILEY	17.2.23



Section A Independent Examiner's Report

Report to the trustees/ members of	SERV HERTS & BEDS		
On accounts for the year ended	31 st December 2022	Charity no (if any)	1180326
	Set out on pages 11, 12 and 13 of the Annual Report		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2022.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 10/02/2023

Name: Mr. David Wildey

Relevant professional qualification(s) or body (if any): Accountant/Auditor (Retired)

Address: 9 Waverley Road, St. Albans, Hertfordshire AL3 5PB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Charity no. (if any)	31 December 2022	Set out on pages 11 to end of the Annual Report
<p>I have completed my examination of the charity's accounts for the year ended 31 December 2022 in accordance with the requirements of the Charities Act 2006 (the Act).</p> <p>I have considered my examination of the charity's accounts for the year ended 31 December 2022 in accordance with the requirements of the Charities Act 2006 (the Act) and in carrying out my examination I have followed the applicable Charities Commission guidance in order to ensure that I have obtained sufficient appropriate evidence to be able to form an opinion on the charity's accounts for the year ended 31 December 2022.</p> <p>I have considered my examination of the charity's accounts for the year ended 31 December 2022 in accordance with the requirements of the Charities Act 2006 (the Act) and in carrying out my examination I have followed the applicable Charities Commission guidance in order to ensure that I have obtained sufficient appropriate evidence to be able to form an opinion on the charity's accounts for the year ended 31 December 2022.</p>		
<p>Signed: <i>[Signature]</i></p>		
<p>Name: Mr David Wray</p>		
<p>Relevant professional qualification (if any)</p>		
<p>Address: 1 Weymouth Road, St Albans</p>		

SERV HERTS & BEDS

England & Wales - Charity number 1180326

Accounts



SERV Herts and Beds Annual Report

1ST JANUARY 2021 – 31ST DECEMBER 2021

SERV HERTS AND BEDS

CHARITY NUMBER 1180326

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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Landmarks and Committee Decisions for 2021	9
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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

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Charity Status, Structure, Membership and Trustees

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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A Committee was elected at the 2019, re-elected at the 2020 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Thursday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

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SERV Herts & Beds – The Bloodrunners

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Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

I declare the information given is correct to the best of my knowledge. I accept that it is my responsibility to ensure that my vehicles are road legal at all times, and have current and appropriate insurance, road tax and MOT, and that I am the holder of a current driving licence.

I understand that the final decision to undertake a task is with me as the rider/driver.

The purpose of the Route Training and also 'Buddy' rider session is to ensure that the volunteer can demonstrate confidence in handling their vehicle:

- According to speed limits and other legal requirements laid out in the Highway Code, in a range of road and traffic situations
- In a manner that is courteous to other road users
- In a manner that presents a positive view of SERV to the general public, and the hospitals we are serving
- Is able to secure boxes safely and securely
- See evidence of a roadworthy and a well-maintained vehicle
- See the use of adequate protective clothing.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Processes and Procedures

All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit
- Expected to be a priority for maintenance in circumstances such as snow and other adverse weather
- Expected to keep the rider/driver away from potential ‘trouble spots’ such as football grounds or night clubs
- Ensure ease of locating a rider/driver, in the event of breakdown or accident, by another SERV rider, or the emergency services.

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SERV have continued to provide H24 support to NHS Hospitals, local Hospices, and the Hearts Milk Bank.

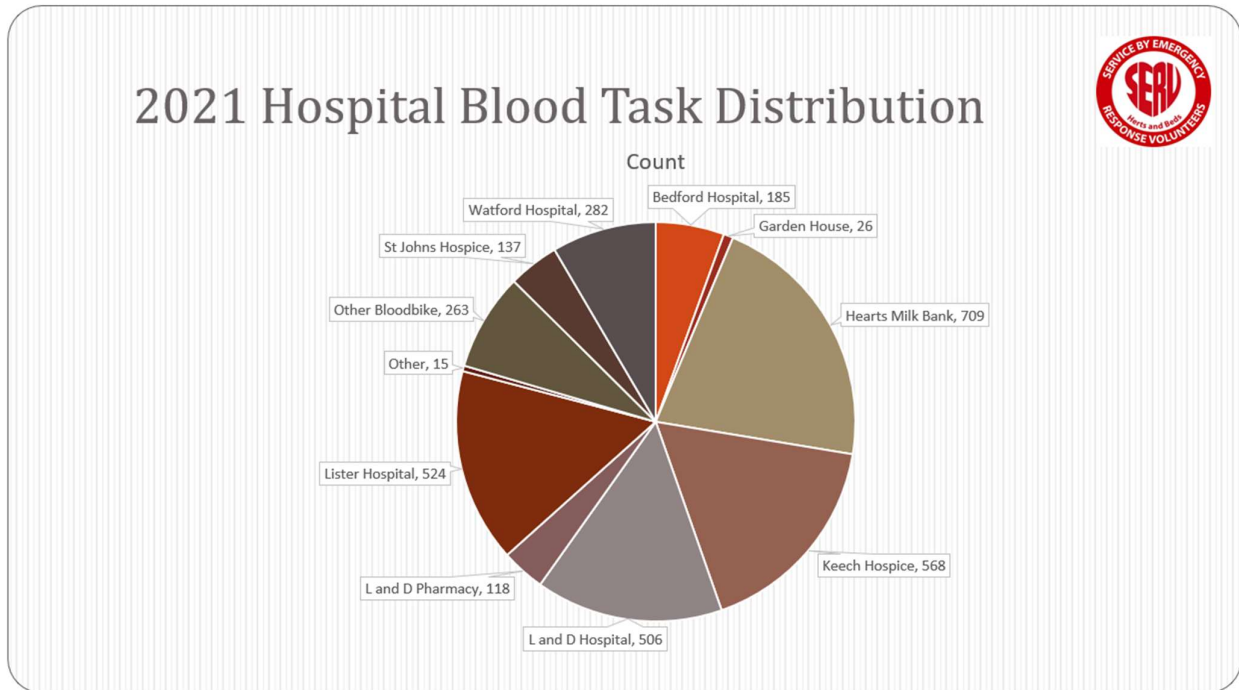
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The tasks performed were distributed as follows:

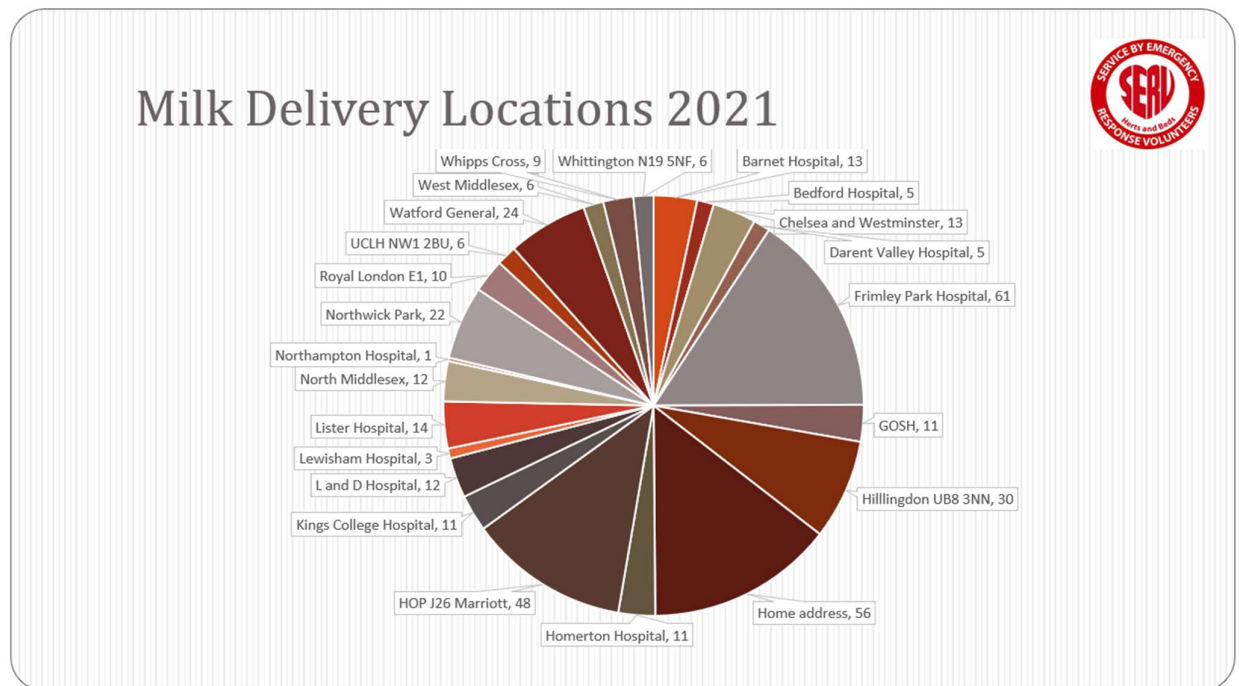
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Hospital Deliveries for Blood and Sample Services



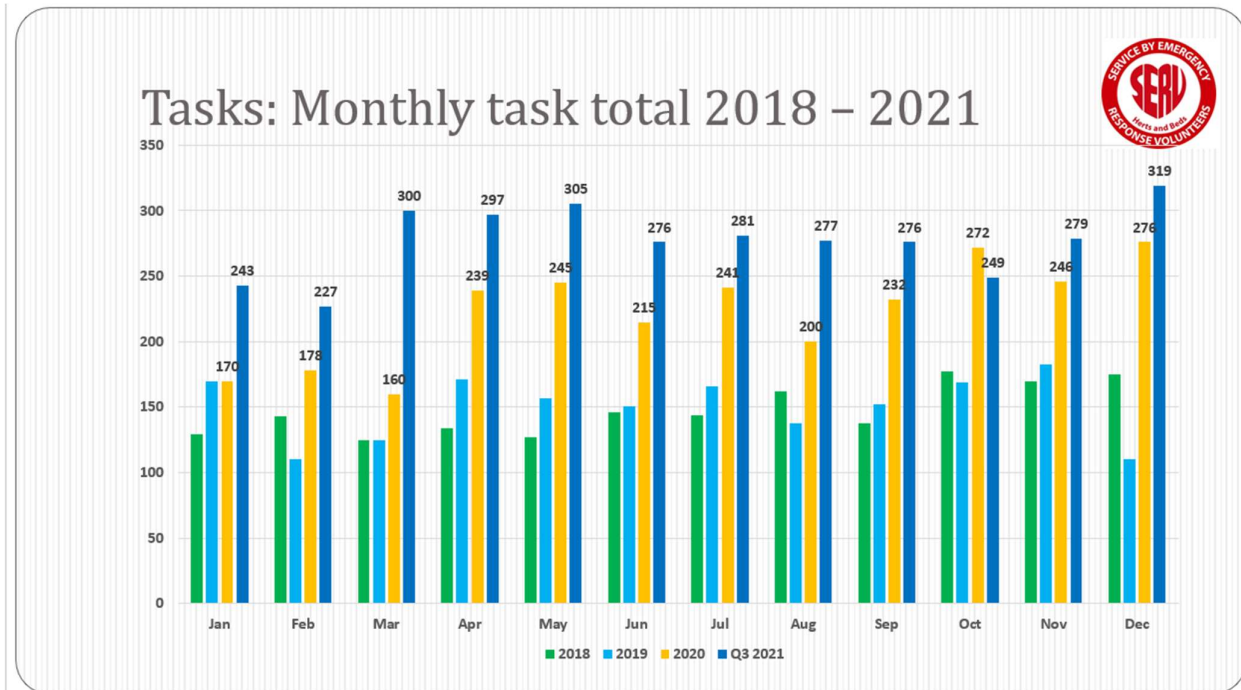
Milk Deliveries for Hospitals



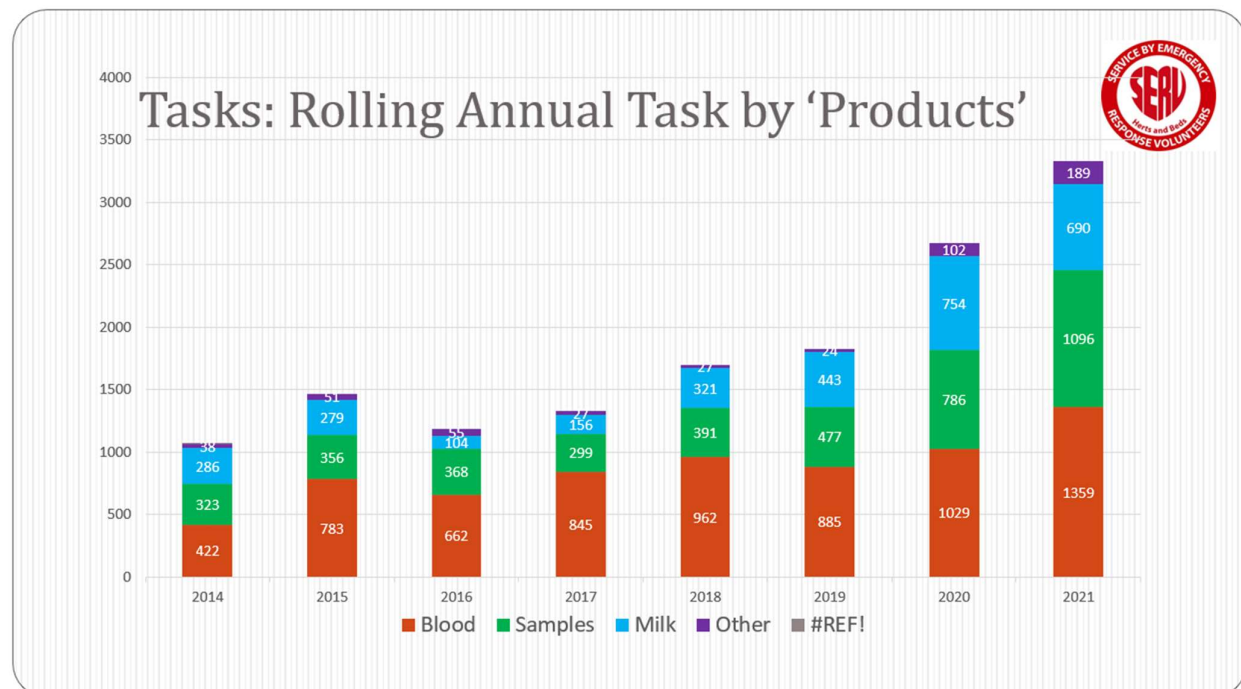
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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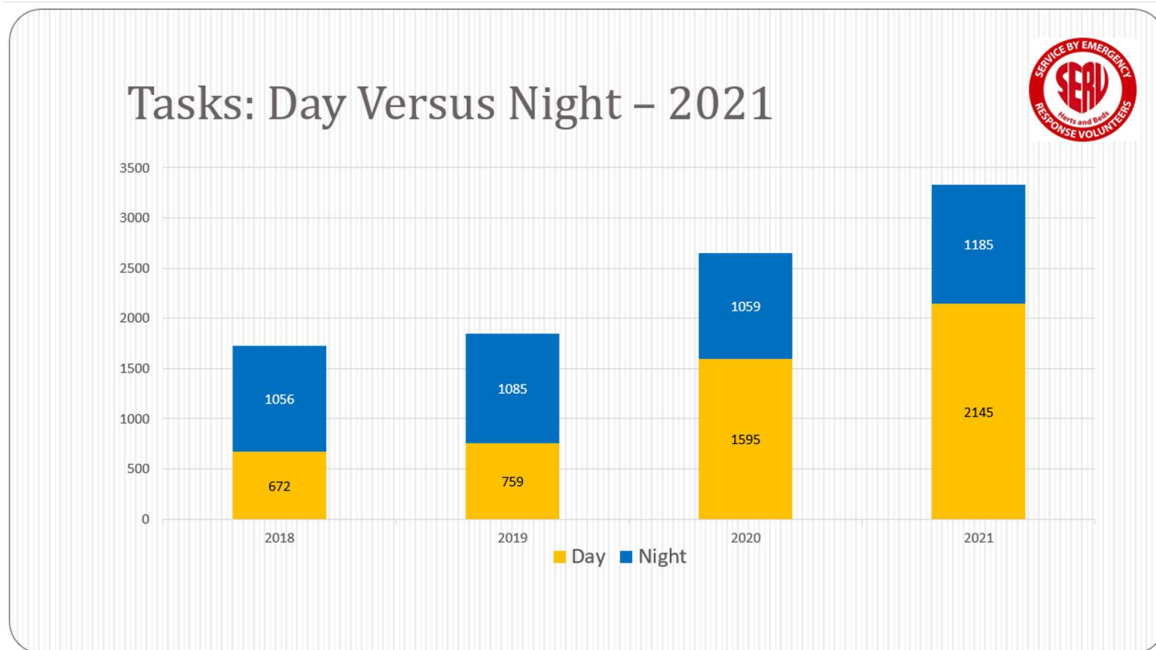
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SERV Herts & Beds – The Bloodrunners

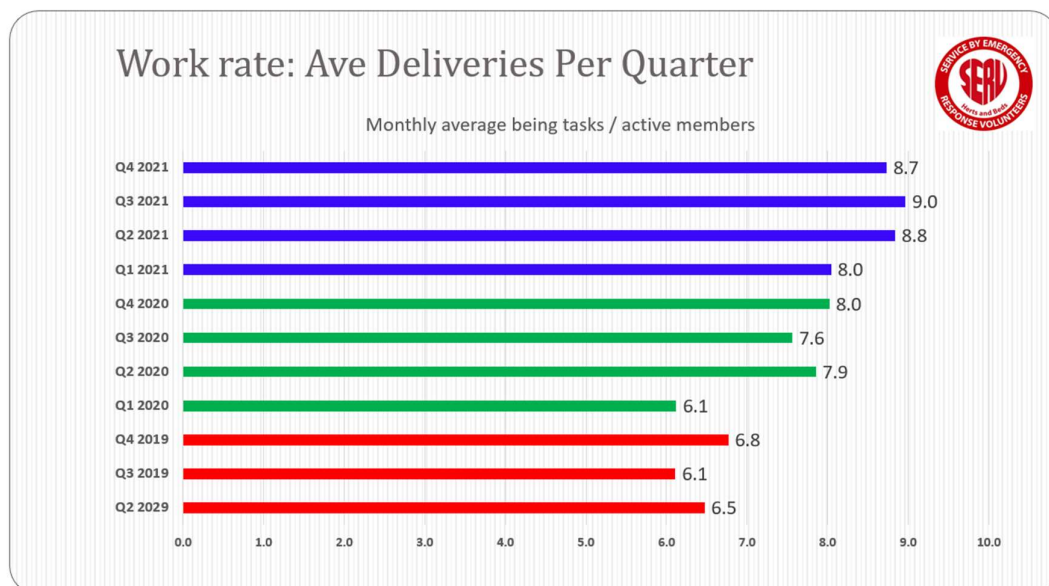
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The increase in work load has put pressure on our resources. Recruitment during 2021 has been challenging as the Covid Pandemic limited our ability to meet people.

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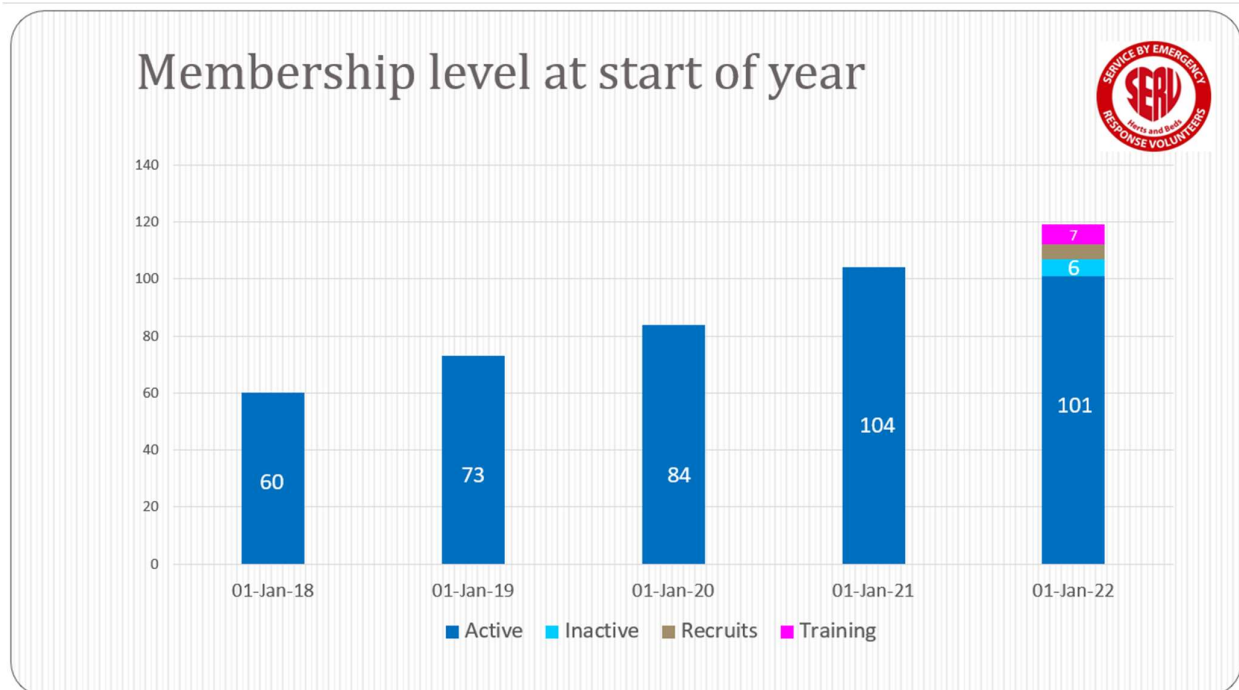
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CHARITY NO: 1180326

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Landmarks and Committee Decisions for 2021

2021 was again a year affected greatly at a task, donation, and membership level by the Corona Virus outbreak in the UK. The following demonstrates a number of changes and landmarks achieved or undertaken during the year

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 - Advanced Qualification training placed back on hold for a few riders due Covid
 - BP offer to supply free fuel till end March 2021
- February 2021
 - Introduce HOP at Royston to balance distances between Cambridge and Norfolk and London and thereby assist SERV Suffolk and Cambridge
 - Introduce use of 'What 3 Words' for location identification
- March 2021
 - Final agreement on car acquisition with funding from Masons
- April /May 2021

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- Introduce Fleet Custodians to optimise and maximise use of Fleet Vehicles by all membership
- Jun / Jul
 - Equipment finally moved from Access Storage, allowing SERV to end that agreement and save approximately £800 per annum
 - Request from Luton and Dunstable to assist with Pharmacy distributions to patients at home
- Aug / Sep
 - Review of workload for Keech Hospice as pressure grows on riders
 - Many of group join together in memory of John Warner, a long serving and very active member who passed away in July. Many bikes accompany John Hearse to his final service
- Oct
 - AGM and invitation to join Committee
 - Queens Award Voluntary Sector nomination received
- Nov / Dec
 - Major effort to review all SERV procedures and documentation in light of QAVS nomination
 - Registered with Fund Raising Regulator

Financial Statement

The following SERV Herts & Beds Receipts and Payments account reflects a financial period starting on 01/01/2021 and ending 31/12/2021

Fundraising in 2021 has been very successful despite the challenges around the pandemic. Fundraising activity comprises a combination of cash collection outside selected supermarkets, individual donations and money raised from giving a number of talks about the charity's activities. In addition, this year we received a large single donation for the purchase of a car.

Regular expenditure comprises purchasing bespoke clothing (motorcycle jackets etc.), promotional material and vehicle running costs. In addition in 2021, we also purchased a number of Helite Air Vests to make available to all members at a discount. Day to day running expenditure in 2021 was slightly lower to that in the previous year, further demonstrating the thought that has gone in to all cost related matters.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SERV HERTS & BEDS

No (if any)
1180326

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	30,800	-	-	30,800	20,483
MEMBERS CLOTHING DONATIONS	11,850	-	-	11,850	-
FUNDRAISING EVENTS	2,835	-	-	2,835	2,710
VAT REFUNDS & INTEREST ON DEPOSIT A/C	1,446	-	-	1,446	5,158
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,931	-	-	46,931	28,351
A2 Asset and investment sales, (see table).					
SALE OF HONDA PAN EUROPEAN MOTORCYCLE (in 2020)	-	-	-	-	500
	-	-	-	-	-
Sub total	-	-	-	-	500
Total receipts	46,931	-	-	46,931	28,851
A3 Payments					
COST OF FUNDRAISING EVENTS AND VEHICLE RUNNING COSTS	7,405	-	-	7,405	3,952
RENT/HIRE OF ROOMS	393	-	-	393	690
CLOTHING AND TRAINING	17,018	-	-	17,018	8,042
PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	7,036	-	-	7,036	1,714
PRINTING, POSTAGE, STATIONERY AND COMPUTER SUPPLIES	122	-	-	122	508
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	31,974	-	-	31,974	14,906
A4 Asset and investment purchases, (see table)					
PURCHASE OF MOTORCAR	19,550	-	-	19,550	-
	-	-	-	-	-
Sub total	19,550	-	-	19,550	-
Total payments	51,524	-	-	51,524	14,906
Net of receipts/(payments)	- 4,593	-	-	- 4,593	13,945
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,553	-	-	38,553	24,608
Cash funds this year end	33,960	-	-	33,960	38,553

CCXX R1 accounts (SS)

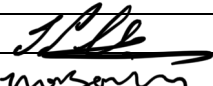

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14/03/2022

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	5,114	-	-
	DEPOSIT ACCOUNT	28,846	-	-
		-	-	-
	Total cash funds	33,960	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	FOUR MOTORCYCLES		59,160	38,000
	ONE MOTORCAR		19,550	14,000
	COMPUTERS, PROJECTORS & OTHER EQUIPMENT		1,672	-
	JACKETS, BOX COVERS & STRAPS		3,136	-
	GAZEBOS & OTHER EQUIPMENT		3,388	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Hunt	19-Mar-22	
		Nick Bailey	19-Mar-22	

CCXX R1 accounts (SS)

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14/03/2022



SERV Herts and Beds Annual Report

1ST JANUARY 2021 – 31ST DECEMBER 2021

SERV HERTS AND BEDS

CHARITY NUMBER 1180326

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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Brief History of SERV Herts & Beds	2
Charity Status, Structure, Membership and Trustees	2
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Processes and Procedures	5
Record of Tasks Performed January 2021 – December 2021	5
Landmarks and Committee Decisions for 2021	9
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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

The charity was set up in 2009 as part of the SERV Central Group, which was registered under the number 284455. The first hospital to use the services offered was Bedford. In 2015, the independent charity was set up in its own right as SERV Herts and Beds, finally gaining registration with the Charities Commission on 26th October 2015. In October 2018, a further change was made as SERV Herts and Beds became a Charity Incorporated Organisation (CIO), and registered under the new number 1180326

The Objective of SERV Herts & Beds remains as:

The relief of sickness and protection of health through the provision of a courier service to transport blood, human donor milk, samples and other items used for the medical and surgical treatment of patients for doctors, hospitals, and laboratories and to co-operate with the emergency services.

All activities undertaken by the Charity are aligned with and directed towards achieving this objective.

- Ensuring that a current Service Level Agreement (SLA) is in place with each establishment served.
- Recruiting and training enough numbers of suitably skilled volunteers to support the required level of service.
- Raising sufficient funds to provide necessary training and equipment.
- Continuously monitoring performance against agreements.

Charity Status, Structure, Membership and Trustees

Name of Charity: SERV Herts & Beds, Charity Registration Number: 1180326. The registered Address being 53 Wroxham Way, Harpenden, Herts AL5 4PR

SERV Herts & Beds is an independent registered charity and uses the SERV logotype with the agreement and permission of SERV, registered charity number 284455. SERV Herts & Beds maintains a good working relationship with, and is currently part of, the Nationwide Association of Blood Bikes (NABB).

New Trustees, when required, can be recruited from the body of the membership, but are usually already members of the Committee. As of the date of this report, the Committee and the Trustees are formed of the same names. They are:

Chair	Ian Hunt	Controller	Barbara Dalby
Secretary	Andy Cowley	IT	James Light
Deputy Chair	Richard Grimwade	Events	Dan Collins
Treasurer	Nick Bailey	Fleet	Paul Hodgkinson
Membership	Paula Brown	GMP/SOP	John Winchester
Rota	Roger Elvin	Hospital Liaison	Richard Grimwade
Training	Duncan Woods	Trustees Chair	Mark Lawrence

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

There are no special procedures for induction and training of Trustees, the Charity is uncomplicated in concept and operation, and all Trustees are recruited from amongst the Membership, a simple approval by the Committee and ratification at the AGM is considered sufficient.

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

The Charity consists of around 90 Rider/Drivers who collect and deliver products. There are 22 trained Controllers who despatch and direct the Rider/Drivers. The structure is completely flat.

A Committee was elected at the 2019, re-elected at the 2020 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Thursday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

Financials and Legal

Funding of 1.5 times annual expenditure is held in the deposit account of the Charity as a prudent reserve to cover the irregular nature of donations. The Finance Statement is attached to this report as Appendix A. The Trustees consider the reserves held at the time of this report to be satisfactory.

SERV Herts & Beds has appointed as its bank CAF Bank Limited, Charity Number 26836925, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

SERV Herts & Beds has appointed as its Independent Examiner since 25th February 2016 David Wildey, 9 Waverley Road, St Albans, AL3 5PB. David is also an active member of SERV Herts & Beds.

SERV Herts & Beds raises funds to support training and equipping its volunteers. However, the Charity is totally dependent on its volunteers for delivery of its objective. Specifically, volunteers:

- Provide their own vehicle(s) in addition to the 4 Charity-owned motorcycles and 1 Car
- Pay all their own running costs, including fuel when using a Fleet Motorcycle
- Donate their time for rota duties, Committee tasks and for fund-raising events

SERV Herts & Beds has no paid staff, and there is no intent currently for that to change.

SERV Herts & Beds running expenditure averages £13,000 - £15,000 per annum, with income around £17,000 - £20,000. Income is made up of individual donations and donations from organisations, supermarket & event collections and donation income from talks and presentations to interest groups around the charity's region.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Recruitment, Assessments & Training of Volunteers

Anyone can apply for membership of the Charity. If they wish to take part in collection and delivery of NHS and Hospice materials, then they must have held a full driving licence for the class of vehicle they propose to use, for at least 2 years. They must also pass such practical and theoretical examinations and assessments as the Trustees deem necessary.

SERV Herts and Beds continually strive to recruit new members, as drivers, riders, and as Controllers or in administrative roles.

Specifically, for riders and drivers, a new member will undertake GMP training, Route Training and then be accompanied on a first ride by an experienced 'Buddy'.

Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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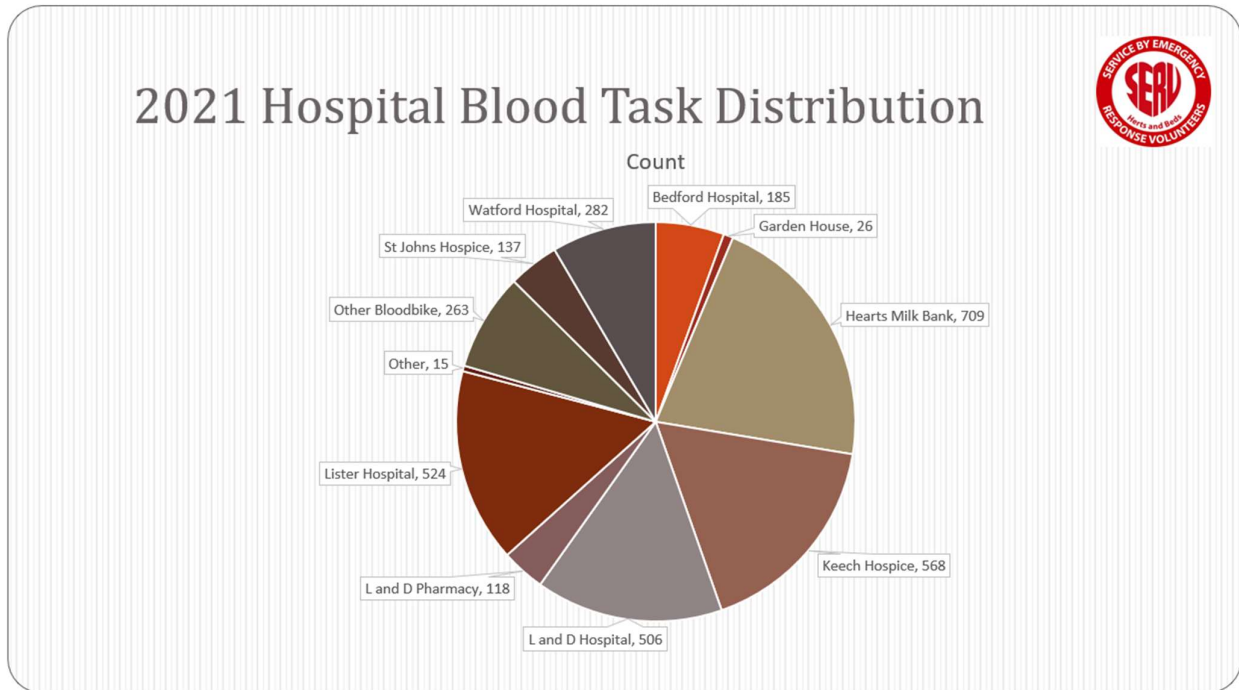
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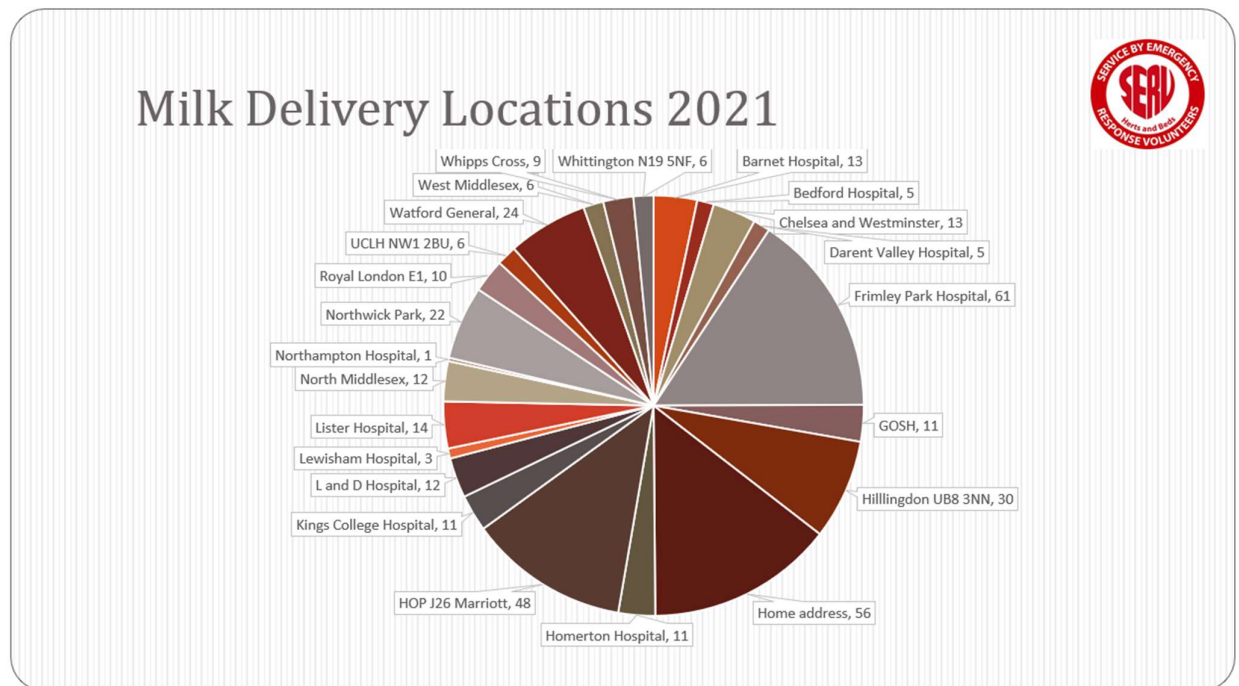
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

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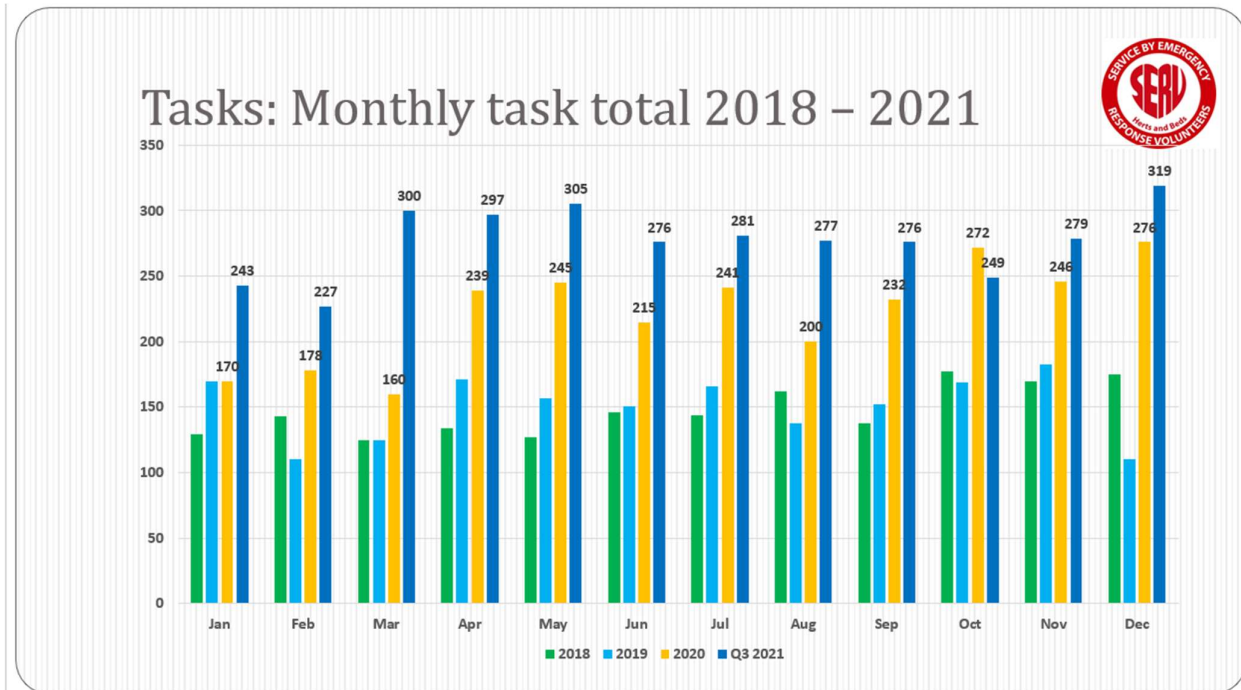
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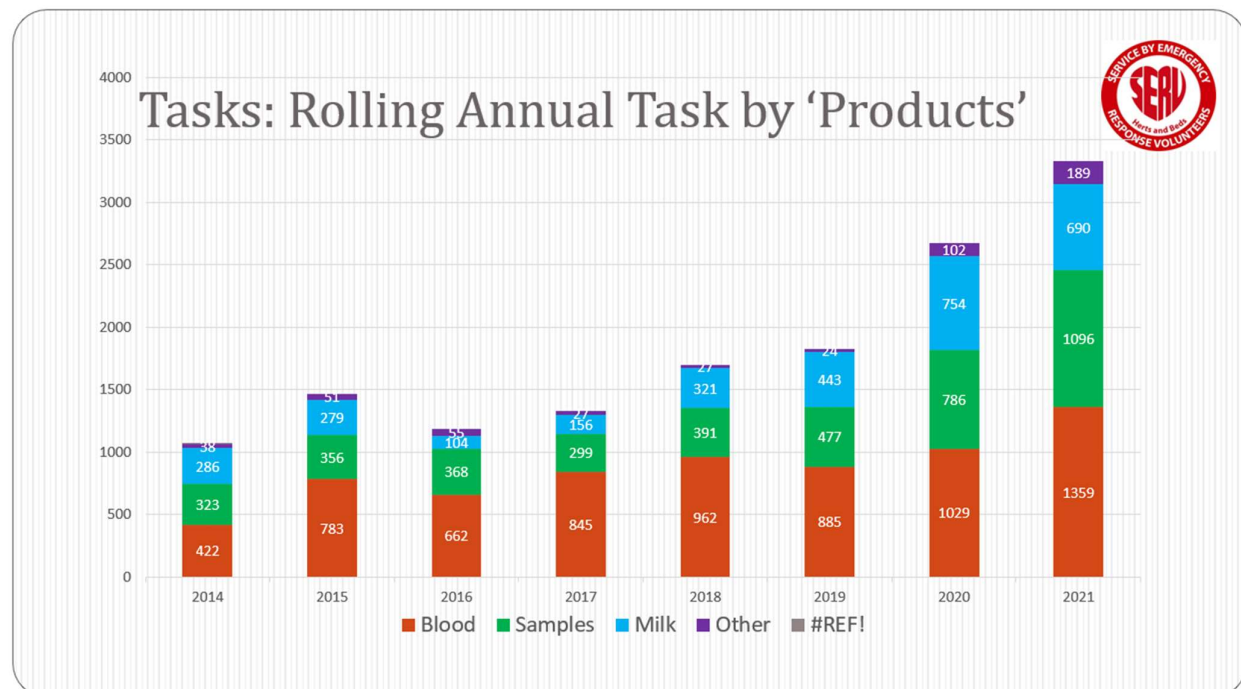
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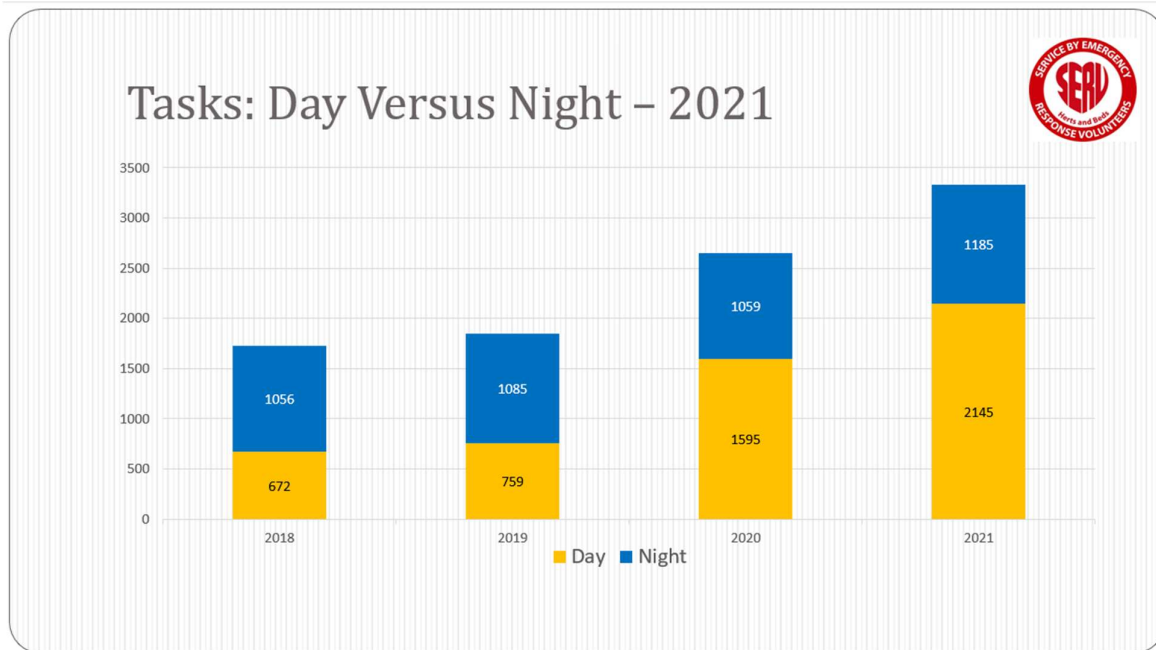
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SERV Herts & Beds – The Bloodrunners

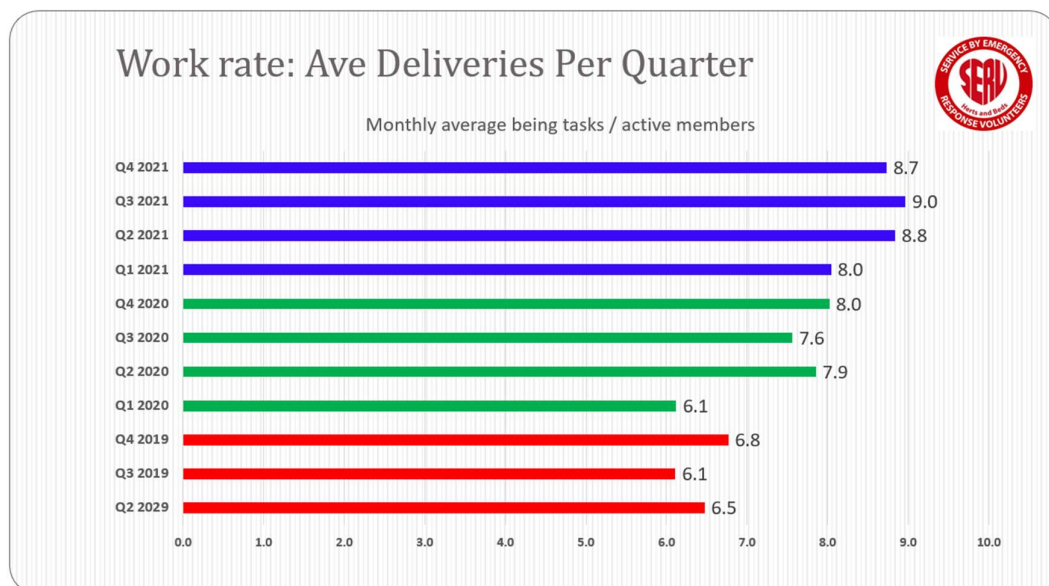
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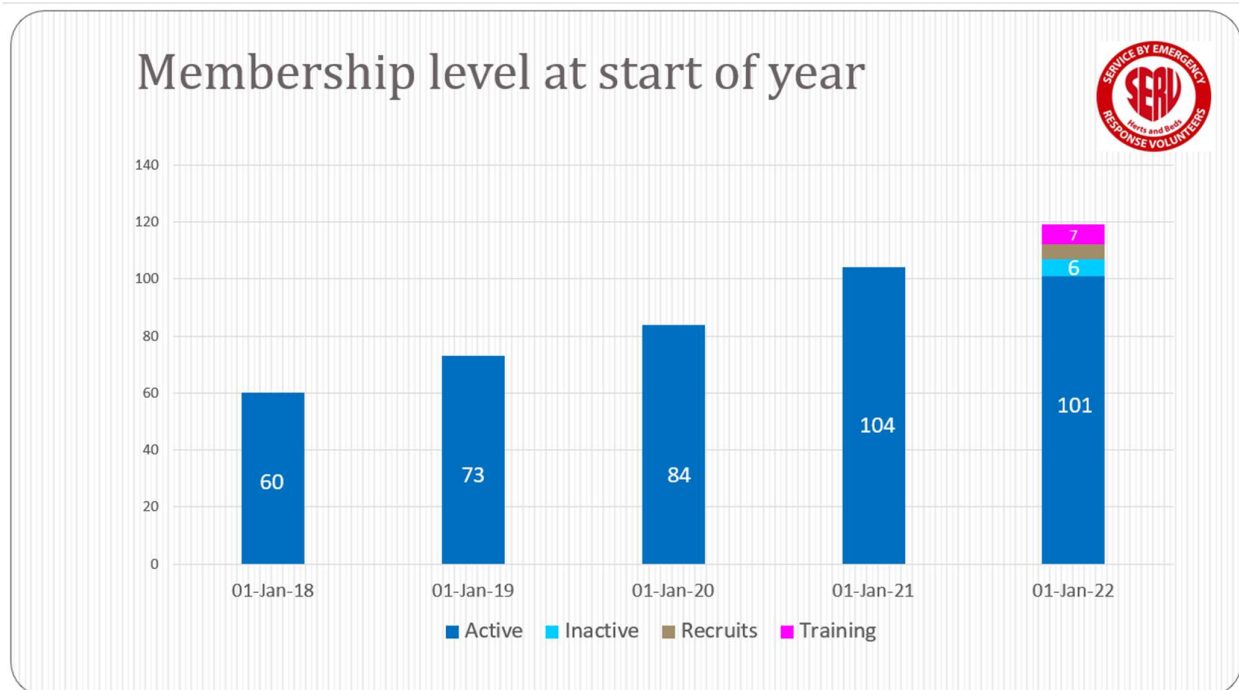
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SERV Herts & Beds – The Bloodrunners

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SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SERV HERTS & BEDS

No (if any)
1180326

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
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	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
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	-	-	-	-	-
Sub total	19,550	-	-	19,550	-
Total payments	51,524	-	-	51,524	14,906
Net of receipts/(payments)	- 4,593	-	-	- 4,593	13,945
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,553	-	-	38,553	24,608
Cash funds this year end	33,960	-	-	33,960	38,553

CCXX R1 accounts (SS)

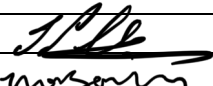

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14/03/2022

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	5,114	-	-
	DEPOSIT ACCOUNT	28,846	-	-
		-	-	-
	Total cash funds	33,960	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FOUR MOTORCYCLES		59,160	38,000
	ONE MOTORCAR		19,550	14,000
	COMPUTERS, PROJECTORS & OTHER EQUIPMENT		1,672	-
	JACKETS, BOX COVERS & STRAPS		3,136	-
	GAZEBOS & OTHER EQUIPMENT		3,388	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Hunt	19-Mar-22	
		Nick Bailey	19-Mar-22	

CCXX R1 accounts (SS)

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14/03/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity name
SERV HERTS & BEDS

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1180326

Set out on pages

10, 11 and 12 of the Annual Report

Charity may wish to include the page numbers or additional details.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~either than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

David Wildey

Date:

19/03/2022

Name:

Mr. David Wildey

**Relevant professional
qualification(s) or body
(if any):**

Accountant/Auditor (Retired)

Address:

9 Waverley Road

St. Albans

Hertfordshire AL3 5PB

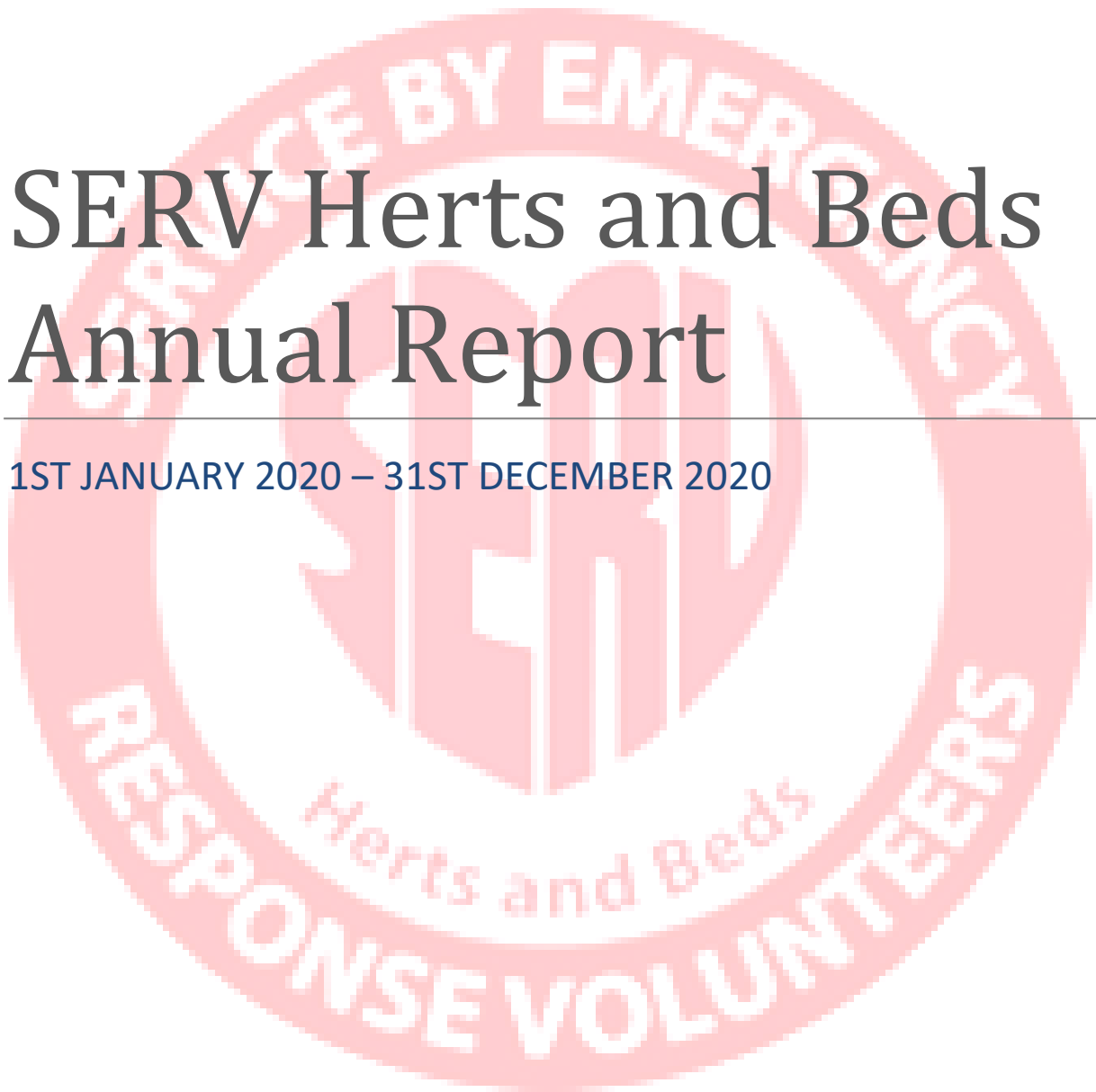
SERV HERTS & BEDS

England & Wales - Charity number 1180326

Accounts

SERV Herts and Beds Annual Report

1ST JANUARY 2020 – 31ST DECEMBER 2020



SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Contents

Brief History of SERV Herts & Beds	2
Charity Status, Structure, Membership and Trustees	2
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Processes and Procedures.....	4
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Landmarks and Committee Decisions for 2020	7
Financial Statement.....	9

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Brief History of SERV Herts & Beds

The charity was set up in 2009 as part of the SERV Central Group, which was registered under the number 284455. The first hospital to use the services offered was Bedford. In 2015, the independent charity was set up in its own right as SERV Herts and Beds, finally gaining registration with the Charities Commission on 26th October 2015. In October 2018, a further change was made as SERV Herts and Beds became a Charity Incorporated Organisation (CIO), and registered under the new number 1180326

The Objective of SERV Herts & Beds remains as:

The relief of sickness and protection of health through the provision of a courier service to transport blood, human donor milk, samples and other items used for the medical and surgical treatment of patients for doctors, hospitals and laboratories and to co-operate with the emergency services.

All activities undertaken by the Charity are aligned with and directed towards achieving this objective.

- Ensuring that a current Service Level Agreement (SLA) is in place with each establishment served.
- Recruiting and training enough numbers of suitably skilled volunteers to support the required level of service.
- Raising sufficient funds to provide necessary training and equipment.
- Continuously monitoring performance against agreements.

Charity Status, Structure, Membership and Trustees

Name of Charity: SERV Herts & Beds, Charity Registration Number: 1180326. The registered Address being 53 Wroxham Way, Harpenden, Herts AL5 4PR

SERV Herts & Beds is an independent registered charity and uses the SERV logotype with the agreement and permission of SERV, registered charity number 284455. SERV Herts & Beds maintains a good working relationship with, and is currently part of, the Nationwide Association of Blood Bikes (NABB).

New Trustees, when required, can be recruited from the body of the membership, but are usually already members of the Committee. As of the date of this report, the Committee and the Trustees are formed of the same names. They are:

Chair	Ian Hunt	Controller	Barbara Dalby
Secretary	Andy Cowley	IT	James Light
Deputy Chair	Richard Grimwade	Events	John Brown
Treasurer	Nick Bailey	Fleet	John Brown
Membership	Paula Brown	GMP/SOP	John Winchester
Rota	Roger Elvin	Hospital Liaison	Richard Grimwade
Training	Duncan Woods	Trustees Chair	Mark Lawrence

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

There are no special procedures for induction and training of Trustees, the Charity is uncomplicated in concept and operation, and all Trustees are recruited from amongst the Membership, a simple approval by the Committee and ratification at the AGM is considered sufficient.

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

The Charity consists of around 90 Rider/Drivers who collect and deliver products. There are 22 trained Controllers who despatch and direct the Rider/Drivers. The structure is completely flat.

A Committee was elected at the 2019 Annual General Meeting to run the day-to-day business of the Charity, with the officers as listed above.

The Committee meets monthly on the fourth Thursday to report on, and discuss, the running of the Charity. The fourth Thursday in October is set aside for the Annual General Meeting. At these meetings, expenditure proposals are debated, and if approved, actioned to individuals. Minutes of each meeting are recorded and approved each month.

Day-to-day decisions regarding the running of the Charity are taken by the Executive Committee. Any decisions with substantial financial or legal implications require approval by a majority of the Trustees.

Financials and Legal

Funding of 1.5 times annual expenditure is held in the deposit account of the Charity as a prudent reserve to cover the irregular nature of donations. The Finance Statement is attached to this report as Appendix A. The Trustees consider the reserves held at the time of this report to be satisfactory.

SERV Herts & Beds has appointed as its bank CAF Bank Limited, Charity Number 26836925, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

SERV Herts & Beds has appointed as its Independent Examiner since 25th February 2016 David Wildey, 9 Waverley Road, St Albans, AL3 5PB. David is also an active member of SERV Herts & Beds.

SERV Herts & Beds raises funds to support training and equipping its volunteers. However, the Charity is totally dependent on its volunteers for delivery of its objective. Specifically, volunteers:

- Provide their own vehicle(s) in addition to the 4 Charity-owned motorcycles
- Pay all their own running costs, including fuel when using a Fleet Motorcycle
- Donate their time for rota duties, Committee tasks and for fund-raising events

SERV Herts & Beds has no paid staff, and there is no intent currently for that to change.

SERV Herts & Beds running expenditure averages £19,000 - £21,000 per annum, with income around £23,000. Income is made up of individual donations and donations from organisations, supermarket & event collections and donation income from talks and presentations to interest groups around the charity's region.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Recruitment, Assessments & Training of Volunteers

Anyone can apply for membership of the Charity. If they wish to take part in collection and delivery of NHS and Hospice materials, then they must have held a full driving licence for the class of vehicle they propose to use, for at least 2 years. They must also pass such practical and theoretical examinations and assessments as the Trustees deem necessary.

SERV Herts and Beds continually strive to recruit new members, as drivers, riders, and as Controllers or in administrative roles.

Specifically, for riders and drivers, a new member will undertake GMP training, Route Training and then be accompanied on a first ride by an experienced 'Buddy'.

Details of training are contained within the Members Handbook.

On joining SERV Herts and Beds, and once a year, in signing the 'Rules of Engagement' a Rider/Driver is accepting the level of training/support provided and agreeing to the following statement:

I declare the information given is correct to the best of my knowledge. I accept that it is my responsibility to ensure that my vehicles are road legal at all times, and have current and appropriate insurance, road tax and MOT, and that I am the holder of a current driving licence.

I understand that the final decision to undertake a task is with me as the rider/driver.

The purpose of the Route Training and also 'Buddy' rider session is to ensure that the volunteer can demonstrate confidence in handling their vehicle:

- According to speed limits and other legal requirements laid out in the Highway Code, in a range of road and traffic situations
- In a manner that is courteous to other road users
- In a manner that presents a positive view of SERV to the general public, and the hospitals we are serving
- Is able to secure boxes safely and securely
- See evidence of a roadworthy and a well-maintained vehicle
- See the use of adequate protective clothing.

Processes and Procedures

All regular journeys for SERV Herts & Beds collections and deliveries have a specified route and a rider/driver who is called out will join the prescribed route at the nearest point to his/her house and leave in the same manner when returning home.

Prescribed routes have been carefully selected with the safety of the rider – and the blood being carried – as the key priority. Wherever possible, routes are over main roads, which are:

- Well lit

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- Expected to be a priority for maintenance in circumstances such as snow and other adverse weather
- Expected to keep the rider/driver away from potential ‘trouble spots’ such as football grounds or night clubs
- Ensure ease of locating a rider/driver, in the event of breakdown or accident, by another SERV rider, or the emergency services.

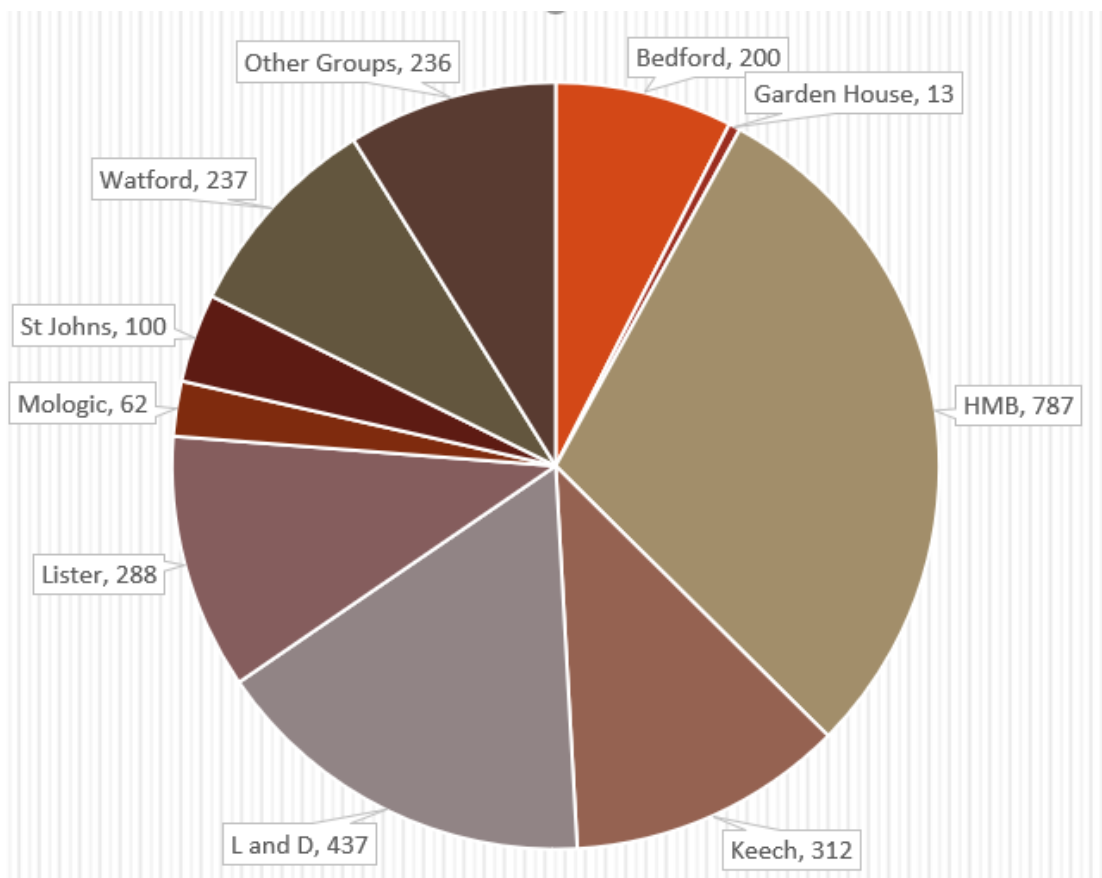
All processes and procedures are written and shared in the Member’s Handbook

Record of Tasks Performed January 2020 – December 2020

SERV have continued to provide H24 support to NHS Hospitals, local Hospices, and the Hearts Milk Bank.

There has again been record growth in the number of tasks undertaken in 2020, against the very challenging pandemic the country has faced.

The tasks performed were distributed as follows:



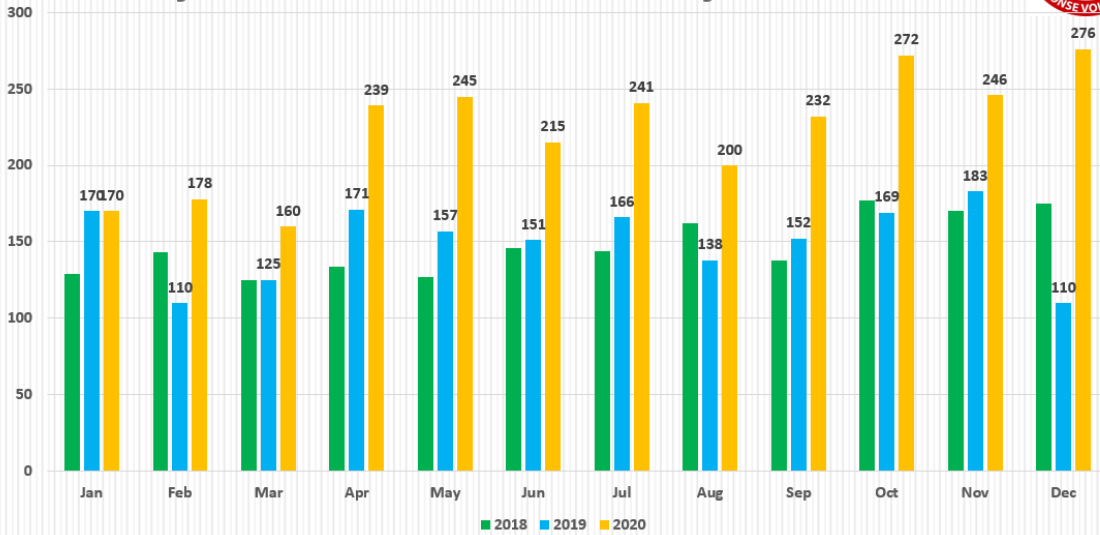
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

In all except one month where the group equalled 2019 levels, and exceeded job counts by far. This is in itself testimony to the commitment, dedication and generosity of all members of the group.



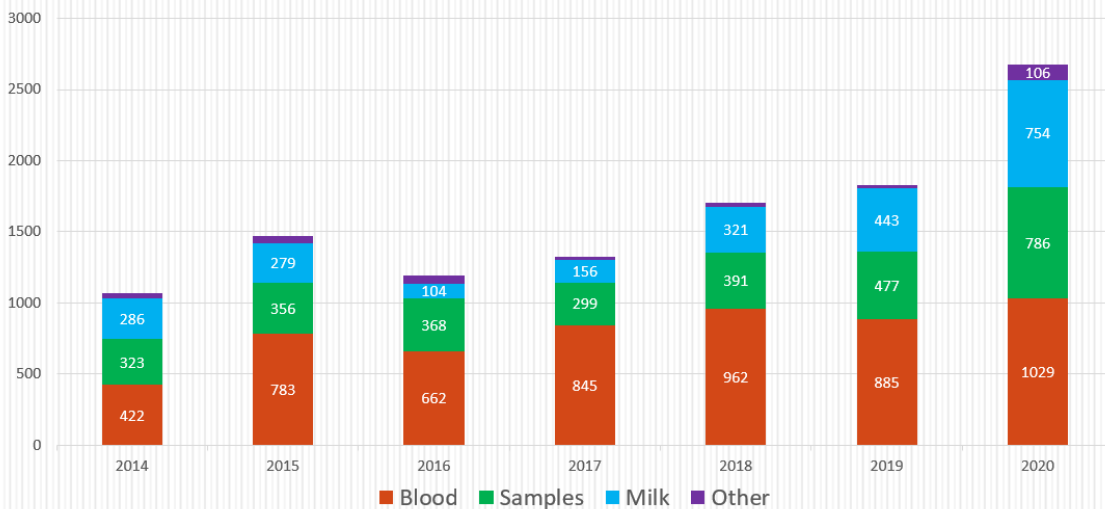
Monthly total tasks last three years



There has been growth in the nature of the products carried, most notably with Human Donor Milk, and also unsurprisingly during a pandemic, the carriage of samples and specimens.



Rolling Annual Task by 'Products'



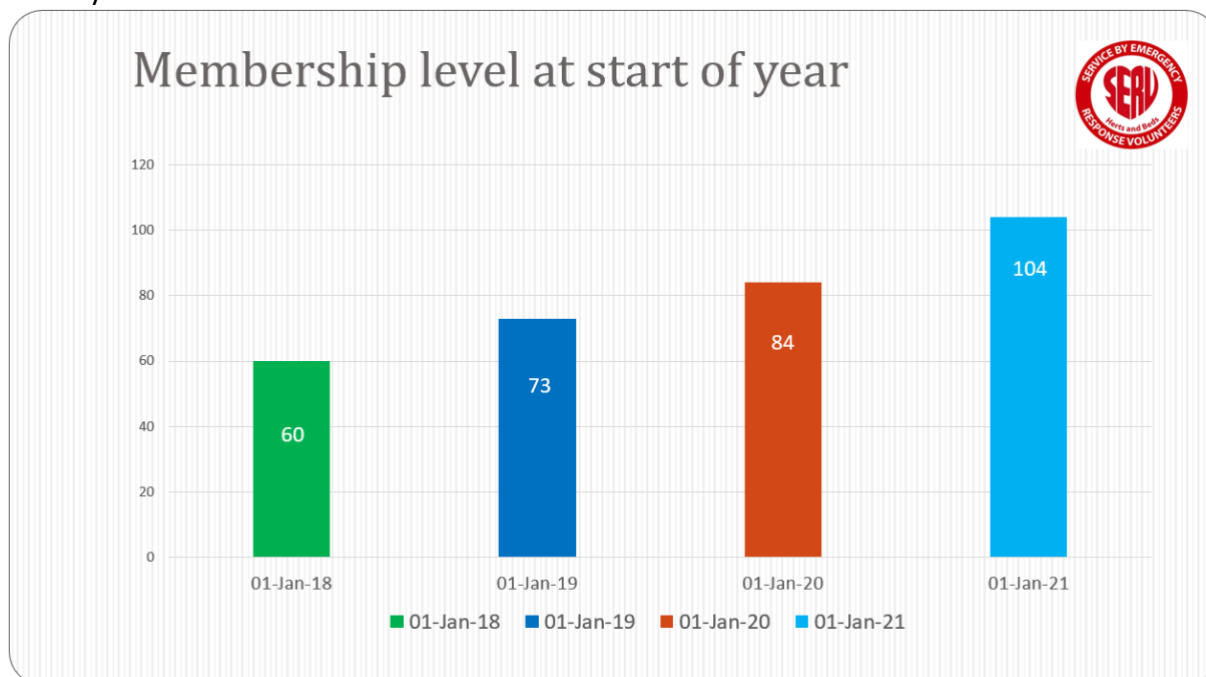
SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Membership Levels

Membership levels have grown, during 2020 the group received a lot of new applications as a result of availability in the community due to the virus.

Lockdowns and limited contact however made it quite difficult to accept new members, as training requires a degree of direct contact. Having said that, the group did lose a few members for various reasons, but managed to recruit further, leaving levels at a new high of 104 active people by the end of the year.



Landmarks and Committee Decisions for 2020

2020 was a year affected greatly at a task, donation, and membership level by the Corona Virus outbreak in the UK. The following demonstrates a number of changes and landmarks achieved or undertaken during the year

- January
 - GMP moved from 1 year cycle to every 2 years
 - Final sale of Pan European
- February
 - Introduction of WhatsApp Tracking Live for security and protection of members
- March
 - Beginning of Covid-19 lockdown
 - £20 membership contribution converted to full donation with all members approval
- April
 - 2019 Annual Report submitted to Charity Commission
 - Created 'Just Giving' account for wider opportunity to collect funds
 - Approval to bulk purchase 'Summer' jackets for all members passed

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

- SERV Herts and Beds registered for Gift Aid
- Commence deliveries for Mologic as part of urgent research in to Covid-19
- May
 - Registered charity with Amazon for buyer donation options
 - GMP training re-written by John Winchester
 - Added to CharitiesTrust.org Good Causes Platform for various fund-raising opportunities, triggered by 'BPme'
 - Registered with Facebook and added Donations button
- Jun / Jul
 - Recruitment remains on hold, Covid situation continued and the group were able to maintain fully the service offering to their clients
 - Start quarterly Zoom meetings for membership
- Aug / Sep
 - Decision taken to resume recruitment for bike riders with 'Advanced' qualifications in place
 - Launch planning process for AGM in October by notice to Committee
- Oct
 - AGM and invitation to join Committee
- Nov / Dec
 - Major effort to maintain and increase performance with deliveries reaching record high levels
 - Recruitment back on hold as numbers reach required levels

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Financial Statement

The following SERV Herts & Beds Receipts and Payments account reflects a financial period starting on 01/01/2020 and ending 31/12/2020

Fundraising in 2020 has been very successful. Fundraising activity comprises a combination of cash collection outside selected supermarkets, individual donations and money raised from giving a number of talks about the charity's activities.

Regular expenditure comprises purchasing bespoke clothing (motorcycle jackets etc.), promotional material and vehicle running costs. Expenditure in 2020 was slightly lower to that in the previous year.

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SERV HERTS & BEDS

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	20,483	-	-	20,483	14,752
FUNDRAISING EVENTS	2,710	-	-	2,710	11,309
MEMBERSHIPS	-	-	-	-	500
VAT & NABB REFUNDS & INTEREST ON DEPOSIT A/C	5,158	-	-	5,158	5,223
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,351	-	-	28,351	31,784
A2 Asset and investment sales, (see table).					
SALE OF HONDA PAN EUROPEAN MOTORCYCLE	500	-	-	500	-
	-	-	-	-	-
Sub total	500	-	-	500	-
Total receipts	28,851	-	-	28,851	31,784
A3 Payments					
COST OF FUNDRAISING EVENTS	3,952	-	-	3,952	5,257
RENT/HIRE OF ROOMS	690	-	-	690	1,011
COST OF TRAINING	8,042	-	-	8,042	3,347
PROFESSIONAL FEES, DBS CHECKS AND INSURANCE	1,714	-	-	1,714	10,643
PRINTING, POSTAGE, STATIONERY AND COMPUTER SUPPLIES	508	-	-	508	2,045
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,906	-	-	14,906	22,303
A4 Asset and investment purchases, (see table)					
MOTORCYCLE	-	-	-	-	15,120
	-	-	-	-	-
Sub total	-	-	-	-	15,120
Total payments	14,906	-	-	14,906	37,423
Net of receipts/(payments)	13,945	-	-	13,945	5,639
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,608	-	-	24,608	30,247
Cash funds this year end	38,553	-	-	38,553	24,608

SERV Herts & Beds – The Bloodrunners

CHARITY NO: 1180326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT ACCOUNT	811	-	-
	DEPOSIT ACCOUNT	37,742	-	-
		-	-	-
	Total cash funds	38,553	-	-

(agree balances with receipts and payments account(s))

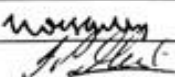

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	FOUR MOTORCYCLES		59,160	27,000
	FIREPROOF SAFE		1,908	400
	JACKETS, BOX COVERS AND STRAPS		6,625	4,770
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NICK BAILEY	17.4.2021
	IAN HUNT	17.4.2021

CCXX R1 accounts (SS)

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17/04/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name SERV HERTS & BEDS	No (if any)
--	-------------

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
------------------------	---------------------------------	----	-------------------------------

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MEMBERSHIPS	-	-	-	-	500
VAT & NABB REFUNDS & INTEREST ON DEPOSIT A/C	5,158	-	-	5,158	5,223
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,351	-	-	28,351	31,784
A2 Asset and investment sales, (see table).					
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Total receipts	28,851	-	-	28,851	31,784
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PRINTING, POSTAGE, STATIONERY AND COMPUTER SUPPLIES	508	-	-	508	2,045
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,906	-	-	14,906	22,303
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MOTORCYCLE	-	-	-	-	15,120
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Sub total	-	-	-	-	15,120
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A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,608	-	-	24,608	30,247
Cash funds this year end	38,553	-	-	38,553	24,608



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SERV HERTS & BEDS

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1180326

Set out on pages

10, 11 and 12 of the Annual Report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

David Wildey

Date:

11th April 2021

Name:

Mr. David Wildey

**Relevant professional
qualification(s) or body
(if any):**

Accountant/Auditor (Retired)

Address:

9 Waverley Road

St. Albans

Hertfordshire AL3 5PB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

