

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2020		31	03	2021

## Section A

## Reference and administration details

Charity name Kings Somborne Village Hall

Other names charity is known by

Registered charity number (if any) 1180268

Charity's principal address Kings Somborne Village Hall,  
Recreation Ground, Romsey Road,  
Kings Somborne, Hampshire.  
SO20 6PP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Vanderpump	Chair		
2	Trevor Ryan	Treasurer		
3	Janet Ingleson	Secretary		
4	Sarah Pennington	Booking Secretary		Sisterhood WI
5	Linda Aucock	Invoicing Secretary		Parish Church PCC
6	John Ingleson	Health & Safety		Somborne & District Society
7	Ian Bradley	Website Coordinator		
8	Robin Somerville	Vice Chair	appointed 12/08/2020	
9	Katy Grant			Pre-school
10	Sue Jackson			Badminton
11	Pollyann Monk			Horticultural Society
12	Ian Beacham			Parish Council
13	Andrew Chadwick			KSSA, Cricket Club
14	Roger Stephens			
15	William Martin		appointed 12/08/2020	
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO constitution (FOUNDATION type)
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Officers are elected at the annual general meeting with the other trustees being nominated by local user organisations (plus co-optees as allowed in the governing document).

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>There is a separate fund-raising sub-committee which organizes various fund-raising events throughout the year.</p> <p>All new trustees are given an induction pack and are obliged to sign a statement to the effect that they have read and understood their role and responsibilities.</p> <p>Every effort is made to ensure that local village organisations have representation on the committee. The parish council nominates one member of the committee.</p> <p>Fire, health and safety reviews are conducted periodically and results are published on the website. Instructions for hall and equipment use are published on the website and in the hall.</p>
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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	To further or benefit the inhabitants of Kings Somborne and surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
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<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>	<p>Manage all aspects of Kings Somborne Village Hall, in terms of usage and upkeep.</p>
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**Additional details of objectives and activities (Optional information)**

<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>● policy on grantmaking;</li> <li>● policy programme related investment;</li> <li>● contribution made by volunteers.</li> </ul>	
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**Summary of the main achievements of the charity during the year**

As a result of Government Covid19 lockdown restrictions the hall has been closed for the majority of this year with the resultant loss of income. We have received help from the appropriate Covid 19 grants paid by Test Valley Borough Council over the last twelve months.

We have taken advantage of the closure and completed two planned improvements without any disruption to occupiers. The refurbished gentlemen's toilet and the Audio Visual System are now fully operational. We have also purchased extra chairs which will enable events to seat the maximum number of people allowed in the hall. These have been financed with help from TVBC grants.

Additionally thanks to a grant from the National Lottery we have improved WI Fi connection in all the rooms as well as the Community Building annex.



## Section E Financial review

<b>Brief statement of the charity's policy on reserves</b>	The aim is to hold the equivalent of not less than 6 months running cost, based on the average of the previous 3 years accounts. In addition, a contingency sum should be reserved to cover essential maintenance, this to be agreed by the committee.
<b>Details of any funds materially in deficit</b>	None

### Further financial review details (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul>	<p>The main four sources of funds for the charity are:</p> <ul style="list-style-type: none"> <li>hiring out of the village hall space</li> <li>licensing the use of the leased community building</li> <li>organising specific local fund-raising events</li> <li>grants from local government or other bodies for specific purposes</li> </ul>
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## Section F Other optional information

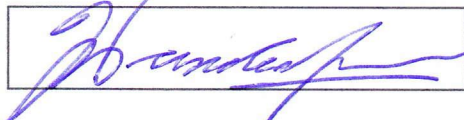
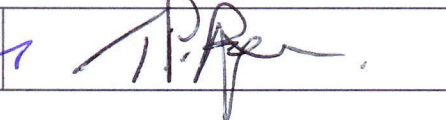
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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)

	
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Full name(s)

John Vanderpump	Trevor Paul Ryan
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Position(s)

(eg Secretary, Chair, Treasurer)

Chair	Treasurer
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Date(s)

24th June 2021	27th June 2021
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KING'S SOMBORNE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

		TOTAL FUNDS	
	Notes	2020-21	2019-20
		£	£
<b>INCOMING RESOURCES</b>			
<b>Income and endowments from:</b>			
Grants, donations and legacies		46,402	60
Charitable activities		13,599	35,211
Other		1,777	1,703
<b>Total incoming resources</b>		<b>61,778</b>	<b>36,974</b>
Less: Bad debts written-off		32	-
<b>Net Incoming resources</b>	3	<b>61,746</b>	<b>36,974</b>
<b>RESOURCES EXPENDED</b>			
<b>Expenditure on:</b>			
Charitable activities		35,208	21,071
Interest and depreciation		9,316	5,463
<b>Total Resources used</b>	5	<b>44,524</b>	<b>26,535</b>
<b>Net movement in funds</b>	14	<b>17,223</b>	<b>10,439</b>
<b>RECONCILIATION OF FUNDS</b>			
Total Funds brought forward		72,875	62,436
<b>Total Funds carried forward</b>		<b>90,098</b>	<b>72,875</b>

# KING'S SOMBORNE VILLAGE HALL

## BALANCE SHEET

YEAR ENDED 31 MARCH 2021

		TOTAL FUNDS	
	Notes	2020-21 £	2019-20 £
<b>NON-CURRENT ASSETS</b>			
Tangible assets	6	51,768	29,649
Community building operating lease prepaid more than one year ahead	10	26,836	28,033
		<b>78,604</b>	57,682
<b>CURRENT ASSETS</b>			
Prepayments, accrued income and debtors falling due within one year	7	4,107	6,147
Community building operating lease prepaid for next year	10	1,197	1,197
Cash at bank and in hand	11	15,054	19,728
		<b>20,358</b>	27,072
<b>CURRENT LIABILITIES</b>			
Creditors and accruals falling due within one year	8	3,783	4,177
Deferred income falling due within one year	12	-	33
		<b>3,783</b>	4,210
<b>NET CURRENT ASSETS</b>		<b>16,575</b>	22,862
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>95,179</b>	80,544
Creditors and accruals falling due more than one year	9	5,081	7,669
<b>TOTAL NET ASSETS</b>		<b>90,098</b>	72,875
<b>FUNDS FOR THE CHARITY</b>			
Unrestricted funds (from Statement of Financial Activities)		<b>90,098</b>	72,875

Approved by the Trustees of the Village Hall on 24/06/21  
and signed on its behalf by:

Mr J Vanderpump

The notes on the following pages form part of these accounts

## **KING'S SOMBORNE VILLAGE HALL**

### **Notes to the financial statements for the year ended 31 March 2021**

#### **1. BASIS OF PREPARATION**

##### **1.1 Basis of financial statements**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with: the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Charities Act 2011.

##### **1.2 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

#### **2. ACCOUNTING POLICIES**

##### **2.1 Reconciliation with previous GAAP to funds determined under FRS 102**

There were no material adjustments to the accounts with the adoption of FRS102.

##### **2.2 Income**

###### **Recognition of income**

Income is recognised in the financial statements when the charity becomes entitled to the resources, it is likely the charity will receive the resources and the monetary value can be measured with sufficient reliability.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations are only included in the SoFA when the general income recognition criteria are met. The charity has received Government Grants in the reporting period.

##### **2.3 Expenditure and liabilities**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

##### **2.4 Assets**

The Charity has a permanent endowment: Land and Buildings used by the Charity

Other Assets (non endowed): Held for functional use by the Charity: Furniture and equipment in the Village Hall Tables, chairs, kitchen equipment, main hall equipment, etc.

Depreciation has been provided at 15% reducing balance in order to write off the assets over their estimated useful lives.

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.



# KING'S SOMBORNE VILLAGE HALL

## Notes to the financial statements for the year ended 31 March 2021

### 3. Analysis of income

	Notes	2020-21 £	2019-20 £
<b>Grants, donations and legacies</b>			
Grants provided by government	4	43,755	-
Non-government grants (National Lottery)		2,035	-
Donations		612	60
		<u>46,402</u>	<u>60</u>
<b>Charitable activities</b>			
Fundraising events		3,206	15,563
Hall hirings		889	17,272
Community building rent charged		9,504	2,376
		<u>13,599</u>	<u>35,211</u>
<b>Other income</b>			
Bank interest received		6	41
Commission received (Utility Warehouse)		146	135
Electricity Feed-in Tariff		1,626	1,526
		<u>1,777</u>	<u>1,703</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>61,778</u>	<u>36,974</u>

### 4. Analysis of receipts of Government grants

	2020-21 £	2019-20 £
Hampshire County Council	493	-
Test Valley Borough Council	43,263	-
	<u>43,755</u>	<u>-</u>

### 5. Analysis of Expenditure

		2020-21 £	2019-20 £
<b>Charitable activities</b>			
Hall running costs		11,166	19,946
Development costs		22,845	1,026
Community building operating lease	10	1,197	100
		<u>35,208</u>	<u>21,071</u>
<b>Interest and depreciation</b>			
Loan Interest		180	231
Depreciation		9,136	5,232
		<u>9,316</u>	<u>5,463</u>
<b>TOTAL RESOURCES USED</b>		<u>44,524</u>	<u>26,535</u>

# KING'S SOMBORNE VILLAGE HALL

## Notes to the financial statements for the year ended 31 March 2021

### 6. TANGIBLE ASSETS

	2020-21	2019-20
	£	£
<b>At-cost valuation</b>		
Valuation at start of year	61,266	59,810
Acquisitions	31,254	1,456
Disposals	-	-
Valuation at year end	<u>92,520</u>	<u>61,266</u>
<b>Depreciation</b>		
Depreciation before this year's charge	31,617	26,385
Charge for this year	<u>9,136</u>	<u>5,232</u>
Depreciation at year-end	<u>40,753</u>	<u>31,617</u>
<b>Net Book Valuation</b>		
NBV at start of year	<u>29,649</u>	<u>33,425</u>
NBV at year end	<u>51,768</u>	<u>29,649</u>

### 7. PREPAYMENTS AND DEBTORS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
	£	£
Hall hiring invoiced but not paid	-	1,399
Other debtors	-	61
<b>Debtors: Amounts falling due within one year</b>	<u>-</u>	<u>1,460</u>
Accrued income - hirings not yet invoiced	-	213
Prepayments	<u>4,107</u>	<u>4,473</u>
	<u>4,107</u>	<u>6,147</u>

### 8. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020-21	2019-20
	£	£
ACRE Loan	2,588	2,536
Accruals: Invoices not yet received, or payments withheld	1,195	1,072
Refunds due for bookings cancelled due to COVID-19	-	269
Deposits held	-	300
	<u>3,783</u>	<u>4,177</u>

### 9. CREDITORS: AMOUNTS FALLING DUE MORE THAN ONE YEAR

	2020-21	2019-20
	£	£
ACRE Loan	<u>5,081</u>	<u>7,669</u>

### 10. COMMUNITY BUILDING: OPERATING LEASE

	2020-21	2019-20
	£	£
Operating lease cost for the current year	1,197	100
Operating lease cost prepaid for next year	1,197	1,197
Operating lease cost prepaid for more than one year ahead	<u>26,836</u>	<u>28,033</u>

# KING'S SOMBORNE VILLAGE HALL

## Notes to the financial statements for the year ended 31 March 2021

### 10. CASH AT BANK AND IN HAND

	Notes	2020-21 £	2019-20 £
Cash at bank	13	<u>15,054</u>	<u>19,728</u>

### 11. DEFERRED INCOME FALLING DUE WITHIN ONE YEAR

	2020-21 £	2019-20 £
Hall bookings for next year pre-paid in the current year	<u>-</u>	<u>33</u>

### 12. FAIR VALUE OF ASSETS AND LIABILITIES

Assets and Liabilities liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

### 13. MOVEMENT IN FUNDS

	At start of year £	Net movement in funds £	At year end £
<b>Unrestricted Funds</b>			
Everyday account	3,219	1,256	4,475
Fundraising account	3,643	(2,937)	706
Savings account	12,867	(2,995)	9,872
<b>TOTAL FUNDS</b>	<u>19,728</u>	<u>(4,675)</u>	<u>15,054</u>

Net movement in funds, included in the above, are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>	<u>63,523</u>	<u>(68,197)</u>	<u>(4,674)</u>

### 14. TRUSTEES' REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

No trustee expenses have been incurred.



## Independent Examiner's Report to the Trustees of King's Somborne Village Hall

I report on the accounts for the year ended 31st March 2021.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charities Commission (under section 145(5)(b) of the Act; and
- to state whether or not particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether or not the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

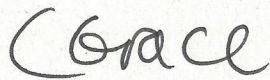
In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mrs Charlotte Grace**

Chalkdown, Cowdrove Hill, Kings Somborne, Hampshire SO20 6PJ



Signed ..... Dated 15 June 2021 .....