

Registered number: 11006461
Charity number: 1180261

Whitehill & Bordon Community Trust
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 October 2020

Whitehill & Bordon Community Trust
(A company limited by guarantee)

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**Reference and administrative details of the charity, its trustees and advisers
for the year ended 31 October 2020**

Directors and Trustees

Robert Allerston
Sarah Burch (appointed director 28 October 2020)
Gary Butler
Julie Butler
James Child
Dominic Clarke
Bruce Collinson
Emma Fyfield
Ravail Marwaha (resigned 2 November 2020)
Christopher Taylor (appointed director 28 October 2020)

Trustees

David Edmondson

Company registered number

11006461

Charity registered number

1180261

Registered office

Building 51E, Whitehill and Bordon Enterprise Park, Budds Lane, Bordon. GU35 0FJ

Whitehill & Bordon Community Trust
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Trustees' report
For the year ended 31 October 2020

The Trustees present their annual report together with the financial statements of the charity for the 1 November 2019 to 31 October 2020. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under Section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

Objectives and Activities

Policies and objectives

The Whitehill & Bordon Community Trust is an organisation working in partnership with residents, local authorities and other community organisations to enhance the growing community. We will create and manage events and places for people that support active, healthy lifestyles promoting pride of place.

We do this by bringing people together to set the community's vision for the town and through working in partnership with the Town and District Councils and the developers of the regeneration programme.

The Charity's Objects are specifically restricted to the following: -

- to relieve hardship for young people in the Area of Benefit by providing recreational and leisure time activities in the interest of social welfare and improving quality of life;
 - to relieve hardship by providing assistance and advice through training, employment and enterprise opportunities for unemployed people and for those with financial or other charitable need in particular but not exclusively for young people in the Area of Benefit;
 - to advance citizenship and community development by helping people living or working in the Area of Benefit develop the skills and ability to participate more fully in society;
 - to relieve those in charitable need or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants by providing and managing facilities, activities and services for recreation and leisure purposes in order to improve health and wellbeing and social welfare;
 - to further the participation in an understanding of arts, culture and heritage by providing and managing facilities, activities and services to improve education and quality of life; and
 - to advance amateur sport by providing opportunities for sports and healthy lifestyle activities for public benefit.
- In the furtherance of the Objects the Charity shall at all times actively promote and take into consideration the principles of equality of opportunity.

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Chairman's report

Achievements and performance

It is with pleasure that I am writing my first report for the Whitehill and Bordon Community Trust Annual report. As a registered charity it is our aim to ensure that community is at the heart of the work that we do.

The concept of a Community Development Trust was established in 2017. The makeup of the Board now looks very different to our initial thoughts and ideas. Most of the Trustees are now members of the local community, there to work hard to ensure that the best outcomes are achieved for everyone living and working in Whitehill and Bordon. Our vision remains the same, working in partnership to promote a pride of place. This can only happen if we work closely with all the existing hardworking community groups that are already in place, at no point do we want to replicate what they do, but to help enhance our fantastic community.

In October 2019 we welcomed three new members to the board of Trustees; Sarah Burch, David Edmondson and Chris Taylor.

The discovery of the WW2 bomb in Hogmoor Inclosure in September 2019 and the subsequent planned detonation caused shock wave damage to the Café, Beehive and Toilet buildings. This delayed the proposed opening to March 2020.

As we prepared to open up our buildings in March 2020, the Corona Virus pandemic struck, which together with a number of national lockdowns, caused significant further delays to the opening.

During the pandemic I was very proud to see that the Trust come into its own co-ordinating the voluntary support effort to help our vulnerable residents. This is precisely what the trust was set up to do.

In November 2019 we commenced work on Honey Pin Orchard (Pocket Parks) with support from the Deadwater Valley Trust who cleared the site in readiness for National Tree week starting 23 November.

In November, we also held a group training day for the Safe Places initiative. This aims to provide place where vulnerable people can go if they feel scared or at risk when they are out and about in the community and need support right away.

In December 2019 we supported the Whitehill and Bordon Town Partnership with their Christmas event and the Christmas Santa Run.

January 2020 saw the trust working with the Disability Action Group on the Interactive Community Map with funding from EHDC.

In February 2020, we started the Spring into Health Project which is an annual festival for health and wellbeing with support from EHDC.

With the first signs of the Corona Virus in March, the trust was supporting the Bordon Buddies and the food bank. We offered administrative, phone line support and Co-ordination for activities to help the local volunteer groups.

The trust was getting ready in June 2020 for the long delayed opening of Café Hogmoor, Beehive and toilets. These finally opened on 18 July.

The ongoing pandemic saw the trust supporting Abri (previously known as Radian) with the Holiday Hunger campaign.

The trust commenced work on the Jubilee Park Nut Tree Meadow project (Pocket Parks 2) in September.

I would like to thank my fellow Trustees, volunteers and most of all to the staff for all their hard work and support. We know we have a lot to do, but the future for the Community Trust is exciting and ambitious. I look forward to working with you all in the forthcoming year.

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Financial review

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

The Trustees will endeavour not to set aside funds unnecessarily. The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure.

Structure, governance and management

a. Constitution

The charity is registered as a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 5 September 2017.

The charity is constituted under a Memorandum of Association dated 5 September 2017 and is a registered charity number 1180261.

b. Method of appointment or election of Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is recognised as the Board of Directors of the company. The Trustees of the company through the year and to the date of signing the report are as shown on page 1.

Trustees' report (continued)
For the year ended 31 October 2020

The Trustees may at any time co-opt any person duly qualified to be appointed as a Trustee to fill a vacancy in their number.

c. Risk management

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Trustees' responsibilities statement

The Trustees (who are also directors of Whitehill & Bordon Community Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;

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- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

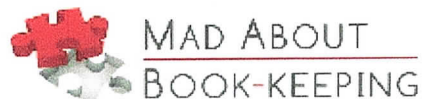
This report was approved by the Trustees, on 28/04/2021 and signed on their behalf by:



Emma Fyfield
Chairman

Whitehill & Bordon Community Trust
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Independent examiner's report
For the year ended 31 October 2020



Whitehill & Bordon Community Trust

Independent Examiners Report for the Year Ended 31 October 2020

Report

I have examined the financial statements and paperwork, which have been prepared under standard accounting policies. I have examined the entries in QuickBooks, the Trial Balance and detailed entries report.

Basis of Opinion

I have conducted this examination on a test basis of evidence relevant to the amounts and disclosures in the financial statements and deem the accounting policies appropriate to the circumstances. I have checked the income and outgoings to the bank statements and entries on QuickBooks.

Opinion

In my opinion the financial statements reflect a fair view of Whitehill & Bordon Community Trusts affairs on 31 October 2020 based on the information provided.

Nicky Cole MAAT

Mad About Bookkeeping Ltd
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12 April 2021

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MEMBERS OF THE ASSOCIATION OF ACCOUNTING TECHNICIANS (MAAT)
COMPANY NO. 09289994

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Statement of financial activities incorporating income and expenditure account
For the year ended 31 October 2020

Recommended categories by activity	Note	Unrestricted funds £	Restricted income funds £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	2	14,606	100,723	115,329	58,161
Charitable activities	3	12,167	0	12,167	5,884
Other trading activities	4	1,524		1,524	2,565
Total Income		28,297	100,723	129,020	66,610
Expenditure on:					
Charitable activities	5	790	90,568	91,358	13,937
Other	6	7,989	0	7,989	1,714
Total Expenditure		8,779	90,568	99,347	15,651
Net income/(expenditure)		19,518	10,155	29,673	50,959
Extraordinary items		0	0	0	0
Transfers between funds	11	0	0	0	0
Other gains/(losses)		0	0	0	0
Net movement in funds		19,518	10,155	29,673	50,959
Reconciliation of funds:					
Total funds brought forward		5,107	49,947	55,054	
Total funds carried forward		24,625	60,102	84,727	55,054

The notes on pages 10 to 17 form part of these financial statements

Whitehill & Bordon Community Trust
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Balance Sheet
As at 31 October 2020

	Note	Unrestricted funds £	Restricted income funds £	Total 2020 £	Total 2019 £
Current assets					
Debtors	9	1,080	13,621	14,701	3,580
Cash at bank and in hand		26,971	49,399	76,370	52,918
Total current assets		28,051	63,020	91,071	56,498
Creditors: amounts falling due within one year	10	4,155	2,189	6,344	1,444
Total assets less current liabilities		23,896	60,831	84,727	55,054
Total net assets		23,896	60,831	84,727	55,054
Funds of the Charity					
Restricted income funds	11		60,831	60,831	49,947
Unrestricted funds	11	23,896	-	23,896	5,107
Total funds		23,896	60,831	84,727	55,054

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 28/04/2021 and signed on their behalf, by:



Emma Fyfield
Chairman

The notes on pages 10 to 17 form part of these financial statements.

Whitehill & Bordon Community Trust
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Statement of cash flows

For the year ended 31 October 2020

	Note	2020	2019
		£	£
Cash flows from operating activities			
Net cash provided by operating activities	13	<u>33,252</u>	<u>48,640</u>
Change in cash and cash equivalent in the year		23,452	48,640
cash and cash equivalents brought forward		52,918	4,278
Cash and cash equivalents carried forward	14	<u>76,370</u>	<u>52,918</u>

The notes on pages 10 to 17 form part of these financial statements.

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Notes to the financial statements
for the year ended 31 October 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The charity is a company limited by guarantee incorporated in England and Wales. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. No amounts are included in the financial statements for services donated by volunteers.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

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Notes to the financial statements
for the year ended 31 October 2020

1. Accounting policies (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the charity's educational and social welfare operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Stock

Any stock is valued at lower of cost and net realizable value.

1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

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Notes to the financial statements
for the year ended 31 October 2020

2. Income from Donations and Legacies

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Donations from the public & local businesses	436	1,166	1,602	61
S106 Funding - WBRC	14,170	-	14,170	-
S106 Funding - East Hants DC (Hogmoor Encl.)	-	77,000	77,000	-
Bug Habitat - East Hants DC	-	981	981	-
Community Map - East Hants DC	-	5,000	5,000	-
Youth Project - Groundwork UK (One Stop)	-	5,000	5,000	-
Pocket Parks 2 grant - Local Government	-	4,162	4,162	-
Community Resilience - East Hants DC	-	7,414	7,414	-
Bright ideas grant - Local Government	-	-	-	14,800
Educational grant - Whitehill town council	-	-	-	15,000
Pocket Parks grant - Local Government	-	-	-	20,000
School readiness grant - East Hants DC	-	-	-	2,000
Safe places grant - East Hants DC	-	-	-	1,800
Teen Tech grant - East Hants DC	-	-	-	2,500
Litter Project grant - One Stop	-	-	-	1,000
Other grants	-	-	-	1,000
	14,606	100,723	115,329	58,161
Total 2019	61	58,100	58,161	

3. Income from charitable activities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Residents contributions	12,167	-	12,167	5,884
	12,167	-	12,167	5,884
Total 2019	5,884	-	5,884	

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Notes to the financial statements
for the year ended 31 October 2020

4. Other Income

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Hire of hall	965		965	1,268
Adult Fitness Classes	-		-	1,297
Beverage Sales	559		559	-
	1,524	-	1,524	2,565
Total 2019	2,565	-	2,565	

5. Expenditure on charitable activities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Staff Costs	-	9,132	9,132	-
Advertising and promotions	-	1,311	1,311	1,613
Activities and events	-	11,525	11,525	11,873
Professional services	790	66,666	67,456	80
Printing , postage & stationery	-	6	6	155
Training	-	1,928	1,928	216
	790	90,568	91,358	13,937
Total 2019	784	13,153	13,937	

6. Expenditure on other activities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Advertising and promotions	1,556	-	1,556	26
Licences, fees and subscriptions	446	-	446	-
Professional services	-	-	-	1,450
Stock purchases	5,928	-	5,928	193
Bank Charges	14	-	14	-
Independents examiner's fee	45	-	45	45
	7,989	-	7,989	1,714
Total 2019	1,669	-	1,669	

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Notes to the financial statements
for the year ended 31 October 2020

7. Net income/ (expenditure)

this is stated after charging:

	2020	2019
	£	£
Independent examiner's fee	<u>45</u>	<u>45</u>

During the year, no Trustees received any remuneration (2019- £NIL)

During the year, no Trustees received any benefits in kind (2019 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2019 - £NIL)

8. Taxation

The company is a registered charity and is, therefore, exempt on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

No tax charges have arisen in the charity.

9. Debtors

	2020	2019
	£	£
Trade Debtors	1,404	3,580
Prepayments and accrued income	13,297	-
	<u>14,701</u>	<u>3,580</u>

10. Creditors falling due within one year

	2020	2019
	£	£
Trade Creditors	2,800	1,444
Accruals and deferred income	3,488	-
	<u>6,288</u>	<u>1,444</u>

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Notes to the financial statements
for the year ended 31 October 2020

11. Statement of Funds

Statement of funds - current year

	Balance at 01-Nov-19 £	Income £	Expenditure £	Transfers in / (out) £	Gains / (Losses) £	Balance at 31-Oct-20 £
General funds						
Unrestricted income fund	5,107	28,296	-9,507	-	-	23,896
Total unrestricted funds	5,107	28,296	-9,507	0	-	23,896
Restricted funds						
Bright ideas grant	13,464		-2,786			10,678
Educational grant	15,000					15,000
Pocket Parks grant	16,811		-8,109			8,702
Pocket Parks 2 grant	-	4,162	-4,162			0
School readiness grant	2,000		-1,893			107
Safe places grant	1,424		-696			728
Teen Tech grant 2020	-	1,166				1,166
Litter Project grant	600					600
Hogmoor SANG	-	77,000	-63,290			13,710
Youth Project	-	5,000	-1,113			3,887
Bug Habitat	-	981				981
Community Resilience	-	4,914	-4,090			824
Holiday Hunger	-	2,500	-2,500			0
Community Map	-	5,000	-1,200			3,800
Other grants	648					648
	49,947	100,723	-89,839	0	-	60,831
Total of funds	55,054	129,019	-99,346	-	-	84,727

Statement of funds - Prior year

	Balance at 01-Nov-18 £	Income £	Expenditure £	Transfers in / (out) £	Gains / (Losses) £	Balance at 31-Oct-19 £
General funds						
Unrestricted income fund	4,095	8,509	-2,497	-5,000	-	5,107
Total unrestricted funds	4,095	8,509	-2,497	-5,000	-	5,107
Restricted funds						
Bright ideas grant		14,800	-1,336			13,464
Educational grant		15,000				15,000
Pocket Parks grant		20,000	-3,189			16,811
School readiness grant		2,000				2,000
Safe places grant		1,800	-376			1,424
Teen Tech grant		2,500	-7,500	5,000		-
Litter Project grant		1,000	-400			600
Other grants		1,000	-352			648
	-	58,100	-13,153	5,000	-	49,947
Total of funds	4,095	66,609	-15,650	-	-	55,054

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Notes to the financial statements
for the year ended 31 October 2020

12. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Current assets			
Accrued Income	9,135	4,162	13,297
Creditors due within one year	611	2,189	2,800
	9,746	6,351	16,097

Analysis of net assets between funds - prior year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Current assets			
Creditors due within one year	45	1,399	1,444
	45	1,399	1,444

13. Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net income for the year (as per Statement of Financial Activities)	29,720	50,959
Adjustment for:		
Decrease/(increase) in debtors	2,176	-3,580
Increase/(decrease) in creditors	1,356	1,261
Net cash provided by operating activities	33,252	48,640

14. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand	76,370	52,918
Total	76,370	52,918

16. Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

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Notes to the financial statements
for the year ended 31 October 2020

17. Related party transactions

There were no transactions with related parties during the year.

18. Controlling party

The charity is controlled by the Trustees who are directors of the company.