

# EXMOUTH CERAMIC GROUP

England & Wales · Charity number 1180257

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-10-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 5 Gulliford Cottages  
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**Email** [exmouthceramics@yahoo.co.uk](mailto:exmouthceramics@yahoo.co.uk)

**Website** [www.exmouthceramics.org](http://www.exmouthceramics.org)

## Activities

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**Objects:** 1. TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE SUBJECT OF CERAMIC ARTS AND CRAFT IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF CLASSES, DEMONSTRATIONS AND OTHER TRAINING IN CERAMICS.2. TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** The group has existed for 50 years and has just over 50 members who join together to learn new and exciting ceramic techniques, how to make glazes, fire and maintain pottery equipment including kilns. We also hold pottery for pleasure classes and participate in community events including the local festival. During the pandemic we have continued to meet as trustees, members, committee virtually

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£24,401	£19,800	-	-
2024-03-31	£18,900	£21,439	-	-
2023-03-31	£20,371	£15,309	-	-
2022-03-31	£14,319	£9,187	-	-
2021-03-31	£3,716	£6,044	-	-

## Trustees

Name	Role	Appointed
<b>Antony John Steiner</b>	Chair	2023-07-01
Dr DOUGLAS MIDDLETON		2018-05-14
JANE MOFFATT		2019-05-14
Jacqueline Thomas		2019-10-15
Michael John Best		2024-05-01
NORMA GILLSON		2018-05-14
Sally Atherton		2025-11-04

**EXMOUTH CERAMIC GROUP**

England & Wales - Charity number 1180257

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# Accounts

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## Financial Report for 2024/2025

Summary of Accounts for the year ending March 2025

Income	£24,401.43
Expenditure	£19,799.55
Profit	£4,601.88

Total in bank £44,130.48 plus petty cash £331.70

Note : £13,000 of the balance has been ring fenced to cover replacement if required for the kilns and wheels

### **Income**

Membership fees were increased at last years AGM and it was agreed at the Management Committee meeting in June that members workshop fees should also increase to £65 per annum or £25 per term.

Student numbers were once again increased to 10 per class now that we have a much larger space.

Student Subs were also increased to £200 per term from the September term

The increases were kept as low as possible and were to cover the new costs we incur at the Kennaway Centre.

### **Expenditure**

The move from Meeting Street and subsequent closing for a period of time of the pottery were our biggest expenses last year. DCC shared the cost of the move and we have also managed to agree a mutually beneficial lease.

The rent we have paid to date is for the first 5 months and we now have submeters for the kilns so that they can allocate the electricity costs accurately.

The kilns continue to be serviced on an annual basis.

The cost of all materials has also increased over the past year and it is important that Members pay for their clay and firing as we made a substantial loss on this of £777.

Thank you to the members that always pay

### **Tools**

The total for the tools includes the cost of the fridge, laptop and lanyards/card holders

### **Misc.**

The main cost showing is for Direct Removals for the move to Kennaway

Regards

Lorraine Storie

Treasurer

28 April 2025

## Trial Balance 2024 - 2025

Debit		Credit	
Clay	848.93	Interest	568.55
Glazes	1,272.58	Membership	2,595.00
Tutor	7,865.00	Workshops	2,490.00
Website	14.39	Students	14,600.00
Maintenance	461.71	Thursday	45.81
Insurance	1,196.10	Donations	690.00
Social	882.37	Clay	527.86
Cleaning	1,848.55	Firing	816.64
Stationery	33.96	Misc	0
Misc	718.94	Exhibition	1,801.57
Exhibition	1,870.25	Cash banked	266.00
Auditor	30.00		
Refreshments	50.44		
Refunds	148.00		
Rent	1.00		
Service charges	2,007.84		
Tools	283.49		
Cash banked	266.00		
<b>Total</b>	<b>19,799.55</b>	<b>Total</b>	<b>24,401.43</b>
Difference for year	4,601.88		
Opening balance	39522.35		
Closing balance	44,130.48		
Difference	4608.13		
Petty cash	(6.25)	plus £337.95 brought forward in Petty Cash	
<b>Total for year</b>	<b>4601.88</b>		

**Note** - A figure of £13,000 has been allocated for the replacement if the kilns and wheels as and when required therefore the final funds available would be £31,130.48

**EXMOUTH CERAMIC GROUP**

England & Wales - Charity number 1180257

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# Accounts

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# EXMOUTH CERAMIC GROUP

## REPORT OF TRUSTEES

### TO THE ANNUAL GENERAL MEETING 30<sup>th</sup> April 2024

The Trustees elected at the 2023 AGM were Norma Gillson, Clare Medlock, Douglas Middleton, Jane Moffatt, Sally Atherton, Jackie Thomas and Tony Steiner. Tony Steiner was elected Chair at the first meeting and Sally Atherton took on the role of Secretary. The Trustees have met 4 times during the year, and have communicated regularly by email. Loraine Storie attended meetings in her capacity as Hon Treasurer and we are extremely grateful for her expertise. Regrettably Sally Atherton is stepping down as a Trustee at this AGM. Our thanks go to Sally for all that she has done for the Group and we will be sending her some flowers to recognise her contribution. This leaves a vacancy for a new Trustee and a Secretary.

The last twelve months has been one of consolidation and allowing the changes made in the previous years to take effect. I have to say it was all going so well until the email from Devon County Council arrived with the news that they wished us to relocate the Pottery. At the time of writing the Trustees are still dealing with the terms of the new arrangements. Whilst we would all prefer not to move, DCC are being extremely helpful and we regard this as an opportunity to secure the future for the group.

The Trustees continue to work well with the Management Committee and we are extremely appreciative for the time and effort that they put into the smooth day to day operation of the Pottery.

Whilst our finances remain strong, your Management Committee continues to monitor costs against income and is working with us to ensure that we can meet our liabilities when we leave Meeting Street.

We will shortly enter a new chapter, albeit déjà vu for some, but it is one that we can look forward to with confidence.

Tony Steiner

Chair ECG Trustees

April 2024

#### Exmouth Ceramic Group Trial Balance 2023-2024

DR		CR	
Materials	1772.07	Interest	451.63
Tools	2434.87	Subscriptions	9930.00
Tutor	8403.00	Workshops	1640.00

Website	172.80	Membership	2300.00
Maintenance	3427.25	Thursday afternoon	12.00
Insurance	1113.12	Youth	0
Social	147.53	Refreshments	0
Cleaning	845.00	Exhibition	1929.73
Exhibition	2017.52	Donations	0
Stationery	90.67	Clay	669.46
Audit	0	Firing and Glazing	133.71
Refreshments	13.10	Misc	1.47
Sundry	33.54	Christmas meal	420.00
Refunds	360.00	Petty Cash Banked	212.60
Petty Cash Banked		212.60	
Rent		1.00	
Christmas Meal		395.00	
<b>TOTAL</b>	<b>21439.09</b>	<b>TOTAL</b>	<b>18900.60</b>
<b>Difference for the year</b>		<b>(2538.49)</b>	
<b>Opening balance March 2023</b>			
Current		1337.03	
Savings		38138.32	
Total		39522.35	
Difference		(2477.02)	
Petty Cash	(61.47)		(Plus 399.42 bought forward in Petty Cash)
Total for Year		(2538.49)	

**NOTE:** A figure of £13,000 has been allocated for the replacement of the kilns and wheels as and when required. Therefore, the final funds available would be £26,522.35

**The accounting records were examined and checked on 24 April 2024 by Graham Banks, treasurer of Lympstone History Society, Friends of Gulliford Burial ground and the Sam Banks Memorial fund.**

**EXMOUTH CERAMIC GROUP**

England & Wales - Charity number 1180257

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# Accounts

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# EXMOUTH CERAMIC GROUP

## REPORT OF TRUSTEES

### TO THE ANNUAL GENERAL MEETING 23rd MAY 2023

The Trustees elected at the 2022 AGM were John White, Norma Gillson, Clare Medlock, Douglas Middleton, Jane Moffatt, Sarah Wynn, Sally Atherton and Jackie Thomas. John White was elected Chair at the first meeting. The Trustees have met 4 times during the year, and have communicated regularly by email. Loraine Storie attended meetings in her capacity as Hon Treasurer and we are extremely grateful for her expertise. Clare Medlock is not seeking re-election as Hon Sec., and the Trustees wish to record their appreciation for her work in helping guide the Trust through its early years. Sarah Wynn is also standing down. Sarah has long been a pillar of ECG, and her experience has been much appreciated. We are fortunate that our numbers are set to be strengthened by welcoming Tony Steiner as a Trustee.

With the securing of the Pottery Lease, the Trustees have turned their attention to more general overview matters such as prudent Capital provision and improved Budgetary information.

The Trustees continue to work with the Management Committee to refine their respective roles and responsibilities.

The Trustees wish to record their thanks to the Management Committee chaired by Jane Moffatt, and to that committee's various officers.

Our finances remain in good heart, which is reassuring in these times of dramatically rising costs. Your Management Committee continues to monitor costs against income, and is ready to make proposals should the need arise, in order to keep our finances in order.

Exmouth Ceramic Group survived the recent pandemic which so restricted its activities, and has put itself in a good place to deal with the current economic inflation. We believe that E.C.G. faces the future with confidence.

Finally, I have decided to stand down as a Trustee. My initial goals of advising on the Charitable Constitution and seeing through a successful negotiation of the Lease, have been achieved. I feel that the Trust will benefit from a change of leadership for the new challenges ahead. I wish Exmouth Ceramic Group every success in the future.

John White

Chair ECG Trustees

May 2023

## EXMOUTH CERAMIC GROUP

### Review of E.C.G.'s Activities against Charitable Objectives as at April 2023

Exmouth Ceramic Group are registered as a charity with the Charity Commission.

The Charity's objects are to promote the practice of pottery and advance public knowledge and appreciation of ceramic arts and craft, in particular, but not exclusively, through education, advice and training.

In **support** of these Objects the Group has the following Aims:

- (1) To encourage the exchange of ideas and opinions and share technical information on and about ceramics.
- (2) To promote those activities stimulating a wider and more informed enjoyment of ceramics among the members, community groups and the general public.
- 3) To support and further the educational, practical and recreational aspects of ceramics by holding classes, demonstrations and other training in ceramics for adults and children.
- 4) To meet and enhance the needs of its members and those it supports by providing inclusive access to pottery facilities, knowledge, and creative techniques which can enhance wellbeing and provide therapeutic benefits to all.

#### Trustees

“Trustees are responsible for ensuring in good faith that the Charity is run in accordance with the objects of the Charity and carry out their roles in line with good practice as described by the Charity Commission and the Nolan principles of Public Life. The Trustees will oversee and monitor the Charity including the Administration Committee. “

#### Comments

This Review is part of the process to monitor that ECG is run in accordance with the Objects of the Charity. Communication between Management Committee and Trustees is currently aided by the Committee Chair being a Trustee, and the Hon. Treasurer being invited to attend all meeting of Trustees. Management Committee minutes are circulated to all Trustees, and likewise relevant elements of Trustees' minutes are forwarded to the Committee Secretary.

During the past year the Trustees have reviewed Financial Planning, Capital Reserves, Capital item replacement, Utility Costs, Premises, and the respective roles of trustees and Management Committee.

## Management Committee

Prior to this registration our ethos and purpose had been agreed by the founding of the group in the 1960s. Since forming a charity we have continued to build on the purpose and ethos of the original group, with many existing members influencing our ongoing direction. Our aims continue to 'bring together enthusiastic local potters; to inspire and encourage the knowledge and love of ceramics in others and to help our local community through art.'

This year we have:

- Continued to support the recovery of people with mental health issues through the Thursday group with ECG volunteering to lead this every week.
- Continued to encourage the love of pottery and the increase of knowledge through our adult classes which are always full, with a waiting list in place.
- Continued to inspire, improve well being and introduce the love of pottery to children through our children's classes.
- Encouraged our members to learn new techniques through the members masterclasses run by our tutor.
- Continued to regularly reduce rural and social isolation for our older members through the weekly workshops and the monthly coffee morning held for older, less active members of the group.
- Encouraged people of all ages to get involved and try something new through our 'have a go' days where people of all ages and abilities can be taught to throw a pot.
- Encouraged and facilitated members to volunteer and support charitable causes close to their heart and community.
- Run sales stall at our exhibition and 'have a go' days so that the public can see what the group create, advertise our classes and enable the public to purchase crafts made locally.

Planned activities include:

- Running a 'carers group have a go' session later this summer for a branch of the regional Devon carers group.
- Joining the Exmouth Art Group at Ocean for our annual exhibition this year as well as participating in Sea Dog Art's community arts day in the summer.
- Participating in a local arts event as part of a community festival
- A member who already volunteers (and has had necessary DBS checks) for a children's organisation holding a mini workshop for them and their parent.

We continue to strive to work on the premise that there should be no barriers to taking part in pottery. As a committee, we can allow people to pay in instalments or we can give a reduction to our prices for lower income families. We strive to make the workshop accessible to all people whatever their disability.

2022/23 has very much been the year when we got back to a new type of normality for the groups after the years of Covid. In some ways, it meant we looked on our practices and routines with a new 'post covid' eye and realised that people's perceptions of what was safe had changed. Therefore, we chose to reduce the class sizes in our Adult Pottery for Pleasure classes and we continued with some of our safety routines that had been implemented during the pandemic.

In addition, we now have more active members than ever before and more classes. This has had a huge impact on both the workshop and what it can physically sustain as well as an increase in the amount of work needed to sustain supplies and continue to fire work created. I can't express how grateful I am to have such a wonderful, hard-working, kind and knowledgeable management team who keep the group and the workshop running as efficiently as we can. This includes those who give their time to monitor and make glazes, underglazes and purchase the clay we need, and those running the kilns.

Adult classes and workshops are full. Thank-you so much to Joy who is a kind, knowledgeable and inspirational teacher. The work being produced by her present and past students is amazing. We mustn't forget the hard work Sarah Carter puts in to keep the classes full and the students informed about term dates, payment and much, much more. Thank-you.

This Easter, our planning started to come to fruition with an investment into new shelving in the hope of creating more space and using it more effectively. The renovation and repair of the building has been a work in progress for a while and it was great to see the workmen finally on site mending the cracks outside, putting in new windows and doors upstairs and repairing the stairs themselves. The work also included new upgraded fire systems in our workshop. This was approximately a £10,000 investment by DCC which on top of our generous £1 per year rent shows how highly they appreciate the work the group does. Once the walls have dried out, we will be calling on volunteers to help us repaint and re-organise the workshop as well as repurpose the upstairs meeting room.

We are a charity and our aims haven't changed since the founding of the group in the 1960s: To bring together enthusiastic local potters; to inspire and encourage the knowledge and love of ceramics in others and to help our local community through art. This year alone, thanks to the wonderful work Joy and Eve have put into our Thursday afternoon recovery class, we strive to help others. Michelle will be running a carers' group have a go session later this summer and our annual exhibition, sales day and have a go at throwing allowed people of all ages in the wider community to get involved and learn more. We are looking forward to joining the Exmouth Art Group at Ocean for our annual exhibition this year as well as participating in SeaDog Art's community arts day in the summer. The have a go at throwing days were so successful last December that we plan to repeat that at least once this year.

As a charity, we also have another layer of volunteers checking that we are following the Charity Commission's code and working towards the articles which we wrote when founding the charity. As

John and Sarah leave us as trustees this year, I'd like to say a personal thank-you to both for their time and effort on behalf of the group. Thank-you John for steering us all through our first few years as trustees and for working your magic in spearheading the agreement of a lease with DCC. We have all gained from this and I am sure the management committee and membership would want me to extend their gratitude to you too.

We also were keen to look inwards and encourage and enthuse our members to try out new techniques. The new Masterclasses run by Joy have created new ideas, much laughter and friendship through sessions in slips, bubble glazing, porcelain and the next one will be working with decals. These sessions are always full and the new work and ideas flowing from these sessions are fantastic.

We are really keen for members to suggest and organise trips to local exhibitions, to use the pottery for projects that help often neglected sectors of our society, and to get involved. One of our aims in the next year is to organise more social events and trips to local exhibitions. As always, we could do with more help behind the scenes so if you can spare a bit of time to help out in some way or you have an idea that you'd like to run with if others would help you, then never worry about approaching the committee; we work hard for the group because we love it and encourage others to feel the same.

There has been sadness this year too with the sudden death of our good friend and former trustee and chairman, Ron Wallwork. Many of you sent Karen your condolences and I know she has appreciated the support the group has given her. Ron was a quiet, kind and talented potter who I know is much missed by the Tuesday workshop group. Much of Ron's equipment and books are now in the workshop where he'd been pleased it will be used.

You may not all know the older members of our group, many of whom were founding members. Some still pot avidly while others no longer do. However, they still meet once a month for coffee and cake and retain those friendships that have lasted decades. I too have made friendships that will last a lifetime and for those who feel they are still new members, I hope this will be the case for you all too.

So onwards and upwards for another year. May it be full of joy, laughter and even more pottery techniques!

All the best

Jane

7 April 2023.

## Trial Balance 2022 – 2023

### DR

Materials	2,089.28
Tools	396.12
Tutor	8,650.00
Website	244.71
Maintenance	629.05
Insurance	1,057.89
Social	38.28
Cleaning	589.00
Exhibition	590.14
Stationery	121.31
Audit	50.00
Refreshments	40.00
Sundry	118.23
Refunds	20.00
Petty cash banked	340.00
Rent	2.00
Christmas Meal	673.05

**TOTAL**                    **15,649.06**

**Difference for year**    **5,062.63**

### Opening Balance March 2022

Current	11,564.52
Savings	25,662.85
Total	37,227.37

### Closing Balances March 2023

Current	6,265.68
Savings	35,733.69
Total	41,999.37

Difference	4,772.00
Petty Cash	290.63(Plus £108.79 brought forward in Petty cash)

**Total for year**            **5,062.63**

### CR

Interest	70.84
Subscriptions	13,974.00
Workshops	1,580.00
Adult Classes	2,295.00
Thursday afternoon	90.00
Youth	0
Refreshments	0
Exhibition	426.60
Donations	69.00
Clay	325.70
Firing & Glazing	788.55
Misc	69.50
Christmas Meal	682.50
Petty cash banked	340.00

**20,711.69**

**Note** = A figure of £13,000 has been allocated for the replacement of the kilns and wheels as and when required therefor the final funds available would be £28,999.37

## Notes to go with forecast and Trial Balance—31<sup>st</sup>March 2023

### Forecast

**Clay** – we hadn't really set a budget for last year so using the costs as a base have forecast £1200

**Glazes** - I have increased the budgets for the glazes due to the volume being used and the increase in costs

Previously were too low at £300 each for Earthenware and Stoneware (we overspent on both)

Now forecasting £800 for each one

**Underglazes and Stains** – Only underglaze had a budget of £300 however they are very popular so I have increased to £600 for both

**Cleaning** – Difference is due to a late invoice for last part of the year

**Maintenance** – Outstanding invoices

Electrician for the new heater and part for the wheel

Shelving £220 (£160 has now been paid in April so only £60 left to pay)

Cleaning (outstanding invoice has now been paid £234)

### Trial Balance notes

**Tools** – This includes the sum up machine, 4 trolleys, bookshelf, baskets plus various tools to use in the pottery

**Maintenance** – includes Kiln servicing (£179.05), fire extinguisher, electrician, shelving (total cost £430 which has been partly paid)

**Miscellaneous** – 20% payback for Christmas sales, various key refunds, magazine, sum up fees

**EXMOUTH CERAMIC GROUP**

England & Wales - Charity number 1180257

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# Accounts

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# EXMOUTH CERAMIC GROUP

## REPORT OF TRUSTEES

### TO THE ANNUAL GENERAL MEETING 10<sup>th</sup> MAY 2022

Firstly, can I say how good it is to be meeting face to face after the restrictions of recent times.

The Trustees elected at the 2021 AGM were John White, Norma Gillson, Clare Medlock, Douglas Middleton, Jane Moffatt and Jackie Thomas. John White was elected Chair at the first meeting. The Trustees have met three times during the year either face to face or via *Zoom*, and have communicated regularly by email. Loraine Storie attended meetings in her capacity as Hon Treasurer and we are extremely grateful for her expertise. Clare Medlock has served most effectively as Hon. Secretary to the Trustees. It is pleasing to see that our numbers may be supplemented at this evening's meeting.

Our priority since the Trust was formed has been to negotiate security of tenancy for our premises. This goal has been achieved with the signing of a lease with the County Council in January of this year. Our gratitude is due to Michelle Ellis and David Bowles of Devon County Council, who have been extremely sympathetic to our cause, and have steered the project to such a positive conclusion. The current terms are generous in our favour, although we need to be mindful of the potential implications of the current dramatic increase in energy costs.

In addition the Trustees have been working with the Management Committee to clarify our respective roles and responsibilities, in the interest of greater effectiveness.

The Trustees wish to record their thanks to the Management Committee chaired by Jane Moffatt, and to that committee's various officers.

Our finances remain in good heart, enabling us to be able to meet any anticipated revenue or capital demands which may occur.

Exmouth Ceramic Group has survived the recent pandemic which so restricted its activities, and we believe that it is now able to look forward to the future with confidence.

John White

Chair ECG Trustees

May 2022

## Trial Balance 2021 – 2022

<u>DR</u>		<u>CR</u>	
Materials	1483.38	Interest	2.56
Tutor	4200.00	Subscriptions	10,365.10
Website	172.78	Exhibition	0
Maintenance	1232.17	Workshops	0
Insurance	908.32	Adult Classes	2672.10
Social	0	Thursday Afternoon	60.00
Cleaning	477.46	Youth Classes	0
Stationery	32.75	Refreshments	0
Exhibition	0	Social	0
Auditors Fees	50.00	Clay, Firing etc	507.90
Refreshments	15.50	Donations	0
Sundries	50.00	Key Deposits	4.00
Refunds	565.35	Christmas lunch	557.65
<b>Totals</b>	<b>9187.73</b>		<b>14,319.31</b>
Difference for year	<b>5131.58</b>		
Petty Cash banked	150.00		
Total for the year	<b>5,281.58</b>		
Opening Balance March 2021			
Current	6278.69		
Savings	25,660.29		
Total	<b>31,938.98</b>		
Closing Balance March 2022			
Current	11,564.52		
Savings	25,662.85		
Total	<b>37,227.35</b>		
Difference	5,288.37		
Petty cash	6.79		
Total for year	<b>5,281.58</b>		

Note :- there is also still a further 102.00 in Petty Cash brought forward from last year

**EXMOUTH CERAMIC GROUP**

England & Wales - Charity number 1180257

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# Accounts

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# *Exmouth Ceramic Group*

Registered Charity No. 1180257

## **Minutes of Annual General Meeting Tuesday 6<sup>th</sup> July 2021**

***Carried out on email, by post and on Zoom due to Covid-19 pandemic.***

The meeting was chaired by John White, Chair of Trustees.

### **Present**

Jannie Cherry, Norma Gillson, Angela Land, Sara Lopez, Clare Medlock, Douglas Middleton, Jane Moffat, Caroline Robinson, Loraine Storie, Jackie Thomas, Barbara White, John White, Sarah Wynn

*In addition to those in attendance on Zoom, email responses and votes were received from Marie Diggins and Pat Mayles.*

### **Apologies**

Sarah Carter

### **Minutes of last A.G.M.**

No matters arising.

Proposed by Sarah Wynn, seconded by Jane Moffatt

Agreed unanimously.

### **Chair Of Trustees Report**

We are again unable to hold a normal A.G.M. owing to the continued need for *Social Distancing* and other restrictions arising from the current Coronavirus emergency. An email and paper solution will fulfil our legal obligations, as well as, it is hoped, giving members up to date information on the current state of the Trust and its activities.

The Trustees elected at the last AGM were: Douglas Middleton, Jane Moffatt, Clare Medlock , Norma Gillson, John White, Terry Dowrick and Jacqui Thomas. John White was elected as Chair by the Trustees. During the year Terry stepped down owing to his increasingly being away from the area. His expertise will be missed. Loraine Storie attended all meetings in her capacity as Hon. Treasurer to E.C.G.

Jane Moffatt continued as Chair of the Management Committee for a further year, and has guided the Group through a most difficult period. The Trustees are most appreciative of the work done by Jane's Committee. I would also record E.C.G.'s gratitude for the expertise and hard work of the Hon. Secretary Sara Lopez, and the Hon. Treasure Loraine Storie. Their work has been made so much more difficult by the problems of communication caused by "lockdown".

*Sara Lopez asked to add that that Sarah Carter has worked tirelessly, keeping in touch with the students and compiling newsletters for members.*

The issue of negotiating security of tenure for the Meeting Street workshop continued to be our priority. It is pleasing to be able to report that notwithstanding the inevitable problems for County Hall during the pandemic, matters are moving forward. Discussions indicate that E.C.G. will be offered the first floor room above the pottery as part of the new lease. Progress is also being made by the County Council in placing new tenants for the main building.

The Annual Accounts show that the Trust's finances remain viable despite the lockdown of the pottery. The financial implications of the new lease have still to be made clear, but appropriate provision is being made in our budgets.

Thank you to all members for your understanding and loyalty in these difficult times.

John White

Jane Moffatt proposed, Clare Meldrum seconded, report accepted by all.

### **Chairperson's Report**

I think it's fair to say that this year has been interesting! I'd like to thank the committee for working tirelessly behind the scenes to keep the group moving forward especially when my work got very busy and I needed to be able to rely on others doing the brunt of the work. I'd also like to thank members for being patient and supportive, and understanding that we have made all our decisions on whether to open or close the workshop depending on government and medical guidance – this has been a huge responsibility for our covid management sub committee and main committee. Clare and Jannie's health care experience and knowledge has been invaluable.

From the outset of the past year, we were working hard behind the scenes in meetings with various Devon, East Devon and Exmouth councillors to try and clarify our position here in Meeting Street and to secure our tenure into the future. Although the present situation with Covid19 and lockdown has slowed the process down, we feel we have DCC on our side and are slowly moving towards signing another lease. I'd like to extend a big thank you to John, who has taken over the line of communication with DCC and has quietly and efficiently kept the process moving forward.

This year we felt that we needed to create teams of people to help with the major work which goes on. We have created teams for E/W and S/W glazes, slips and underglazes. They have been fantastic in making sure there are always glazes for us all to use but it is important that we don't just have one or two people taking the

brunt of the work. Not everyone can volunteer due to caring responsibilities or work, but it is important that everyone helps in some way however small. Don't assume that you can't help because you are a novice at something – we all started that way!

We've missed some important events this year – two which come to mind are Liz Potter's significant birthday and, on a sad note, we lost Janet Weekes. Janet is the one we have to thank for finding our new home at Rethink. Three of us represented the group at her funeral and we promised that we'd have a celebration of her life as soon as we could.

Thank you to everyone in the group who has kept in touch with members living alone. A special thanks to Joy who has kept the Rethink group ticking along, has fired pots when it was allowed and has regularly uploaded inspiring photos and videos on our Facebook page.

Sarah Carter has done a great job, keeping in touch with the students and managing the return to classes. A big thank you to her.

I'm hoping you are all safe and well and that we will be able to return to normality in the workshop as soon as it is safe to do so but be aware that we have many high risk members or family members and that we will err on caution. We have been forward planning a phased return but will not act against government guidelines or in a manner which puts people at risk.

Looking forward, we have a fantastic management committee but you must realise that some of us have been on that committee for 10,15, 20 years and it's time for new faces to step up and come aboard. Some long standing committee members have stepped down over the last 18 months and others are ready to pass on the responsibility. An effective committee is essential to the continued existence of ECG, and we urgently need new members. We wouldn't give you responsibility until you feel confident, but at least by joining the committee we will benefit from your views and ideas.

Jane Moffatt

Chair's Report proposed by John White, seconded by Douglas Middleton.  
Unanimously accepted.

*Jane is staying in role as Chair, but would be glad to pass it on. Sara Lopez is standing down as secretary; Jane thanked her for her hard work over the last few years.*

*John asked if plans have been made for the expected lifting of restrictions on July 19<sup>th</sup>. The committee are due to meet on 27/7/21 and plan to respond to any changes at that point.*

*Douglas submitted these comments on email:*

*Having read in detail the report on this year with all the extra precautions and care taken and being taken to minimise the risks posed by Covid-19 (SARS Cov2), I am very impressed by the detailed and thorough planning carried out by the committee and helpers. Many thanks to all of you who contributed to this extraordinary effort.*

*Last, and by no means least, a big thank you to John White, Jane Moffatt, Sara Lopez, and Loraine Storey for all your guidance and work on behalf of Exmouth Ceramic Group.*

## **Treasurer's Report**

### **Trial Balance 2020 – 2021**

<u>DR</u>		<u>CR</u>	
Materials	714.65	Interest	
11.36			
Tutor	2730.00	Subscriptions	1390.00
Website	172.78	Exhibition	0
Maintenance	172.50	Workshops	0
Insurance	822.52	Adult Classes	1928.00
Social	0	Thursday Afternoon	0
Cleaning	359.97	Youth Classes	0
Stationery	41.94	Refreshments	0
Exhibition	0	Social	0
Auditors Fees	0	Clay, Firing etc	386.35
Refreshments	0	Donations	0
Sundries	43.00	Key Deposits	0
Refunds	986.00	Uncashed Cheques	0
Rejected Cheques	0		
<b>Totals</b>	<b>6043.36</b>		<b>3715.71</b>
Total for year	<b>(2327.65)</b>		
Opening Balance March 2020			
Current	8707.95		
Savings	25,648.93		
Total	<b>34,356.88</b>		
Closing Balance March 2021			
Current	6278.69		
Savings	25,660.29		
Total	<b>31,938.98</b>		
Difference	(2417.90)		
Petty cash	90.25		
Total for year	<b>(2327.65)</b>		

Loraine thanked Norma for finding an auditor. The auditor passed the accounts; some questions were raised as there were some monies that Loraine had not yet banked, these are noted as petty cash. The accounts balance.

Loraine also thanked Sarah Carter; that our finances are reasonably healthy is thanks in part to Sarah for her regular communication with the students, meaning that we were not asked to give lots of refunds.

John said that, given the effects of the pandemic and consequent drop in income, our accounts are pretty healthy.

Treasurer's report was proposed by Clare, seconded by Jannie. Unanimously accepted.

### **Election of Trustees**

Norma Gillson, Clare Medlock, Douglas Middleton, Jane Moffatt, Jackie Thomas, John White

Sara Lopez proposed election of all Trustees, Loraine Storie seconded. Unanimously elected.

*We do need a new Trustee; Jane is going to ask a contact of hers who has appropriate skills.*

### **Election of Committee Officers**

John proposed Jane Moffatt be re-elected as Chairperson, Clare Medlock seconded. Unanimously elected.

No nominations for Vice-chair.

John proposed Loraine Storie be re-elected as Treasurer, Jane Moffatt seconded. Unanimously elected.

Sara Lopez stepped down as Secretary at this meeting.

### **Election of Committee**

Sarah Carter, Jannie Cherry, Joy Davis (Adult/Youth Tutor), Norma Gillson, Lynda Kiley, Sara Lopez, Clare Medlock – and Ron Wallwork

Douglas Middleton proposed the committee members be elected, Barbara White seconded. Unanimously elected.

Committee roles will be filled at the next management team meeting.

### **AOB**

None

## Acting Chairman's report

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All the best  
Jane