

MINUTES
ANNUAL GENERAL MEETING OF THE
DUNSTABLE MUSICAL THEATRE COMPANY
HELD ON 15TH JULY 2025
AT THE LUBYA HALL MANCHESTER PLACE, DUNSTABLE
COMMENCING AT 7.45PM

1.0 APOLOGIES FOR ABSENCE – Chris Young, Susan Young, Bernadette Fred, Fiona Whiteside, Tara Patterson, Ashley Mead, Alistair Brown

2.0 MINUTES OF LAST AGM - were agreed as correct

3.0 MATTERS ARISING - there were no matters arising

4.0 CORRESPONDENCE – We have been nominated for a few awards in the area NODA awards.

5.0 REPORTS -

CHAIR - Good evening and thank you all for coming tonight, it is always good to see supportive people of the society. It seems difficult to believe that this time last year we were just coming off the back of Joseph and the Amazing Technicolour Dreamcoat. What a brilliant production this was – vibrant and full of fun. Joseph was an amazing success for the society bringing in new members and showing our audiences yet again now professional we are as a society- once again I would like to extend my thanks to all involved in this show.

After the success of Joseph we turned our attention to our 60 th Anniversary concert. This was an enormous undertaking by Chris and Jo to bring it together and celebrate this milestone. The concert saw the return of past members as well as new, and was a real tribute to all things DAOS/DMTC. The venue of the Priory Church was the perfect setting and the singing sounded phenomenal – there were tears at certain points I'm not going to lie. As Chair it was lovely to see so many people, both members and in the audience , enjoying what we do best – putting on a performance. From the soloists to the group numbers it really was a fitting tribute to the society. I would like to extend my thanks to

Jo and Ed for their never ending commitment to the society as well as Chris for putting the concert together which was a mammoth job.

After the success of our concert in October we then embarked on our annual Christmas concert. This year saw us back at the Rep performing a combination of old and new Christmas favourites mixed in with selected readings. The Christmas concert is always a lovely way to start the festive season and was once again well received by our audience. As always we were able to make a small profit on the night thanks to the work of our raffle sellers. I think we can all agree this is a fun and festive event. Thanks must also go again to all those involved but especially to Jo and Ed for the rehearsals.

After Christmas saw us launch into our next Production of Return to the Forbidden Planet. This was a throwback for many of us after first performing this slight bonkers musical in 2006 at Queensbury school. Inspiration was drawn from the original production but with added twists to include a smaller space and brilliant visual effects from the video team. Casting the show was a fun affair and we welcomed new members back to the stage. This was perhaps the first show where we did not have any DMTC veterans on the stage with a relatively new and young cast, however it was lovely to see some returning faces to the stage and we are grateful for all that were involved. Rehearsals started in earnest and there were times we questioned the logic of what we were doing. When show week arrived the DMTC magic happened once again. The stage was lit up with impressive visuals, a creative set and of course spot on dancing and singing. For a show that many in the audience have never even heard of – they were many expressions of how fun and energetic the show was. It was so popular that some even came on more than one night to see it. The cast and crew did an amazing

job on this show and I know that many bonds were made throughout show week that will last longer than the plastic tentacles ever will! I would like to thank all involved- Paul for bringing it to the stage, Jo and Ed for all they did. A big shout out must go to Jo for the awesome band we had one stage that really made the show what it was. Thanks also go to Alister for stepping up as production manager and of course to Chris for all his backstage designing and work – including of course the airlock. Thanks must also go to Veronica and Pauline for costumes and Manda for props. The whole package of the show made all the hair pulling worth it.

So we are now looking forward to the remainder of this year – a charity concert in honour of the dear Wendy Baker who sadly passed away this year. We are looking forward to putting together our showcase together with other local talent.

We will also be doing our annual Christmas concert before moving forward into 2026 – which I can promise will be a bumper year. More to come on that later!

For now it is time to say thank you to every one of you for making our society what it is. Without its members it would just be us as a committee sitting in someone's house

everyone drinking tea and eating biscuits! Instead we get to work with talented people who love and value this group as much as we do.

I wish to extend my thanks to all members of the committee – without a doubt they are some of the best people and friends to work with. Special thanks goes to Chris and Manda for all they do and their never-ending support. Without you all we would not exist.

TREASURER'S REPORT-

- As of 30th June we are in a very healthy position in the banks with £23,849.73. This is £4,901.13 up on this time last year. A small amount due to the fact that the Gift Aid for 23-24 (£1,300.68) came in on 1st July and missed the cut off date.
- Joseph - As this show was performed in July 2024 the payments & income made in 23-24 were carried over to this year, which was quite a lot. We had a large cast with approx. 100 children taking part with us on stage over the 3 performances. This show was a huge success and raised a total profit of £8547.76. This was extremely welcome considering the loss we made on Sunset Boulevard last year (£10,289.57)
- 60th Anniversary Concert This has been a very special year for us celebrating our 60th anniversary. Welcoming back old friends and familiar faces to join with us in Priory church, singing songs from over the decades, celebrating with sparkling wine and birthday cake, where we raised an excellent profit of £1,590.64.
- Xmas Concert Our Christmas concert back once again at the Little Theatre made a good profit of £967.43. It was so nice to be back there.
- Social committee raised £619.20 with our ever popular Strictly sweepstake, and a new addition, the Eurovision Song Contest sweepstake. We all love a good quiz, this year we had the Big Fat Quiz of Everything. Our raffles are always a great boost to any event we do, for which we thank the Social Committee and all who partake. The profits for these are included in the show/event profit/loss. We have a new social event for 25-26 the 100 Club! Still not too late to get involved for only £1 a month (if you join in July £11 for the year, August £10 per year etc). More exciting things to come from our new Social Committee.
- As mentioned Gift Aid 23/24 came in one day too late for last years' accounts £1,300.68.
24/25 we claimed £301.75 You can see why it is very important to fill out our Gift Aid Forms
- Return to The Forbidden Planet This was a wonderful show which gained popularity as the week went on. Sadly ticket sales were not as high as hoped giving us a loss of £775.84. We hope to sell off the costumes to recoup some of the money.

- Chitty Chitty Bang Bang We have already paid out £5,600 towards this show which has been brought forward to next years accounts.
- Sundries/Misc consists mainly of Ticketsource Referral (Rep). Plus a few T-shirt/hoodies sales for Return to the forbidden Planet. We shall hopefully soon be getting a small amount of income from the Dunstable Community Lottery.
- Unfortunately, this year I have been unable to balance the books in this 2 week period, not for the want of trying! Currently we have a profit of £12,010.15 which is awesome, but still £77.08 over which should be somewhere in one of the profit/losses. I do balance to the bank so no worries there!
- Over the last few years our Friends/Patrons have dwindled greatly. We would welcome any one wishing to become a Friend of the society. Their support is always greatly appreciated.

SOCIAL SECRETARY – Jo thanked Naomi Star for all her help in organising the new Social Committee and events. We now run 100 club – which costs £1 and is drawn at the end of each month. We have a garden Party on 6th September, we will run the Strictly Come dancing sweepstake again, we are having a Bingo and Fish and Chips evening on 8th November and the Christmas concert will be on 7th December. We will also have a Big Fat Quiz of the year in the New Year.

6.0 ELECTIONS

6.1 Councillor Peter Hollick was elected as President – proposed by Joanna Smale, seconded by Lucy O'Hare.

6.2 Greg Varney was elected as Vice President – proposed by Helen Rudderham, seconded by Manda Isiekwe.

6.3 Zoe Foster was elected as Chair – proposed by Chris Young , seconded by Manda Isiekwe.

6.4 Christopher Young was elected as Vice Chair – proposed Manda Isiekwe, seconded by Veronica Yates

6..5 Veronica Yates was elected as Hon. Secretary – proposed by Pauline Knowles, seconded by Naomi Star

6.6 Pauline Knowles was elected as Hon.Treasurer – proposed by Naomi Star, seconded by Liam Rowlands

6.7 Manda Isiekwe was elected as Business Manager – proposed by Veronica Yates, seconded by Pauline Knowles

6.8 Alistair Brown was elected as Production Manager- proposed by Veronica Yates, seconded by Naomi Star

6.9 Liam Rowlands was elected as Publicity Manager – proposed by Joanna Smale, seconded by Zoe Foster.

6.10 Naomi Star was elected as Members Secretary – proposed by Liam Rowlands, seconded by Joanna Smale

6.11 Joanna Smale was elected as Social Secretary – proposed by Zoe Foster, seconded by Chris Young

6.12 Life members – Joanna Smale was added to our Life Membership for the II that she does for the society . Our Life members are Robert Adams, Susan Adams, Wendy Baker, Anne Blow, Alistair Brown, Phillida and Terry Driver, Debbie Dunstan, Bernadette Freed, John Fryer, John Hansen, Julie Jay, Christopher Lane, Catherine Maile, Colin Parrott, Edward Smale, Greg Varney, Veronica Yates, Christopher and Susan Young.

6.13 – Higginson and Co were elected as our auditors – proposed by Pauline Knowles, seconded by Lucy O’Hare.

6.14 – Morton Solicitors were elected as our Hon. Solicitor – proposed by Pauline Knowles, seconded by Naomi Star.

6.15 – Lloyds bank will continue to be our bank – proposed by Lucy O’Hare, seconded by Pauline Knowles

7.0 Subs – it was agreed to keep membership fees at £30 – or £20 if paying by standing order

8.0 Change to membership age limit – it was agreed to lower the age of membership to 16 – with the proviso that the member is in Year 12 by the time of the show

9.0 AOB –

We remembered those members who have passed away over the year – Wendy Baker, Colin Parrott and Sydney Street’s daughter Emma.

We are now members of the Community lottery – which will bring funds into the society. Cathy Maile thanked the Committee for keeping us going through hard times

10.00 Meeting ended at 8,23pm

DUNSTABLE MUSICAL THEATRE COMPANY

Period ended 30 June 2025

Financial Statements

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Registered Charity Number

1180255

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNSTABLE MUSICAL THEATRE COMPANY.

ON ACCOUNTS TO YEAR ENDED 30 JUNE 2025.

CHARITY NO – 1180255

I report on the accounts for the year ended 30 June 2025, which comprise the Balance Sheet and General Account.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

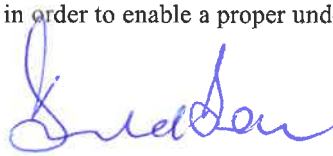

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Trustees and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Donald Brown, BA(Hons) FCA
Higginson & Company (UK) Limited
3 Kensworth Gate
200-204 High Street South
Dunstable
Bedfordshire
LU6 3HS

DUNSTABLE MUSICAL THEATRE COMPANY

BALANCE SHEET FOR YEAR ENDING 30TH JUNE 2025

REGISTERED CHARITY NO. 1180255

		2025		2024
		£		£
<u>CURRENT ASSETS</u>				
Balance at Bank No.1 Current Account	282.70		262.70	
Lloyds Treasurers Account	23,543.45		18,662.32	
Cash in Hand	23.58	23,849.73	23.58	18,948.60
<u>PREPAYMENTS -</u>				
Chitty Chitty Bang				
Bang	5,600.00			
Our House	500.00			
Joseph			5989.50	
Forbidden Planet		6,100.00	500.00	6,489.50
		29,949.73		25,438.10
<u>CURRENT LIABILITIES</u>				
<u>DEFERRED INCOME -</u>				
101 Club		408.00		
Joseph				7,829.44
		408.00		7,829.44
NET CURRENT ASSETS		29,541.73		17,608.66
<u>ACCUMULATED FUNDS</u>				
Accumulated Funds Brought Forward		17,608.66		26,624.91
Profit/Loss for the year		11,933.07		-9,016.25
		29,541.73		17,608.66

Pauline Knowles
Treasurer

DUNSTABLE MUSICAL THEATRE COMPANY
REGISTERED CHARITY NO. 1180255
YEAR ENDED 30 JUNE 2025

GENERAL ACCOUNT PROFIT & LOSS ACCOUNT

	<u>2024/25</u>		<u>2023/24</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOME</u>				
Members subscriptions	540.00		1,170.00	
Patronage	74.84		65.00	
Members Efforts (Social committee)	1,058.61		501.46	
Sundry/Misc income	465.37		1,168.99	
Xmas concert profit	967.43		547.52	
Gift Aid 23/24	1,300.68			
Gift Aid 24/25	301.75			
60th Anniversary Concert profit	1,590.64			
Joseph profit	8,547.76			
Donations		14,847.08	40.00	3,492.97
<u>EXPENDITURE</u>				
NODA Subscriptions	299.00		230.00	
Insurance	815.68		712.40	
Audit	390.00		390.00	
Sundries	117.00		887.25	
Members Efforts (Social committee)	516.49			
LOSS on Return to Forbidden Planet	775.84			
LOSS on Sunset Boulevard			10,289.57	
		2,914.01		12,509.22
NET Profit / (LOSS)		<u>11,933.07</u>		<u>-9,016.25</u>

Pauline Knowles
Treasurer