

# Trustees' Annual Report for the period

From		Period start date			To	Period end date		
		01	02	2023		31	01	2024

## Section A Reference and administration details

Charity name	Saltash Tennis Centre
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Other names charity is known by	STC
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Registered charity number (if any)	1180248
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Charity's principal address	Warfelton
	Saltash
	Cornwall
	Postcode PL12 4NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Madden			STC Committee
2	David Knight			STC Committee
	Birte Morris			STC Committee
4	Jon Jacobs			STC Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management	
Description of the charity's trusts	
Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Committee
Additional governance issues (Optional information)	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<ol style="list-style-type: none"> <li>1. As part of our Constitution.</li> <li>2. We are a Tennis Centre affiliated to the LTA.</li> <li>3. We lease the site from Cornwall Council on a new 30-year lease.</li> <li>4. We see no major risks.</li> </ol>

Section C Objectives and activities	
Summary of the objects of the charity set out in its governing document	<p>To provide a leisure facility for the use of ALL in the community to participate in tennis, including the provision of coaching with competitive opportunities.</p> <p>To advertise and promote the club with our governing body the LTA and working with other organisations, achieve growing participation within the wider community.</p>



<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>To encourage the participation in sport for all ages contributing to the opportunities to reduce both childhood and adult obesity through regular exercise in compliance with advice from the Chief Medical Officer, Stay Active, Stay Active, guidelines. regular exercise in compliance with advice from the Chief Medical Officer "Start Active, Stay Active" guidelines.</p> <p>To increase membership, ensuring that equity and equal opportunities are incorporated across STC's development, reflecting the diversity of the community we serve.</p> <p>To ensure a duty of care to all visitors, members and adhering to our stated policies and procedures in the areas of child protection, equality, diversity, health and safety and volunteering.</p> <p>To always ensure that we ascribe to be non-discriminatory and provide services in a way that is fair to everyone using the facility.</p>
<p><b>Additional details of objectives and activities (Optional information)</b></p>	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• policy programme related investment;</li> <li>• contribution made by volunteers.</li> </ul>	<p>We are a friendly outward facing Tennis facility/hub which encourages participation from everyone In Saltash and South-East Cornwall.</p> <p>We encourage everyone irrespective of ability to make the best of themselves. This broad ambition is supported by a loyal team of approximately eight volunteers who give up their time to lay on Mini Tennis for children from 5yrs-12yrs on Saturday mornings and a Coaching program for juniors and adults supporting our Club Coach throughout the rest of the week.</p>

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- Men's & women's teams were entered into the P&D league.
- Mini tennis and coaching continued along with the Summer Camps.
- There was a small net increase in membership, which now stands at 44.
- Multiple quotes for resurfacing the hard courts, replacing the grass courts and installing floodlights were obtained and other clubs visited to see what they had done. Various avenues of funding were researched.
- Richard Miles and Mike Madden are to be commended on putting together a bid to the Reaching Communities lottery fund. This failed the initial bidding round, STC not meeting priority criteria and the funding requested being judged too high. We were recommended to approach Sport England and told that because we are not "free for all" and do not address "other significant social issues" a reapplication would be unlikely to succeed. It appears that those criteria would also preclude STC from CIL funds.
- The trustees and committee have obtained several quotes for refurbishing and lighting the hard courts and also replacing the grass courts. On this basis a bid was submitted to the Reaching Communities lottery fund but failed the initial bidding round. It was suggested that STC approaches Sport England, but we note that their grants are large enough for only the most basic of court refurbishment, or Crowdfunding (this latter may be investigated). "Section 106" and community infrastructure levy (CIL) are not apparently available
- The state of our courts is of potential concern and being closely monitored. It is unfortunate that, as things stand, resources are insufficient to implement the development plan agreed by members at the 2023 EGM, but efforts continue to identify alternative sources of funding. It may be necessary to adopt a different approach to this development, whereby some elements are prioritised over others as funds become available.
- The Trustees are satisfied that STC is operating in pursuance of the objectives laid down in the constitution.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Instant Access account and the majority of the current account balances were moved into a higher rate notice account to provide additional growth for our sinking fund. This fund was again not touched again this year.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Receipts continue to come mainly from Membership subscriptions (70%) and "minis" coaching (27%) although the latter is run only on a "break even basis.

This financial year is the first to have "Turnover Rent" applied by Cornwall Council. This will materially affect the club's future surpluses and its ability to grow its sinking fund savings to meet court refurbishment costs. The Turnover Rent will also put "minis" coaching into deficit and reflects the inappropriateness of the commercial lease which is designed to promote profit rather than community services and may compromise the objectives of the charity.

## Section F

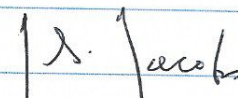
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JONATHAN SAMUEL JACOBS	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	22nd March 2024	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Saltash Tennis Centre CIO

1180248

## Receipts and payments accounts

CC16a

For the period  
from

01/02/2023

To

31/01/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Memberships (adult)	3,577	-	-	3,577	3,301
Memberships (junior)	80	-	-	80	55
Mini Tennis	1,025	-	-	1,025	1,361
Donations	1,275	-	-	1,275	55
Court fees	3	-	-	3	55
Half term camps	275	-	-	275	354
Fundraising	24	-	-	24	-
Bank interest	207	-	-	207	10
Sale of used tennis balls	14	-	-	14	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,480</b>	<b>-</b>	<b>-</b>	<b>6,480</b>	<b>5,191</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,480</b>	<b>-</b>	<b>-</b>	<b>6,480</b>	<b>5,191</b>
<b>A3 Payments</b>					
Cornwall LTA Affiliation Fees	406	-	-	406	360
P & D League entry and raffle	110	-	-	110	51
Tennis balls	381	-	-	381	547
Advertising and fairs	-	-	-	-	39
AGM & committee costs	201	-	-	201	20
Club improvement expenditure	518	-	-	518	-
Court & ground maintenance	2,093	-	-	2,093	2,290
Social events	-	-	-	-	45
Legal and professional	270	-	-	270	300
Coaching costs	960	-	-	960	732
Miscellaneous expenditure	98	-	-	98	100
Grants awarded	-	-	-	-	-
Rent and rates	10	-	-	10	259
	-	-	-	-	-
<b>Sub total</b>	<b>5,047</b>	<b>-</b>	<b>-</b>	<b>5,047</b>	<b>4,743</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Mower	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,047</b>	<b>-</b>	<b>-</b>	<b>5,047</b>	<b>4,743</b>
<b>Net of receipts/(payments)</b>	<b>1,433</b>	<b>-</b>	<b>-</b>	<b>1,433</b>	<b>448</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,754</b>	<b>1,828</b>	<b>-</b>	<b>36,582</b>	<b>36,134</b>
<b>Cash funds this year end</b>	<b>36,187</b>	<b>1,828</b>	<b>-</b>	<b>38,015</b>	<b>36,582</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds current account	6,045	1,828	-
	Lloyds deposit accounts	30,142	-	-
	Cash	-	-	-
	<b>Total cash funds</b>	<b>36,187</b>	<b>1,828</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

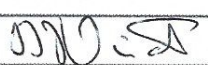

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Mower (1/6/2020)	Unrestricted	1,399	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MICHAEL VINCENT	25/03/24
	JONATHAN JACOB Trustee	27/03/24



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

SALTASH TENNIS CENTRE

On accounts for the year  
ended

31/01/2024

Charity no  
(if any)

1180248

Set out on pages

1-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

F Budd

Date:

28/3/24

Name:

FIONA BUDD FICB PM.Dip

Relevant professional  
qualification(s) or body  
(if any):

INSTITUTE OF CERTIFIED BOOKKEEPERS

Address:

41 ESSA ROAD

SALTASH

PL12 4EE