



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1st Feb 2021	To	31st Jan 2022 Year

## Section A Reference and administration details

Charity name

Saltash Tennis Centre

Other names charity is known by

STC

Registered charity number (if any)

1180248

Charity's principal address

Warfelton

Saltash

Cornwall

Postcode

PL12 4NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Madden	Accounts		STC Committee
2	David Knight			STC Committee
3	Birte Morris			STC Committee
4	Jon Jacobs			STC Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. As part of our Constitution.
2. We are a Tennis Centre affiliated to the LTA.
3. We lease the site from Cornwall Council on a new 30-year lease.
4. We see no major risks.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide a leisure facility for the use of ALL in the community to participate in tennis, inducting the provision of coaching with competitive opportunities.

To advertise and promote the club with our governing body the LTA and working with other organisations, achieve growing participation within the within the wider community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- To encourage the participation in sport for all ages contributing to the opportunities to reduce both childhood and adult obesity through regular exercise in compliance with advice from the Chief Medical Officer, Stay Active, Stay Active, guidelines. regular exercise in compliance with advice from the Chief Medical Officer "Start Active, Stay Active" guidelines.
- To increase membership, ensuring that equity and equal opportunities are incorporated across STC's development, reflecting the diversity of the community we serve.
- To ensure a duty of care to all visitors, members and adhering to our stated policies and procedures in the areas of child protection, equality, diversity, health and safety and volunteering.
- To always ensure that we ascribe to be non-discriminatory and provide services in a way that is fair to everyone using the facility.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are a friendly outward facing Tennis facility/hub which encourages participation from everyone In Saltash and South-East Cornwall.

We encourage everyone irrespective of ability to make the best of themselves. This broad ambition is supported by a loyal team of approximately eight volunteers who give up their time to lay on Mini Tennis for children from 5yrs-12yrs on Saturday mornings and a Coaching program for juniors and adults supporting our Club Coach throughout the rest of the week.

**Summary of the main achievements of the charity during the year**

Our chairman along with Jon Jacobs (one of the trustees) and other members of the club, completed the much-needed refurbishment of the club house, which included electrical work and the replacement of the ladies' toilets and washing facilities.

Both men & women's teams were entered into the P&D league.

Mini tennis and coaching continued along with the ever-popular summer camps which saw an increase in numbers attending. aided by the good weather we experienced during the summer months.

Disappointingly the summer event was canceled again, this time due to the weather rather than COVID.

There was a drop in membership this year, cause of which was due to some of our older membership not being able to continue to play or moving away from the area, though we did get a few new members who we had not played at the club before.

The beginnings of some of the mini tennis members moving to junior coaching and attending the summer camps was also seen.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Clubs savings account were not touched again this year, the treasurer is taking steps to get this money moved into a more growth-related account now that interest rates have begun to increase in recent months.

### Details of any funds materially in deficit

None at present.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is sourced from our Membership subscriptions and Mini Tennis income.

This year has seen additional success with income our summer camps which are run by the club's coach.

Fundraising included modest social activities and including Saltash May Fair stall.

Even with a drop in the membership income, we were able to continue with the court maintenance program (we have two grass courts), without having to using any of our reserves.

We still have £1,828 remaining of the Cornwall Council grant for Club improvement.

## Section F

## Other optional information

Two areas we need to look at are the fencing, after it was looked at, it was found not to be as bad as first thought, so a repair is needed rather than a complete replacement.

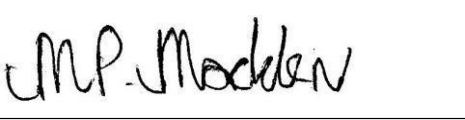
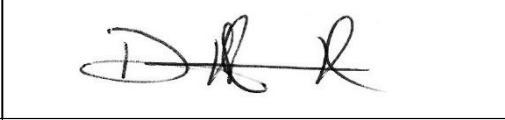
Some sort of repair refurbishment to the hard courts, the committee is currently looking into both matters.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Michael Madden	David Knight
<b>Position (eg Secretary, Chair, etc)</b>	STC Treasurer/Trustee	STC Trustee
<b>Date</b>	27-10-21	27-10-21



## Receipts and payments accounts

CC16a

For the period  
from

01/02/2021



To

31/01/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Memberships (adult)	3,727	-	-	3,727	2,625
Memberships (junior)	60	-	-	60	193
Mini Tennis	1,587	-	-	1,587	660
Donations	80	-	-	80	165
Court fees	449	-	-	449	32
Half term camps	-	-	-	-	275
Fundraising	293	-	-	293	-
Bank interest	1	-	-	1	3
Grants received	-	-	-	-	20,288
Cornwall LTA Affiliation Fees refunded	-	-	-	-	330
AGM deposit refunded	-	-	-	-	50
From Saltash Tennis Centre	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,197</b>	<b>-</b>	<b>-</b>	<b>6,197</b>	<b>24,621</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,197</b>	<b>-</b>	<b>-</b>	<b>6,197</b>	<b>24,621</b>
<b>A3 Payments</b>					
Cornwall LTA Affiliation Fees	370	-	-	370	360
P & D League entry and raffle	72	-	-	72	-
Tennis balls	96	-	-	96	200
Junior & Mini member T Shirts	-	-	-	-	-
Advertising and fairs	117	-	-	117	-
Website	-	-	-	-	12
AGM costs	80	-	-	80	-
Club improvement expenditure	-	1,142	-	1,142	7,030
Court & ground maintenance	1,269	-	-	1,269	3,034
Social events	55	-	-	55	-
Legal and professional	150	-	-	150	150
Coaching costs	953	-	-	953	520
Miscellaneous expenditure	183	-	-	183	288
Grants awarded	100	-	-	100	-
Rent and rates	130	-	-	130	252
	-	-	-	-	-
<b>Sub total</b>	<b>3,575</b>	<b>1,142</b>	<b>-</b>	<b>4,717</b>	<b>11,846</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Mower	-	-	-	-	1,399
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,399</b>
<b>Total payments</b>	<b>3,575</b>	<b>1,142</b>	<b>-</b>	<b>4,717</b>	<b>13,245</b>
<b>Net of receipts/(payments)</b>	<b>2,622</b>	<b>- 1,142</b>	<b>-</b>	<b>1,480</b>	<b>11,376</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,684</b>	<b>2,970</b>	<b>-</b>	<b>34,654</b>	<b>23,278</b>
<b>Cash funds this year end</b>	<b>34,306</b>	<b>1,828</b>	<b>-</b>	<b>36,134</b>	<b>34,654</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds current account	25,760	-	-
	Lloyds deposit account	8,531	1,828	-
	Cash	15	-	-
	<b>Total cash funds</b>	<b>34,306</b>	<b>1,828</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Mower	Unrestricted	1,399	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			David Knight	13/11/2022
		 2	Michael Madden	13/11/2022





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Saltash Tennis Centre CIO

On accounts for the year  
ended

31 January 2022

Charity no  
(if any)

1180248

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/11/2022

Name:

Louise Hutchinson

Relevant professional  
qualification(s) or body  
(if any):

MICB

Address:

34 Harewood Crescent

Plymouth

PL5 3PT

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.