



Trustees' Annual Report for the period

Period start date		Period end date	
From	1st Feb 2020	To	31st Jan 2021Year

Section A Reference and administration details

Charity name

Saltash Tennis Centre

Other names charity is known by

STC

Registered charity number (if any)

1180248

Charity's principal address

Warfelton

Saltash

Cornwall

Postcode

PL12 4NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Madden	Accounts		STC Committee
2	David Knight			STC Committee
3	Birte Morris			STC Committee
4	Jon Jacobs			STC Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. As part of our Constitution.
2. We are a Tennis Centre affiliated to the LTA.
3. We lease the site from Cornwall Council on a new 30-year lease.
4. We see no major risks.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a leisure facility for the use of ALL in the community to participate in tennis, inducting the provision of coaching with competitive opportunities.

To advertise and promote the club with our governing body the LTA and working with other organisations, achieve growing participation within the within the wider community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To encourage the participation in sport for all ages contributing to the opportunities to reduce both childhood and adult obesity through regular exercise in compliance with advice from the Chief Medical Officer, Stay Active, Stay Active, guidelines. regular exercise in compliance with advice from the Chief Medical Officer "Start Active, Stay Active" guidelines.

To increase membership, ensuring that equity and equal opportunities are incorporated across STC's development, reflecting the diversity of the community we serve.

To ensure a duty of care to all visitors,. members and adhering to our stated policies and procedures in the areas of child protection, equality, diversity, health and safety and volunteering.

To ensure that at all times we ascribe to be non-discriminatory and provide services in a way that is fair to everyone using the facility.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are a friendly outward facing Tennis facility/hub which encourages participation from everyone In Saltash and South-East Cornwall.

We encourage everyone irrespective of ability to make the best of themselves. This broad ambition is supported by a loyal team of approximately eight volunteers who give up their time to lay on Mini Tennis for children from 5yrs-12yrs on Saturday mornings and a Coaching programme for juniors and adults supporting our Club Coach throughout the rest of the week.

Summary of the main achievements of the charity during the year

Finding ourselves in the world of COVID lockdown for much of the year when the club was open it entered into a flurry of activity.

Our chairman along with Jon Jacobs (one of the trustees), embarked on a much-needed refurbishment of the club house.

With no investment from Cornwall Council both the ladies and men's changing rooms were in poor condition, plus the main area of the club house had been flooded several times due to burst water pipes and was also in need of a refurbishment. The clubhouse building needed making watertight so, so the outer cladding was replaced as was areas of the roof.

Mini tennis and coaching continued to grow in numbers even with the reduced window of lessons due to COVID, plus through the hard work of our current coach some very successful summer camps were held late summer onwards, which were very well attended.

Surprisingly through the loyalty of our membership we were able to retain almost everyone from the previous year and a few new people appeared and joined the club.

Section E

Financial review

Brief statement of the charity's policy on reserves

As part of the renewing of the lease Cornwall council gave us a grant.

£10,000 to improve the club's facilities, much of this money has been used to refurbish the club house.

A further grant for £10,000 called a 'COVID grant' also was given to the club by Cornwall Council. This money remains unspent at present, we are currently looking at quotes for the boundary fence which needs replacing to make the facility secure.

This enabled the Clubs savings account not to be touched.

Details of any funds materially in deficit

None at present.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funds is from our Membership subscriptions and Mini Tennis income.

Fundraising includes modest social activities, including Saltash May Fair stall and car boot sales

The balance of the Howton Solar Windfarm Fund was spent on Mini Tennis coaching equipment.

With little drop in the membership income, we were able to continue with the court maintenance programme (we have two grass courts), without having to using any of our reserves.

We did also manage to purchase a mower for the cutting of the grass courts.

Once the accounts for 2020-21 have been completed the clubs committee plan to move on to further fundraising and grant applications to move forward on the clubs future developments programme.

Section F

Other optional information

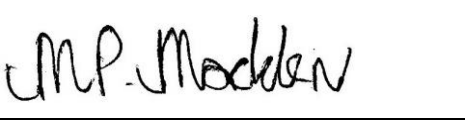
Considering the COVID situation we found ourselves in during 2020 we are pleased to say that with the support of the community and the loyal membership we seem to have weathered the situation far better than expected, though has delayed our efforts to move the club forward, possible removal of the grass courts, which are to be replaced with hard courts, flood lighting and securing the perimeter of the club by replacing the fencing on the south side of the centre.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Madden	David Knight
Position (eg Secretary, Chair, etc)	STC Treasurer/Trustee	STC Trustee
Date	28-10-21	28-10-21



Receipts and payments accounts

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For the period
from

01/02/2020



To

31/01/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Memberships (adult)	2,625	-	-	2,625	3,504
Memberships (junior)	193	-	-	193	310
Mini Tennis	660	-	-	660	2,501
Donations	165	-	-	165	50
Court fees	32	-	-	32	7
Half term camps	275	-	-	275	-
Fundraising	-	-	-	-	392
Bank interest	3	-	-	3	7
Grants received	10,288	10,000	-	20,288	5,000
Cornwall LTA Affiliation Fees refunded	330	-	-	330	-
AGM deposit refunded	50	-	-	50	-
From Saltash Tennis Centre	-	-	-	-	22,526
	-	-	-	-	-
Sub total (Gross income for AR)	14,621	10,000	-	24,621	34,297
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,621	10,000	-	24,621	34,297
A3 Payments					
Cornwall LTA Affiliation Fees	360	-	-	360	660
P & D League entry and raffle	-	-	-	-	76
Tennis balls	200	-	-	200	340
Junior & Mini member T Shirts	-	-	-	-	175
Advertising and fairs	-	-	-	-	95
Room rental for meetings	-	-	-	-	26
Website	12	-	-	12	12
AGM costs	-	-	-	-	306
Club improvement expenditure	-	7,030	-	7,030	2,650
Court & ground maintenance	1,634	1,400	-	3,034	65
Social events	-	-	-	-	84
Legal and professional	150	-	-	150	528
Coaching costs	520	-	-	520	2,130
Miscellaneous expenditure	288	-	-	288	273
Grant expenditure	-	-	-	-	3,599
Rent and rates	252	-	-	252	-
	-	-	-	-	-
Sub total	3,416	8,430	-	11,846	11,019
A4 Asset and investment purchases, (see table)					
Mower	1,399	-	-	1,399	-
	-	-	-	-	-
Sub total	1,399	-	-	1,399	-
Total payments	4,815	8,430	-	13,245	11,019
Net of receipts/(payments)	9,806	1,570	-	11,376	23,278
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,878	1,400	-	23,278	-
Cash funds this year end	31,684	2,970	-	34,654	23,278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds current account	24,296	-	-
	Lloyds deposit account	7,388	2,970	-
		-	-	-
	Total cash funds	31,684	2,970	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Mower	Unrestricted	1,399	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Knight	28/10/21	
		Jon Jacobs	28/10/21	