

Primetime at the Vine

Charity number 1180235

Annual Report and Financial Statements

for the year ended 31 March 2024

PRIMETIME at The Vine

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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Primetime at the Vine

Annual Report and Financial Statements
for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Primetime at the Vine

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev. Gary Hodgson	Chair of trustees	
Vicky Bell		
Louise Coates-Black		
Elizabeth Gallagher		
Charles Glenn		

Charity number	1180235	Registered in England and Wales
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Registered and principal address	Bankers
The Vine Community Centre	Virgin Money plc
Parsonage Road	14 Broadway
Laisterdyke	Bradford
Bradford BD4 8PL	BD1 1EZ

Independent examiner
Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management
The charity is a Charitable Incorporated Organisation (CIO) Foundation formed on 8 October 2018 and is governed by a constitution.

Method of recruitment and appointment of trustees
Trustees are appointed for a term of 3 years by a resolution at a properly convened meeting of the charity trustees.

The Vicar of Tong and Laisterdyke shall automatically be a charity trustee as long as he or she holds that office.

Primetime at the Vine

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The following objects will be undertaken in accordance with Christian principals:

To promote for the benefit of the inhabitants of Bradford and throughout the UK without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants, in particular for those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage by providing a range of social events, educational and volunteering opportunities, skill development, information and advice services and recreational activities; and

To establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

The charity's main activities

Primetime at The Vine creates positive places where we are all safe, have fun, are genuinely cared for, good behaviour is modelled, and everyone has an opportunity to contribute and grow.

The Vine centre is used 7 days a week for a range of activities - some delivered by us, some in partnership with other providers.

- Primetime Meeting Point has continued to provide activity sessions for the over 50s, for 5-days each week, from within our centre and other spaces in the local community.
- Primetime Bradford has provided after-school and school-holiday activity sessions.
- We have grown new partnerships to develop our Young Leaders Network, an accredited programme which is designed to empower Young Leaders to design, develop and deliver social action.
- We have established a Primetime NEET Support Centre, providing 1-to-1 and group support, training and social opportunities for young people not in employment, education or training (NEET).

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

Achievements and performance

Primetime at The Vine create positive places where we are all safe, have fun, are genuinely cared for, good behaviour is modelled, and everyone has an opportunity to contribute and grow. We are hugely grateful to our supporters who have enabled us to respond to the increasingly complex needs of our local community across the financial year.

Over the year, we worked with 107 older people and vulnerable adults. 302 children and young people accessed our programme, and many more have been engaged through our community café, work on the streets and in schools. 97% told us that they feel happier and safer, and 93% said that they feel more confident and have learned a new skill.

The Vine Community Centre (<http://thevinecentre.co.uk/>) opened 6-days a week and was home to much of our programme, including our 'community café', 'mini-market', exercise classes, older people's day centre and social groups.

Primetime at the Vine

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

We secured the funding for our solar project within the financial year, with the scope of the work extending to 86 solar panels, battery storage, air source heat technology and a café redevelopment. The work will be completed in 2024-2025.

Primetime Bradford (<http://primetimebradford.com/about-us/>) supported children and young people, including daily primary and secondary aged after-school sessions, detached-youth work in schools and on the streets, NEET support, and provided five weeks of school-holiday activities. Within the financial year, we launched a new daily breakfast club.

Our Young Leaders Network (<https://primetimeyn.com/>) continued to empower beneficiaries (aged 13+) to design, develop and deliver youth work through a weekly social and training session. We are a registered ASDAN Centre and continue to franchise the 'Leading in a Community Setting' accreditation.

Wherever possible we have worked collaboratively with other organisations, sharing resources, advice and support, enabling us to work cohesively and provide holistic and effective community-wide support.

Financial review

The net income for the year was £22,480, including net income of £8,118 on unrestricted funds and net income of £14,362 on restricted funds.

Reserves policy

The trustees will aim to hold free reserves of around 3 to 6 months total expenditure in order to enable the smooth running of the charity and also to allow for an orderly winding up if that situation arose. Based on budgeted expenditure of £298k, this would equate to a lower limit of £75k and an upper limit of £149k.

The charity's free reserves, excluding fixed assets, at the year end were £118,704.

Approved by the board of trustees on 7 November 2024

Gary Hodgson (Trustee)

Primetime at the Vine

Independent examiner's report to the trustees of Primetime at the Vine

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

15 January 2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Primetime at the Vine
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Grants and donations	(2)	1,300	226,594	227,894	223,525
Fundraising and fee income		29,901	-	29,901	30,035
Bank interest		-	-	-	-
Total income		<u>31,201</u>	<u>226,594</u>	<u>257,795</u>	<u>253,560</u>
Expenditure on:					
Wages and pensions	(3)	11,509	133,724	145,233	156,056
Finance and admin		1,246	6,930	8,176	7,276
Staff and volunteer training		258	3,632	3,890	5,707
Freelance workers		1,472	1,472	2,944	4,416
Activities and trips - Primetime		-	8,840	8,840	9,998
Activities and trips - Vintage Vines		-	7,713	7,713	4,894
Food and refreshments		2,235	9,488	11,723	11,557
Resources		36	5,967	6,003	1,911
Utilities and maintenance		3,678	25,413	29,091	26,249
Licences and insurance		-	1,748	1,748	1,631
Office costs		-	1,765	1,765	3,619
Monitoring and evaluation		-	828	828	288
Independent examination		-	1,134	1,134	1,134
Depreciation		6,227	-	6,227	7,551
Total expenditure		<u>26,661</u>	<u>208,654</u>	<u>235,315</u>	<u>242,287</u>
Net income / (expenditure)		<u>4,540</u>	<u>17,940</u>	<u>22,480</u>	<u>11,273</u>
Transfers between funds		<u>3,578</u>	<u>(3,578)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>8,118</u>	<u>14,362</u>	<u>22,480</u>	<u>11,273</u>
Fund balances brought forward		<u>119,904</u>	<u>39,653</u>	<u>159,557</u>	<u>148,284</u>
Fund balances carried forward	(4)	<u>128,022</u>	<u>54,015</u>	<u>182,037</u>	<u>159,557</u>

All incoming resources and resources expended derive from continuing activities.

Primetime at the Vine
Balance sheet
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 9,318	-	9,318	11,967
Total fixed assets	<u>9,318</u>	<u>-</u>	<u>9,318</u>	<u>11,967</u>
Current assets				
Debtors and prepayments	(6) -	1,606	1,606	1,602
Cash at bank and in hand	(7) 119,838	52,409	172,247	147,467
Total current assets	<u>119,838</u>	<u>54,015</u>	<u>173,853</u>	<u>149,069</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 1,134	-	1,134	1,479
Total current liabilities	<u>1,134</u>	<u>-</u>	<u>1,134</u>	<u>1,479</u>
Net current assets / (liabilities)	<u>118,704</u>	<u>54,015</u>	<u>172,719</u>	<u>147,590</u>
Net assets	<u>128,022</u>	<u>54,015</u>	<u>182,037</u>	<u>159,557</u>
Funds				
Unrestricted funds	128,022	-	128,022	119,904
Restricted funds	-	54,015	54,015	39,653
Total funds	<u>128,022</u>	<u>54,015</u>	<u>182,037</u>	<u>159,557</u>

The financial statements were approved by the board of trustees on 7 November 2024

Gary Hodgson (Trustee)

Primetime at the Vine

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 4 years

Furniture, fixtures and fittings: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Primetime at the Vine

Notes to the accounts continued

for the year ended 31 March 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Primetime				
Clarion Futures	-	5,000	5,000	4,859
Reaching Communities	-	-	-	59,454
Other Primetime grants	-	5,240	5,240	5,000
Vintage Vines				
Bradford City Challenge	-	3,500	3,500	2,300
City of Bradford Met. District Council (CBMDC)	-	22,308	22,308	31,489
Other grants				
CBDMC - Warm Spaces	-	1,938	1,938	1,000
CBMDC - Solar Panels	-	12,362	12,362	-
CBMDC - HAF	-	14,232	14,232	5,952
CBMDC - Utilities	-	3,500	3,500	7,125
Clarion Futures - Over 55's	-	2,500	2,500	4,779
National Lottery Community Fund (NLCF)	-	72,729	72,729	-
Garfield Weston Foundation	-	25,000	25,000	-
Henry Smith	-	40,000	40,000	85,000
Northern Powergrid	-	18,285	18,285	-
Give Bradford	-	-	-	10,000
Thornbury Wellbeing Hub	-	-	-	2,700
Donations	1,300	-	1,300	3,867
	<u>1,300</u>	<u>226,594</u>	<u>227,894</u>	<u>223,525</u>

3 Staff costs and numbers	2024 £	2023 £
Gross salaries	134,888	144,064
Social security costs	9,329	10,317
Employment allowance	(5,000)	(5,000)
Pensions	6,016	6,675
	<u>145,233</u>	<u>156,056</u>

The average number of employees during the year was 8.8, being an average of 5.5 full time equivalent (2023: 9.6, 6.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024 £	2023 £
Costs of the scheme to the charity for the year	6,016	6,675
Amount of any contributions outstanding at the year end	-	345
Amount of any contributions prepaid at the year end	-	-

Primetime at the Vine

Notes to the accounts continued

for the year ended 31 March 2024

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Primetime					
Reaching Communities	24,983	-	24,983	-	-
Clarion Futures	1,474	5,000	6,474	-	-
Other Primetime funds	-	5,240	5,240	-	-
Vintage Vines					
CBMDC	157	22,308	22,465	-	-
Bradford City Challenge	-	3,500	3,500	-	-
Other funding					
CBMDC	1,602	3,500	5,102	-	-
Henry Smith 1	2,659	-	2,659	-	-
Henry Smith 2	-	40,000	30,094	-	9,906
Give Bradford	3,987	-	3,987	-	-
Clarion Futures - Over 55's	3,149	2,500	5,649	-	-
CBMDC - HAF 2023	1,642	14,232	13,354	-	2,520
NLCF Cost of Living	-	49,450	45,872	(3,578)	-
CBMDC Warm Spaces	-	1,938	1,938	-	-
Northern Powergrid	-	18,285	-	-	18,285
NLCF Retrospective funding	-	23,279	23,279	-	-
Garfield Weston	-	25,000	14,058	-	10,942
Clothworkers Foundation	-	-	-	-	-
CBMDC Solar Panels	-	12,362	-	-	12,362
	<u>39,653</u>	<u>226,594</u>	<u>208,654</u>	<u>(3,578)</u>	<u>54,015</u>

Fund name	Purpose of restriction
Primetime	
Reaching Communities	For Primetime sessions.
Clarion Futures	Towards Sutton Seniors expenditure and Primetime Sutton HOP.
Other Primetime funds	For Primetime sessions.
Vintage Vines	
CBMDC	Provision of elderly persons day centre.
Bradford City Challenge	Provision of elderly persons day centre.
Other funding	
CBMDC	Towards community centre utilities.
Henry Smith 1	Towards running costs.
Henry Smith 2	Any running costs – C19 impact.
Give Bradford	50% Operations Manager & 50% Development worker.
Clarion Futures - Over 55's	Any core costs – Over 55's Elder Persons Group.
CBMDC - HAF 2023	School holiday food and activity programme.
NLCF Cost of Living	Community centre activities & buildings to combat effects of cost of living increase. The transfer relates to the purchase of fixed assets for the general purposes of the charity.
CBMDC Warm Spaces	Provision of warm spaces.
Northern Powergrid	Towards the installation of solar panels.
NLCF Retrospective funding	Community centre activities & buildings to combat effects of cost of living increase.
Garfield Weston	Towards the charity's running costs.
Clothworkers Foundation	Towards the installation of solar panels.
CBMDC Solar Panels	Towards the installation of solar panels.

Primetime at the Vine

Notes to the accounts continued

for the year ended 31 March 2024

5 Tangible assets

	Furniture, fixtures and £	Office equipment £	Total £
Cost			
At 1 April 2023	24,983	15,348	40,331
Additions	2,778	800	3,578
At 31 March 2024	27,761	16,148	43,909
Depreciation			
At 1 April 2023	13,493	14,871	28,364
Charge for year	5,550	677	6,227
At 31 March 2024	19,043	15,548	34,591
Net book value			
At 31 March 2024	8,718	600	9,318
At 31 March 2023	11,490	477	11,967

6 Debtors and prepayments

	2024 £	2023 £
Debtors	-	-
Prepayments	1,606	1,602
	1,606	1,602

7 Cash at bank and in hand

	2024 £	2023 £
Cash at bank	172,247	147,467
Cash in hand	-	-
	172,247	147,467

8 Creditors and accruals

	2024 £	2023 £
Accruals	1,134	1,134
Other creditors	-	345
	1,134	1,479

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £10,511 (previous year: £7,236).

Primetime at the Vine

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
Income						
Grants and donations	1,300	3,867	226,594	219,658	227,894	223,525
Fundraising and fee income	29,901	30,035	-	-	29,901	30,035
Bank interest	-	-	-	-	-	-
Total income	31,201	33,902	226,594	219,658	257,795	253,560
Expenditure						
Wages and pensions	11,509	6,129	133,724	149,927	145,233	156,056
Finance and admin	1,246	-	6,930	7,276	8,176	7,276
Staff and volunteer training	258	179	3,632	5,528	3,890	5,707
Freelance workers	1,472	-	1,472	4,416	2,944	4,416
Activities and trips - Primetime	-	-	8,840	9,998	8,840	9,998
Activities and trips - Vintage Vines	-	-	7,713	4,894	7,713	4,894
Food and refreshments	2,235	1,169	9,488	10,388	11,723	11,557
Resources	36	12	5,967	1,899	6,003	1,911
Utilities and maintenance	3,678	788	25,413	25,461	29,091	26,249
Licences and insurance	-	-	1,748	1,631	1,748	1,631
Office costs	-	-	1,765	3,619	1,765	3,619
Monitoring and evaluation	-	-	828	288	828	288
Independent examination	-	54	1,134	1,080	1,134	1,134
Depreciation	6,227	7,551	-	-	6,227	7,551
Total expenditure	26,661	15,882	208,654	226,405	235,315	242,287
Net income / (expenditure)	4,540	18,020	17,940	(6,747)	22,480	11,273
Transfers between funds	3,578	2,136	(3,578)	(2,136)	-	-
Net movement in funds	8,118	20,156	14,362	(8,883)	22,480	11,273
Fund balances brought forward	119,904	99,748	39,653	48,536	159,557	148,284
Fund balances carried forward	128,022	119,904	54,015	39,653	182,037	159,557