



**Open House Bedford  
Trustees' Annual Report  
Year ended 30th September 2022**

The trustees present their report and the unaudited accounts of the charity for the year ended 30<sup>th</sup> September, 2022.

**Registered Charity name: Open House Bedford**

**Charity Registration Number: 1180204**

**Location of Principal Office:**

St Mark's Church Community Centre  
Calder Rise  
Bedford  
MK41 7UY

**The Trustees**

Mrs Morag Stewart (for 4 years, extended for further 3 years to October 2026)

Mrs Lynne Seymour (3 years, extended for further 3 years to October 2024)

Mrs Laura Farthing (2 years, extended for further 3 years to October 2023)

Revd Jennie Cappleman (2 years, extended for further 3 years to October 2023)

Mr Michael Cooper (for 3 years to October 2023)

**Structure, Governance and Management,**

The charity was registered on 5<sup>th</sup> October 2018, as a Charitable Incorporated Organisation (CIO) and the trustees were appointed for the above terms. There have been no changes to the membership of the Trustees since the last annual report. Michael continues to be the safeguarding lead for Open House.

## **Objectives and Activities**

The key objective of Open House Bedford:

To provide relief of sickness and the preservation of health of people with Learning Disabilities residing permanently or temporarily in Bedford Borough, by the provision of day centre facilities for learning, social engagement and recreational activities.

We do this by:

- providing a range of activities and experiences which promote:
  - independence, dignity, self-confidence and respect for self and others
  - physical and mental health and wellbeing -
  - social interaction
- providing opportunities to extend knowledge and learn new skills

Open House resumed on the 3<sup>rd</sup> August 2022 with a new co-ordinator and team of volunteers. The majority of clients have returned and are very pleased to be back. They have very quickly adapted to the new team and are enjoying the range of activities on offer. The morning session includes a 'circle of news' where clients take it in turn to tell the group something that has happened during the week, chair based exercise to music and a physical activity – usually skittles, quoits or football. After lunch, clients enjoy a range of craft activities. In August they made a large banner of the Open House logo. In addition to the routine activities, there are some special events or theme days included on the calendar. In September, the group raised £124.57p by holding a Macmillan Coffee Morning where members of the local community were invited in for a cup of tea / coffee and a cake.

## **Financial Review**

The unaudited financial statements show net income over expenditure for the year totalling £-922.04.

No fundraising has taken place during the past twelve months. The charity still holds £14,654.81. Of this, £8,033.91 is restricted funds for purchasing specific items to support the club and £6,620.90 unrestricted funds to support day to day running costs. £613.12 has been spent on our insurance premium, website and essential expenditure. The trustees consider that the charity has sufficient funds to continue to operate in the short term, so securing additional funding is now a priority.

## **Future Plans**

During 2022-2023 we plan to recruit a paid leader to be responsible for the management of Open House as well as more volunteers to assist with the running of the club, particularly during peak holiday times. Now that Open House is running smoothly with the new team in place, we will actively promote it with the aim of attracting more clients. Fund raising will resume again to ensure we are able to cover our running costs and secure the future of Open House Bedford.

**Charity Registration Number 1180204**

**Open House Bedford  
Unaudited Financial Statements  
Year Ending 30 September 2022**

**Open House Bedford  
Balance Sheet  
for year ending 30/09/2022**

	<b>2021/2022</b>	<b>2020/2021</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Cash in Hand	305.10	264.85
CAF Bank Account	14,349.71	15,312.00
	<u>14,654.81</u>	<u>15,576.85</u>
Debtors Loans and prepayments	-	-
Creditors and provisions	-	-
	<u>14,654.81</u>	<u>15,576.85</u>
<b>Represented by</b>		
Brought forward from previous year	15,576.85	15,805.04
Excess of Income over expenditure	-922.04	-228.19
	<u>14,654.81</u>	<u>15,576.85</u>
<b>Funds of the Charity</b>		
Restricted Funds	8,033.91	8,033.91
Unrestricted Funds	6,620.90	7,542.94
<b>Total Charity Funds</b>	<u>14,654.81</u>	<u>15,576.85</u>

**Independent Examiners Report**

I have examined the books of the Charity and agree that the Income and Expenditure Account for the year and the Balance Sheet presented above give a true and fair representation of the financial position

Signed

Mr J Williams

Dated

10.1.23

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**Open House Bedford  
Income and Expenditure Account  
for year ending 30/09/2022**

	2021/2022	2020/2021
	£	£
<b>Income</b>		
Day Centre Donations	—	—
Other Donations	194.00	200.00
Grants (1)	—	—
Other income	6.09	127.99
<b>Total Incoming Resources</b>	<u>200.09</u>	<u>327.99</u>
<b>Expenditure</b>		
Day Centre Service Provider	—	—
Day Centre Supplies	234.56	—
Day Centre Room Rental	184.80	—
Activity Items	89.65	—
Fundraising Expenses	—	—
Misc Expenses	613.12	556.18
<b>Total Resources Expended</b>	<u>1,122.13</u>	<u>556.18</u>
<b>Income Less Expenditure</b>	-922.04	-228.19
	<u>200.09</u>	<u>327.99</u>

**Notes**

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