



**Open House Bedford  
Trustees' Annual Report  
Year ended 30th September 2021**

The trustees present their report and the unaudited accounts of the charity for the year ended 30<sup>th</sup> September, 2021.

**Registered Charity name: Open House Bedford**

**Charity Registration Number: 1180204**

**Location of Principal Office:**

St Mark's Church Community Centre  
Calder Rise  
Bedford  
MK41 7UY

**The Trustees**

Mrs Morag Stewart (for 4 years)

Mrs Lynne Seymour (3 years)

Mrs Laura Farthing (2 years, extended for further 3 years to October 2023)

Revd Jennie Cappleman (2 years, extended for further 3 years to October 2023)

Mr Michael Cooper (for 3 years to October 2023)

**Structure, Governance and Management,**

The charity was registered on 5<sup>th</sup> October 2018, as a Charitable Incorporated Organisation (CIO) and the trustees were appointed for the above terms. Term of office came to an end for Mrs Lynne Seymour on the 5<sup>th</sup> October 2021. Michael Cooper was appointed as a trustee at a meeting held on the 3<sup>rd</sup> February 2021 to replace Richard Ledger. Michael had previous experience of safeguarding and has taken on the role of safeguarding lead for Open House.

**Objectives and Activities**

The key objective of Open House Bedford:

To provide relief of sickness and the preservation of health of people with Learning Disabilities residing permanently or temporarily in Bedford Borough, by the provision of day centre facilities for learning, social engagement and recreational activities.

We do this by:

- providing a range of activities and experiences which promote:
  - independence, dignity, self-confidence and respect for self and others
  - physical and mental health and wellbeing
  - social interaction
- providing opportunities to extend knowledge and learn new skills

Open House has not met in the last twelve months due to the pandemic. The trustees have kept the situation under constant review but due to the nature of the client group, they did not feel they could provide a safe environment to ensure the health and safety of all those who attend. The trustees have maintained contact with the clients.

In May 2021, Luton Training and Mentoring informed us that the leader who has responsibility for the operational running of Open House will be retiring and will no longer be able to support the club. This was disappointing as she was very popular with the clients. Luton Training and Mentoring are hopeful that they will be able to provide a new leader for Open House when the club re-opens. During the pandemic we have also lost two of our key volunteers. The trustees will advertise for new volunteers when a date for re-opening has been agreed.

### **Financial Review**

The unaudited financial statements show net income over expenditure for the year totalling £-228.19.

No fundraising has taken place during the past twelve months. The charity still holds £15,576.85. Of this, £8,033.91 is restricted funds for purchasing specific items to support the club and £7,542.94 unrestricted funds to support day to day running costs. £556.18 has been spent on our insurance premium, website and essential expenditure. The trustees consider that the charity has sufficient funds to continue to operate once the club re-opens and at that point fundraising will resume.

### **Future Plans**

We plan to resume Open House as soon as we feel confident that we can protect the health and safety of our service users. A full risk assessment will be carried out prior to re-opening.

During 2021-2022 we will seek to recruit more volunteers to assist with the running of the club; extend the range of activities and experiences on offer and continue to fund raise to ensure we are able to cover our running costs and secure the future of Open House Bedford.

**Charity Registration Number 1180204**

**Open House Bedford  
Unaudited Financial Statements  
Year Ending 30 September 2021**

**Open House Bedford**  
**Balance Sheet**  
**for year ending 30/09/2021**

	2020/2021	2019/2020
	£	£
<b>Current Assets</b>		
Cash in Hand	264.85	264.85
CAF Bank Account	15,312.00	15,540.19
	<u>15,576.85</u>	<u>15,805.04</u>
Debtors Loans and prepayments	—	—
Creditors and provisions	—	—
	<u>15,576.85</u>	<u>15,805.04</u>
<b>Represented by</b>		
Brought forward from previous year	15,805.04	3,894.60
Excess of Income over expenditure	-228.19	11,910.44
	<u>15,576.85</u>	<u>15,805.04</u>
<b>Funds of the Charity</b>		
Restricted Funds	8,033.91	8,033.91
Unrestricted Funds	7,542.94	7,771.13
<b>Total Charity Funds</b>	<u>15,576.85</u>	<u>15,805.04</u>

**Independent Examiners Report**

I have examined the books of the Charity and agree that the Income and Expenditure Account for the year and the Balance Sheet presented above give a true and fair representation of the financial position

Signed 

Mr J Williams

Dated 6/1/22.

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**Open House Bedford  
Income and Expenditure Account  
for year ending 30/09/2019**

	2020/2021	2019/2020
	£	£
<b>Income</b>		
Day Centre Donations	—	1,004.07
Other Donations	200.00	—
Grants (1)	—	23,988.36
Other income	127.99	—
<b>Total Incoming Resources</b>	<u>327.99</u>	<u>24,992.43</u>
<b>Expenditure</b>		
Day Centre Service Provider	—	1,278.75
Day Centre Supplies	—	869.60
Activity Items	—	5,277.17
Fundraising Expenses	—	4,809.87
Misc Expenses	556.18	846.60
<b>Total Resources Expended</b>	<u>556.18</u>	<u>13,081.99</u>
<b>Income Less Expenditure</b>	-228.19	11,910.44
	<u>327.99</u>	<u>24,992.43</u>

**Notes**

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