

East Horsley Village Hall

Trustees Report

During 2023 the number and range of hirers continued to increase back to pre-covid levels. In addition to continuing to work with a strong group of regular hirers, the Hall has also attracted new users such as some regular NHS clinics. It continues to be a popular venue for children's parties and educational/training events

The income generated by this level of activity has enabled the Hall to be maintained to a high standard and for a number of improvements to be made, whilst maintaining a prudent overall financial position.

These improvements have included:

- upgrade of insulation in a large part of the Hall roof
- the provision of a replacement commercial standard dish washer for the main kitchen
- replacement curtains in the Millenium room

All electrical and fire safety equipment inspections have been completed, with all required follow up work implemented. Some recommended upgrades to emergency lighting etc. have also been completed.

The retention of both a high-quality Hall Manager and a very good resident Caretaker have provided a stable background against which the Trustees can consider future plans and improvements.

Administrative procedures have continued to be strengthened and social media engagement is being pursued to ensure good communication options with users.

Over the last year we have been able to recruit three new Trustees with a range of skills to support and strengthen the Trustee body. One former Trustee has stood down. The management committee continues to meet regularly, liaising in between times via emails and phone calls. We now have an identified Lead Trustee for Finance (Treasurer), Premises (incl Health and Safety) , HR and Bookings. These Lead Trustees provide support and guidance to the Hall Manager for their specific area.

We continue with an ad hoc Chairmanship in accordance with our constitution, whilst aiming to appoint a long-term Chairman when possible. The pressure of energy prices mentioned in the last report has eased and the CIO remains in a financially prudent and well supported position. With that background, we are confident for the short, and long-term future of the hall.

EAST HORSLEY VILLAGE HALL
CHARITY NO: 1180168
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st December 2023

		Year Ended	
		12/31/2023	
	Note	£	£
INCOME			
Hire Charges	1	87,484	
Interest and Dividends:			
COIF Dividends & Interest		687	
Grant		0	
Miscellaneous Income		0	
			88,171
EXPENDITURE			
Salaries	2	41,999	
Employer Pension Contributions		748	
Payroll & HR Services		353	
Heating and Lighting (net)	3	9,758	
Cleaning		2,581	
Rates and Water	4	1,091	
Telephone		1,214	
Insurance		2,757	
Repairs and Maintenance		19,192	
Printing, Postage and Stationery	5	317	
Computers, Software & Website		2,769	
Accountancy Fees		851	
Independent Examination of Accounts		0	
Legal & Professional Fees		0	
Miscellaneous Expenses		0	
Bank Charges		142	
Depreciation		4,145	
			(87,917)
OPERATING RESULT			254
OTHER RECOGNISED GAINS AND LOSSES			
Change in Investment Asset Valuations			7,518
NET RESULT FOR THE YEAR			7,772

**Year Ended
12/31/2022**

£ £

84,324

566

4,067

105

89,062

36,666

1,209

1,035

8,382

3,095

1,916

1,064

2,485

23,053

760

2,874

1,463

540

2,791

23

0

4,145

(91,500)

(2,438)

(7,057)

(9,495)

EAST HORSLEY VILLAGE HALL
CHARITY NO: 1180168
BALANCE SHEET AS AT 31st December 2023

		12/31/2023	
	Note	£	£
ASSETS			
Fixtures & Fittings		18,246	
Cash at Bank	6	18,211	
Prepayments	7	0	
Other Debtors	8	0	
Charities Investment Funds			
COIF Deposit Account		3,806	
COIF Accumulation Units at Valuation		53,246	
COIF Income Units at Valuation		19,680	
			113,189
CURRENT LIABILITIES			
Hiring Fees Paid in Advance		(6,403)	
Accruals	9	(1,527)	
			(7,931)
TOTAL NET ASSETS			<u>105,258</u>
ACCUMULATED SURPLUS			
Balance brought forward			97,486
Net result for the year			<u>7,772</u>
			<u>105,258</u>

12/31/2022

£ £

22,390

14,682

2,795

1,824

3,119

47,384

18,024

110,218

(11,692)

(1,040)

(12,732)

97,486

106,981


(9,495)

97,486

EAST HORSLEY VILLAGE HALL
CHARITY NO: 1180168
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED

- 1** Hire Income (including storage charges)
Office Parish Council Mtg Room Income
- 2** Staff Salaries - Admin
Staff Salaries - Caretaker/Cleaner
- 3** Electricity
Gas
Gas & Electricity Re-Charged
- 4** General Rates
Water Rates
Water recharged
- 5** Office Expenses
Printing, Postage and Stationery
- 6** Lloyds Business Account
Virgin Business Account
- 7** PPL/PRS 2023
Electricity (prepymt)
- 8** Owed by Meadows Nursery
Due from HMRC
- 9** Bookkeeping provision
Independent Examiner's Fee
PPL/PRS

2023	2022
78,869	75,786
8,615	8,538
<u>87,484</u>	<u>84,324</u>
20,796	17,043
21,203	19,622
<u>41,999</u>	<u>36,665</u>
9,317	10,341
2,088	719
(1,647)	(2,677)
<u>9,758</u>	<u>8,383</u>
293	353
902	1,764
(103)	(201)
<u>1,091</u>	<u>1,916</u>
127	760
190	0
<u>317</u>	<u>760</u>
6,292	14,681
11,919	0
<u>18,211</u>	<u>14,681</u>
0	295
0	2,500
<u>0</u>	<u>2,795</u>
0	1,353.75
0	470.16
<u>0</u>	<u>1,823.91</u>
500	500
0	540
1,027	0
<u>1,527</u>	<u>1,040</u>

 CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's report on the accounts	
Section A			
Independent Examiner's Report			
Report to the trustees			
Charity Name		East Hoveley Village Hall	
On accounts for the year ended		Charity no (if any) 1180168	
Set out on pages		1 - 3 (remember to include the page numbers of additional sheets)	
Responsibilities and basis of report		<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2024</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>	
Independent examiner's statement		<p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (either that that disclosed below*) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• the accounting records were not kept in accordance with section 130 of the Charities Act; or• the accounts did not accord with the accounting records; or• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please delete the words in the brackets if they do not apply.</p>	
Signed:		Date: 1/7/24	
Name:		KEVIN COOK	
Relevant professional qualification(s) or body (if any):		CHARTERED ACCOUNTANT	
Address:		Middle Hoveley East Hoveley 100 Bedford Street KT24 5ED	