

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW, EALING COMMON

England & Wales · Charity number 1180166

Details

Other names	ST MATTHEW'S, EALING
Status	Registered
Legal form	Other
Registered	2018-10-02
Register	View on the Charity Commission register

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Promoting in the ecclesiastical parish the whole mission of the church. This is achieved through providing religious services in a place of worship, pastoral care & outreach and education about religion.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£120,427	£110,856	-	-
2023-12-31	£127,890	£123,460	-	-
2022-12-31	£107,562	£104,598	-	-
2021-12-31	£101,495	£75,409	-	-
2020-12-31	£74,011	£105,244	-	-

Trustees

Name	Role	Appointed
Rev MICHAEL CHRISTOPHER CHARLES BARTER	Chair	2017-07-24
CLAIRE ELIZABETH OBERMAN		1999-10-01
CLAIRE JANE ONONO		2016-04-15
IAN ROBERT PEARCE		2017-09-12
James Alexander Blake		2019-04-14
Lucie Kirkpatrick		2019-01-08
Neil Cartmell		2025-06-08

Accounts

The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Ealing Common
North Common Rd, London, W5 2QA
Registered Charity Number 1180166

Trustees Report for the year ended 31 December 2024

Trustees (as at 31 December 2024): Michael Barter, Lucie Kirkpatrick (treasurer), James Blake (warden), Ian Pearce (buildings), Claire Onono (safeguarding), Claire Oberman (vice-chair)

Overview of St Matthews

St Matthews, Ealing Common is a late Gothic Victorian Church. It is an active parish community with a committed, diverse and growing congregation. Worship takes places in the church Friday-Sunday every week. A local Christian fellowship also uses the building for worship over the course of the typical weekend.

In addition to worship, St Matthews church is also used as a venue for social outreach, hosting a night shelter in its hall and vestry that provides food, accommodation and support during the winter months for Ealing's vulnerable street homeless community.

St Matthews is also used regularly throughout the year as a meeting space for faith gatherings, community action groups, musical concerts and public meetings. The adjacent church hall is home to a Montessori Nursery School on weekdays, and is hired out at other times to a number of different groups.

We recruit trustees from the congregation of St Matthews often where their skills are aligned to the role they take on our PCC.

Review of the year

The Parish

With the support of Richard Thomas and the ever-committed St Matthew's Choir, St Matthews has continued to be a place of lively worship over the past year, particular highlights being the key festivals of Christmas & Easter.

We have held funerals and memorials for four long-standing members of St Matthews' over the past year (Tiggy Gibson, Brenda Sargent, Molly Thomas & Freda Graves.). May they rest in peace. We have also celebrated a baptism, welcoming Matilda Graves into the Lords' family at Christmas 2024.

Throughout the calendar year, the church doors have been regularly opened for tours and visits, staffed by volunteers from the St Matthew's Heritage Committee. The parish has also organised and hosted memorable social and community events which have enriched our common life together. Some of the highlights are discussed below.

In January, we hosted a well supported Quiz Night with the parishioners of All Saints Ealing Common, in support of the Ealing Winter Night Shelter.

In June we welcomed into church the family and friends of Revd Peter Watkins to unveil a memorial plaque celebrating his decades long ministry at St Matthew's.

In July, we celebrated the End of the School Year with our Sunday School families, with our now traditional picnic in the sunshine on Ealing Common. A very big thank you to our children's champion Neil Cartmell for his excellent work in putting this together.

Unfortunately, we were unable to hold our October Animal Blessing Day due to unforeseen circumstances, but we are hopeful it will return in October 2025.

In December, as part of our Christmas services we held our annual Nativity Service, which was low on numbers but nevertheless highly entertaining. Again, thank you to Mr Neil Cartmell & family for pulling the service together.

Mission And Outreach

Our commitment to local mission and outreach initiatives was once again demonstrated this year by our ongoing involvement in the programme of the Ealing Churches Winter Night Shelter. We began planning for this at the beginning of 2024, under the leadership of our outreach officer and venue coordinator Ian Pearce. Thanks to the tireless energy and effort of Ian and so many of St Matthew's parishioners, we were able to successfully run this project throughout February & March of this year, providing food, accommodation & fellowship to some of Ealing's vulnerable street homeless community.

Safeguarding

St Matthew's is committed to ensuring the care, safety and effective safeguarding of all its parishioners, especially children, families & young adults. Our current Safeguarding officer is Claire Dutfield Onono.

Our safeguarding policy is adapted from the Diocesan Safeguarding Model policy and is available through a link on the front page of our website. In addition to this, the parish priest of St Matthew's has also completed the mandatory Diocesan Safeguarding Leadership Training Courses and has a fully up to date enhanced DBS check.

2030 Vision

As per last year, please find attached the Willesden Deanery 20230 Action Plan, which outlines the goals and visions for the future ministry & mission of churches and chaplaincies across the deanery area. Again, I would encourage all parishioners to give serious reflection to (a) what we are already doing to participate in this, and (b) what else St Matthews might be able to achieve as part of this wider vision, as we continue to go forward together.

The 2030 Vision: every church and chaplaincy across the deanery is encouraged to develop and grow their church in the following ways-

Confident Disciples

Every Church and Chaplaincy is encouraged to;

- Develop a clear and intentional pathway that enables seekers/newcomers to put their faith in Jesus Christ.

- Develop its own distinct shared 'Way of Life' to nurture and develop its people in their faith.

Compassionate Communities

Every Church and Chaplaincy is encouraged to;

- Sign up as an 'Eco Church', moving to achieving a 'bronze' award and beyond.

- Start, refresh, or develop at least one community facing ministry appropriate to its context; and be able to articulate its Christian distinctiveness.

Creative Growth

Every Church and Chaplaincy is encouraged to;

- Attend the Grow Course (or something similar) in order to be supported in growing in health, numbers, and impact.

- Identify who they are currently not reaching, and then develop a New Worshipping Community for them.

Growing Younger

Every Church and Chaplaincy is encouraged to:

- Develop a plan for creating a culture that will reach, welcome and integrate families, children and young people into the life of their church community.

- Collaborate with other churches in their Deanery and/or networks, in ways that ensure that every church can access effective youth work provision.

Safer Churches

Every Church and Chaplaincy is to ensure:

- An embedded culture of good safeguarding practices and arrangements that is safe for all, supported by the Diocesan Safeguarding Team, and which includes an up-to-date parish safeguarding dashboard.

- That they always respond well to all safeguarding concerns in the best way possible.

Racially Just

Every Church and Chaplaincy is encouraged to:

- Adopt the Diocese's Racial Justice ten-point Plan.

- Use the Diocesan developed 'Tool-kit' to audit their response to racial justice, and to develop their own

Action Plan as a result.

People

Every Church and Chaplaincy is encouraged to:

- Create and nurture an environment in which all people can belong and participate as disciples of Christ, particularly people who experience physical, sensory and intellectual impairments and disabilities.

- Develop an Action Plan by using the Diocesan '360 Accessibility Audit'.

Conclusion

Despite our limited resources and some significant financial challenges over the course of 2024, St Matthew's has continued to share the love of God through our worship, outreach and community activities across the local Ealing Common community.

Financial Review

Summary

Overall we made a profit of £8,000, before restricted fund movements, largely due to higher than expected receipts for lettings. With restricted fund movements added in we made a profit of £10,000.

The common fund was raised from £35,000 in 2023 to £36,750 in this year, 2024. With the loss of the nursery we had to reduce our parish share for 2025 to £30,000.

In 2024 we had total incoming resources of £120,000 mainly through a combination of voluntary giving of £41,000 and receipts from church activities of £75,000. We also had £4,000 of investment income.

Overall we had £8,000 less income than in 2023 but it was £5,000 higher when excluding the restricted funds. In 2023 £12,000 more was donated to restricted funds mainly for the organ. Lettings were £5000 higher and a £1000 increase in interest offset a £1000 drop in voluntary giving.

We had total resources expended of £111,000 resulting in a net positive movement in funds i.e. profit of £10,000. In 2023 we had higher resources expended of £123,000 which was due mainly to church maintenance costs which didn't recur this year. There are a number of other factors which will be discussed in note 4. Excluding the organ fund movements the church made a profit of £8,000.

Balance sheet

This is a record of our assets and liabilities at the end of the year, we had fixed assets of £220,000 which is the church hall.

Our current assets were cash of £99,000 and debtors of £11,000. Cash was £16,000 higher than 2023.

Our current liabilities were accruals of £506 and deferred income of £9,000 which are rental payments received in advance of the spring term.

Overall net assets were £320,000 which is an increase of £10,000 from the end of 2023 predominantly representing profit made in the year.

Further detail

A number of the notes are self-explanatory and will not be described in more detail.

From Note 2 it is possible to see the breakdown in restricted funds – these are funds held that can only be used for specific purposes. £1,500 is held for improvement works for the church and there is £3,000 in a fund for works to the organ. Other small funds have been created for church flowers and the night shelter - thank you for all the donations for these specific areas.

Note 3 is a breakdown of Incoming Resources. The first major category is voluntary Income of £41,000 and was made up of:

- Planned giving through both the Parish Giving Scheme of £22,000 and regular giving by bank transfer of £4,000 both roughly in line with 2023.
- Collections were £4,000 roughly in line with 2023.
- Gift Aid of £7,000 was £3000 lower than 2023 due to lower donations to

the organ fund.

- The last category of 'all other giving & voluntary income' of £4000 is lower than the £14,000 in 2023 as there was a significant donation to the organ fund in 2023.

Receipts from activities for generating funds was £0 in line with 2023.

Receipts from church activities of £75,000 were largely from letting of the church hall of £53,000, £5,000 higher than 2023, and use of the church of £22,000 in line with 2023. We have had some successful new rentals in the hall.

In Note 4 resources expended are summarised into three major categories (Cost of Generating Funds is £0)

- The first is 'Church Activities' of £59,000 which is £2,000 more than 2023 mainly due to increased Parish Share of £36,750 and a slight increase in salaries.
- The next major category is 'Church expenses' of £52,000 down by £16,000 on 2023 with the absence of the major church maintenance works that took place in 2023. In particular with that:
 - o Church running expenses of £21,000 were £26,000 less than in 2023. Slight increases in general running and gardening costs were more than offset by a reduction in maintenance and organ costs.
 - o Church utility costs were £15,000, £5,000 higher with both gas and electricity costs up.
 - o Hall running expenses of £14,000 were £11,000 more than 2023 with significant costs spent on lawyers and surveyors for the new contract with the new nursery and works to refresh the hall.
 - o Hall utility costs were £2,000 which is £6,000 less than 2023 which is likely misrepresentative due to timing of the bills but gas costs have come down.
- There was no 'Major capital expenditure' in the year as for 2023

Note 7 is the breakdown of where our cash is held in various accounts with the total of £99,000, £16,000 higher than in 2023 mainly due to profit made in the year but also with deferred income held for spring rentals.

Note 8 sets out the debtors of £11,000 and includes typical debtors of insurance prepayment of £5,000, £6,000 of rental debtors and around £700 of gift aid. Note the vast majority of the debtors have paid since the year end.

Note 11 sets out the accruals of £506 which are running expenses.

We see our unrestricted reserves at £94,000 which is higher than 2023. £25,000 is designated towards the cost of fixing the church gutters. The remaining £69,000 is retained in anticipation of other potential repairs to our church building – as an historic building we anticipate significant future expenditure could be needed to maintain the integrity of the building. As I have mentioned over the last few years there are two major significant risks the church faces which are the potential to lose our large hirers and the potential replacement of the church heating system.

Fabric, goods & ornaments report

The building is in good condition but Ian has covered what work we need to focus on following the QI. See below for a summary of works to the buildings this year.

In relation to the goods of the Church, the main addition has been the Projector and Screen for the Film Nights.

In respect of the Ornaments, they have been maintained and include the Chalices and plate.

Building works

This year we have been steadily working through the QI report we received early last year. We have focused on some of the urgent work one of which has been the demolition of the old organ blower shed which was in a dangerous state.

The church roof has been holding up much better thanks to the efforts of the previous year's maintenance. Although during some of the recent big downpours have exposed some new leaks which have been investigated and hopefully fixed.

A Leaking gutter and downpipe above vestry door was fixed.

The Hall was given a freshen up with new flooring in the kitchen and hand dryers in the toilets. It was also redecorated ready for the start of the new nursery.

The new nursery management team have cleaned up the outside space and turned it into a sensory garden for the children.

The rear gate has been cleaned of rust and repainted and now looks like new.

We have had new 5year electrical survey undertaken and the remedial works have recently taken place.

The church and hall has also undergone an insurance review recently which didn't uncover any surprises.

Going forward we need to address the longer-term items in the Qi report which are much bigger. These include a review of the stained-glass windows, some brick work and stone issues and also, the ongoing gutter refurbishment.

Music

The choir is growing and always looking for new members. We were very lucky that Izzie joined us this year as she also plays the organ. Peter Edwards and Izzy are a great support when Richard is not here. The choir is joyous and skilful now with nineteen members.

Christmas carol service to continue as a one-off morning event followed by lunch in the church hall. It is very successful giving everyone the chance to catch up and chat before the business of the season is upon us!

St Matthew's Church, Ealing Common					
Financial Statements of the Parochial Church Council					
Period Ended 31st Dec 2024					
STATEMENT OF FINANCIAL ACTIVITIES					
	Unrestricted funds	Restricted funds	31st Dec 2024	Budget 2024	31st Dec 2023
	£		£	£	£
INCOMING RESOURCES					
Voluntary income	38,449	2,769	41,218	38,572	54,262
Activities for generating funds	0	0	0	50	0
Receipts from Church activities	75,399	0	75,399	66,571	70,595
Investment income	3,809	0	3,809	1,200	3,032
Other incoming resources	0	0	0	0	0
Total Incoming Resources	117,658	2,769	120,427	106,393	127,890
RESOURCES EXPENDED					
Cost of generating funds (fundraising activities costs)	9	0	9		6
Church Activities	58,805	0	58,805	57,250	55,515
Church expenses	51,168	875	52,043	53,050	67,939
Major capital expenditure	0	0	0		0
Total Resources Expended	109,981	875	110,856	110,300	123,460
Net incoming resources before transfers	7,677	1,894	9,570	-3,907	4,430
Net Movement in Funds	7,677	1,894	9,570	-3,907	4,430
Balance brought forward 1st January	<u>87,452</u>	3,309	<u>90,761</u>		<u>86,331</u>
Balance carried forward 31st Dec	<u>95,129</u>	<u>5,202</u>	<u>100,331</u>		<u>90,761</u>

Balance Sheet at 31st Dec 2024

	Unrestricted funds	Restricted funds	31st Dec 2024		31st Dec 2023
Fixed Assets					
Investments	1	220,000	220,001		220,001
Current Assets					
Cash at bank	93,876	5,202	99,078		83,520
Debtor	11,198	0	11,198		7,621
Debtor Provision		0	0		0
Liabilities					
Deferred Income	0	0	9,440		0
Accruals	506	0	506		381
Total Net Assets	104,568	225,202	320,331		310,761
Profit & Loss	95,129	5,202	100,331		90,761
Revaluation / Endowment Reserve		220,000	220,000		220,000
	95,129	225,202	320,331		310,761

Independent Examiner's Report to the Trustees of St Matthew's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2024.

Respective responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Catherine Bedwin 5th March 2025
21 Lyncroft Gardens, London W13 9PU

Accounts

The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Ealing Common
North Common Rd, London, W5 2QA
Registered Charity Number 1180166

Trustees Report for the year ended 31 December 2023

Trustees (as at 31 December 2023): Michael Barter, Lucie Kirkpatrick (treasurer), James Blake (warden), Ian Pearce (buildings), Claire Onono (safeguarding), Claire Oberman (vice-chair)

Overview of St Matthews

St Matthews, Ealing Common is a late Gothic Victorian Church. It is an active parish community with a committed, diverse and growing congregation. Worship takes place in the church Friday-Sunday every week. A local Christian fellowship also uses the building for worship over the course of the typical weekend.

In addition to worship, St Matthews church is also used as a venue for social outreach, hosting a night shelter in its hall and vestry that provides food, accommodation and support during the winter months for Ealing's vulnerable street homeless community.

St Matthews is also used regularly throughout the year as a meeting space for faith gatherings, community action groups, musical concerts and public meetings. The adjacent church hall is home to a Montessori Nursery School on weekdays, and is hired out at other times to a number of different groups.

We recruit trustees from the congregation of St Matthews often where their skills are aligned to the role they take on our PCC.

Review of the year

PCC

The PCC is responsible for cooperating with the parish priest of St Matthew's to promote the mission of the church in all things pastoral, social and ecumenical. It also has responsibilities for church finances and maintenance of the church buildings. The full PCC met a total of 5 times in the past year to discuss all matters relating to the governance of St Matthew's Church. In addition, a separate Standing Committee has also been established since the last APCM. This comprises key members of the PCC and church administrative staff, who meet bi-monthly to discuss ongoing church governance matters in between full PCC meetings. These are normally attended by the Parish Priest, Parish Administrator, Church Warden, Treasurer, Buildings Officer and PCC Vice Chair. The Standing Committee met a total of 3 times over the past year. Towards the end of the year, our Children's Champion Sandra Phillips stepped down from her role after several years of dedicated service.

Ministry

In addition to his appointed clerical ministry and duties, the parish priest also serves in several other roles. He is an appointed trustee for the Ealing Churches Winter Night Shelter (ECWNS) and an appointed Safeguarding Governor for Christ the Saviour School, Ealing Broadway. He also works as an Assistant Area Director of Ordinands (AADO) for the Diocese of Willesden, meeting with candidates exploring ordained ministry in the Church of England, interviewing and advising them, and compiling reports and paperwork on their progress which is then submitted to the Bishop's ADO Team. Throughout the past year, the parish priest has attended ongoing regular monthly meetings, briefings, interviews and events related to

all 3 of these roles.

Safeguarding

St Matthew's is committed to ensuring the care, safety and effective safeguarding of all its parishioners, especially children, families and young adults. Our current Safeguarding officer is Claire Dutfield. Our safeguarding policy is adapted from the Diocesan Safeguarding Model and is available through a link on the front page of our website. In addition to this, the parish priest of St Matthew's has also completed a Diocesan Safeguarding Leadership Course in May and June 2023, and has also had his enhanced DBS renewed.

The Parish

With the support of Richard Thomas and the St Matthew's Choir, St Matthew's has continued to be a place of lively worship over the past year, particular highlights being the key festivals of Christmas & Easter. It has also hosted many memorable social and community events which have enriched our common life together.

At the start of the year, St Matthews hosted the Ealing Winter Churches Night Shelter. The charity operated a "mixed model", with guests spending several nights of the week in various churches, and other nights in a hotel in the borough. We ran every Saturday for a mammoth 8 week stint, supporting up to 10 street homeless guests, for an evening meal, overnight stay and breakfast.

This was an incredibly impressive commitment from the volunteers at St Matthews. From the younger members of church helping make up the beds to those cooking fresh and delicious meals, to those who came in at all hours of the day and night for the various night and breakfast shifts. I would like to take a moment to thank *all* of you, here at St Matthew's for your amazing commitment to this project. And special thanks must be given to Mr Ian Pierce for his extraordinary commitment to this project, organising rotas, and seemingly being in all places at one right throughout the duration of the season!

Also in January and February, as part of my ADO role, we were joined by Eve, who is exploring ordination to the church; Eve led prayers, worked regularly at the night shelter, and met with a wide variety of parishioners.

In June we hosted the Archdeacon Visitation, which was attended by churches from across the Ealing deanery. The event was well-received and St Matthew's put on a delightful selection of food and drinks.

In July we celebrated the End of the School Year with our Sunday School families, with a picnic in the sunshine on Ealing Common.

In September, St Matthew's took part in the Ealing "Open House" festival, with our church doors opened for tours and visits, staffed by volunteers from our Heritage Committee, and our annual St Matthew's Day Festival and Parish lunch. October saw our annual and very popular Animal Blessing Service being held once again.

Despite our limited resources and some significant financial challenges over the course of 2023-4, St Matthew's has continued to share the love of God through our worship, outreach and community activities across the local Ealing Common community.

Buildings & fabric

We had extensive tile repairs done to do upper roof and the front ridge. The first half of gutter was also renovated with a new lead lining which good few years. The gutter was then repainted meaning this area should be free from leaks for a good few years. This all meant the scaffold was up longer than was expected incurring significant extra cost.

We have also had roof repairs done to the East side lower roof with over 50 tiles being removed and replaced.

The heavy rain we have experienced recently has been a good test and so far no more leaks have been spotted, fingers crossed.

The Quinquennial Inspection has been completed by the Architect Sarah Khan but unfortunately due to illness we haven't received the completed report yet.

Also in the last year there has been an extensive garden clearance, a new alarm box fitted and we are awaiting permission from the diocese to demolish the unsafe blower at the rear of the church. With an aim to improve the look and general tidiness of the church the curtained storage to the back has been reduced and replaced with lower neater storage. The long-term plan is to get permission to construct cupboard storage at the back.

One of the biggest struggles is the energy consumption and so we are investigating ways to bring this down. The gas boiler in the basement is very inefficient and will need replacing in the next few years. This will not be cheap so we are assessing whether a smaller boiler supplemented with more local electric heating maybe the answer.

Over the year this is the list of major works undertaken:

June 2023 – Fire risk assessment

July 2023 – Maintenance to Organ: Sealing of brick work around the organ to ensure waterproof

Sep 2023 – Guttering fixed / repaired: should now be properly waterproof (scaffolding kept up to do roof repairs) (discussed above)

Dec 2023 – Roofing repairs completed – tiles and leaks (discussed above)

Submission to DAC for approval of dismantling of Pump House

Submission of Faculty paper work for Plaque to Rev Peter Watkins

Finance

Overall the church made a loss of £4,000, before restricted fund movements, predominantly due to significant unexpected maintenance works for the church roof. With restricted fund movements added in we made a profit of £4000. The common fund was raised from £27,000 in 2022 to £35,000 in this year, 2023. With finances tightening due to inflation and increasing costs, particularly for the upkeep of the church building, we made a more limited rise of 5% in 2024 to £36,750.

In 2023 we had total incoming resources of £128,000 mainly through a combination of voluntary giving of £54,000 and receipts from church activities of £71,000. We also had £3,032 of investment income. Investment income is significantly higher this year with the increase in interest rates.

Overall we had £20,000 more income than in 2022 but only £5,000 higher when excluding the restricted funds. Lettings were £5000 higher and interest £3000 higher but there was a drop of £3000 in voluntary giving. There was a £15,000 increase in giving to restricted funds - mainly to the organ fund.

We had total resources expended of £123,000 resulting in a net positive movement in funds i.e. profit of £4,000. In 2022 we had lower resources expended of £105,000. The higher resources expended this year were predominantly due to a £21,000 increase in church maintenance costs and the increase in our Parish Share by £8,000 to £35,000, partially offset by £8,000 less spent on the

organ. There are a number of other factors which will be discussed in note 4. Excluding the organ fund movements the church made a loss of £4,000.

Moving to the balance sheet, which is a record of our assets and liabilities at the end of the year, we had fixed assets of £220,000 which is the church hall.

Our current assets were cash of £84,000 and debtors of £8,000. Cash was £6,000 higher than 2022.

Our current liabilities were accruals of £381.

Overall net assets were £311,000 which is an increase of £5,000 from the end of 2022 predominantly representing profit made in the year.

Restricted funds – these are funds held that can only be used for specific purposes. £1,500 is held for improvement works for the church and there is £1,200 in a fund for significant repair works to the organ. The organ fund had been negative £7000 at the end of last year with a significant donation coming at the start of 2023 for works completed in 2022. Other small funds have been created for church flowers and the night shelter.

Incoming Resources. The first major category is voluntary Income of £54,000 and was made up of:

- Planned giving through both the Parish Giving Scheme of £22,000 and regular giving by bank transfer of £5,000 both roughly in line with 2022.
- Collections were £3000 roughly in line with 2022.
- Gift Aid of £10,000 was £2000 higher than 2022 due to donations to the restricted funds.

All other giving & voluntary income' of £15000 is largely a significant donation to the organ fund with other smaller donations to other restricted funds and the church in general. This was £12000 higher than 2022 due to the organ fund donation.

Receipts from activities for generating funds was £0 compared to £40 last year.

Receipts from church activities of £71,000 were largely from letting of the church hall of £49,000 and use of the church of £22,000 – overall £5,000 higher than 2022.

Resources expended are summarised into three major categories (Cost of Generating Funds is minimal).

The first is 'Church Activities' of £56,000 which is £10,000 more than 2022 mainly due to increased Parish Share of £35,000. Salaries of £18,000 and expenses of £2,000 were £2,000 higher than 2022.

The next major category is 'Church expenses' of £68,000 up by £13,000 on 2022. Church running expenses of £47,000 were £12,000 higher due to £21,000 additional church maintenance costs offset by £2,000 lower gardening costs and £8,000 lower organ fund costs. Around £18,000 was incurred in fixing the church roof (to be discussed further by Ian) and there were also a number of essential electrical works completed in the year.

Church utility costs were £10,000, £2,000 higher due to a new gas contract from March 2023 at higher prices. Hall running expenses of £3,000 were £3,000 less than 2022. In 2022 there were extensive plumbing works which are absent this year. Hall utility costs were £8,000 which is £2,000 more than 2022 due to higher gas and electricity costs.

There was no 'Major capital expenditure' in the year compared to £4,000 in 2022.

Cash is held in various accounts with the total of £84,000, £6,000 higher than in 2022 mainly due to profit made in the year. With interest rates now higher I have moved the majority of our cash to the CBF deposit fund B to ensure we earn a decent rate of interest but still have relatively quick access to the money as needed.

Debtors of £8,000 and includes typical debtors of insurance prepayment of £4,000, £3,000 of rental debtors and around £500 of gift aid.

Accruals of £381 which are running expenses.

Unrestricted reserves are at £80,000 which is slightly down on 2022 by £3,000 with the loss made in the year. £25,000 is designated towards the cost of fixing the church gutters. The remaining £55,000 is retained in anticipation of other potential repairs to our church building – as an historic building we anticipate significant future expenditure could be needed to maintain the integrity of the building. As I have mentioned over the last few years there are two major significant risks the church faces which are the potential to lose our largest hirer, the nursery, and the potential replacement of the church heating system (c£30k). Unfortunately, we have been given notice by the nursery and they will leave in September 2024 leaving a large gap in our rentals - we looked to discuss the reasons for their departure but they have not taken up our offer to look for any potential solutions. We are currently in discussions with a replacement and following diocese guidelines on the process for this.

Music report

ORGAN

No restoration work this year to report. The latest update on works was in 2022 trustees report.

CHOIR

St Matthew's is very fortunate indeed to have volunteers singers turn up, week in week out, to sing in the choir. Their loyalty, commitment and musicianship is amazing and they form an important part of the congregation. No need to report on the choir's activity. Years membership of the choir adds over 330 years.

St Matthew's Church, Ealing Common

Financial Statements of the Parochial Church Council

Period Ended 31st Dec 2023

STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	31st Dec 2023	Budget 2023	31st Dec 2022
	£		£	£	£
INCOMING RESOURCES					
Voluntary income	39,150	15,112	54,262	38,800	42,062
Activities for generating funds	0	0	0	300	40
Receipts from Church activities	70,595	0	70,595	58,229	65,013
Investment income	3,032	0	3,032	30	447
Other incoming resources	0	0	0	0	0
Total Incoming Resources	112,778	15,112	127,890	97,359	107,562
RESOURCES EXPENDED					
Cost of generating funds (fundraising activities costs)	6	0	6	0	1
Church Activities	55,515	0	55,515	54,719	45,634
Church expenses	61,722	6,217	67,939	43,154	55,081
Major capital expenditure	0	0	0	0	3,882
Total Resources Expended	117,243	6,217	123,460	97,873	104,598
Net incoming resources before transfers	-4,465	8,895	4,430	-514	2,963
Net Movement in Funds	-4,465	8,895	4,430	-514	2,963
Balance brought forward 1st January	91,917	-5,586	86,331		83,368
Balance carried forward 31st Dec	87,452	3,309	90,761		86,331

Balance Sheet at 31st Dec 2023

	Unrestricted funds	Restricted funds	31st Dec 2023		31st Dec 2022
Fixed Assets					
Investments	1	220,000	220,001		220,001
Current Assets					
Cash at bank	80,211	3,309	83,520		77,098
Debtor	7,621	0	7,621		12,359
Debtor Provision		0	0		0
Liabilities					
Deferred Income	0	0	0		0
Accruals	381	0	381		3,127
Total Net Assets	87,452	223,309	310,761		306,331
Profit & Loss	87,452	3,309	90,761		86,331
Revaluation / Endowment Reserve		220,000	220,000		220,000
	87,452	223,309	310,761		306,331

St Matthew's Church, Ealing Common
Notes to the Accounts for the period ended 31st Dec 2023

1 This form of accounts has been drawn up following the guidance and regulations of The Diocesan Accounts Group, published by Church House Publishing, entitled "The Charities Act 2011 and the PCC. Preparing Receipts and Payment Accounts (SORP 2015)".

2 Restricted funds

	31st Dec 2023	31st Dec 2022
	£	£
Improvement works to church	1,497	1,497
Organ fund	1,233	-7,083
Ealing Churches Winter Night Shelter	89	0
Church flowers	490	0
	<u>3,309</u>	<u>-5,586</u>

3 Incoming Resources

Voluntary income

Planned giving: Parish Giving Scheme	21,935	22,851
Planned giving: other	4,774	5,219
Collections	3,292	3,661
Gift Aid	9,637	7,138
All other giving & voluntary income	14,625	3,192
	<u>54,262</u>	<u>42,062</u>

Activities for generating funds

Gross income from fundraising activities	0	40
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Receipts from Church activities

Statutory fees (baptism, wedding etc.)	122	924
Letting of church hall	48,594	46,338
Use of church	21,879	17,751
Other trading income	0	0
	<u>70,595</u>	<u>65,013</u>

Investment income

Dividends, interest, income from property	3,032	447
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Other incoming resources

0	0
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Total Incoming Resources

<u>127,890</u>	<u>107,562</u>
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Cost of generating funds (fundraising activities costs)

	6	1
Church Activities		
Mission giving and donations		51
Diocesan parish share contribution	0	
Salaries, wages and honoraria	35,000	27,000
Clergy and staff expenses	18,459	16,653
	2,056	1,930
	55,515	45,634
Church expenses		
Mission and evangelism costs	0	0
Church running expenses	47,030	35,527
Church utility bills	9,946	7,508
Hall running expenses	2,828	5,689
Hall utility bills	8,135	6,358
Cost of trading	0	0
	67,939	55,081
Major capital expenditure		
Major repairs to church building	0	3,882
Major repairs to church hall incl redecoration	0	0
	0	3,882
Total Resources Expended	123,460	104,598

5 Fixed assets include £220,000 for the church hall based on the current insurance valuation

6 Assets not included in the accounts include movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.

7 Cash Funds	31st Dec 2023	31st Dec 2022
Bank Current Account	6,773	31,585
Bank Reserve Account	5,188	11,818
CBF Deposit Fund 'A'	0	2,499
CBF Deposit Fund 'B'	71,558	31,196
Cash fund assets	83,520	77,098

Note: £25000 is designated for gutter repairs

8 Debtors £7,621 comprise £4,096 insurance prepayment, £480 of Giftaid from HMRC and £3,045 rental debtors

9 Debtor provision was zero at 31st Dec 2023

10 Deferred income was £0 at 31st Dec 2023

11 Accruals £381 comprise running expenses.

12 No payments have been made to PCC members other than reimbursement for church running costs which they have paid for upfront, for example cleaning products and services

Approved by the PCC on 12 March 2024 and signed on their behalf by:

Michael Barter (Chairperson) and Lucie Kirkpatrick CA (PCC treasurer)

M Barter

Lucie Kirkpatrick

Independent Examiner's Report to the Trustees of St Matthew's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2023.

Respective responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Catherine Bedwin 19th March 2024
21 Lyncroft Gardens, London W13 9PU

Accounts

**The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Ealing Common
North Common Rd, London, W5 2QA
Registered Charity Number 1180166**

Trustees Report for the year ended 31 December 2022

Trustees (as at 31 December 2022): Michael Barter, Lucie Kirkpatrick, James Blake, Sandra Phillips, Ian Pearce, Claire Onono, Claire Oberman.

Overview of St Matthews

St Matthews, Ealing Common is a late Gothic Victorian Church. It is an active parish community with a committed, diverse and growing congregation. Worship takes places in the church Friday-Sunday every week. A local Christian fellowship also uses the building for worship over the course of the typical weekend.

In addition to worship, St Matthews church is also used as a venue for social outreach, hosting a night shelter in its hall and vestry that provides food, accommodation and support during the winter months for Ealing's vulnerable street homeless community.

St Matthews is also used regularly throughout the year as a meeting space for faith gatherings, community action groups, musical concerts and public meetings. The adjacent church hall is home to a Montessori Nursery School on weekdays, and is hired out at other times to a number of different groups.

We recruit trustees from the congregation of St Matthews often where their skills are aligned to the role they take on our PCC. There has been 1 retirement from the PCC over the last year with Peter Edwards retiring as church warden. Claire Oberman took on the role temporarily at our May 2022 APCM to provide an excellent cover until a permanent replacement was found. James Blake was elected church warden in May 2023.

Review of the year

January 2022 saw the installation of the new Bishop of Willesden, Bishop Lusa Nsegna Nagoy. Bishop Lusa will be conducting a "walking tour" across the diocese of Willesden in 2023, visiting as many parish churches as he possibly can.

Also in January, we welcomed Mrs Iulia Georgescu as our new parish secretary (but not a formal trustee of the charity).

Also at the start of 2022, St Matthew's began planning for a new season of support for the Ealing Winter Night Shelter, something so many people in this parish have engaged with so passionately and with such commitment since 2019.

Thanks once again to the energy and dedication of Mr Ian Pearce, our Outreach Coordinator, we were once again able to engage in face to face work with some of the most vulnerable people in our communities. (Our usual model - hosting guests overnight in the church hall- was changed at the last minute, as Ealing Council advised us not to operate this model in the current post pandemic climate.)

Instead, a team of dedicated volunteers cooked meals in their own homes which were then delivered to shelter guests staying in a bed and breakfast in Southall, every Saturday night,

throughout **February & March**. Thanks to all who took part in this important and much needed social project.

As the Night Shelter season came to an end, our **Lent** preparations began, stretching into **April** Easter celebrations. As with Christmas, numbers were noticeably lower at public worship during this time than in previous “normal” years, although this is likely due to many parishioners taking the time to visit loved ones for the first time in a post lockdown time.

In **May** we held our first wedding at St Matthew’s in more than 3 years, and the church year then ended just as it began, with sadly another churchwarden stepping down-Mr **Peter Edwards**. Sincere and grateful thanks to Peter for all his dedicated service to the common life of St Matthew’s Church. Thanks for the life and ministry of Rev Peter Watkins, priest of this parish for 48 years, who died on 3rd April 2022.

In **June** 22, we held a special service to mark the Platinum Anniversary of the reign of her Majesty Q Elizabeth, and in **JULY we celebrated the end of the school year** with a St Matthew’s families parish picnic on Ealing Common, in glorious, blazing sunshine! A great turnout, and a good time was had by all! Thanks to all the families that shared fellowship in this sunshine, and a very big thank you to Mrs Sandra Dibley for her excellent work in bringing this together (and to John for buying a bus load of ice creams!)

St Matthews takes the care and welfare of our children and families very seriously: our safeguarding policy & contact details are displayed on the front page of our website. Since our last APCM, Claire, our safeguarding officer, has attended online church safeguarding sessions run by the diocese of London team and the vicar is due to undertake further training.

September was a busy month-we started with our “Blessing of the Book Bags” service, to mark the start of the new School year. And participated, for the very first time, in the London “Open House” festival. This was an initiative of the St Matthew’s heritage committee. The church doors were opened, courtesy of our volunteers for refreshments and guided tours.

September also marked 150 YEARS OF ST MATTHEWS with choral Holy Communion, bunting, banners, fizz, and a special 150 year birthday cake (courtesy of Letitia!) and BBQ. Another big success and a very joyful occasion, despite the rain! Again, thanks to all parishioners, PCC members and volunteers that made this celebration such a delightful success.

Among these joys, there was also sadness, as we gathered together to give thanks for the life and service of Queen Elizabeth 2, at a special service to mark her passing.

In **October**, we remembered together the previous vicar of this parish, Revd Peter Watkins, with a special memorial service and we are in the process of getting a faculty to put up a plaque in memory of him. We also held our now regular ‘*Animal Blessing Service*’, with over 85 people and their animals attending; including this time, 2 ponies from Ealing Riding School, which proved to be especially popular!

In **November**, we held a well attended Remembrance Day Service, before moving into the season of Advent and Christmas in November and **December**. Also in **December**, we raised funds for our annual YMCA Christmas appeal- thanks to both Mrs Claire Dutfield and Mrs Debbie Edwards for their excellent efforts in organising this, and thanks to all who contributed financially to it.

Let's not forget that, "officially" on the books, you have one paid priest, and one part time parish administrator; that's it! And yet just reflect on this rather epic list of things we have done together, as one community in the name of God...actively running homelessness programmes, family picnics, barbecues, celebrations, open days etc etc...

They say "nothing is impossible" but nothing *would* be possible here at St Matthew's without the enormous and continued commitment of volunteers to the common life of St Matthew's.

Buildings

Since the last report we formed a heritage committee to learn about our church's history. In September last year we were able to be part of the Open House festival. It was a big success and we had lots of new visitors that would not normally have come to church. Also lots of very surprised locals that engaged and loved seeing inside the church and commented on how beautiful it is. Debbie Edwards, Claire Oberman, Mary Graham helped get the heritage committee up and running and were involved in the Open house in September 2022. Richard Mosely produced the heritage booklet for the open house and John Newton tracked down the research

As part of the heritage commitment Claire Oberman is aiming to open twice a month on Saturday mornings in summer 2023 for heritage tours with refreshments. We are due to be part of the open house in Sept 2023 and could tie both of these openings with local walking tours and possibly the Ealing art trail.

The church has had SARAH KHAN enstated as our ARCHITECT. She is a partner at the highly rated ROGER MEARS ARCHITECTS and also sits on the DIOCESAN ADVISORY COMMITTEE which rules on building work for London Churches. She is highly skilled in heritage and listed buildings and hopefully can use her expertise and experience to help us sympathetically bring the church up to date without spoiling its beauty. The overdue Quinquennial Inspection will take part in 2023.

The last year has seen a lot of work done to the fabric of the church. We had a major flood behind the church hall at the back of the vicarage garden originating from the water meter and it became a long drawn-out saga as we tried to ascertain who was responsible thereby wasting lots of time and water until it finally was resolved with negotiations ongoing about the bill. Augur drainage specialists came in December and cleared roots and relined some drains that had become blocked and caused us ongoing problems (all the work was under guarantee). We have had multiple leaks and roof and guttering problems in the church and plumbing works for sink and loo blockages and downpipe leaks. Pest control has been active with rats and mice found on the premises. The Knot weed specialists fulfilled their maintenance contract with us and we've repaired broken doors and mended the gate to the boiler room.

We have had problems with leaking gutters due to undersized lead and cracks in the gutters we are seeking help to see if these can be rectified within the six year guarantee from the work that was completed in sept 2017 — Sarah Khan is helping help get it moving and the contractor has visited the site recently. Hopefully this should be addressed in 2023.

Going forward she is also going to look at redesigning the rear gutters so that they can be renewed soon. We have allocated funds 25k to this and we need extra funding unto around 110k because of inflationary prices in recent years. Grants from Church Trust and Diocesan fund.

We commissioned an ESOS Energy Survey survey to look into what we need to do to hit the CofE environment commitment of net zero emissions by 2050. The main recommendations were to improve the insulation and draught proofing, replace heaters in church, secondary window glazing

on some of the windows ie not stained glass so not affect listing, update boiler and look to install solar heating on roof of the hall. A huge amount of work that will need to be costed and prioritised.

Finance

Overall we had a good year with a profitability of £17,000 before organ fund movements despite increasing our parish share contribution from £15,000 to £27,000. In light of the continued absence of covid we raised our offer for 2023 to £35,000.

In 2022 we had total incoming resources of £108,000 mainly through a combination of voluntary giving of £42,000 and receipts from church activities of £65,000. We also had £40 of activities for generating funds and £447 of investment income. Investment income is significantly higher this year with the increase in interest rates. This is £6,000 more income than in 2021 in total and £24,000 higher when excluding the organ fund. There was an improvement in lettings of £19,000 with no covid lockdowns in 2022 and this is now back to pre-pandemic levels. This improvement was offset by £14,000 lower voluntary donations due to lower organ fund contributions.

We had total resources expended of £105,000 resulting in a net positive movement in funds i.e. profit of £3,000. In 2021 we had lower resources expended of £75,000 resulting in a profit of £26,000. The higher resources expended this year were predominantly due to the increase in our Parish Share by £15,000 to £27,000 and £14,000 spent on organ works. There are a number of other factors which will be discussed later. Excluding the organ fund movements the church made a profit of £17,000.

Balance sheet - we had fixed assets of £220,000 which is the church hall. Our current assets were cash of £77,000 and debtors of £12,000. Cash was £1,000 higher than 2021. Our current liabilities were accruals of £3,000. Overall net assets were £306,000 which is an increase of £3,000 from the end of 2021 representing profit made in the year.

Restricted funds – these are funds held that can only be used for specific purposes. £1,500 is held for improvement works for the church and there is negative £7,000 in the fund for significant repair works to the organ. A phase has been recently completed and an anonymous donor has covered the cost of the works so the organ fund is now positive again.

Incoming Resources. The first major category is voluntary Income of £42,000 and was made up of: Planned giving through both the Parish Giving Scheme of £23,000 and regular giving by bank transfer of £5,000 both in line with 2021. Collections have risen to £4000 compared to £1000 in 2021 with no pandemic restrictions in 2022 and people giving in church again. Gift Aid of £9,000 was in line with 2021. The last category of ‘all other giving & voluntary income’ of £3000 is almost entirely support provided by the diocese for the increase in energy costs. This was significantly lower than 2021 where we received some very significant donations to the organ fund.

Receipts from activities for generating funds was £40. Receipts from church activities of £65,000 were largely from letting of the church hall of £46,000 and use of the church of £18,000 – overall £18,000 higher than 2021.

Resources expended are summarised into three major categories (Cost of Generating Funds is minimal). The first is ‘Church Activities’ of £46,000 which is £12,000 more than 2021 due to increased Parish Share of £27,000. Salaries of £17,000 and expenses of £2,000 were largely unchanged.

The next major category is 'Church expenses' of £55,000 up by £13,000 on 2021. Church running expenses of £36,000 were £7,000 higher due to £3,000 higher organ spending including maintenance and improvement works, £2,500 higher gardening costs for substantial tree works and £1,500 general costs due to substantial roof works. Church utility costs were £8,000 and in line with 2021 with all our energy bills still in existing contracts. Hall running expenses of £6,000 were £2,000 more than 2021 due to extensive plumbing works. Hall utility costs were £6,000 which is £4,000 more than 2021 which is due to a number of factors: water was £400 higher due to a leak but we are investigating if it can be reclaimed. Gas costs were £2000 higher but usage was inline. In 2021 we received a VAT rebate so the figure was artificially low. Electricity was £1,000 higher due to increased pricing with usage the same.

There was £4,000 of 'Major capital expenditure' in the year compared to nothing in 2021. This was for higher fences both on the gate to the hall and the side gate to vicarage which were installed for security reasons.

Breakdown of where our cash is held in various accounts with the total of £77,000 very little changed from 2021

Debtors of £12,000 and includes typical debtors of insurance prepayment of £4000 and £2,000 of hall rental debtors (the majority of which have been paid since year end), gift aid and vicarage gas. In addition there is a debtor of £4,000 due from Diocese for gas separation works to the vicarage and hall and £700 VAT rebate for organ costs both of which have been repaid since the year end.

Accruals of £3000 which are running expenses and money owed to the vicar for expenses.

We see our unrestricted reserves at £83,000 which are almost replenished from the pandemic but are not back to 2019 levels of around £90,000. £25,000 is designated towards the cost of fixing the church gutter. The remaining £58,000 is retained in anticipation of other potential repairs to our church building – as an historic building we anticipate significant future expenditure could be needed to maintain the integrity of the building. Two significant risk factors we must always keep in mind is the potential to lose our largest hirer (c£30k per year) and the potential replacement of the church heating system (c£30k). We have also conducted an audit of the church's energy set up and are actively looking at improvements.

Music report

ORGAN

The organ was built in 1884 by Auguste Gern. In 1912 it was enlarged and improved by Brindley & Foster (Housnlow). The instrument was electrified in the 1960s by Notermans. In 1998 it underwent a restoration by Bernie Whitmill following a grant from the Lottery Heritage Fund.

Over the past 2-3 years it has undergone a further restoration involving cleaning all of the pipes, restoring or replacing many 100s of magnets, replacing the old manual stops with electronically aided stops and, more recently, the installation of a programmable electronic capture system which has revived the non-working finger and toe piston mechanisms. These improvements should futureproof the organ for 50-70 years.

Funding for this restoration has been donated by a small number of very generous parishioners so has actually cost the church very little. It is very humbling to the incumbent organist who can enjoy the fruits of all this work.

CHOIR

St Matthew's is very fortunate indeed to have up to 16 volunteer singers turn up, week in week out, to sing in the choir. Their loyalty, commitment and musicianship is amazing and they form an important part of the congregation. It was wonderful to welcome back lots of former members when we assembled a special choir for Peter Watkins' Memorial Service in October 2022. There were 40 in the choir on that day.

In a typical year the choir leads the congregation in singing about 175 hymns. They rehearse and perform up to 80 anthems. Other churches who might employ a professional quartet of singers would commonly spend up to £15,000 a year on their choral element. We are very lucky and long may it continue.

St Matthew's Church, Ealing Common

Financial Statements of the Parochial Church Council

Period Ended 31st Dec 2022

STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	31st Dec 2022	Budget 2022	31st Dec 2021
	£		£	£	£
INCOMING RESOURCES					
Voluntary income	42,012	50	42,062	37,100	54,820
Activities for generating funds	40	0	40	0	310
Receipts from Church activities	65,013	0	65,013	47,849	46,346
Investment income	447	0	447	30	19
Other incoming resources	0	0	0	0	0
Total Incoming Resources	107,512	50	107,562	84,979	101,495
RESOURCES EXPENDED					
Cost of generating funds (fundraising activities costs)	1	0	1	0	11
Church Activities	45,634	0	45,634	46,126	33,217
Church expenses	41,343	13,738	55,081	37,500	42,181
Major capital expenditure	3,882	0	3,882	2,000	0
Total Resources Expended	90,860	13,738	104,598	85,626	75,409
Net incoming resources before transfers	16,651	-13,688	2,963	-647	26,086
Net Movement in Funds	16,651	-13,688	2,963	-647	26,086
Balance brought forward 1st January	<u>75,266</u>	8,102	<u>83,368</u>		<u>57,282</u>
Balance carried forward 31st Dec	<u>91,917</u>	<u>-5,586</u>	<u>86,331</u>		<u>83,368</u>

Balance Sheet at 31st Dec 2022

	Unrestricted funds	Restricted funds	31st Dec 2022		31st Dec 2021
Fixed Assets					
Investments	1	220,000	220,001		220,001
Current Assets					
Cash at bank	82,684	-5,586	77,098		76,312
Debtor	12,359	0	12,359		9,808
Debtor Provision		0	0		0
Liabilities					
Deferred Income	0	0	0		0
Accruals	3,127	0	3,127		2,753
Total Net Assets	91,917	214,414	306,331		303,368
Profit & Loss					
Revaluation / Endowment Reserve	91,917	-5,586	86,331		83,368
		220,000	220,000		220,000
	91,917	214,414	306,331		303,368

St Matthew's Church, Ealing Common

Notes to the Accounts for the period ended 31st Dec 2022

1 This form of accounts has been drawn up following the guidance and regulations of The Diocesan Accounts Group, published by Church House Publishing, entitled "The Charities Act 2011 and the PCC. Preparing Receipts and Payment Accounts (SORP 2015)".

2 Restricted funds

	31st Dec 2022	31st Dec 2021
	£	£
Improvement works to church	1,497	1,497
Organ fund	-7,083	6,605
	-5,586	8,102

3 Incoming Resources

Voluntary income

Planned giving: Parish Giving Scheme	22,851	22,798
Planned giving: other	5,219	5,608
Collections	3,661	1,249
Gift Aid	7,138	8,029
All other giving & voluntary income	3,192	17,136
	42,062	54,820

Activities for generating funds

Gross income from fundraising activities	40	310
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Receipts from Church activities

Statutory fees (baptism, wedding etc.)	924	261
Letting of church hall	46,338	37,154
Use of church	17,751	8,855
Other trading income	0	76
	65,013	46,346

Investment income

Dividends, interest, income from property	447	19
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Other incoming resources

	0	0
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Total Incoming Resources

	107,562	101,495
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4 Resources Expended

Cost of generating funds (fundraising activities costs)	1	11
Church Activities		
Mission giving and donations	51	0
Diocesan parish share contribution	27,000	15,000
Salaries, wages and honoraria	16,653	16,032
Clergy and staff expenses	1,930	2,185
	45,634	33,217
Church expenses		
Mission and evangelism costs	0	0
Church running expenses	35,527	28,570
Church utility bills	7,508	7,309
Hall running expenses	5,689	3,728
Hall utility bills	6,358	2,575
Cost of trading	0	0
	55,081	42,181
Major capital expenditure		
Major repairs to church building	3,882	0
Major repairs to church hall incl redecoration	0	0
	3,882	0
Total Resources Expended	104,598	75,409

5 Fixed assets include £220,000 for the church hall based on the current insurance valuation

6 Assets not included in the accounts include movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.

7 Cash Funds	31st Dec 2022	31st Dec 2021
Bank Current Account	31,585	31,229
Bank Reserve Account	11,818	11,793
CBF Deposit Fund 'A'	2,499	2,499
CBF Deposit Fund 'B' (includes G Huckle bequest)	31,196	30,791
	77,098	76,312
Cash Funds Assets at 31st Dec		
Note: £25000 is designated for gutter repairs		

8 Debtors £12,359 comprise £4,237 for Cadent gas separation works, £3,838 prepaid insurance, £2,258 hall rental debtors, £440 Q4 gift aid, £728 VAT rebate organ works & £858 vicarage gas

9 Debtor provision was zero at 31st Dec 2022

10 Deferred income was £0 at 31st Dec 2022

11 Accruals £3,127 comprise vicar's expenses of £1,106 and running expenses of £2,021.

12 No payments have been made to PCC members other than reimbursement for church running costs which they have paid for upfront, for example cleaning products and services

Approved by the PCC on 15 March 2023 and signed on their behalf by:
Michael Barter (Chairperson) and Lucie Kirkpatrick CA (PCC treasurer)

Independent Examiner's Report to the Trustees of St Matthew's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2022.

Respective responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Bed

Catherine Bedwin 4th March 2022
21 Lyncroft Gardens, London W13 9PU

Accounts

**The Parochial Church Council of the Ecclesiastical Parish of St Matthew,
Ealing Common
North Common Rd, London, W5 2QA
Registered Charity Number 1180166**

Trustees Report for the year ended 31 December 2021

Trustees (as at 31 December 2021): Michael Barter, Lucie Kirkpatrick, James Blake, Sandra Phillips, Ian Pearce, Peter Edwards, Claire Onono, Claire Oberman.

Overview of St Matthews

St Matthews, Ealing Common is a late Gothic Victorian Church. It is an active parish community with a committed, diverse and growing congregation. Worship takes place in the church Friday-Sunday every week. A local Christian fellowship also uses the building for worship over the course of the typical weekend.

In addition to worship, St Matthews church is also used as a venue for social outreach, hosting a night shelter in its hall and vestry that provides food, accommodation and support during the winter months for Ealing's vulnerable street homeless community.

St Matthews is also used regularly throughout the year as a meeting space for faith gatherings, community action groups, musical concerts and public meetings. The adjacent church hall is home to a Montessori Nursery School on weekdays, and is hired out in the evening by a number of different groups.

We recruit trustees from the congregation of St Matthews often where their skills are aligned to the role they take on our PCC. There has been 1 retirement from the PCC over the last year with Mathieu Rosey moving to Switzerland.

Review of the year

Church services had resumed briefly during 2020 Christmas week, before we voluntarily closed yet again for the third time in a year, in the first week of January 7th 2021, at the request of Ealing Council, and then the third national lockdown began shortly after that.

One "light in the darkness" of this time was that we began to stream church services via zoom in the NY, which was very well received by parishioners, with many logging on. **Richard Thomas** showed enthusiasm and dedication to getting this up and running during this time, and made brilliant efforts at getting the choir back in and singing for England.

We finally reopened our doors for public worship on Good Friday, April 2nd. A very poignant moment in the church's year to do so.

We had a very heartening number of parishioners returning on Easter Sunday, and we have been running ever since, with the return of our marvellous St Matthew's choir and twice weekly public worship.

Archdeacons Visitation. Within weeks of reopening, we had a visit from the new Archdeacon of Willesden, the Ven. Catherine Pickford, replacing Duncan, who many of you will know. As you may or may not know, archdeacons visit each and every parish in their care on a three yearly cycle, to go through all the paperwork.

It's the church's equivalent of OFSTED, and the PCC (especially Peter, Mathieu, Lucie, and Sarah our administrator) worked hard in pulling together all the paperwork relating to finances, buildings, safeguarding and all the rest, so soon after the end of lockdown. It was a lot to get together, but it was done with grace and positivity. We had generally very positive feedback from the archdeacon when she visited.

That visitation was April 29th and just a few weeks later we held our APCM on May 23rd.

A month after that APCM we said goodbye to our churchwarden Mr Mathieu Rosey, who moved overseas for a new adventure with his family.

After a quiet summer lull, the church gradually began to come back to life as the new school year began in **September**. We were finally able to start holding family worship services again, after over 18 months of being unable to do so. A "Blessing of the Book Bags" service was held, to mark the start of the new School year, where it was a joy to see so many families returning in person to the church.

In **October**, we were able to bring back our '*Animal Blessing Day*' for the first time in 2 years. It was bigger and better than ever, with over 100 people on a Sunday morning. We also had a "Pets Win Prizes" competition after the service, organised by Emilie Thyse, which was a huge hit with parishioners (and animals!) great and small. We also had 3 baptisms during October, welcoming new families into the life of the church.

This was followed in **November** by a Confirmation service, where 4 children from St Matthew's were confirmed in a special service at St Paul's Cathedral. Huge thanks and congratulations to Josiah, Theo, Edward and Tommy!

Also during November, we held a well attended Remembrance Day Service, before moving into the season of Advent and Christmas in **November** and **December**. Christmas services were not as well attended as other events mentioned here, for a variety of reasons. (We were not the only church locally to experience this phenomenon.)

Also in December, we raised funds for our traditional YMCA Christmas appeal organised by Claire Dutfield and Debbie Edwards.

Prayers and thanks are given, for the life and ministry of Rev Peter Watkins, priest of this parish for 48 years, who died on 3rd April 2022.

IN conclusion, after a couple of frustrating and painful years, life and community and movement are gradually returning to the life of St Matthew's.

The immediate PCC goals for the next 12 months were identified as; recruiting further hirers, and exploring ways of minimising rising energy costs. Longer term goals were identified as trying to address ways we can use the church and its

buildings in new and creative ways for hiring, fundraising and mission & outreach opportunities.

Musical director **Richard Thomas** and the St Matthew's choir enriched the worshipping life of St Matthew's, along with all the volunteers, including the flower arrangers, money counters, cleaners, the gardeners, without whom St Matthews simply could function.

Buildings

There has been a delay in DAC ratification of Sarah Khan due to someone leaving at diocese not passing it on. Hopefully she will be ratified soon so that we can get the quinquennial inspection which was due in March 2020 done (further detail of this was discussed at the 2021 APCM and is minuted in the 2020 trustees report).

A heritage committee has recently been set up to look into displaying church assets, the stain glass windows and WW1 remembrance screen. Richard Moseley has agreed to produce a guide booklet and we need to recruit volunteers to help with tours when open. Once up and running we will apply for funding and to fix the rear guttering of the church – a continuation of the work completed a few years ago (estimated cost of £80-100k).

The church will be 150 years old in September and we are hoping to run a series of open church events to publicise and launch the heritage tours on the back of our birthday. There will need to be a tidy up and clear out of the church before September. Yvonne Fletcher commented on combining this with the Ealing Civic society's walks and the planting of a Jubilee Tree near the church. There is also the London Open House Festival which runs at same time.

There have been a number of works completed this year including the removal of pigeons from the choir vestry loft and new grate fitted to prevent bird access. Extensive work to the gutters and downpipes to stop the overflow in heavy rain appears to have worked as recently checked in heavy storm. Roof work done by Barry Kiernan and Sons involved the replacement of over one hundred roof tiles. WE may need to consider more regular roof inspections to monitor any issues once or twice a year.

A work in progress is the inclusion of a new security gate to be installed on the west passage with pin entry. It will be roughly 1.8m high and a faculty has been applied for - we are expecting no objections as it is the same but higher than original.

Finance

Overall we had a good year with a return to profitability of £20,000 before organ fund movements after a very tough year in 2020 with losses of £31,000.

In 2021 we had total incoming resources of £101,000 which was mainly through a combination of voluntary giving of £55,000 and receipts from church activities of £46,000. We also had £310 of activities for generating funds and £19 of investment income.

This is £27,000 higher than in 2020 when church and hall lettings were significantly impacted due to the pandemic. There was an improvement in

lettings of £9,000 but they still remained below pre-pandemic levels and collections in church remained low with restrictions ongoing in 2021. £18,000 of the improvement was due to donations to the organ fund which are restricted.

We had total resources expended of £75,000 resulting in a net positive movement in funds i.e. profit of £26,000. In 2020 we had higher resources expended of £105,000 resulting in a loss of £31,000. The lower resources expended this year were predominantly due to a reduction in our Parish Share by £31,000 to £15,000 but there are other factors which will be discussed in note 4.

Moving to the balance sheet, which is a record of our assets and liabilities at the end of the year, we had fixed assets of £220,000 which is the church hall. Our current assets were cash of £76,000 and debtors of £10,000. Cash was £23,000 higher than 2020 representing profits in the year and donations to the restricted organ fund. Our current liabilities were accruals of £3,000. Overall net assets were £303,000 which is an increase of £26,000 from the end of 2020 at £277,000.

From Note 2 it is possible to see the breakdown in restricted funds – these are funds held that can only be used for specific purposes. £1,500 is held for improvement works for the church and there is a £6,605 fund for significant repair works to the organ. There were very generous donations to the fund in the year of £17,650 of which £11,700 had been spent by the end of the year.

Note 3 is a breakdown of Incoming Resources. The first major category is voluntary Income of £55,000 and was made up of: Planned giving through both the Parish Giving Scheme of £23,000 and regular giving by bank transfer of £6,000 both in line with 2020. Collections and other giving remain low at £1,000 with pandemic restrictions continuing in 2021. Gift Aid recovered of £8,000 was a little higher than 2020. The last category of ‘all other giving & voluntary income’ of £17,136 was mainly the organ fund plus a few small ad hoc donations. Receipts from activities for generating funds were £310 for the pet show and wreath making events. Receipts from church activities were largely from letting of the church hall of £37,000 and use of the church of £9,000. Church hall receipts are back to the 2019 level with the nursery open for the whole year and a boost from their expanded hours offset the loss of other hirers which we continue to build back up. Use of church is in line with 2020 as hiring was still impacted by covid restrictions.

In Note 4 resources expended are summarised into three major categories (Cost of Generating Funds is minimal). The first is ‘Church Activities’ of £33,000 which is overall £31,000 less than 2019. The largest cost is the Diocesan Parish Share of £15,000 which was reduced by £31,000 on 2020. Salaries, wages and honoraria were £16,000 and clergy and staff expenses were £2,000 both inline with 2020. The next major category is ‘Church expenses’ of £42,000 up by £4,000 on 2020 however this includes £12,000 spend from the restricted organ fund, excluding this other expenses were down £8,000. Church running expenses of £29,000 were £8,000 higher than 2020 but again actually £4,000 lower excluding the organ. This was due to lower general maintenance for the organ, cleaning costs and church maintenance. Church utility costs were £7,000 and in line with 2020. Hall running expenses of £4,000 were £1,000 less than 2020. Hall utility costs were £3,000 which is £3,000 less than 2020 with a significant rebate for overpaid VAT on gas applied in the year and slightly lower

usage. There was no 'Major capital expenditure' in the year compared to £3,000 in 2020.

Note 7 is the breakdown of where our cash is held in various accounts. The current account has increased by £19,000. The reserve account increased by £4,000 to £12,000 due to a donation for the organ fund. The other accounts are in line with 2020.

Note 8 sets out the debtors of £10,000 and is mainly the insurance prepayment of £4,000 and £4,000 of hall rental debtors (the majority of which have been paid since year end). The balance is gift aid and vicarage gas.

Note 11 sets out the accruals of £3,000 which are running expenses and money owed to the vicar for expenses.

We see our unrestricted reserves at £68,000 which have been partially replenished from 2020 but are not back to 2019 levels of around £90,000. The PCC voted to designate £25,000 towards the cost of fixing the church gutters (as referred to in the buildings report). The remaining £43,000 is retained in anticipation of other potential repairs to our church building – as an historic building we anticipate significant future expenditure could be needed to maintain the integrity of the building. Two significant risk factors we must always keep in mind is the potential to lose our largest hirer (c£30k per year) and the potential replacement of the church heating system (c£30k).

Looking ahead we have been enjoying more stability as covid is currently not technically restricting hiring or church attendance. However – the big issue for the church is very specifically going to be energy bills. On average we spend £9,000 on utilities for the church and £4,000 on the hall. Our gas contracts are in place until around the end 2022/start of 2023 but on current pricing we'd estimate prices will double bringing an extra £13,000 of cost to the church. We have set up a smaller PCC group to look at where we can save energy and have been in touch with the Diocese specialist to completely review our buildings to find opportunities to save energy both to reduce cost and become more environmentally friendly.

St Matthew's Church, Ealing Common

Financial Statements of the Parochial Church Council

Period Ended 31st Dec 2021

STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	31st Dec 2021	Budget 2021	31st Dec 2020
	£		£	£	£
INCOMING RESOURCES					
Voluntary income	37,170	17,650	54,820	37,244	37,603
Activities for generating funds	310	0	310	0	0
Receipts from Church activities	46,346	0	46,346	32,892	36,257
Investment income	19	0	19	261	151
Other incoming resources	0	0	0	0	0
Total Incoming Resources	83,845	17,650	101,495	70,397	74,011
RESOURCES EXPENDED					
Cost of generating funds (fundraising activities costs)	11	0	11	74	23
Church Activities	33,217	0	33,217	33,331	64,068
Church expenses	30,481	11,700	42,181	35,259	38,471
Major capital expenditure	0	0	0	0	2,682
Total Resources Expended	63,709	11,700	75,409	68,664	105,244
Net incoming resources before transfers	20,136	5,950	26,086	1,733	-31,233
Net Movement in Funds	20,136	5,950	26,086	1,733	-31,233
Balance brought forward 1st January	<u>57,282</u>	0	<u>57,282</u>		<u>88,515</u>
Balance carried forward 31st Dec	<u>77,418</u>	5,950	<u>83,368</u>		<u>57,282</u>

Balance Sheet at 31st Dec 2021

	Unrestricted funds	Restricted funds	31st Dec 2021	31st Dec 2020
Fixed Assets				
Investments	1	220,000	220,001	220,001
Current Assets				
Cash at bank	68,210	8,102	76,312	53,456
Debtor	9,808	0	9,808	5,842
Debtor Provision		0	0	0
Liabilities				
Deferred Income	0	0	0	0
Accruals	2,753	0	2,753	2,017
Total Net Assets	75,266	228,102	303,368	277,282
Profit & Loss	81,216	2,152	83,368	57,282
Revaluation / Endowment Reserve		220,000	220,000	220,000
	81,216	222,152	303,368	277,282

St Matthew's Church, Ealing Common

Notes to the Accounts for the period ended 31st Dec 2021

1 This form of accounts has been drawn up following the guidance and regulations of The Diocesan Accounts Group, published by Church House Publishing, entitled "The Charities Act 2011 and the PCC. Preparing Receipts and Payment Accounts (SORP 2015)".

2 Restricted funds	31st Dec 2021	31st Dec 2020
	£	£
Improvement works to church	1,497	1,497
Organ fund	6,605	655
	<u>8,102</u>	<u>2,152</u>

3 Incoming Resources

Voluntary income

Planned giving: Parish Giving Scheme	22,798	22,315
Planned giving: other	5,608	6,547
Collections	1,249	1,225
Gift Aid	8,029	6,992
All other giving & voluntary income	17,136	524
	<u>54,820</u>	<u>37,603</u>

Activities for generating funds

Gross income from fundraising activities	<u>310</u>	0
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Receipts from Church activities

Statutory fees (baptism, wedding etc.)	261	87
Letting of church hall	37,154	28,085
Use of church	8,855	8,085
Other trading income	76	0
	<u>46,346</u>	<u>36,257</u>

Investment income

Dividends, interest, income from property	19	151
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Other incoming resources

0	0
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Total Incoming Resources

<u>101,495</u>	<u>74,011</u>
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4 Resources Expended

Cost of generating funds (fundraising activities costs)	11	23
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Church Activities

Mission giving and donations	0	0
Diocesan parish share contribution	15,000	46,000
Salaries, wages and honoraria	16,032	16,026
Clergy and staff expenses	2,185	2,042
	<u>33,217</u>	<u>64,068</u>

Church expenses

Mission and evangelism costs	0	0
Church running expenses	28,570	20,879
Church utility bills	7,309	7,176
Hall running expenses	3,728	4,767
Hall utility bills	2,575	5,649
Cost of trading	0	0
	<u>42,181</u>	<u>38,471</u>

Major capital expenditure

Major repairs to church building	0	2,682
Major repairs to church hall incl redecoration	0	0
	<u>0</u>	<u>2,682</u>

Total Resources Expended

<u>75,409</u>	<u>105,244</u>
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5 Fixed assets include £220,000 for the church hall based on the current insurance valuation

6 Assets not included in the accounts include movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.

7 Cash Funds	31st Dec 2021	31st Dec 2020
Bank Current Account	31,229	12,391
Bank Reserve Account	11,793	7,792
CBF Deposit Fund 'A'	2,499	2,499
CBF Deposit Fund 'B' (includes G Huckle bequest)	30,791	30,775

Cash Funds Assets at 31st Dec	76,312	53,456
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Note: £25000 is designated for gutter repairs

8 Debtors £9,808 comprise £3,614 prepaid insurance, £4,144 hall rental debtors, £691 Q4 gift aid and £1,359 vicarage gas.

9 Debtor provision was zero at 31st Dec 2021

10 Deferred income was £0 at 31st Dec 2021

11 Accruals £2,753 comprise vicar's expenses of £1,067 and running expenses of £1,686.

12 No payments have been made to PCC members other than reimbursement for church running costs which they have paid for upfront, for example cleaning products and services

Approved by the PCC on 8 March 2022 and signed on their behalf by:
Michael Barter (Chairperson) and Lucie Kirkpatrick CA (PCC treasurer)



Independent Examiner's Report to the Trustees of St Matthew's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2021.

Respective responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Catherine Bedwin 4th March 2022

21 Lyncroft Gardens, London W13 9PU

Accounts

**The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Ealing Common
North Common Rd, London, W5 2QA
Registered Charity Number 1180166**

Trustees Report for the year ended 31 December 2020

Trustees (as at 31 December 2020): Michael Barter, Lucie Kirkpatrick, James Blake, Sandra Phillips, Mathieu Rosey, Ian Pearce, Peter Edwards, Claire Onono, Claire Oberman.

Overview of St Matthews

St Matthews, Ealing Common is a late Gothic Victorian Church. It is an active parish community with a committed, diverse and growing congregation. Worship takes place in the church Friday-Sunday every week. A local Christian fellowship also uses the building for worship over the course of the typical weekend.

In addition to worship, St Matthews church is also used as a venue for social outreach, hosting a night shelter in its hall and vestry that provides food, accommodation and support during the winter months for Ealing's vulnerable street homeless community.

St Matthews is also used regularly throughout the year as a meeting space for faith gatherings, community action groups, musical concerts and public meetings. The adjacent church hall is home to a Montessori Nursery School on weekdays, and is hired out in the evening by a number of different groups.

We recruit trustees from the congregation of St Matthews often where their skills are aligned to the role they take on our PCC. There have been 3 retirements from the PCC over the last year all having served the church over a number of years.

Review of the year

We began 2020 planning and implementing our second 7 week stint as part of the Ealing Churches Winter Night Shelter, once again with no shortage of committed parish volunteers, under the dedicated leadership of Mr Ian Pearce who shows total commitment and integrity to this project and dedication to so many aspects of St Matthew's parish life.

In late March 2020, the effects of the pandemic caused St Matthew's to effectively shut down. The Night Shelter scheme was forced to close early (on the advice of ECWNS trustees). We ceased hiring out the church and church hall, and for the health and welfare of our parishioners, public worship was temporarily suspended.

HOWEVER, even during this bleak time, some inspired church initiatives came out of the enforced isolation; Bethan Pearce and Claire Dutfield were instrumental in setting up a "kindness club", offering outreach, shopping, hospital runs to anyone that needed it; other St Matthew's parishioners were instrumental in the creation of a food bank at CTS School; and thanks to the immense, creative and inspirational efforts of Ms Alison Stawarz, we were able to develop digital worship, virtual newsletters and worship services.

WE REOPENED for public worship on Sunday July 4th, under stringent new health and safety procedures. Our Churchwarden Mr Peter Edwards, who spent a considerable amount of time and energy preparing the church to reopen safely.

We then held our APCM in October where we elected Mr **Peter Edwards** and Mr **Mathieu Rosey** as Church Wardens.

Lockdown. So to recap, after our October 2020 APCM...we went onto a second lockdown just weeks later, on November 4th. We held one final Holy Communion service on this date, called "No Hymns-but bring a tin!", which was well supported, and brought in donations for the local food bank. We closed for public worship immediately after this. We planned and prepared for an outdoor Advent animal Blessing Service to lift everyone's flagging spirits on Ealing Common in December, but sadly had to cancel this at the very last minute as well.

Church services resumed briefly during Christmas week, before we voluntarily closed yet again for the third time in a year, in the first week of January 7th 2021, at the request of Ealing Council, and then the third national lockdown began shortly after that.

In terms of long and short term goals, there is a lot to do. Short term goals we are just trying to make up for lost ground. We are facing a big financial deficit and we also need to think about what this church is for socially and spiritually as well in the longer term. You only need to look and read the minutes for the last APCM to read about all the good things that were happening here-the family worship, the animal blessings, the games night the children organised, the film nights etc etc-the community action groups, the interfaith visits to the local mosque, the brilliant work so many people put into the Night Shelter project. We could *again* do all that-and much more in this space, God willing and the people of God-us-willing.

Buildings

Ian Pearce has taken over the reigns over responsibility of the church buildings and thanks are given to Richard who had done such a great job for over the years.

In March 2020 our quinquennial inspection was due. This 5 yearly inspection by a Diocese approved Architect has been done for many years by Wyndham Westerdale but due to the Covid Lockdown and his retirement due to ill health it has been delayed.

Sarah Khan a partner at Roger Mears has kindly agreed to replace Wyndham . She is very qualified and experienced. She is a specialist conservation Architect to many bigger churches such as St James in Piccadilly and I feel we are very lucky to have her. The PCC has voted to instate her and so I have informed the Diocese. Once it has been ratified by the Diocesan Advisory Committee for Care of Churches I will ask Sarah to conduct our Inspection as soon as possible.

We do know that around £80-£100k of work is need to the rear guttering of the church which is a continuation to the work completed a few years ago. Sarah Khan has also agreed to be the works Architect for that when funding can be raised. Hopefully most of the cost will be found in grants but the church will probably have to find a proportion , last time the figure was 20% less VAT which we got back on the Total claim.

We are hoping to get a heritage lottery grant this time as before but it has a new requirement for us to show a commitment to having our heritage on show for the wider general public not just the congregation. So as mentioned at the last meeting in October we shall be setting up a heritage committee to push this forward. Debbie Edwards, Mary Graham, Claire Oberman and Richard Moseley have already agreed to take part.

Finance

The categorisation of the accounts has been amended to put us in line with current church reporting requirements. It mainly affects which categories the expenses are combined together in.

- In 2020 we had total incoming resources of £74,000 which was mainly through a combination of voluntary giving of £38,000 and receipts from church activities of £36,000. We also had £151 of receipts from investments.
- This is £28,000 lower than in 2019 when we had incoming resources of £102,000. The difference relates largely to the impact on church and hall lettings due to the pandemic.
- We had total resources expended of £105,000 resulting in a net negative movement in funds of £31,000. In 2019 we had lower resources expended of £100,000 resulting in a profit of £2,000. The higher resources expended this year were due to a number of factors which will be discussed in note 4.
- Moving to the balance sheet, which is a record of our assets and liabilities at the end of the year. We had fixed assets of £220,000 which is the church hall.
- Our current assets were cash of £53,000 and debtors of £6,000. Cash was £33,000 lower than 2019 representing losses in the year.
- Our current liabilities were accruals of £2,000.
- Overall net assets were £277,000 which is a decrease of £32,000 from the end of 2019 at £309,000.
- Further detail is contained in the notes section of the accounts.
- From Note 2 it is possible to see the breakdown in restricted funds – these are funds held that can only be used for specific purposes. £1,500 is held for improvement works for the church and a new fund was created in the year of £700 for the organ.
- Note 3 is a breakdown of Incoming Resources. The first major category is voluntary Income of £38,000 and was made up of: Planned giving through both the Parish Giving Scheme of £22,000 and regular giving by bank transfer of £7,000. The Parish Giving Scheme is in line with 2019 but regular giving by bank transfer is £2,000 lower.
- Collections and other giving of £1,000 are lower than the £5,000 in 2019 due to the closure of the church for a significant part of the year due to the pandemic. Gift Aid recovered of £7,000 on all the eligible donations is lower in line with overall voluntary receipts. The last category of ‘all other giving & voluntary income’ of £500 was for the organ fund
- Receipts from activities for generating funds were nil with no fundraising activities in the year.
- Receipts from church activities were largely from letting of the church hall of £28,000 (vs £38,000 in 2019) and use of the church of £8,000 (vs £19,000 in 2019). These receipts are significantly lower due to the pandemic with lettings completely shut down at the end of March and the only major hirer to return from mid June being the Montessori nursery.
- In Note 4 resources expended are summarised into three major categories (Cost of Generating Funds is minimal).
- The first is ‘Church Activities’ of £64,000 which is overall £2,000 more than 2019. The largest cost is the Diocesan Parish Share of £46,000 which was increased by £3,000 on 2019. Salaries, wages and honoraria were £16,000 and increased by £2,000 due to pay rises which had been agreed in 2019. Clergy and staff expenses were £2,000 which was £3,000 lower than 2019 when a procedure was implemented for the vicar’s expenses with catch-up back to mid 2017.
- The next major category is ‘Church expenses’ of £38,000 up by £3,000 on 2019. Church running expenses of £21,000 were £3,000 higher than 2019 due to some significant electrical maintenance works, higher cleaning and organ maintenance costs partly offset by lower gardening costs.
- Church utility costs were £7,000 and £4,000 lower than 2019 due to reduced gas bills. Hall running expenses of £5,000 were £3,000 more than 2019 due to a number of maintenance

projects required. Hall utility costs were £6,000 which is £2,000 more than 2019 with hall usage higher than in 2019 due to the nursery hours extension (lock down for the nursery took place during spring/summer so less impact on gas/electricity costs). There is also always some fluctuation in energy costs due to timing of extreme weather especially around year end.

- 'Major capital expenditure' was £3,000 in line with 2019. The main cost was the recarpeting of the vestry, an improvement required for the Montessori nursery to expand their hours.
- Note 7 is the breakdown of where our cash is held in various accounts. The current account has reduced by £33,000 due to the loss made in the year. The other accounts are largely unchanged.
- Note 8 sets out the debtors of £6,000 and is predominantly the insurance prepayment of £4000 with the rest made up of hall rental debtors, gift aid and vicarage gas.
- Note 11 sets out the accruals of £2000 which are running expenses and money owed to the vicar for expenses.
- We see our reserves of £87,000 in 2019 depleted by the effects of the pandemic to £53,000 which largely needs to be available for the ongoing effects of the pandemic, significant repairs to our church buildings and organ – as an historic building we anticipate significant future expenditure could be needed to maintain the integrity of the building. Two significant risk factors we must always keep in mind is the potential to lose our largest hirer (c£30k per year) and the potential replacement of the church heating system (c£30k).

THE ORGAN

Bernie has completed the first of 3 phases of works needed to restore and futureproof the organ and is progressing on phase 2, as funds allow.

All 50 of the old mechanical draw stops have now been replaced with draw stop solenoid units which should last up around 60-70 years. This major project cost around £6,000 and was made possible thanks to a generous anonymous bequest from a parishioner.

The organ fund is now depleted again so the next phase of works – the ongoing restoration of 100s of magnets (approx. cost £8,700) – will have to wait for funds to be raised. This work is important and fairly urgent. Ciphers are one result of failing dodgy magnets.

The final phase of works involves a major and thorough clean. The main areas of concern are the pedal chests and the Great and Choir main soundboards and the Swell reeds. Approx cost £6,000. This work is important but not urgent.

St Matthew's Church, Ealing Common				
Financial Statements of the Parochial Church Council				
Period Ended 31st Dec 2020				
STATEMENT OF FINANCIAL ACTIVITIES				
	Unrestricted funds	Restricted funds	31st Dec 2020	31st Dec 2019
	£		£	£
INCOMING RESOURCES				
Voluntary income	36,948	655	37,603	44,995
Activities for generating funds	0	0	0	146
Receipts from Church activities	36,257	0	36,257	56,909
Investment income	151	0	151	261
Other incoming resources	0	0	0	0
Total Incoming Resources	73,356	655	74,011	102,311
RESOURCES EXPENDED				
Cost of generating funds (fundraising activities costs)	23	0	23	74
Church Activities	64,068	0	64,068	61,764
Church expenses	38,471	0	38,471	35,259
Major capital expenditure	2,682	0	2,682	2,898
Total Resources Expended	105,244	0	105,244	99,995
Net incoming resources before transfers	-31,888	655	-31,233	2,316
Net Movement in Funds	-31,888	655	-31,233	2,316
Balance brought forward 1st January	88,515	0	88,515	86,198
Balance carried forward 31st Dec	<u>56,627</u>	655	<u>57,282</u>	<u>88,515</u>

Balance Sheet at 31st Dec 2020

	Unrestricted funds	Restricted funds	31st Dec 2020	31st Dec 2019
Fixed Assets				
Investments	1	220,000	220,001	220,001
Current Assets				
Cash at bank	51,304	2,152	53,456	86,637
Debtor	5,842	0	5,842	5,713
Debtor Provision		0	0	0
Liabilities				
Deferred Income	0	0	0	0
Accruals	2,017	0	2,017	3,836
Total Net Assets	55,130	222,152	277,282	308,515
Profit & Loss	55,130	2,152	57,282	88,515
Revaluation / Endowment Reserve		220,000	220,000	220,000
	55,130	222,152	277,282	308,515

St Matthew's Church, Ealing Common
Notes to the Accounts for the period ended 31st Dec 2020

1 This form of accounts has been drawn up following the guidance and regulations of The Diocesan Accounts Group, published by Church House Publishing, entitled "The Charities Act 2011 and the PCC. Preparing Receipts and Payment Accounts (SORP 2015)".

2 Restricted funds	31st Dec 2020	31st Dec 2019
	£	£
Improvement works to church	1,497	1,497
Organ fund	655	0
	2,152	1,497

3 Incoming Resources

Voluntary income		
Planned giving: Parish Giving Scheme	22,315	22,719
Planned giving: other	6,547	8,692
Collections	1,225	5,035
Gift Aid	6,992	8,498
All other giving & voluntary income	524	50
	37,603	44,995

Activities for generating funds		
Gross income from fundraising activities	0	146

Receipts from Church activities		
Statutory fees (baptism, wedding etc.)	87	44
Letting of church hall	28,085	37,665
Use of church	8,085	18,860
Other trading income	0	341
	36,257	56,909

Investment income		
Dividends, interest, income from property	151	261

Other incoming resources	0	0
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Total Incoming Resources	74,011	102,311
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4 Resources Expended

Cost of generating funds (fundraising activities costs)	23	74
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Church Activities		
Mission giving and donations	0	0
Diocesan parish share contribution	46,000	43,000
Salaries, wages and honoraria	16,026	13,936
Clergy and staff expenses	2,042	4,828
	64,068	61,764

Church expenses		
Mission and evangelism costs	0	0
Church running expenses	20,879	17,771
Church utility bills	7,176	10,615
Hall running expenses	4,767	2,129
Hall utility bills	5,649	4,744
Cost of trading	0	0
	38,471	35,259

Major capital expenditure		
Major repairs to church building	2,682	2,139
Major repairs to church hall incl redecoration	0	759
	2,682	2,898

Total Resources Expended	105,244	99,995
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5 Fixed assets include £220,000 for the church hall based on the current insurance valuation

6 Assets not included in the accounts include movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.

7 Cash Funds	31st Dec 2020	31st Dec 2019
Bank Current Account	12,391	45,709
Bank Reserve Account	7,792	7,785
CBF Deposit Fund 'A'	2,499	2,499
CBF Deposit Fund 'B' (includes G Huckle bequest)	30,775	30,644
	53,456	86,637
Cash Funds Assets at 31st Dec	53,456	86,637

8 Debtors £5,842 comprise prepaid insurance of £3,894, estimated £592 hall rental debtors, £450 Q4 gift aid and £906 vicarage gas.

9 Debtor provision was zero at 31st Dec 2020

10 Deferred income was zero at 31st Dec 2020

11 Accruals £2,017 comprise vicar's expenses of £1,297 and running expenses of £720.

12 No payments have been made to PCC members other than reimbursement for church running costs which they have paid for upfront, for example cleaning products and services

Approved by the PCC on 13 April 2021 and signed on their behalf by:
Michael Barter (Chairperson) and Lucie Kirkpatrick CA (PCC treasurer)

Independent Examiner's Report to the Trustees of St Matthew's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2020.

Respective responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Catherine Bedwin 14/04/2021
21 Lyncroft Gardens, London W13 9PU