



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2022 Period start date

To 31 March 2023 Period end date

Charity name: Northwick Park Community Garden (NPCG)

Charity registration number: 1180141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Brent, London and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.</p> <p>(2) To advance education for the public benefit, by providing opportunities for learning about horticulture in and around the community garden.</p> <p>(3) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the garden by restoring derelict areas and promoting biological diversity</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In planning our activities, we keep in mind the Charity Commissioner's guidance on public benefit at trustee meetings.</p> <p>a) The charity's objectives are as follows:</p> <p>i. Building a community and connecting people in the area. We do this by making a garden space for members</p>

		<p>of the community.</p> <p>ii. We aim to change perception of the park with the community garden and provide an attractive, natural environment in keeping with the surrounding park, attracting people who wouldn't normally choose to visit the park for leisure.</p> <p>iii. We provide opportunities for everyone to learn how food is grown, harvested, and eaten. We do this through regular workshops on topics such as taking cuttings, mushroom logs and fruit trees to name a few.</p> <p>iv. Increasing biodiversity and protecting the environment. We use organic permaculture principles. The garden is already attracting bees, pollinators, and other beneficial creatures to pollinate the trees and plants.</p> <p>b) The garden is being planted based on permaculture principles and patterns which mimic the natural environment. The existing plants found in the garden area were incorporated in the design to enhance the natural environment and support the ecosystem.</p> <p>c) Through Brent CIL funding, the charity has offered a fully funded Permaculture Design training course for 30 participants to learn how to design and create Permaculture spaces for the community and educate others in permaculture principles and sustainable approaches to living.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities at trustee meetings, we keep in mind the Charity Commissioner's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Our volunteers are essential to the running and maintenance of the garden. A core group of volunteers meet weekly throughout the year to weed and maintain the garden and ensure that the new plants become established by watering throughout the drier months and during the extreme heat of the summer of 2022. These regular volunteers have built up expertise in growing and planting and attend our smaller planting sessions and supporting our new volunteers</p> <p>The level of outstanding awarded by it's your neighbourhood is due to the work of the volunteers.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The project funded by Brent CIL was initially scheduled to end on 31 May 2020 Brent Final funding instalment of £8,839.20 was received 22 May 2020. The garden was originally planned to be created around a timetable of permablitzes installing the garden in a phased approach. (A permablitz is a one-day garden makeover event supported by a group of local volunteers).</p> <p>The global pandemic affected most aspects of the initial project idea - including timeframe, methods, and modes of delivery. We still have funding to spend on the garden and associated project deliverables and we continued to monitor and adjust our timeframe and modes of</p>

		<p>delivery during 2021-22 as sickness and changing circumstances of key people had impact on the project deliverables</p> <p>During 2022 volunteers have led weekly maintenance work in the community garden, including weeding, composting and additional meet-ups to water the plants in the hotter summer months.</p> <p>In May we received a £1000 donation from Harrow Care Plus to enable us to further develop some wildlife friendly resources such as mini ponds and large bug hotels. Very few new plants were added after April as the extreme temperatures of the summer took hold.</p> <p>From July onwards Northwick Park Community Garden trustees with Permaculture London focussed on a key deliverable from the 2019/20 Brent Council CIL funding award of a fully funded education project for adults of all levels of experience that leads to a qualification of a Permaculture Design Certificate.</p> <p>In July two of the trustees and a garden volunteer spoke about the garden and advertised the forthcoming Permaculture Design Certificates at the London permaculture Festival at Cecil Sharp House.</p> <p>The course began in September 2022 with 30 students and is due to finish June 2023. The workshops will develop attendees understanding of permaculture garden design principles and on sustainable energy efficient lifestyles and edible, wildlife-friendly horticultural approaches. Participants are enabled to lead, teach and engage on these areas with others in the community.</p>
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		<p>After testing two children's outdoor workshops in the garden in May and July of harvesting from the garden and creating a wildlife habitat; in the coming year we will be running a series of activity-based workshops for children to improve the next generation's knowledge of how we can live in ways that will benefit both ourselves and the natural world.</p> <p>We continue to need to fundraise to cover materials for maintenance of the community garden; occasional venue charges and to pay for yearly administrative costs such as public insurance and website maintenance. We held a seed swap at the March AGM with seed donations from Franci seeds and in May held a pop-up plant and cake sale of plants and cakes donated by our community.</p> <p>We have continued to participate in the "It's Your Neighbourhood" category of London in Bloom RHS community participation programme and were visited by a member of the judging panel at a workshop we ran in the garden space in the early summer of 2022. This is awarded and judged on the categories of community participation, environmental responsibility and gardening achievement. In 2022 NPCG achieved the highest level of outstanding.</p> <p>Social Media</p> <ul style="list-style-type: none"> • 321 sign ups to our newsletter mailing list (22% increase on 2022) <p>www.northwickparkcommunitygarden.</p> <ul style="list-style-type: none"> • 749 Facebook followers (11.6% increase on 2022) • 797 Instagram followers (27% increase on 2022) • 17 subscribers to the YouTube channel created in
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		response to Covid (no increase)
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Unrestricted funds: Fundraising £193.14 Donations £1020

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	31 March 2023 Cash at bank 15,734.53 Expenditure 2,994.79
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	NPCG's principal source of funds are Brent Council CIL Funding 2019/20 (Ongoing due to Covid restrictions). Brent Council CIL Funding 2021 awarded (£27,840) Initial funding instalment of £9280.00 received 11 Feb 21
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Additional fundraising is needed annually to cover expenditure including insurance and Website costs. This year we raised. £44 seed swap £149.14 Plant and cake sale Received £20 donation. £213.14
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – date of constitution (last amended) 28 th September 2018
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection policy in place. Health and safety policy in place. Equal opportunities policy in place. Risk assessments are carried out by NPCG and provided to Brent Council
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NPCG is a member of the London Permaculture Network. The permaculture garden expert and designer of NPCG is associated with the Network. NPCG is a member of the Capital Growth Network and the Big Dig. Joined March 2019. NPCG is a member of the Conservation Volunteers Network (TVC). Joined February 2022
Relationship with any related parties	Para 1.51	All trustees give their time voluntarily and have received no remuneration or other benefits
Other		

Reference and Administrative details

Charity name	Northwick Park Community Garden
Other name the charity uses	NPCG
Registered charity number	1180141
Charity's principal address	23 Rydal Gardens Wembley Middlesex HA9 8SA

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Iris Fenn	Secretary		
2	Joanna Harris	Social Media		
3	Rishil Parekh	Chair		
4	Eleri Kyffin	Treasurer		
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

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Date

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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Northwick Park Community Garden

On accounts for the year
ended

March 23

Charity no
(if any)

118 0141

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30 / 03 / 2023~~.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25.6.23

Name:

GEMINI SHAH

Relevant professional
qualification(s) or body
(if any):

Address:

75 WOODCOCK HILL
KENTON
HARROW HA3 0JH



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Grants		-	-	-	
Workshop		-	-	-	
Fundraising	193	-	-	193	421
Donations	1,020	-	-	1,020	120
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,213	-	-	1,213	541
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,213	-	-	1,213	541
A3 Payments					
	-	-	-	-	-
Subsistence	777	-	-	777	44
Cleaning	-	-	-	-	
Insurance	157	-	-	157	157
Plants, Gardens, Workshops	1,610	-	-	1,610	962
Garden Consultants	-	-	-	-	
Health & Safety	-	-	-	-	
Printing/Stationery	67	-	-	67	
Events	-	-	-	-	
Intallaion Benches	-	-	-	-	
Prizes	-	-	-	-	
Marketing/IT	383	-	-	383	340
Professional Fees	6,500	-	-	6,500	2,538
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,495	-	-	9,495	4,041
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,495	-	-	9,495	4,041
Net of receipts/(payments)	- 8,282	-	-	- 8,282	- 3,500
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,516	-	-	17,516	21,016
Cash funds this year end	9,235	-	-	9,235	17,516