

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Details

Status Registered

Legal form CIO

Registered 2018-10-01

Register [View on the Charity Commission register](#)

Contact

Address 23 Rydal Gardens
Wembley
HA9 8SA

Phone 02089040353

Email INFO@NORTHWICKPARKCOMMUNITYGARDEN.COM

Website www.northwickparkcommunitygarden.com

Activities

Objects: THE OBJECTS OF THE CIO ARE:(1) TO PROVIDE FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION BY PROVIDING AN AREA FOR USE AS A COMMUNITY GARDEN AND OTHER ACTIVITIES FOR INDIVIDUALS IN BRENT, LONDON AND THE SURROUNDING AREA, WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.(2) TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT PARTICULAR BY PROVIDING OPPORTUNITIES FOR LEARNING ABOUT HORTICULTURE IN AND AROUND THE COMMUNITY GARDEN.(3) TO PROMOTE FOR THE BENEFIT OF THE PUBLIC THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE GARDEN BY RESTORING DERELICT AREAS AND PROMOTING BIOLOGICAL DIVERSITY.

Activities: To promote for the benefit of the public the improvement of the physical and natural environment in Northwick Park by the creation of a Community Garden consisting of fruit bearing trees and edible plants. The garden project will raise awareness with the public of the benefits of organically grown food and healthy eating practices.

Classification

- **How:** Other Charitable Activities
- **What:** Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Brent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,033	£1,797	-	-
2024-03-31	£470	£6,571	-	-
2023-03-31	£1,213	£9,495	-	-
2022-03-31	£541	£5,013	-	-
2021-03-31	£18,171	£4,465	-	-

Trustees

Name	Role	Appointed
Eleri Rhiannon Kyffin		2018-10-01
IRIS FENN		2018-10-01
JOANNA HARRIS		2018-10-01

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Northwick Park Community Gardens	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date 1/4/2024	To	Period end date 31/3/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Grants		-	-	-	
Workshop		-	-	-	45
Fundraising	1,013	-	-	1,013	425
Donations	20	-	-	20	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	1,033	-	-	1,033	470
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,033	-	-	1,033	470
A3 Payments					
		-	-	-	-
Subsistence	212	-	-	212	475
Cleaning	-	-	-	-	-

B1 Cash funds

		-	-
Cash at Bank	2,370	-	-
	-	-	-
Total cash funds	2,370	-	-

(agree balances with receipts and payments account (s))

OK	OK	OK
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Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

Details

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-

		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Eleri Kyffin	ELERI KYFFIN	1/11/25

Northwick Park Community Gardens
 Year Ended March 25
 Metro Bank a/c: 31535687

Bank Reconciliation

Date	Ref	Detail	Total	Cash	Subsistence	Cleaning	Mate	Insurance	Netflix	Plants	Equipment	Workshop	Fees	Ambulance	Stationery	Events	Benches	Prizes	Events	IT	Suspense	Contra			
15/4/2024		Printed.com	22.19																			22.19		0.00	
6/5/2024		Amazon	57.49		57.49	plates																		0.00	
11/6/2024		B&Q Marketplace	25.98									25.98	Tools											0.00	
18/6/2024		Amazon	29.98																					0.00	
19/6/2024		Amazon	45.04																					0.00	
20/6/2024		Amazon	7.99																					0.00	
21/6/2024		Amazon	14.97																					0.00	
21/6/2024		Amazon	-9.99																					0.00	
21/6/2024		Amazon	-4.99																					0.00	
28/6/2024		Amazon	12.97										12.97	Seed bombs										0.00	
1/7/2024		Vistaprint	76.49																					0.00	
18/7/2024		Rocketgardens.co.uk	71.42																					0.00	
18/7/2024		WWW.plantaid.co.uk	88.55																					0.00	
19/7/2024		Amazon	13.41																					0.00	
21/7/2024		Amazon	11.89																					0.00	
31/7/2024		Vistaprint	39.88																					0.00	
9/8/2024		Eleri Kyffin	107.54																					0.00	
9/8/2024		Eleri Kyffin	11.79																					0.00	
9/8/2024		Eleri Kyffin	16.75																					0.00	
9/8/2024		Eleri Kyffin	35.97																					0.00	
9/8/2024		Eleri Kyffin	12.50																					0.00	
24/10/2024		Amazon	4.50																					0.00	
25/10/2024		Amazon	22.99																					0.00	
11/11/2024		Wix	26.28																					0.00	
12/11/2024		Tech Trust	60.00																					0.00	
18/11/2024		Wix	181.44																					0.00	
23/12/2024		Wix	66.62																					0.00	
20/2/2025		Permalblitz	324.00																					0.00	
20/2/2025		Eleri Kyffin	51.75																					0.00	
20/2/2025		Eleri Kyffin	196.71																					0.00	
7/3/2025		Zurich Insurance	100.00																					0.00	
18/3/2025		Permalblitz	75.00																					0.00	
			1,797.11	0.00	211.79	0.00	0.00	100.00	0.00	0.00	0.00	363.57	440.51	0.00	0.00	141.67	0.00	0.00	160.05	0.00	379.52	0.00	0.00	0.00	
		diff		0.00		0.00																			0.00

0.00

unresource
to diff

A1 Receipts	
Council Grants	0.00
Workshop	9.99
Fundraising	1,012.77
Donations	20.00
	0.00
	0.00
	0.00
	0.00
	0.00
ARV	1,022.77

A3 Payments	
Subsistence	211.79
Cleaning	0.00
Insurance	100.00
Plants	894.68
Professional	0.00
Energy & Safety	
Printing	141.67
Events	
Installation	0.00
Prizes	160.05
Marketing/IT	379.52
	0.00
Sub total	1,797.11

Cash at Bank -764.34
 Cash Bfwd 202 3,134.38
 2,370.04
 as per Bank st 2,370.04
 Diff 0.00

Northwick Park Community Gardens
Year Ended March 25
Metro Bank a/c 31935687

Bank Reconciliation

Date	Ref	Detail	Total
3/5/2024		Square	27.25
7/5/2024		Square	4.91
7/6/2024		Cash	320.00
7/6/2024		Chq deposit	50.00
24/6/2024		Square	71.69
8/7/2024		Square	58.92
17/6/2024		Cash	218.00
17/6/2024		Cash	4.00
13/8/2024		London Permaculture	50.00
24/1/2025		Cash	208.00
21/3/2025		Gemini Shah	20.00
			<u>1,032.77</u>
			<u>1,032.77</u>
		diff	0.00

Cash	LB Brent	Workshop Fees	Quiz	Fundraising	Donation
				27.25	
				4.91	
				320.00 seed and cakes sale	
				50.00 speakers fees	
				71.69 Dog show	
				58.92 sales at permaculture festival	
				218.00 Dog show	
				4.00 Dog show	
				50.00 speakers fees	
				208.00 Halloween dog walk	
					20.00

0.00	0.00	0.00	0.00	1,012.77	20.00
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539.54 -493.23

money that needs to be covered through fundraising	1,012.77
22.8 Card reader	-379.52 Wix
lawnsheers	-100.00
302.4 IT	-539.54 money ne
20.72 IT	<u>-6.29</u>
66.62 IT	
157 Insurance	
-30 scarf and donation	
539.54	

ed to be recovered

Northwick Park Community Gardens
Year Ended March 25
Metro Bank a/c 31935687

Bank Reconciliation

B/fwd March 24		3,134.38
	Receipts	1,032.77
	Payments	<u>-1,797.11</u>
		2,370.04

Bank 2,370.04

2,370.04

Difference 0.00

Fundraising 2020	454.48
Fundraising 2021	52.00
Worshop 2020	1,446.71
wix.comwebsite 2019	-137.85
london in bloom tickets 2019	-35.00
Wix.com website 2021	-339.56
Stuart	-500.00
Insurance2019 & 2020	-359.20
insurance 2021	-280.88
Balance	<u><u>300.70</u></u>

Fundraising 2022

Fundraising b/wd 202	300.70
Fundraising	171.28
Donation	120.00
Quiz	250.00
Wix	-339.96
Zurich	-157.00
Balance	<u><u>345.02</u></u>

Fundraising 2020	454.48	
Fundraising 2021	52.00	
Worshop 2020	1,446.71	
wix.comwebsite 2019	-137.85	
Wix.com website 2020		-279.92 allowed to claim in 2019/20 for this
Wix.com website 2021	-339.56	-339.36
Stuart	-500.00	
Insurance2019 & 2020	-359.20	
insurance 2021	-280.88	
london in bloom tickets 2019	-35.00	
Balance	<u><u>300.70</u></u>	

Fundraising 2023

Fundraising b/wd 2022	345.02
Fundraising	193.14
Donation	20
IT	-383.16
Insurance	-157.00

18

Fundraising 2024

Fundraising b/wd 2023	18
Fundraising	425
Workshop	45
IT	-412.54
Insurance	-157
	30
	<u>-51.54</u>

fundraising 2019/20 (jan 19 - march 20)

feb workshops	156
feb other(donation et	195
mar workshops	106.75
mar other	367
apr workshops	85
apr other	15
may (workshops)	101.95
may other	31.88
july other	57.85
sep (workshops)	190.45
oct (workshops)	131.41
dec (workshops)	247.17
jan 20 (workshops)	101.41
mar 20 (workshops)	114.32
may 20 other	52
	1953.19

0.00

wix	137.85
wix	339.56
insurance	359.2
	500
	35
	1371.61

491.58
minus insurance 21 = 10.7

	195.00			
	120.00			
Donation not banked		1.00		
		35.00		
		367.00		
	40.00			
	55.00			
		11.75		
	60.00			
	25.00			
	15.00			
	40.00			
	61.95			
		22.71		
		9.17		
	50.00			
		7.85		
	40.00			
	150.45			
	61.41			
	70.00			
	40.00			
	207.17			
	40.00			
	61.41	101.41		
	80.00			
	34.32			
	1,446.71	454.48	52	1,953.19

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Accounts



Trustees' Annual Report for the period

From 1 April 2023 Period start date

To 31 March 2024 Period end date

Charity name: Northwick Park Community Garden (NPCG)

Charity registration number: 1180141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Brent, London and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.</p> <p>(2) To advance education for the public benefit, by providing opportunities for learning about horticulture in and around the community garden.</p> <p>(3) To promote for the benefit of the public the conservation, protection, and improvement of the physical and natural environment of the garden by restoring derelict areas and promoting biological diversity</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In planning our activities, we consider the Charity Commissioner's guidance on public benefit at trustee meetings.</p> <p>a) The charity's objectives are as follows:</p> <ul style="list-style-type: none">i. Building a community and connecting people in the area. We do this by making a garden space for members of the community.ii. We aim to change the perception of the park with the community garden and provide an attractive, natural environment in keeping with the surrounding park, attracting people who wouldn't

		<p>normally choose to visit the park for leisure.</p> <p>iii. We provide opportunities for everyone to learn how food is grown, harvested, and eaten. We do this through regular workshops on topics such as taking cuttings, mushroom logs and fruit trees.</p> <p>iv. Increasing biodiversity and protecting the environment. We use organic permaculture principles. The garden is already attracting bees, pollinators, and other beneficial creatures to pollinate the trees and plants.</p> <p>b) The garden is planted based on permaculture principles and patterns that mimic the natural environment. The existing plants in the garden area were incorporated into the design to enhance the natural environment and support the ecosystem.</p> <p>c) Through Brent CIL funding, the charity has offered a fully funded Permaculture Design training course for 30 participants to learn how to design and create Permaculture spaces for the community and educate others in permaculture principles and sustainable approaches to living.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities at trustee meetings, we consider the Charity Commissioner's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our volunteers are essential to the running and maintenance of the garden. A core group of volunteers meet weekly throughout the year to weed and maintain the garden and ensure that the new plants become established by

		<p>watering throughout the drier months and during the extreme heat of the summer of 2022. These regular volunteers have built up expertise in growing and planting; they attend our smaller planting sessions and support our new volunteers. They also take initiative and bring new ideas to the garden.</p> <p>London in Bloom - It's Your Neighbourhood, awarded outstanding in 2022-23 due to the volunteers' work.</p>
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>We have completed two significant deliverables of our 2021/22 Brent CIL funding, which include the Permaculture Design Course and children's workshops. We still have funding from the 21/22 and 2019/20 Brent CIL to spend on the garden and associated project deliverables. We will work with Brent to realign these funds as the global pandemic affected most aspects of the initial project idea, including the timeframe, methods, and delivery modes.</p> <p>Regarding the outstanding key deliverables, we have signage remaining from the 2019/20 CIL budget and a willow structure workshop from the 2021/22 CIL budget.</p> <p>We have completed a fully funded education project for adults of all levels of experience, which led to a Permaculture Design Certificate qualification. The Permaculture Design Course finished on 3rd June 2023, running for 10 days with an additional 14 evening sessions spread over 9 months from October 2022 to June 2023. Out of the 30 attendees, 22 graduated with a Permaculture Design Certificate. Three garden designs, including a garden, an allotment, and a station platform, are currently underway, and several graduates are working towards additional professional qualifications in horticulture. The course covered permaculture ethics, ecological principles and design tools, methods, and skills. Participants can now lead, teach, and engage in these areas with community members.</p> <p>From April to December 2023, we ran activity-based children and family workshops called "See the Garden through the Year: A Series of Sessions for Children and Families." These</p>

	<p>workshops aimed to improve the knowledge of the next generation on how we can live in ways that benefit both ourselves and the natural world and observe the garden through the seasons. The workshops were for children between 5 and 13 and were led by Susannah Hall, participants from the Permaculture Design Course and volunteers from the community garden. One workshop was cancelled due to the extreme temperature.</p> <p>23rd April: Learning about Spring - growing some seeds.</p> <p>14th May: Learning about bees, hoverflies, etc - planting some seedlings.</p> <p>11th June: Learning about flowers - how do seeds form.</p> <p>Sunday 16th July: Harvesting and eating berries and Hapa Zome on silk scarves.</p> <p>Sunday 8th October: Learning about autumn - preparing for winter: What happens to the insects over winter?</p> <p>Sunday 12th November: Learning about what happens to plants in winter – planting bulbs for Spring.</p> <p>Sunday 3rd December - Natural dye session. Postponed to January 13th.</p> <p>At the AGM in March 2023, we agreed to take over Northwick Park Station Platform Garden, and the handover took place in September. A refresh and replant based on a Permaculture Certificate design is currently underway. We also took over the two raised wooden planters at the entrance to the car park, which provide us with opportunities to promote the community garden at key points of entrance to the park and increase the accessibility options for our spaces.</p> <p>Volunteers worked hard throughout the year to maintain the beds and spent autumn mulching the beds and creating edges for the beds with branches. Trustees were invited by the RHS to contribute to research on volunteer engagement at the Hampton Court Palace Garden Festival and to consider the allotment category at next year's Hampton Court Place Garden Festival.</p> <p>Trustees took part in the London permaculture festival on July 7th with a silk scarf stall where people could dye a scarf using natural dyes,</p>
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		<p>and one trustee gave a talk on "Fitting out a narrowboat: a permaculture approach to living well in tiny spaces."</p> <p>We continued to fundraise to cover the maintenance of the community garden, occasional venue charges, and yearly administrative costs such as public insurance and website maintenance. We held a seed swap at the March AGM with seed donations from Franci seeds and, on May 28th, held a pop-up plant and cake sale of plants and cakes donated by our community.</p> <p>Rishil Parekh has resigned as a trustee, and the three remaining trustees have decided to continue without another trustee. The trustees will review this decision on a regular basis.</p> <p>Regarding our social media presence, we have 358 sign-ups to our newsletter mailing list. One-fourth often and another one-fourth sometimes open the newsletter. We hope that a monthly newsletter will increase engagement. We write monthly newsletter items for SCRA, and since September, we have published this to the mailing list ahead of the SCRA article at the beginning of each month. We have 787 Facebook followers (a 5% increase in 2023) and 913 Instagram followers (a 16% increase in 2022). We also have 17 subscribers to the YouTube channel created in response to COVID-19.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Unrestricted funds: Fundraising £470

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	31 March 2024 Cash at bank £3,134 Expenditure £6,571
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	NPCG's principal source of funds is Brent Council CIL Funding 2019/20 (Ongoing due to Covid restrictions). Brent Council CIL Funding 2021 awarded (£27,840) Initial funding instalment of £9280.00 received 11 Feb 21
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Annual fundraising is needed to cover expenditures, including insurance and Website costs. This year, we couldn't cover the additional fundraising needed and need to consider increasing our fundraising activities and reducing overheads. Fundraising b/wd 2023 Fundraising 425 Workshop 45 IT -412.54 Insurance -157 <u>30</u> <u>-51.54</u>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – date of constitution (last amended) 28 th September 2018
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection policy in place. Health and safety policy in place. Equal opportunities policy in place. Risk assessments are carried out by NPCG and provided to Brent Council
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NPCG is a member of the London Permaculture Network. The permaculture garden expert and designer of NPCG is associated with the Network. NPCG is a member of the Capital Growth Network and the Big Dig. Joined March 2019. NPCG is a member of the Conservation Volunteers Network (TVC). Joined February 2022
Relationship with any related parties	Para 1.51	All trustees give their time voluntarily and have received no remuneration or other benefits
Other		

Reference and Administrative details

Charity name	Northwick Park Community Garden
Other name the charity uses	NPCG
Registered charity number	1180141
Charity's principal address	23 Rydal Gardens Wembley Middlesex HA9 8SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Iris Fenn	Secretary		
2	Joanna Harris	Social Media		
3	Rishil Parekh	Chair	Resigned Feb. 6 th 2024	
4	Eleri Kyffin	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Eleri Kyffin	
Full name(s)		
Position (eg Secretary, Chair, etc)	Treasurer and Chair	
Date	29-11-24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Northwick Park Community Garden No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 1/4/2023	To	Period end date 31/3/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Grants		-	-	-	
Workshop	45	-	-	45	
Fundraising	425	-	-	425	193
Donations	-	-	-	-	1,020
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	470	-	-	470	1,213
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	470	-	-	470	1,213
A3 Payments					
		-	-	-	-
Subsistence	475	-	-	475	777
Cleaning	-	-	-	-	-
Insurance	157			157	157
Plants, Gardens, Workshops	1,026			1,026	1,610
Garden Consultants				-	-

Health & Safety	-			-	-
Printing/Stationery	-			-	67
Events	-			-	-
Intallaion Benches	-			-	-
Prizes	-			-	-
Marketing/IT	413			413	383
Professional Fees	4,500	-	-	4,500	6,500
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,571	-	-	6,571	9,495

A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	6,571	-	-	6,571	9,495
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Net of receipts/(payments)	(6,101)	0	0	(6,101)	(8,281)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,235	-	-	9,235	17,516
Cash funds this year end	3,134	-	-	3,134	9,235

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash at Bank	3,134	-	-
		-	-	-
	Total cash funds	3,134	-	-

(agree balances with receipts and payments account(s))

	OK	OK	OK
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B2 Other monetary assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

		-	-
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B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Eleri kyffin	Eleri Kyffin	#####

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Accounts



Trustees' Annual Report for the period

From 1 April 2022 Period start date

To 31 March 2023 Period end date

Charity name: Northwick Park Community Garden (NPCG)

Charity registration number: 1180141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Brent, London and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.</p> <p>(2) To advance education for the public benefit, by providing opportunities for learning about horticulture in and around the community garden.</p> <p>(3) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the garden by restoring derelict areas and promoting biological diversity</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In planning our activities, we keep in mind the Charity Commissioner's guidance on public benefit at trustee meetings.</p> <p>a) The charity's objectives are as follows:</p> <ul style="list-style-type: none">i. Building a community and connecting people in the area. We do this by making a garden space for members

		<p>of the community.</p> <ul style="list-style-type: none"> ii. We aim to change perception of the park with the community garden and provide an attractive, natural environment in keeping with the surrounding park, attracting people who wouldn't normally choose to visit the park for leisure. iii. We provide opportunities for everyone to learn how food is grown, harvested, and eaten. We do this through regular workshops on topics such as taking cuttings, mushroom logs and fruit trees to name a few. iv. Increasing biodiversity and protecting the environment. We use organic permaculture principles. The garden is already attracting bees, pollinators, and other beneficial creatures to pollinate the trees and plants. <p>b) The garden is being planted based on permaculture principles and patterns which mimic the natural environment. The existing plants found in the garden area were incorporated in the design to enhance the natural environment and support the ecosystem.</p> <p>c) Through Brent CIL funding, the charity has offered a fully funded Permaculture Design training course for 30 participants to learn how to design and create Permaculture spaces for the community and educate others in permaculture principles and sustainable approaches to living.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities at trustee meetings, we keep in mind the Charity Commissioner's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Our volunteers are essential to the running and maintenance of the garden. A core group of volunteers meet weekly throughout the year to weed and maintain the garden and ensure that the new plants become established by watering throughout the drier months and during the extreme heat of the summer of 2022. These regular volunteers have built up expertise in growing and planting and attend our smaller planting sessions and supporting our new volunteers</p> <p>The level of outstanding awarded by it's your neighbourhood is due to the work of the volunteers.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The project funded by Brent CIL was initially scheduled to end on 31 May 2020 Brent Final funding instalment of £8,839.20 was received 22 May 2020. The garden was originally planned to be created around a timetable of permablitzes installing the garden in a phased approach. (A permablitz is a one-day garden makeover event supported by a group of local volunteers).</p> <p>The global pandemic affected most aspects of the initial project idea - including timeframe, methods, and modes of delivery. We still have funding to spend on the garden and associated project deliverables and we continued to monitor and adjust our timeframe and modes of</p>

		<p>delivery during 2021-22 as sickness and changing circumstances of key people had impact on the project deliverables</p> <p>During 2022 volunteers have led weekly maintenance work in the community garden, including weeding, composting and additional meet-ups to water the plants in the hotter summer months.</p> <p>In May we received a £1000 donation from Harrow Care Plus to enable us to further develop some wildlife friendly resources such as mini ponds and large bug hotels. Very few new plants were added after April as the extreme temperatures of the summer took hold.</p> <p>From July onwards Northwick Park Community Garden trustees with Permaculture London focussed on a key deliverable from the 2019/20 Brent Council CIL funding award of a fully funded education project for adults of all levels of experience that leads to a qualification of a Permaculture Design Certificate.</p> <p>In July two of the trustees and a garden volunteer spoke about the garden and advertised the forthcoming Permaculture Design Certificates at the London permaculture Festival at Cecil Sharp House.</p> <p>The course began in September 2022 with 30 students and is due to finish June 2023. The workshops will develop attendees understanding of permaculture garden design principles and on sustainable energy efficient lifestyles and edible, wildlife-friendly horticultural approaches. Participants are enabled to lead, teach and engage on these areas with others in the community.</p>
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		<p>After testing two children’s outdoor workshops in the garden in May and July of harvesting from the garden and creating a wildlife habitat; in the coming year we will be running a series of activity-based workshops for children to improve the next generation’s knowledge of how we can live in ways that will benefit both ourselves and the natural world.</p> <p>We continue to need to fundraise to cover materials for maintenance of the community garden; occasional venue charges and to pay for yearly administrative costs such as public insurance and website maintenance. We held a seed swap at the March AGM with seed donations from Franci seeds and in May held a pop-up plant and cake sale of plants and cakes donated by our community.</p> <p>We have continued to participate in the “It’s Your Neighbourhood” category of London in Bloom RHS community participation programme and were visited by a member of the judging panel at a workshop we ran in the garden space in the early summer of 2022. This is awarded and judged on the categories of community participation, environmental responsibility and gardening achievement. In 2022 NPCG achieved the highest level of outstanding.</p> <p>Social Media</p> <ul style="list-style-type: none"> • 321 sign ups to our newsletter mailing list (22% increase on 2022) <p>www.northwickparkcommunitygarden.com.</p> <ul style="list-style-type: none"> • 749 Facebook followers (11.6% increase on 2022) • 797 Instagram followers (27% increase on 2022) • 17 subscribers to the YouTube channel created in
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		response to Covid (no increase)
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Unrestricted funds: Fundraising £193.14 Donations £1020

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	31 March 2023 Cash at bank 15,734.53 Expenditure 2,994.79
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	NPCG's principal source of funds are Brent Council CIL Funding 2019/20 (Ongoing due to Covid restrictions). Brent Council CIL Funding 2021 awarded (£27,840) Initial funding instalment of £9280.00 received 11 Feb 21
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Additional fundraising is needed annually to cover expenditure including insurance and Website costs. This year we raised. £44 seed swap £149.14 Plant and cake sale Received £20 donation. £213.14
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution - date of constitution (last amended) 28 th September 2018
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection policy in place. Health and safety policy in place. Equal opportunities policy in place. Risk assessments are carried out by NPCG and provided to Brent Council
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NPCG is a member of the London Permaculture Network. The permaculture garden expert and designer of NPCG is associated with the Network. NPCG is a member of the Capital Growth Network and the Big Dig. Joined March 2019. NPCG is a member of the Conservation Volunteers Network (TVC). Joined February 2022
Relationship with any related parties	Para 1.51	All trustees give their time voluntarily and have received no remuneration or other benefits
Other		

Reference and Administrative details

Charity name	Northwick Park Community Garden
Other name the charity uses	NPCG
Registered charity number	1180141
Charity's principal address	23 Rydal Gardens Wembley Middlesex HA9 8SA

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Northwick Park Community Garden

**On accounts for the year
ended**

March 23

**Charity no
(if any)**

118 0141

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30 / 03 / 2023~~.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Gemini Shah

Date:

25.6.23

Name:

GEMINI SHAH

**Relevant professional
qualification(s) or body
(if any):**

Address:

75 WOODCOCK HILL

KENTON

HARROW HAS OSH



Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Grants		-	-	-	
Workshop		-	-	-	
Fundraising	193	-	-	193	421
Donations	1,020	-	-	1,020	120
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,213	-	-	1,213	541
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,213	-	-	1,213	541
A3 Payments					
	-	-	-	-	-
Subsistence	777	-	-	777	44
Cleaning	-	-	-	-	-
Insurance	157	-	-	157	157
Plants, Gardens, Workshops	1,610	-	-	1,610	962
Garden Consultants	-	-	-	-	-
Health & Safety	-	-	-	-	-
Printing/Stationery	67	-	-	67	-
Events	-	-	-	-	-
Intallaion Benches	-	-	-	-	-
Prizes	-	-	-	-	-
Marketing/IT	383	-	-	383	340
Professional Fees	6,500	-	-	6,500	2,538
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,495	-	-	9,495	4,041
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,495	-	-	9,495	4,041
Net of receipts/(payments)	- 8,282	-	-	- 8,282	- 3,500
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,516	-	-	17,516	21,016
Cash funds this year end	9,235	-	-	9,235	17,516

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2021		31	March	2022

Section A Reference and administration details

Charity name Northwick Park Community Garden

Other names charity is known by NPCG

Registered charity number (if any) 1180141

Charity's principal address

23 Rydal Gardens	
Wembley	
Middlesex	
Postcode	HA9 8SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Iris Fenn	Secretary		
2	Joanna Harris	Social media		
3	Rishil Parekh	Chair		
4	Eleri Kyffin	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution – date of constitution (last amended) 28 th September 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Trustees sought views of the public in November 2018 (65 respondents) and again in October 2019 (86 respondents) via questionnaires on the benefits of the garden and the activities and workshops that take place. Trustees have also collected views on the plants to be grown.</p> <p>Child protection policy in place. Health and safety policy in place. Equal opportunities policy in place. Risk assessments are carried out by NPCG and provided to Brent Council</p> <p>NPCG is a member of the London Permaculture Network. The permaculture garden expert and designer of NPCG is associated with the Network. NPCG is a member of the Capital Growth Network and the Big Dig. Joined March 2019. NPCG is a member of the Conservation Volunteers Network (TVC). Joined February 2022</p> <p>All trustees give their time voluntarily and have received no remuneration or other benefits.</p>
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>(1)To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Brent, London and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.</p>
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(2) To advance education for the public benefit, in particular by providing opportunities for learning about horticulture in and around the community garden.

(3) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the garden by restoring derelict areas and promoting biological diversity.

In planning our activities, we keep in mind the Charity Commissioner's guidance on public benefit at trustee meetings.

- a) The charity's objectives are as follows:
- i. Building a community and connecting people in the area. We do this by making a garden space for members of the community.
 - ii. We aim to change perception of the park with the community garden and provide an attractive, natural environment in keeping with the surrounding park, attracting people who wouldn't normally choose to visit the park for leisure.
 - iii. We provide opportunities for everyone to learn how food is grown, harvested, and eaten. We do this through regular workshops on topics such as taking cuttings, mushroom logs and fruit trees to name a few.
 - iv. Increasing biodiversity and protecting the environment. We use organic permaculture principles. The garden is already attracting bees, pollinators, and other beneficial creatures to pollinate the trees and plants.
- b) The garden is being planted based on permaculture principles and patterns which mimic the natural environment. The existing plants found in the garden area were incorporated in the design to enhance the natural environment and support the ecosystem.

To support the work that's carried out in the community garden, we have been holding online workshops to teach good gardening principles.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours' volunteers have spent this year throughout the pandemic by developing and maintaining the garden. A core group of volunteers have met weekly throughout the year to weed and maintain the garden and by filling and carrying bottles of water over to keep the trees and newly planted areas watered through the drier months. Key group members spent winter months digging planting areas for planting later in 2022. These regular volunteers have built up expertise in growing and planting and attend our smaller planting sessions, supporting our new volunteers whilst still ensuring they are keeping in line with Covid restrictions.

The garden would not be thriving without this work by our volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The project funded by Brent CIL was initially planned to end on 31 May 2020 and was originally planned to be created around a timetable of permablitzes installing the garden in a phased approach.

(A permablitz is a one-day garden makeover event supported by a group of local volunteers).

The global pandemic has affected many aspects of the initial project – including timeframe, methods, and modes of delivery. Brent Final funding instalment of £8,839.20 was received 22 May 2020.

However, work on developing the community garden and the associated project deliverables continued in 2021 with constant monitoring and adjustment in line with the changing pandemic situation.

Garden

The garden space is not fully finished, but the community volunteers have continued to work on transforming the area by developing the second area of the garden whilst still maintaining and adding to the established area. As with the previous year there has been a notable increase in footfall in the park and subsequently through the community garden, becoming a destination for members of the public using the park space. Throughout the year and in accordance with Government restrictions the volunteers have continued to grow, plant, and maintain the garden and regularly meet-up to water the plants in the hotter summer months.

Access provided by Brent Council to nearby watering standpipes has been invaluable to the team of volunteers who regularly water the garden

In 2021 in response to the changing situation with coronavirus we continued to re- think and re-planned the garden project deliverables. As with the previous year we continued to run shorter half day planting sessions rather than the larger permablitzes originally planned

- 11th April
- 31 May planting morning including how to make plant tea fertiliser to feed the plants and planting the plants volunteers had grown from seeds.
- June we took part in Brent's Great British Spring Clean by litter picking in the park
- 11st July
- 15th July feeding plants workshop led by volunteers
- 19th September
- 10th October
- 7th November
- 28th November

Spending £786.57 on plants in the Autumn sessions

Online workshops

We ran an online workshop led by members of the community on 18 March Successfully planting from seeds.

25 May potting on seedlings workshop

A variety of seeds were provided to the online attendees to grow and were planted out during our gardening session on 31 May when the Covid-19 restrictions eased

In 2019/20 we were successful in a second CIL bid to Brent Council for a connected project, which will focus on education for children and adults. In 2021-22 we achieved part of the CIL project aims by delivering the planned online children's workshops. The workshops were delivered Jan – May (Jan – March in 2020-21 report)

- 7th April Where do your vegetables come from?
- 21st April All about fruit blossom
- 5th May Bees in spring

Worksheets were delivered to the children and the workshops generated a new young community of volunteers as the children came back to the community garden and planted out what they had grown.

Due to the pandemic, we were unable to implement the face-to-face children's workshops or adult Permaculture course as originally planned. We are aiming to start these in September/October 2022 and the adult workshops will develop attendees understanding of permaculture garden design principles and enable them to lead, teach and engage on these areas with others in the community. Once confirmed will approach Brent Council to release the remainder of the CIL funding.

To cover materials needed for maintenance sessions in the community garden and to pay for yearly administrative costs such as public insurance and maintenance of our website we held an online plant sale with plants donated by our community and an online quiz in May

We have continued to participate in the "It's Your Neighbourhood" category of London in Bloom RHS community participation programme and were visited by a member of the judging panel at a workshop we ran in the garden space in the summer of 2021. This achievement is awarded and judged on the categories of community participation, environmental responsibility and gardening achievement

In 2021 NPCG went up a further award level to four (thriving).

Social Media

- 257 sign ups to our newsletter mailing list (23.5% increase on 2021)

www.northwickparkcommunitygarden.com

- 667 Facebook followers (18% increase on 2021)
- 609 Instagram followers (51% increase on 2021)
- 17 subscribers to the YouTube channel created in response to Covid

Section D

Achievements and performance

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Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/3/22 was: £17,516.18

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

NPCG's principal source of funds are Brent Council CIL Funding 2019/20 (Ongoing due to Covid restrictions).
Brent Council CIL Funding 2021 awarded (£27,840)
Initial funding instalment of £9280.00 received 11 Feb 20

Additional fundraising to cover expenditure such as insurance has improved this year £250 raised from the online quiz, £171.28 plant sale and £120 donation.

Expenditure has bought a set of tools which are used at every Permablitz and gardening afternoon. 10 forks, 26 spades, 15 trowels & 10 hand forks.

Four water barrels (50 litres) which has supported the work of the volunteers to keep the garden watered in the summer. £1848.16
Tools to support children's workshops - three sets of wool carders and a saucepan for natural dyeing £133 and 4 lidded buckets for making plant tea £30

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Eleri Kyffin

Full name(s)

Eleri Kyffin

Position (eg Secretary, Chair, etc) Treasurer

Date 25 March 2022



Receipts and payments accounts

For the period from	Period start date 4/1/2021	To	Period end date 3/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Council Grants		-	-	-
Workshop		-	-	-
Fundraising	421	-	-	421
Donations	120	-	-	120
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	541	-	-	541
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	541	-	-	541
A3 Payments				
	-	-	-	-
Subsistence	44	-	-	44
Cleaning	-	-	-	-
Insurance	157	-	-	157
Plants, Gardens, Workshops	962	-	-	962
Garden Consultants	946	-	-	946
Health & Safety	-	-	-	-
Printing/Stationery	26	-	-	26
Events	-	-	-	-
Installation Benches	-	-	-	-
Prizes	-	-	-	-
Marketing/IT	340	-	-	340
Professional Fees	2,538	-	-	2,538
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	5,013	-	-	5,013
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	5,013	-	-	5,013
Net of receipts/(payments)	- 4,471	-	-	- 4,471
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	4,471	-	-	4,471

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds			-
	Cash at Bank	17,516	-
		-	-
	Total cash funds	17,516	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year
to the nearest £

18,119
52
-
-
-
-
-
18,171

-
-

18,171

-
24
281
2,787
946
26
401
-
-
-
-
-
4,465

-

4,465

13,706
-
-
13,706



Endowment funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

NORTHWICK PARK COMMUNITY GARDEN

England & Wales - Charity number 1180141

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	October	2018		31	March	2020

Section A Reference and administration details

Charity name Northwick Park Community Garden

Other names charity is known by NPCG

Registered charity number (if any) 1180141

Charity's principal address

23 Rydal Gardens	
Wembley	
Middlesex	
Postcode	HA9 8SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Iris Fenn	Secretary		
2	Joanna Harris	Social media		
3	Rishil Parekh	Chair		
4	Eleri Kyffin	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – date of constitution (last amended) 28 th September 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Trustees sought views of the public in November 2018 (65 respondents) and again in October 2019 (86 respondents) via questionnaires on the benefits of the garden and the activities and workshops that take place. Trustees have also collected views on the plants to be grown.</p> <p>Child protection policy in place. Health and safety policy in place. Equal opportunities policy in place.</p> <p>NPCG is a member of the London Permaculture Network. The permaculture garden expert and designer of NPCG is associated with the Network.</p> <p>All trustees give their time voluntarily and have received no remuneration or other benefits.</p>
--	--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Brent, London and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
- (2) To advance education for the public benefit particular by providing opportunities for learning about horticulture in and around the community

<p>garden.</p> <p>(3) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the garden by restoring derelict areas and promoting biological diversity.</p>
<p>In planning our activities, we keep in mind the Charity Commissioner's guidance on public benefit at trustee meetings.</p> <p>a) The charity's objectives are as follows:</p> <ul style="list-style-type: none"> i. Building a community and connecting people in the area. We do this by making a garden space for members of the community. ii. We aim to change perception of the park with the community garden and provide an attractive, natural environment in keeping with the surrounding park, attracting people who wouldn't normally choose to visit the park for leisure. iii. We provide opportunities for everyone to learn how food is grown, harvested and eaten. We do this through regular workshops on topics such as taking cuttings, mushroom logs and fruit trees to name a few. iv. Increasing biodiversity and protecting the environment. We use organic permaculture principles. The garden is already attracting bees, pollinators and other beneficial creatures to pollinate the trees and plants. <p>b) The garden is being planted based on permaculture principles and patterns which mimic the natural environment. The existing plants found in the garden area were incorporated in the design to enhance the natural environment and support the ecosystem.</p> <p>To support the work that's carried out in the community garden, we have been holding workshops to teach good gardening principles.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours' volunteers have spent learning alongside each other and putting that learning into practice in creating the garden, often through very difficult conditions. There is a core group of volunteers who kept the garden watered over the hot dry summer. Bringing over bottles and barrels of water.

These regular volunteers also attend the workshops and now have built up expertise in planting and have been supporting new volunteers on gardening afternoons.

Since September 2019 a local scout group has regularly come to the gardening afternoon. They have become active and supportive volunteers, ably supported by our established volunteer group.

Without this valuable contribution by our volunteers of time, energy and expertise we would not have been able to achieve so much

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The garden installation is a phased approach, involving a timetable of permablitzes'. A permablitz is a one-day garden makeover event supported by a group of local volunteers.

The garden is an open green space where anyone in the community will be able to pick fruit, herbs and other edible plants all of which are grown organically, locally and seasonally. The community have been involved in the design of the garden and the edible perennials, fruit trees and shrubs that the volunteers have been planting at the monthly gardening sessions.

To date we have held the following events:

2018

- Community engagement event
Our questionnaire showed that 98.5% supported the idea of creating an open community garden space and 95.5% would use the park more often if the garden existed (Nov 2018)

2019

- 31st Jan: **Workshop I** – What is a food forest?
- 14th Mar: **Workshop II** – Planting seeds for success.
- 31st Mar: **Workshop III** - Fruit tree workshop.
- 11th Apr: Seedling Potting Up Session.
- 30th Apr: **Workshop IV** - Making Mushroom Logs.
- 4th May: Measuring Biodiversity levels in the park
- 12th May: First gardening permablitz to plant the food forest garden.
- 16th Jun: Second permablitz: Planting, Mulching, Installing Water collecting benches.

The water benches are an innovative design each one containing a rainwater collection tank of 40 litres. They have been specially designed and hand made for the community garden.

- 30th Jun: Official opening of food forest garden

We had successfully applied for the £500 funding offered by the Council as part of the wider 'Brent Great Get Together – Community Lunch' event. The 'Great Get Together' was an initiative to celebrate the life of murdered MP Jo Cox. The picnic was held to officially open the garden and to thank volunteers for their wonderful support and commitment to help grow, plant and maintain a garden for the future. Everyone involved had done a great deal of work over the last few months on the food forest project. The picnic was to celebrate this great community effort.

- 12th Sep: **Workshop V** - How to successfully take cuttings.
- 17th Oct: **Workshop VI** – How to make a plant community of Autumn Salads and Spring bulbs.
- 20th Oct: Planting Spring bulbs in the food forest garden.
- 16th Nov: Planting Shrubs in the food forest garden.
- 14th Dec: **Workshop VII** – Natural dye workshop.
Due to the timing and nature of this workshop this was attended by a mixture of adults and children.

Our food forest garden entered the 2019 London in Bloom RHS, "It's Your Neighbourhood" category. Achieving 'Level 1 – Establishing' certificate. Showing how much can be achieved by an enthusiastic and united community within a short space of time. The award ceremony took place on 20th September at the Arts Pavilion, Mile End Park, London where we were represented by one of our volunteers.

October 2019

Community Survey (85 responses) since creating NPCG 61 respondents visited the park because of the garden. 51 respondents had attended a NPCG event, 22 had attended 2 or more events and 9 respondents had attended 9 or more events.

“As a local church minister in the area, seeing the positive impact of this project on the local community has been inspiring and encouraging. Drawing our diverse communities together to support something so helpful has been a great achievement for the project group. I have seen the high level of work and commitment involved in the organising of all the events so far. The project works well because it is a two way process. While we are giving our time and energy to the environment, the project is also educating and supporting us in our own gardening and in understanding how we can grow our own food. This is a really important project for educating us all about ecology and the environment in the local neighbourhood and beyond. It educates everyone about their individual responsibility to be caring for the ecology around them and the wider environment. There is a real sense of initiative and drive. I totally endorse this project and want to see them being fully supported by the council so that they can continue with their energy and drive, to educate, inspire, and equip us for the future”.

2020

- 23rd Jan: **Workshop VIII** – An introduction to composting.
- 26th Jan: Gardening afternoon to plant trees.
- 23rd Feb: Planting some low maintenance perennials in the garden.
- 27th Feb: **Workshop IX** - Making your garden wildlife friendly.

Social Media

172 sign ups to our newsletter mailing list –
These have been driven through our website
www.northwickparkcommunitygarden.com.

632 Facebook followers

485 Instagram followers

Winter 2019/20 we ran gardening afternoons instead of permablitzes as a practical solution to weather and light conditions.

All events were well attended with 60 + people at permablitzes and 30 + people at gardening afternoons. These events were multi-generational and representative of the local community. As experience and knowledge of the members grew, gardening afternoons became inter-generational, where members who attended the workshops taught the younger generation.

The two permablitzes cost more than originally budgeted for permablitzes. Due to the number of people attending the catering budget for permablitzes was exceeded. Gardening afternoons are considerably cheaper to run with less catering and no portable toilet hire.

We are hoping to be able to be allowed to use some under expended budget to run two further permablitzes Spring/Summer 2020.

Due to the lateness of receiving our funding (May 2019) our project was late in starting and meant that some of the initial gardening work could

not be done and the timeline had to be adjusted. We were granted a two month extension by Brent to facilitate completion of the project March 2012

We have been successful in a second CIL bid to Brent council for a new and connected project, which will focus on education for children and adults. We plan to run tailored gardening workshops for children, families and adults and offer a permaculture design course for adults wishing to gain in-depth knowledge to build knowledge in the community and run permablitz gardening events for others. 64 respondents of 85 (October 2019 survey) were interested in developing their understanding of permaculture garden design by joining a monthly course to apply the principles in their own garden and would volunteer to help others with their gardens.

Section E Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/3/20 was: £7310

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

NPCG's principle source of funds is Brent Council CIL Funding 2019/20. We are still waiting for our final funding instalment of £8838,30.

A small amount of income comes from ticket sales to workshops which are cover the cost of refreshments and enable us to run three more workshops than we originally budgeted for.


Expenditure has bought a set of tools which are used at every Permablitz and gardening afternoon. 10 forks, 26 spades, 15 trowels & 10 forks. Four water barrels (50 litres) which has supported the work of the volunteers to keep the garden watered in the summer. £1848.16

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eleri Kyffin	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31 March 2020	



Receipts and payments accounts

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Grants	27,018	-	-	27,018	-
Workshop	1,447	-	-	1,447	-
Fundraising	454	-	-	454	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,919	-	-	28,919	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,919	-	-	28,919	-
A3 Payments					
		-	-	-	-
Subsistence	2,360	-	-	2,360	-
Cleaning	26	-	-	26	-
Insurance	359	-	-	359	-
Plants, Gardens, Workshops	4,805	-	-	4,887	-
Garden Consultants	7,237	-	-	7,133	-
Health & Safety	39	-	-	39	-
Printing/Stationery	142	-	-	97	-
Events	285	-	-	285	-
Installation Benches	6,000	-	-	6,000	-
Prizes	76	-	-	40	-
Marketing/IT	280	-	-	280	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,609	-	-	21,506	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,609	-	-	21,506	-
Net of receipts/(payments)	7,310	-	-	7,413	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	7,310	-	-	7,413	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			-	-
	Cash at Bank	7,310	-	-
		-	-	-
	Total cash funds	7,310	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Eleri Kyffin</i>	Eleri Kyffin	31/3/20	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Northwick Park Community Garden

On accounts for the year ended

March 2020 Charity no (if any) 1180141

Set out on pages

cc 169 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Gemini Sham signature

Date:

20.5.20

Name:

GEMINI SHAM

Relevant professional qualification(s) or body (if any):

ACIS: Member of the Institute of Chartered Secretaries

Address:

75 WOODCOCK HILL
KENTON
HARLOW HA3 0JH



Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Council Grants	18,119	-	-	18,119
Workshop		-	-	-
Fundraising	52	-	-	52
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	18,171	-	-	18,171
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	18,171	-	-	18,171
A3 Payments				
		-	-	-
Subsistence		-	-	-
Cleaning	24	-	-	24
Insurance	281	-	-	281
Plants, Gardens, Workshops	2,787	-	-	2,787
Garden Consultants	946	-	-	946
Health & Safety		-	-	-
Printing/Stationery	26	-	-	26
Events		-	-	-
Installation Benches		-	-	-
Prizes		-	-	-
Marketing/IT	401	-	-	401
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	4,465	-	-	4,465
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	4,465	-	-	4,465
Net of receipts/(payments)	13,706	-	-	13,706
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	13,706	-	-	13,706

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds			-
	Cash at Bank	21,016	-
		-	-
	Total cash funds	21,016	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year
to the nearest £

27,018
1,447
454
-
-
-
-
-
28,919

-
-
-

28,919

-
2,360
26
359
4,805
7,237
39
142
285
6,000
76
280
-
-
-
-
-
21,609

-
-
-

21,609

7,310
-
-
7,310



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval
