

# St John's Church, Flixton

## Annual report and financial statements for the year ended 31 December 2020

**Priest in Charge:** Vacancy until 22<sup>nd</sup> November 2020

**Curate in charge:** Rev Debra Blair from the 22<sup>nd</sup> November 2020

**Bank:** The Royal Bank of Scotland, 9 Crofts Bank Road, Urmston, Manchester, M41 0TZ.

**Independent Examiner:** Mr John Holdsworth

The Parochial Church Council of St. John's Church, Flixton, (PCC) has the responsibility of cooperating with the priest in charge in promoting within the parish the mission of the Church of England.

### ***Membership***

The PCC is a registered charity, no. 1180125. Members are either ex-officio or elected by the annual parochial church meeting in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Graham Dey, churchwarden

Robert Beale, churchwarden

Joyce Gardner, reader emeritus, deanery synod member until 4<sup>th</sup> October 2020

Pat Beale, reader emeritus

Carol Cosham, deanery synod member

Janice Mortimer, deanery synod member from 4<sup>th</sup> October 2020

The Rev Rodney Green, OLM, associate minister

The Rev Maureen Surrey, OLM

Gill Hampson was co-opted until 4<sup>th</sup> October 2020 to continue as deputy treasurer, and Dale Jones was co-opted until 4<sup>th</sup> October 2020.

**Elected members up to APCM 2020:** Brian Allsop, Geoff Andreassen, Angela Easdon, Carol Hatton, Aileen Haywood, Eileen Kelly, Andrea Lester, Janice Mortimer, Matthew Thorne.

**Elected members from APCM 2020:** Brian Allsop, Geoff Andreassen, Neil Barnes, Michelle Byrne, Angela Easdon, Gill Hampson, Carol Hatton, Aileen Haywood, Matthew Thorne.

The Treasurer was Michelle Byrne

The Secretary was Eileen Kelly until the 7<sup>th</sup> October 2020 and Angela Easdon from the 7<sup>th</sup> October 2020.

The Vice-Chairman was Robert Beale

<b><u>St Johns Financial Statement 2020</u></b>	Category	Unrestricted General Fund 2020 £	Total funds 2019 £
<b><u>Receipts</u></b>			
Tax efficient giving (Gift Aid)	1	36313.00	36394.30
Other Planned Giving	2	2109.00	1200.00
Other Cash Collections at services	3	3341.00	5354.42
Recurring giving/Donations Gift Day	4	0.00	0.00
Non-recurring Donations	5	2271.29	9511.25
Tax Recovered from Gift Aid	6	10804.43	8202.03
<b><u>Total Direct Giving</u></b>		<b>54838.72</b>	<b>60662.00</b>
<b><u>Other Income</u></b>			
Grants	8	0.00	246.87
Interest from bank	10	24.29	22.88
Interest from bank - deposit a/c	10	0.04	0.36
Interest from bank - CCLA a/c	10	172.06	240.38
PCC fees	11	97.00	833.00
Income from trading -Hall Rents	12	14936.00	20765.50
Income from trading -Book unit	12	15.69	370.92
Other income: loans, book sales etc	13	0.00	80.00
<b><u>Total Receipts</u></b>		<b>70083.80</b>	<b>83221.91</b>
<b><u>Payments</u></b>			
Tithes & donations	18	8500.00	6966.00
Parish Share	19	29410.00	28932.81
Vicarage council tax/water	21	0.00	0.00
Clergy Expenses	21	0.00	112.39
Printing, publicity & Mission Expenses	22	40.59	1527.84
Church Running Expenses	23	7500.72	16387.40
Utility Bills (Church & Hall)	24	3358.12	5044.10
Cost of trading Church Hall	25	507.29	1564.00
Cost of trading book unit	25	40.11	330.98
Governance costs	26	150.00	150.00
Major repairs to Church	27	4212.00	3729.01
Other Major repairs	28	10382.40	7583.21
<b><u>Total Payments</u></b>		<b>64101.23</b>	<b>72328.44</b>
<b><u>Surplus/deficit</u></b>		<b>5982.57</b>	<b>10893.47</b>

Note: Church and hall expenses and utility bills are bound up with each other because of shared items (insurance, cleaning, gas, electricity, water, fire extinguisher servicing, PAT testing), but if hall expenses were to be stated separately we estimate that £2,368 would be added in 2020 to Hall Costs of Trading and subtracted from Utility Bills, and a further £2,073 would be added to Hall Costs of Trading and subtracted from Church Running Expenses

**Note: transactions by PCC as agent**

<b><u>Receipts</u></b>		
Sequestration and fees to Diocese	1418.89	927.00
Scargill	0.00	1292.25
<b><u>Payments</u></b>		
Sequestration and fees to Diocese	1425.89	721.00
Carnival Scargill + personal fees	0.00	2168.50
Inclusive total receipts	71502.69	85441.16
Inclusive total payments	<u>65527.12</u>	<u>75217.94</u>
Inclusive surplus/deficit	5975.57	10223.22

<b>Sponsorship Fund (restricted) 2020</b>		2019
	£	£
<b>Receipts</b>		
Standing Orders	732.00	761.60
Deposits	52.50	181.50
Interest	0.48	0.37
<b>Total receipts</b>	<b><u>784.98</u></b>	<b><u>943.47</u></b>
<b>Payments</b>		
Compassion Sponsorship	1129.00	710.00
Other		
<b>Total payments</b>	<b><u>1129.00</u></b>	<b><u>710.00</u></b>
Surplus/deficit	<b>-344.02</b>	<b>233.47</b>
Balance as at 1st Jan	922.69	689.22
Balance as at 31st Dec	578.67	922.69

<b>Book Unit Account 2020</b>		2019
	£	£
<b>Receipts</b>		
Income from sales	15.69	370.92
<b>Total Receipts</b>	<b><u>15.69</u></b>	<b><u>370.92</u></b>
<b>Payments</b>		
Maranatha	26.72	250.98
Bible for Trephosa	13.39	0.00
50th Anniversary Book	0.00	80.00
<b>Total payments</b>	<b><u>40.11</u></b>	<b><u>330.98</u></b>
Surplus/deficit	-24.42	39.94
Cash In hand & current account 1st Jan	1373.21	1213.00
Cash In hand & current account 31st Dec	1382.93	1373.21
Value of stock at year end	500.00	500.00

St John's Church, Flixton. Statement of assets and liabilities as at 31 December 2020

					2020	2019
	<u>UNRESTRICTED FUNDS</u>	Current	High Interest	CCLA Book Unit	Totals	Totals
	<b>Assets</b>	£	£	£ £	£	£
	Bank accounts total	45539	172	40695 1383	87788	81778
	Stock			500	500	500
	Sequestration (incl. money due from diocese)	<u>0</u>	<u>0</u>	<u>0</u> <u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	45539	172	40695 1883	<b>88288</b>	<b>82278</b>
	<b>Liabilities</b>					
	Uncashed cheques	0			0	151
	Cash held as agent	0			0	0
	Loans	3750			3750	4000
	Sequestration (incl. fees due to diocese)	<u>199</u>			<u>199</u>	<u>206</u>
	<b>TOTAL</b>	3949			<b>3949</b>	<b>4357</b>
	Net Assets	41590			<b>84339</b>	<b>77921</b>
	<u>RESTRICTED FUNDS</u>					
	<b>Assets</b>			Sponsorship	Totals	
	Bank Account			579	579	923
	Debtors			<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>			579	<b>579</b>	<b>923</b>
	<b>Liabilities</b>					0
	Creditors			<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>			0	<b>0</b>	<b>0</b>
	Net Assets			579	<b>579</b>	<b>923</b>
	<u>TOTAL FUNDS</u>					
	Net Assets	41590			<b>84918</b>	<b>78844</b>

## **Review of the year 2020**

January and February saw our normal pattern of services and worship.

Following the morning service on January the 19<sup>th</sup> there was a time of prayer for healing.

We hosted a consultation evening for churches in Stretford deanery about proposed changes in Church of England structures in the Manchester area on the 16<sup>th</sup> January.

A baptism was held in church on the 9.2.20.

10<sup>th</sup> February there was a joint men's and ladies meeting where Gloria Brookes talked about her life as an artist and teacher in prisons. On the 9<sup>th</sup> March there was a joint men's and ladies meeting where Ralph Chambers spoke about his life in mission- in particular with the Children's Christian Crusade.

The Rev. Mo Surrey conducted a "Be still with God Quiet day" on the 8<sup>th</sup> February and a retreat on the 14<sup>th</sup> to 16<sup>th</sup> February. She has conducted virtual quiet days throughout lockdown

March saw the appearance of the deadly Corona virus this led to the government announcing a National lockdown where people were told to stay home and some even had to shield. The Covid pandemic has made this a very strange and difficult year. From March the pandemic brought restrictions on how and when we worship and meet. The standing committee met on Saturday the 14<sup>th</sup> March to decide on the way forwards. A national lockdown meant there were no Sunday evening or Thursday services in church from the 15<sup>th</sup> March for the rest of the year. There were no Sunday morning services in church from the 22<sup>nd</sup> March to the 26<sup>th</sup> July and from the 8<sup>th</sup> November to the 29<sup>th</sup> November. We were not allowed into Debrook nursing home to hold any services as all their clients were shielding. Baptism's and weddings were postponed as rules would not allow for large social gatherings so people have decided to wait until they can celebrate with more people present.

There has been no Sunday school after lockdown until the 6<sup>th</sup> Dec. Messy church which was planned for the 5<sup>th</sup> April had to be cancelled. On-line messy church has been set up. We only managed to hold one session of our lent course on the 12<sup>th</sup> March in church before lockdown started. Our ministers, church wardens and others worked hard to set up on line worship for us. This has been a real challenge for all involved working out how best to worship on line. Our heartfelt thanks go out to all who have worked so very hard to provide this weekly act of worship for us. This has been accessed by our regular congregation but has also been viewed by others. It has been uplifting to be able see and hear our clergy and readers preach from the comfort of our own homes. It has also been wonderful to hear prayers and bible readings from familiar voices. Regular prayer and fellowship meetings have also been held on zoom throughout lockdown. This has also brought comfort and fellowship for all involved when we are unable to meet face to face. Mother's prayers were unable to meet, they have been supporting each other with phone calls throughout lockdown.

Our ministers have been very busy with socially distanced funerals all held at the crematorium during 2020. Our ministers have also been phoning the congregation to see how they are and have been speaking to those who are shielding on their doorsteps where possible. This has helped those who are unable to access on-line church know that they are not forgotten.

Many planned events have had to be cancelled such as a family Fun day with Flixton Fellowship.

Rev Rodney's annual missions with ICS to Zermatt in June and Vengen in August were also cancelled

Many decisions have had to be made by the standing committee.

The standing committee decided by correspondence to make a one-off payment of £100 to each of our two cleaners as a token of their faithful work in the past. On the 12<sup>th</sup> June the standing committee also decided that our cleaners should be asked to claim payment at a rate of £10 per hour from now on, instead of £8.75 in light of the increase in the National Living Wage from April.

We were delighted to be able to meet to worship back in church over the summer months albeit with strange new social distancing rules, hand sanitising, sitting 2 metres apart, leaving our contact details, wearing of masks, no physical contact only waving for the Peace, Holy Communion with only one kind, no singing and no socialising after church. A meeting of church wardens and ministers worked hard to interpret the guidance and write risk assessments to enable us to meet and worship safely. Over the summer months we were very pleased to have the Rev John Clegg preach to us twice and celebrate communion with us on 2 occasions. We were also delighted to have the Rev Debie Blair preach to us on 2 occasions.

The PCC held a zoom meeting on the 6<sup>th</sup> August with the Ven Karen Lund, Archdeacon of Manchester. We were informed at this meeting of the appointment of Debra Blair to join St. John's as Interim minister. Rev Debie's licencing as Curate in charge to St John's was held by zoom on the 22<sup>nd</sup> November 2020. It was well attended on-line by people known to Debie from churches she has belonged to as well as people from St John's. Carol Cosham, Neil Barnes and Angela Easdon spoke words of welcome to Rev Debie on behalf of the whole church of St John's.

We welcomed the Rev Debie to her 1<sup>st</sup> service in the church building of St John's as our Curate in charge on the 6<sup>th</sup> December. Whilst the service was on, we held a socially distanced Sunday school in the church hall with a Christmas bible stories and crafts.

Our APCM was held on the 4<sup>th</sup> October in church, with Canon Chris Ford in the chair.

Church services resumed with social distancing in December allowing us to hold Holy Communion with carols that we could listen to on the 20<sup>th</sup> December, a crib service on Christmas Eve and a Eucharist with carols to listen to on Christmas day. Pop up nativities were put on around Flixton by Flixton Fellowship. Some of our congregation made angels to hang up at these events.

St John's PCC dealt with a variety of matters in the year, including:

- How to hold PCC meetings by zoom. Peter Crowther allowed us to use his zoom licence to hold these meetings.
- Deciding our church's 'tithe' donations for 2020 (giving away to other Christian work a tenth of our donation income).
- We donated £200 to Francis House Children's hospice and £200 to St George's church and Medical appeal in Baghdad, Iraq from our Christmas collections
- A gift of a bible was agreed upon to give to Tryphosa as she starts university.
- A "streaming" extension on our CCLI licence was agreed upon to enable us to include copyright-free music for on-line church.

During lockdown some decisions of St John's PCC were made under Rule 29- whereby the PCC had to email their agreement or objections to the secretary as the PCC was unable to meet face to face. These are some of those decisions:

Monday 11<sup>th</sup> May 2020

We authorised a special collection to be made on the basis of which the PCC will donate on behalf of St. John's to a charity or charities seeking to help those affected by the Coronavirus epidemic, whether at home or abroad.

Monday 18<sup>th</sup> May 2020

We decided to go ahead with the re-surfacing of the car park.

Monday 27<sup>th</sup> July

We decided to proceed with the work on the chapel roof.

9<sup>th</sup> November 2020

The decision was made on how to allocate our tithe and special collection.

14<sup>th</sup> November 2020

We approved the Sunday school risk assessment and revised St John's church risk assessment. We authorised the re-opening of St John's Sunday school when the relevant government and Church of England rules permit.



## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST. JOHN'S FLIXTON**

I report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2020, which are set out on pages      to      .

### **RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under the Regulation and under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to issue this report on;

- those financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustee as a body. My work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee as a body for my examination work, for this report, or for the statements I have made.

### **BASIS OF THIS REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 and have not been met; or
  - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

### **• SIGNED**

*John T. Holdsworth BA, C.Ed.,*

Date

*24/2/2021*

John Thomas Holdsworth BA, C Ed.

15 Lynmouth Avenue, Flixton, M41 6FB