



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01-01-2025 To 31-12-2025

Charity name: Bradford Concert Band

Charity registration number: 1180099

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>As set out in its Constitution, the objects of Bradford Concert Band (BCB) are, for the public benefit:</p> <ul style="list-style-type: none"><li>• to advance, improve, develop and maintain public education in, and the appreciation and enjoyment of, the art and science of music in all its aspects by any means the Charity Trustees see fit, including through the provision of rehearsal facilities, the presentation of public concerts and recitals and other musical activities;</li><li>• to further such exclusively charitable purposes as the Charity Trustees in their absolute discretion shall think fit.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<p>The main activities of BCB in 2025 were the provision of:</p> <ul style="list-style-type: none"><li>• rehearsal facilities to help existing and new band members</li><li>• increasingly challenging music, for existing and prospective new band members and, in due course, for the public benefit</li><li>• a wide range of entertaining public concerts across North and West Yorkshire, for the public benefit</li><li>• Provision of a free Play Day for local musicians</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Charity Trustees have complied with their duty to give due regard to the guidance issued by the Charity Commission on public benefit throughout 2025.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including programme related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	Para 1.20	<p>The main achievements of BCB in 2025 were the:</p> <p>Celebration of the Band's 50 years in the local community.</p> <ul style="list-style-type: none"><li>• presentation of around 30 concerts including Christmas busking and other public performances across North and West Yorkshire for the public benefit, including joint ventures with choirs and bands. Some of these were part of wider community events such as Bradford Industrial Museum Victorian Christmas Fayre and Bradford 2025 City of Culture. Christmas busking included some high profile venues such as Salts Mill in the Saltaire World Heritage site and Fountains Abbey (National Trust), and also included a repeat of The Snowman performed to live film at Bradford Cathedral</li><li>• continuation of smaller groups to play at smaller functions across the area</li><li>• provision of rehearsal facilities to help existing and new band members improve their playing standards</li><li>• provision of a 'Play Day' to attract new</li></ul>

		<p>members to the band</p> <ul style="list-style-type: none"> <li>continued improvement in musical standards within the band under the enthusiastic leadership of the Musical Director and the Assistant Musical Director, which has enabled the band to play more challenging and entertaining pieces of music for existing and prospective new band members and, in due course, for the public benefit</li> <li>Use of previously purchased percussion instruments to enhance audience enjoyment</li> <li>recruitment of new good standard players across sections of the band - membership is open to anyone who plays a concert band instrument and has reached an appropriate level of musicianship</li> <li>continued review, development and implementation of a wide range of policies and procedures to enable the band to be compliant with expected standards</li> <li>provision of a range of social activities for members and their families, to maintain camaraderie and social contact. This includes a Weekend Away where musical rehearsals and social activities were experienced</li> </ul>
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	BCB was in a strong financial position at 31 December 2025.

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity Trustees aim to have reserves of at least one typical year's expenditure in order that BCB can continue to operate in the event of a major downturn in income.  The reserves held at 31 December 2025 compare favourably to a typical year's expenditure of around £6,500.
Amount of reserves held	Para 1.22	BCB had reserves of £8,535 on 31 December 2025.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		Bradford Concert Band
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, registered with the Charity Commission on 27 September 2018
How is the charity constituted? (eg unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions eg election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are elected annually by the members at the AGM.</p> <p>The criteria and process are detailed in the Constitution:</p> <ul style="list-style-type: none"> <li>• Section 12.2 - Eligibility for charity trusteeship</li> <li>• Section 13 - Appointment of Charity Trustees</li> </ul>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bradford Concert Band
Other name the charity uses	BCB
Registered charity number	1180099
Charity's principal address	<p>Baildon Hall Hallfield Drive Baildon, Shipley West Yorkshire BD17 6NH</p>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Parkinson	Chair		Members
2	Sarah Muff	Treasurer		Members
3	John Bentley	Secretary		Members
4	Colin Dawson			Members
5	Ray Ross			Members
6	Tracey Williams			Members
7	Ian Moore		10/4/25 - 31/12/25	Members
8	Janette Williams		10/4/25 - 31/12/25	Members

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

None
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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature (s)		
Full name(s)	Sarah Frances Muff	John David Graham Bentley
Position (eg Chair, Secretary etc)	Treasurer	Secretary
Date	26/03/2026	26/03/2026

Charity Name		No (if any)	
Bradford Concert Band		1180099	
Receipts and payments accounts			
For the period from	Period start date	To	Period end date
	01/01/2025		31/12/2025

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## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Members Subscriptions 2025	2,505	-	-	2,505	-
Members Subscriptions 2026	308	-	-	308	-
Members Subscriptions 2024	-	-	-	-	2,730
Concert income	8,419	-	-	8,419	6,567
Gift Aid	588	-	-	588	686
Gift Aid Small Donation Scheme	467	-	-	467	926
Donations	429	-	-	429	261
100 club contributions	270	-	-	270	295
Socials (e.g. Weekend Away)	4,583	-	-	4,583	462
Sale of old music	-	-	-	-	749
Merchandise	90	-	-	90	192
EasyFundraising	38	-	-	38	-
Savings Interest	47	-	-	47	-
<b>Sub total (Gross income for AR)</b>	<b>17,744</b>	<b>-</b>	<b>-</b>	<b>17,744</b>	<b>12,868</b>
<b>A2 Asset and investment sales, (see table).</b>					
Loan	-	-	-	-	4,000
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000</b>
<b>Total receipts</b>	<b>17,744</b>	<b>-</b>	<b>-</b>	<b>17,744</b>	<b>16,868</b>
<b>A3 Payments</b>					
Rent	2,100	-	-	2,100	2,100
MD Honorarium	3,000	-	-	3,000	2,500
Making Music Membership	169	-	-	169	114
Wind Band Association membership	-	-	-	-	25
Insurance	997	-	-	997	1,057
PRS Fees	52	-	-	52	122
Website	180	-	-	180	149
Repairs/Maintenance	120	-	-	120	485
DBS/Safeguarding	92	-	-	92	45
Printing, postage, stationery	144	-	-	144	317
PAT Testing	-	-	-	-	140
Sundries	70	-	-	70	104
Play Day costs	226	-	-	226	200
Concert expenses	172	-	-	172	1,282
Dep fees	520	-	-	520	420
Music	598	-	-	598	527
Other assets	640	-	-	640	5,170
Uniform	360	-	-	360	120
Merchandise	108	-	-	108	402
Socials - e.g. Weekend Away	4,805	-	-	4,805	462
Charity donation - Sue Ryder Manorlands	-	-	-	-	507
<b>Sub total</b>	<b>14,353</b>	<b>-</b>	<b>-</b>	<b>14,353</b>	<b>16,248</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Loan Repayments	3,005	-	-	3,005	1,156
	-	-	-	-	-

<b>Sub total</b>	3,005	-	-	3,005	1,156
<b>Total payments</b>	17,358	-	-	17,358	17,404
<b>Net of receipts/(payments)</b>	386	-	-	386	- 536
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,149	-	-	8,149	8,685
<b>Cash funds this year end</b>	8,535	-	-	8,535	8,149

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	8,518	-	-
	Cash in hand	17	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,535</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

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Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		JOG BENTLEY (SECRETARY) S F MUFF (TREASURER)	26/03/2026 26/03/2026