



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01-01-2024 To 31-12-2024**

**Charity name: Bradford Concert Band**

**Charity registration number: 1180099**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>As set out in its Constitution, the objects of Bradford Concert Band (BCB) are, for the public benefit:</p> <ul style="list-style-type: none"><li>• to advance, improve, develop and maintain public education in, and the appreciation and enjoyment of, the art and science of music in all its aspects by any means the Charity Trustees see fit, including through the provision of rehearsal facilities, the presentation of public concerts and recitals and other musical activities;</li><li>• to further such exclusively charitable purposes as the Charity Trustees in their absolute discretion shall think fit.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<p>The main activities of BCB in 2024 were the provision of:</p> <ul style="list-style-type: none"><li>• rehearsal facilities to help existing and new band members</li><li>• increasingly challenging music, for existing and prospective new band members and, in due course, for the public benefit</li><li>• a wide range of entertaining public concerts across West Yorkshire, for the public benefit</li><li>• purchase of additional percussion instruments</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Charity Trustees have complied with their duty to give due regard to the guidance issued by the Charity Commission on public benefit throughout 2024.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including programme related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	Para 1.20	<p>The main achievements of BCB in 2024 were the:</p> <ul style="list-style-type: none"><li>• presentation of over 30 concerts, Christmas busking and other public performances across West Yorkshire for the public benefit, including joint ventures with choirs and bands. Some of these were part of wider community events such as the Bradford Industrial Museum Victorian Christmas Fayre. Christmas busking included some high profile venues such as Salts Mill in the Saltaire World Heritage site and Fountains Abbey, and also included a first for the band of The Snowman performed to live film</li><li>• continuation of smaller groups to play at smaller functions across the area</li><li>• provision of rehearsal facilities to help existing and new band members improve their playing standards</li><li>• provision of a 'Play Day' to attract new members to the band</li><li>• continued improvement in musical standards within the band under the enthusiastic leadership of the Musical Director and the Assistant Musical Director, which has</li></ul>

		<p>enabled the band to play more challenging and entertaining pieces of music for existing and prospective new band members and, in due course, for the public benefit</p> <ul style="list-style-type: none"> <li>• sale of old music to enable fresh new music to be purchased</li> <li>• purchase of additional percussion instruments to expand the band's musical variety and audience enjoyment</li> <li>• recruitment of new good standard players across sections of the band - membership is open to anyone who plays a concert band instrument and has reached an appropriate level of musicianship</li> <li>• continued development and implementation of a wide range of policies and procedures to enable the band to be compliant with expected standards</li> <li>• provision of a range of social activities for members and their families, at zero cost to BCB, to maintain camaraderie and social contact</li> </ul>
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	BCB was in a strong financial position at 31 December 2024.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity Trustees aim to have reserves of at least one typical year's expenditure in order that BCB can continue to operate in the event of a major downturn in income.

		The reserves held at 31 December 2024 compare favourably to a typical year's expenditure of around £6,500.
Amount of reserves held	Para 1.22	BCB had reserves of £8,149 on 31 December 2024.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		Bradford Concert Band
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, registered with the Charity Commission on 27 September 2018
How is the charity constituted? (eg unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions eg election to post or name of any	Para 1.25	Trustees are elected annually by the members at the AGM.

person or body entitled to appoint one or more trustees		<p>The criteria and process are detailed in the Constitution:</p> <ul style="list-style-type: none"> <li>• Section 12.2 - Eligibility for charity trusteeship</li> <li>• Section 13 - Appointment of Charity Trustees</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

#### **Reference and Administrative details**

Charity name	Bradford Concert Band
Other name the charity uses	BCB
Registered charity number	1180099
Charity's principal address	Baildon Hall Hallfield Drive Baildon, Shipley West Yorkshire BD17 6NH

#### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Parkinson	Chair		Members
2	Sarah Muff	Treasurer		Members
3	John Bentley	Secretary		Members
4	Colin Dawson			Members
5	Ray Ross			Members
6	Tracey Williams			Members

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**



Reason for non-disclosure of key personnel details

None
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**Other optional information**

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**Declarations****The trustees declare that they have approved the trustees' report above.****Signed on behalf of the charity's trustees**

<b>Signature (s)</b>		
<b>Full name(s)</b>	Charlotte Francesca Louise Parkinson	John David Graham Bentley
<b>Position (eg Chair, Secretary etc)</b>	Chair	Secretary
<b>Date</b>	20 March 2025	20 March 2025



## Receipts and payments accounts

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For the period  
from

01/01/2024

To

31/12/2024

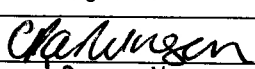

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Members Subscriptions	2,730	-	-	2,730	2,505
Concert income	6,567	-	-	6,567	3,363
Sylvie Nunn Memorial Trust concert	-	-	-	-	301
Gift Aid	686	-	-	686	415
Gift Aid Small Donation Scheme	926	-	-	926	-
Donations	261	-	-	261	24
100 club contributions	295	-	-	295	278
Socials (e.g. Weekend Away)	462	-	-	462	-
Sale of old music	749	-	-	749	-
Merchandise	192	-	-	192	-
Amazon Smile	-	-	-	-	73
<b>Sub total (Gross income for AR)</b>	<b>12,868</b>	<b>-</b>	<b>-</b>	<b>12,868</b>	<b>6,959</b>
<b>A2 Asset and investment sales, (see table).</b>					
Loan	4,000	-	-	4,000	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>-</b>
<b>Total receipts</b>	<b>16,868</b>	<b>-</b>	<b>-</b>	<b>16,868</b>	<b>6,959</b>
<b>A3 Payments</b>					
Rent	2,100	-	-	2,100	2,175
MD Honorarium	2,500	-	-	2,500	2,042
Making Music Membership	114	-	-	114	109
Wind Band Association membership	25	-	-	25	-
Insurance	1,057	-	-	1,057	831
PRS Fees	122	-	-	122	-
Website	149	-	-	149	186
Repairs/Maintenance	485	-	-	485	-
DBS/Safeguarding	45	-	-	45	157
Printing, postage, stationery	317	-	-	317	26
PAT Testing	140	-	-	140	-
Sundries	104	-	-	104	314
Play Day costs	200	-	-	200	-
Concert expenses	1,282	-	-	1,282	-
Dep fees	420	-	-	420	-
Music	527	-	-	527	448
Other assets	5,170	-	-	5,170	-
Uniform	120	-	-	120	-
Merchandise	402	-	-	402	-
Socials - e.g. Weekend Away	462	-	-	462	-
Charity donation - Sylvie Nunn Memorial Trust	-	-	-	-	301
Charity donation - Sue Ryder Manorlands	507	-	-	507	-
<b>Sub total</b>	<b>16,248</b>	<b>-</b>	<b>-</b>	<b>16,248</b>	<b>6,589</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Loan Repayments	1,156	-	-	1,156	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,156</b>	<b>-</b>	<b>-</b>	<b>1,156</b>	<b>-</b>
<b>Total payments</b>	<b>17,404</b>	<b>-</b>	<b>-</b>	<b>17,404</b>	<b>6,589</b>
<b>Net of receipts/(payments)</b>	<b>- 536</b>	<b>-</b>	<b>-</b>	<b>- 536</b>	<b>370</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,685</b>	<b>-</b>	<b>-</b>	<b>8,685</b>	<b>8,315</b>
<b>Cash funds this year end</b>	<b>8,149</b>	<b>-</b>	<b>-</b>	<b>8,149</b>	<b>8,685</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	8,137	-	-
	Cash in hand	12	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,149</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
	Loans	Unrestricted funds	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Charlotte Francesca Louise Parkinson	20/03/2025
	John David Graham Bentley	20/03/2025