



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day 01	Month 01	Year 2021	To	Day 31	Month 12	Year 2021

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Bentley	Secretary (from 23-09-2021)	23-09-2021 to 07-04-2022	Members
2	Colin Dawson		23-09-2021 to 07-04-2022	Members
3	Ian Moore		01-01-2021 to 07-04-2022	Members
4	Sarah Muff	Treasurer	01-01-2021 to 07-04-2022	Members
5	Julie Ogden		01-01-2021 to 07-04-2022	Members
6	Charlotte Powne	Secretary (to 23-09-2021)	01-01-2021 to 07-04-2022	Members
7	Richard Powne	Chair	01-01-2021 to 07-04-2022	Members
8	Ray Ross		01-01-2021 to 07-04-2022	Members
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document	Constitution (registered 27-09-2018)
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Elected by members in general meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

As set out in its Constitution, the objects of BCB are, for the public benefit:

- to advance, improve, develop and maintain public education in, and the appreciation and enjoyment of, the art and science of music in all its aspects by any means the Charity Trustees see fit, including through the provision of rehearsal facilities, the presentation of public concerts and recitals and other musical activities;
- to further such exclusively charitable purposes as the Charity Trustees in their absolute discretion shall think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Like many thousands of other amateur music groups, BCB continued to be materially affected by the Covid-19 pandemic in 2021. BCB were pleased to be able to return to Covid-19 secure face to face rehearsals in May 2021, and to present a limited number of Covid-19 secure public performances from August 2021.

The main activities of BCB in 2021 were:

- the provision of on-line rehearsal facilities, to help existing and new band members
- within these, the provision of increasingly challenging music, for existing and prospective new band members and, in due course, for the public benefit
- the provision of a limited number of entertaining public concerts across West Yorkshire, for the public benefit

Despite the Covid-19 related circumstances, the Charity Trustees have complied with their duty to have due regard to the guidance issued by the Charity Commission on public benefit throughout 2021.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

In the context of the ongoing extraordinary circumstances created by the Covid-19 pandemic, BCB has had a constructive 2021. BCB returned to face to face rehearsals in May 2021 and to public performances in August 2021.

The main activities of BCB in 2021 were:

- the presentation of 10 concerts and other public performances across West Yorkshire for the public benefit, some of which were part of wider community events such as Keighley Town Council Yorkshire Day celebrations and Keighley Town Council Christmas Fair
- the provision of on-line rehearsal facilities via Zoom and then face to face to help existing and new band members maintain their playing standards
- through these, the continued improvement of musical standards of the band under the enthusiastic leadership of the Musical Director and Assistant Musical Director, which has enable the band to play more challenging and entertaining pieces of music for existing and prospective new band members and, in due course, for the public benefit
- the recruitment of a number of new good standard players across many sections of the band - membership of the band is open to anyone who plays a concert band instrument and has reached an appropriate level of musicianship
- a range of online social activities, at zero cost to BCB, to keep the band community spirit going and to maintain camaraderie and social contact, increasingly important for the mental well-being of individuals who otherwise would have had limited interaction with other people
- the successful introduction of a new management structure, in compliance with the Constitution, which has meant that BCB can be managed more efficiently and effectively as a CIO

Brief statement of the charity's policy on reserves

The Charity Trustees aim to have reserves of at least one typical year's expenditure in order that BCB can continue to operate in the event of a major downturn in income, such as that caused by the Covid-19 pandemic.

BCB had reserves of £6,496 on 31 December 2021, which compares favourably to a typical year's expenditure of around £5,500.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As at 31 December 2021, BCB had not given any guarantees and did not have any debt outstanding.

Section F


Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Richard Alexander Ferrier Powne	John David Graham Bentley
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Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

17 March 2022



Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Members Subscriptions	1,853	-	-	1,853	1,720
Concert income	1,611	-	-	1,611	-
Gift Aid	509	-	-	509	273
Donations	233	-	-	233	163
100 club contributions	267	-	-	267	207
Socials	-	-	-	-	12
Amazon Smile	73	-	-	73	-
Grant (Covid 19 Local Authority Discretionary Grant)	-	-	-	-	2,500
Merchandise	-	-	-	-	309
Sub total (Gross income for AR)	4,546	-	-	4,546	5,184
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,546	-	-	4,546	5,184
A3 Payments					
Rent & Club Membership	2,528	-	-	2,528	2,161
MD Honorarium	1,848	-	-	1,848	1,848
Repairs/Maintenance	120	-	-	120	-
Insurance	406	-	-	406	389
DBS/Safeguarding	82	-	-	82	-
Printing, postage, stationery	9	-	-	9	170
Concert expenses	-	-	-	-	22
Website	102	-	-	102	-
Music	-	-	-	-	220
Other musical equipment	-	-	-	-	-
Uniform	153	-	-	153	-
Merchandise	-	-	-	-	236
Sundries	78	-	-	78	-
Sub total	5,326	-	-	5,326	5,046
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,326	-	-	5,326	5,046
Net of receipts/(payments)	- 780	-	-	- 780	138
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,276	-	-	7,276	7,138
Cash funds this year end	6,496	-	-	6,496	7,276

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	6,458	-	-
	Cash in hand	38	-	-
		-	-	-
	Total cash funds	6,496	-	-

(agree balances with receipts and payments account(s))

[illegible]

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name _____

Date of approval

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SARAH FRANCES MUFF

RICHARD A.E. POWNE

17/3/2022

17/3/2022