

REGISTERED COMPANY NUMBER: CE015233 (England and Wales)
REGISTERED CHARITY NUMBER: 1180096

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Disability Advice North East Suffolk

CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Contents of the Financial Statements
for the Year Ended 31 March 2024

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Disability Advice North East Suffolk

Report of the Trustees
for the Year Ended 31 March 2024

The Trustees present their annual report and unaudited financial statements for the year ended 31st March 2024.

Disability Advice North East Suffolk is a Disabled Persons Organisation whose mission is to be the 'go to' charity for people & organisations in North East Suffolk seeking to enable, inform & effect change for those who are living with disabilities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charitable objective is to support and help relieve people with any form of disability, their carers and families and others in related fields, living in Lowestoft, Waveney, North Suffolk and the surrounding area so that they may lead active and fulfilling lives integrated into the community.

Our aims are:

- To enable people to overcome the day-to-day challenges & problems presented by their disabilities so that they can live full lives as equal members of the community.
- To listen to the disabled community to identify local needs & demands & then to provide timely, high-quality, personalised information, advice & support to improve their economic & social well-being.
- To work in partnership with other local charities & statutory organisations to exchange information & advice, to break down barriers that lead to discrimination & to influence & effect change for the better.

Public benefit

The Trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Disability Advice North East Suffolk

Report of the Trustees for the Year Ended 31 March 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

What follows highlights our achievements in fulfilling that mission in 23/24 and demonstrates some of the wide range of services we offer.

The majority of our clients need advice and assistance with benefit claims such as Personal Independence Payment (PIP) or Attendance Allowance (AA) which account for around 55% of all referrals. The table below shows the key data recorded on our client database. Overall, the demand for our service continued to increase in 2023/24 by 18% as did the number of new clients. Every different identified need is called a referral and each phone call or face to face appointment is called a contact. A client may have more than one referral and multiple contacts depending on the complexity of the case.

There were 1,506 referrals completed in 23/24 resulting in financial awards of £2,566,006 to be spent in the local economy i.e. an average of £1,704 per completed referral which is an increase of £425/referral.

| Key Data | 2023/2024 | 2022/2023 | Change from 2022/23 |
|-----------------------------------|------------------|------------------|----------------------------|
| Clients accessing service | 1,636 | 1,387 | +249 |
| New Clients | 942 | 796 | +146 |
| Contacts | 7,046 | 7,479 | -433 |
| Referrals | 1,747 | 1,796 | -49 |
| Completed referrals by 31st March | 1,506 | 1,587 | -81 |
| Financial outcomes in a year | £2,566,006 | £2,029,399 | +£536,607 |
| Average outcome per referral | £1,704 | £1,279 | +£425 |
| Mandatory Reconsiderations | 69 | 96 | -27 |
| Appeals representation | 89 | 82 | +7 |

For those clients whose applications for benefits have been refused by the Department for Work and Pensions (DWP) the next stage is Mandatory Reconsideration (MR) and if this fails again then it could move to full Appeal. MRs decreased in 23/24 from 96 to 69 which could be a sign that the benefit applications are more robust.

112 clients asked for help with full Appeals against decisions mainly for PIP or Universal Credit. Every one of the 112 cases had to be assessed by our Appeals' advisers and cases prepared if deemed appropriate to progress. 89 were taken forward to preparation of a full case representation c.f. 82 cases the previous year. Several months may elapse between the client first approaching us for help to the point of judgement. By the end of March 2024, 26 of the 89 had withdrawn their Appeals or been made an offer by DWP, 24 had progressed to the court with 12 cases won, 2 lost and 10 awaiting a hearing date. The remaining 39 are still in process. We are very grateful to the Mrs L D Rope III Charitable Trust for their financial support for this service over several years.

We offer regular outreach services in Beccles and Lowestoft Job Centres, Beccles and Bungay libraries, Bungay Medical Centre, the Pear Tree Centre in Halesworth and Marram Green, Kessingland. One client attended Marram Green Drop-in session for a benefit check after seeing our poster. Both the client and her husband are disabled pensioners and, having completed the check, we advised that they could both claim AA. We advised them on the medical evidence they would need and supported them through the application process. Both applications were successful, and their combined income has been boosted by about £200 per week. They wrote a letter of thanks saying:

"We are absolutely delighted with the service and thank DANES very much for the help. We will highly recommend DANES to others."

The number of clients requesting home visits increased to 219. We do this if a client is unable to leave the house because of their condition. One client who lives in Wenhaston needed help to complete a PIP form. She had poor mental health and for the first hour of her appointment she was too distressed to even start the application. Whilst discussing the issues she had with her health it became apparent that she really needed to move closer to amenities and her doctor's practice. We therefore discussed her moving, how to set about this and that we could support her throughout. After a very long day she wanted to hug the adviser but settled for a virtual one by hugging herself.

Disability Advice North East Suffolk

Report of the Trustees **for the Year Ended 31 March 2024**

Coping with increases in cost of living continued to be a problem for many of our clients. Research from the Resolution Foundation (January 2023) found people with disabilities are more vulnerable to rising costs of essentials because energy & food make up a greater share of their budgets, leaving them with about 44% less to spend on average, than for the non-disabled, in part because of additional needs caused by underlying health problems. We were able to assist around 90 people to access specific financial help with bills from the Household Support Fund for utility bills, Martineau Fund, Surviving Winter Fund, Mrs L D Rope III Charitable Trust, and the Local Welfare Assistance Scheme; and by offering Winter Warm packs, food vouchers and emergency food packs. We also provided a warm space from early December.

Waveney has a higher-than-average proportion of older people compared to Suffolk and England as a whole. We are aware that the incidence of disability increases with age and that is reflected in our client profile. Of the 942 new clients, almost 30% were aged 65+ , half were of working age and the remaining 20% were children. We believe that our service should be expanded for people with disabilities & long-term conditions to include some early intervention work which could prevent worsening conditions associated with disability, loneliness & poverty. For example, we have offered advice as part of the Healthy Hearts initiative to reduce the impact of heart disease & diabetes & prevent the number of heart-related illnesses which is particularly high in our community.

In July, trustees took the momentous decision to lease additional accommodation in the vacant part of our existing location at 161 Rotterdam Road. This increased our footprint threefold and meant that we could plan to deliver a more holistic service in line with our Mission. We took over the lease on 23rd November by which time we had secured from Lowestoft Town Councillors and East Suffolk Councillors the funding needed for redecoration and refurbishment of the rooms. We consulted with clients and would-be users as to what they would like it to be used for and have established a lounge for social activities, an IT suite, a meeting room and an accessible kitchen, together with accessible toilets and extra confidential space for client appointments. The lounge is named in honour of Jill Brough, a founder member, who sadly passed away in April a few weeks before her 90th birthday.

Plans are well advanced to maximise the use of these facilities including our first Easy IT programme to introduce those clients who know nothing about the internet to its possibilities for social interaction as well as benefit applications and job search. Among the first users of the lounge are a group from MENCAP undertaking activities, a carers' coffee and chat group, craft activities for mental well-being and an exercise group to improve balance and prevent falls. We look forward to reporting on these developments next year.

You will see from the Accounts that DANES had a good year financially. We had a nett income of just over £200,000 to spend on our service excluding the money for refurbishment of the newly acquired rooms. So, for every £1 invested in DANES we generated £12.72 to be spent in the local economy. This is consistent with the previous year when it was £12.70 and represents good value for money for funders.

The range of partners with whom we engage for the benefit of clients has increased markedly which has resulted in a wider range of referrals from Mental Health professionals, physio and occupational therapists, GPs, Social Services, Social Prescribing Service, Access Community Trust, Jobcentres, East Suffolk Council, Citizens Advice and the Pear Tree Centre all of whom made at least 10 referrals.

We are very excited about the future of the charity and how we can broaden our services so that disabled people throughout North East Suffolk can live full lives as equal members of the community thanks to our team of dedicated professionals for whom nothing is too much trouble.

FINANCIAL REVIEW

Financial position

Summary

- Total incoming resources £209,211 (2023: £148,871)
- Total resources expended £197,508 (2023: £155,277)
- Net incoming funds in the year £11,703 (2023: outgoing funds of £6,406)

As at the year end, the charity had total reserves of £191,353 (2023: £179,650). This total is comprised of unrestricted funds totalling £144,105 (2023: £156,185) and restricted funds of £47,248 (2023: £23,465).

Disability Advice North East Suffolk

Report of the Trustees **for the Year Ended 31 March 2024**

FINANCIAL REVIEW

Investment policy and objectives

The Trustees have the power to invest in such assets as they see fit.

The Trustees review the cash and bank balances regularly and transfer the maximum funds into the COIF account, keeping the minimal operational balance in the current account.

Reserves policy

Disability Advice North East Suffolk aims to have designated reserves (contingency) to cover the costs of closure which are reviewed annually. In addition the Charity aims to have general (free) reserves which are sufficient to cover six months running costs i.e. 45% to 55% of current expenditure. The level of free reserves is deliberately high because more than 50% of annual income is high risk and has to be raised through bidding for grants. There are no other organisations who provide this specialist service locally and trustees have determined to keep the service going until alternative provision can be found. They also wish to be able to fund the Charity's priorities in the event that additional income cannot be found.

Risk management

The Trustees operate a Risk Register of key risks to which the charity is exposed and an action plan to manage those risks. These documents are formally reviewed by the Board at least once a year.

Fundraising

A large proportion of the charity's income is derived from grants and donations. This comes from core funders Suffolk County Council and East Suffolk Council. Core funding is augmented by applications to various charitable and other organisations and donations from individuals and members of the public who have supported the work of the charity.

In order to diversify income streams, the charity became the primary beneficiary of Anglian Lotteries which raises money through ticket sales in local public houses.

FUTURE PLANS

The charity continues the work originally carried on under the former charitable trust DIAL Lowestoft and Waveney.

The plan is develop the existing service, utilising the rest of the building, to become a community hub for the health and wellbeing of the charity's client group.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Disability Advice North East Suffolk is a registered charity (no. 1180096), incorporated on 27th September 2018 and it is governed by its Charitable Incorporated Organisation Foundation document.

The objects laid down in the governing document are implemented by the trustees whose appointment is agreed by other trustees at a properly convened meeting of the charity trustees. The trustees met at least every two months to transact the affairs of the charity.

Recruitment and appointment of new trustees

The trustees form a Board whose members are the only voting members of the charity. The minimum number of trustees is four and the maximum number is fourteen. New trustees may be appointed by the Board at any properly convened meeting of the charity trustees. Other than the first trustees, new trustees are appointed for a three year term. The trustees may, from time to time, appoint officer roles from amongst their number. These currently comprise a Chair and Treasurer.

East Suffolk Council appoints a Councillor as a representative of the Council to attend meetings of the Board. The Councillor is not a trustee or voting member of the Board.

Induction and training of new trustees

Newly appointed trustees are given written information about the charity's aims, objectives and policies. Training for trustees is arranged as and when required.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE015233 (England and Wales)

Registered Charity number

1180096

Report of the Trustees
for the Year Ended 31 March 2024

Registered office

161 Rotterdam Road
Lowestoft
Suffolk
NR32 2EZ

Trustees

Mrs M Oldham M.B.E (Chair)
Mrs G Parsons (Treasurer)
Mr J Brierley
Mr F Mortimer (resigned 18.1.24)
Mrs S Tiffen
Mr R Sullivan (resigned 25.5.23)
Mr A Pearce (appointed 19.3.24)
Mrs H Sampson (appointed 19.3.24)
Mr S Warner (appointed 19.3.24)

Independent Examiner

Rachel Garnham FCCA
CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

East Suffolk Council Observer

Councillor Edward Thompson

Bankers

Barclays Bank PLC
London Road North
Lowestoft
NR32 1LT

and,

CCLA Investment Management Ltd
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on 25th July 2024 and signed on its behalf by:

M. a. Oldham
Mrs M Oldham M.B.E - Trustee

Independent Examiner's Report to the Trustees of
Disability Advice North East Suffolk

Independent examiner's report to the trustees of Disability Advice North East Suffolk ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rachel Garnham FCCA

CUNNINGHAMS
Number Sixty One
Alexandra Road
Lowestoft
Suffolk
NR32 1PL

Date: 26/17/2024

Disability Advice North East Suffolk

Statement of Financial Activities
for the Year Ended 31 March 2024

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.24 Total funds £ | 31.3.23 Total funds £ |
|------------------------------------|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| INCOME FROM | | | | | |
| Donations and grants | 2 | 77,998 | 107,929 | 185,927 | 117,939 |
| Other fundraising activities | 3 | 15,645 | - | 15,645 | 27,791 |
| Investment income | 4 | 7,639 | - | 7,639 | 3,141 |
| Total | | <u>101,282</u> | <u>107,929</u> | <u>209,211</u> | <u>148,871</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 5 | 267 | - | 267 | 1,762 |
| Charitable activities | 6 | | | | |
| Charitable Activities | | 113,095 | 84,146 | 197,241 | 153,515 |
| Total | | <u>113,362</u> | <u>84,146</u> | <u>197,508</u> | <u>155,277</u> |
| NET INCOME/(EXPENDITURE) | | (12,080) | 23,783 | 11,703 | (6,406) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 156,185 | 23,465 | 179,650 | 186,056 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>144,105</u></u> | <u><u>47,248</u></u> | <u><u>191,353</u></u> | <u><u>179,650</u></u> |

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Disability Advice North East Suffolk

Balance Sheet
31 March 2024

| | | Unrestricted funds | Restricted funds | 31.3.24 Total funds | 31.3.23 Total funds |
|--|-------|-----------------------|---------------------|---------------------------|---------------------------|
| | Notes | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 12 | - | 4,196 | 4,196 | 3,490 |
| CURRENT ASSETS | | | | | |
| Debtors | 13 | 8,569 | - | 8,569 | 10,622 |
| Cash at bank and in hand | | 142,946 | 46,052 | 188,998 | 177,971 |
| | | <u>151,515</u> | <u>46,052</u> | <u>197,567</u> | <u>188,593</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 14 | (7,410) | (3,000) | (10,410) | (12,433) |
| NET CURRENT ASSETS | | <u>144,105</u> | <u>43,052</u> | <u>187,157</u> | <u>176,160</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>144,105</u> | <u>47,248</u> | <u>191,353</u> | <u>179,650</u> |
| NET ASSETS | | <u>144,105</u> | <u>47,248</u> | <u>191,353</u> | <u>179,650</u> |
| FUNDS | 15 | | | | |
| Unrestricted funds | | | | 144,105 | 156,185 |
| Restricted funds | | | | 47,248 | 23,465 |
| TOTAL FUNDS | | | | <u>191,353</u> | <u>179,650</u> |

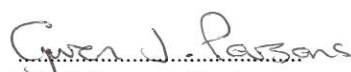
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 25th July 2024 and were signed on its behalf by:


MFS G Parsons - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 25% on cost

Small items of capital expenditure under £250 are written off in the Statement of Financial Activities in the year in which expenditure is incurred.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

2. DONATIONS AND GRANTS

| | 31.3.24 | 31.3.23 |
|----------------------|---------|---------|
| | £ | £ |
| Grants and donations | 185,927 | 117,939 |

Grants received, included in the above, are as follows:

| | 31.3.24 | 31.3.23 |
|---|---------|---------|
| | £ | £ |
| MS Society | 2,000 | 2,000 |
| Mrs L D Rope Third Charitable Settlement | 13,500 | 12,500 |
| East Suffolk Council (Secretarial support for Waveney Disability Forum) | - | 500 |
| East Suffolk Council - Warm and well in Waveney | - | 5,000 |
| East Suffolk Council support for 'On the Beach' event | - | 953 |
| SCF - Local Giving | - | 3,000 |
| Clothmakers Foundation | - | 4,000 |
| Adnams Community Trust | - | 530 |
| SCF Co-op Community Cares - Warm and well in Waveney | - | 5,000 |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | - | 1,000 |
| Awards for All | - | 9,982 |
| Kessingland Parish Council - Outreach Kessingland | 1,397 | 750 |
| Lowestoft Town Council | - | 380 |
| Pear Tree Fund | 12,451 | 5,000 |
| Annie Tranmer Charitable Trust | - | 1,200 |
| East Suffolk Council | 22,679 | 10,000 |
| Suffolk County Council | 30,000 | 30,000 |
| Leathersellers Company Charitable Trust | - | 2,000 |
| Pye Foundation | 2,500 | 2,500 |
| Belstead Ganzoni Charitable Trust | - | 3,000 |
| Kirkley Poorlands Estate | 10,000 | 7,500 |
| Donated goods and services | 6,000 | 6,000 |
| Other donations | 4,769 | 5,144 |
| The Blakemore Foundation | 250 | - |
| Ganzoni U/R Funding | 1,500 | - |
| Moncrief Charity | 750 | - |
| Sir Jules Thorn | 2,000 | - |
| Geoffrey Watling | 2,000 | - |
| David & Jill Simpson | 2,000 | - |
| Localgiving Magic Little Grants | 500 | - |
| Trusthouse Charitable Foundation | 10,000 | - |
| Baily Thomas Charitable Fund | 9,462 | - |
| SCC Income Maximisation Fund | 10,000 | - |
| Morrisons | 6,893 | - |
| Cllor Jamie Starling | 2,093 | - |
| ESC Cllor led by Keith Patience | 7,093 | - |
| Cllor Michael Ladd | 500 | - |
| Norton Peskett | 246 | - |
| Greenhall Foundation | 3,000 | - |
| Lowestoft Town Council | 7,000 | - |
| East Suffolk Council - Kitchen Contribution | 487 | - |
| Jill Brough (Legacy) | 10,000 | - |
| SCC Public Health Suffolk | 4,857 | - |
| | 185,927 | 117,939 |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

3. OTHER FUNDRAISING ACTIVITIES

| | 31.3.24 | 31.3.23 |
|---------------------|---------------|---------------|
| | £ | £ |
| Anglian lottery | 15,585 | 27,081 |
| Other sundry income | 60 | 710 |
| | <u>15,645</u> | <u>27,791</u> |

4. INVESTMENT INCOME

| | 31.3.24 | 31.3.23 |
|------------------------|--------------|--------------|
| | £ | £ |
| COIF interest received | <u>7,639</u> | <u>3,141</u> |

5. RAISING FUNDS

RAISING DONATIONS AND LEGACIES

| | 31.3.24 | 31.3.23 |
|-------------------|------------|--------------|
| | £ | £ |
| Fundraising costs | 247 | 1,646 |
| Lottery licence | 20 | 116 |
| | <u>267</u> | <u>1,762</u> |

6. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 7) £ | Totals £ |
|-----------------------|----------------------|---------------------------------------|----------------|
| Charitable Activities | | | |
| | <u>144,299</u> | <u>52,942</u> | <u>197,241</u> |

7. SUPPORT COSTS

| | Office and administration £ | Governance costs £ | Totals £ |
|-----------------------|--------------------------------------|--------------------------|---------------|
| Charitable Activities | | | |
| | <u>51,657</u> | <u>1,285</u> | <u>52,942</u> |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.24 | 31.3.23 |
|-----------------------------|-------------------|-------------------|
| | £ | £ |
| Independent examiner | 882 | 1,080 |
| Depreciation - owned assets | 1,574 | 1,618 |
| | <u> </u> | <u> </u> |

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

10. STAFF COSTS

| | 31.3.24 | 31.3.23 |
|-----------------------|-------------------|-------------------|
| | £ | £ |
| Wages and salaries | 133,259 | 119,000 |
| Social security costs | 4,482 | 3,375 |
| Other pension costs | 2,338 | 2,137 |
| | <u> </u> | <u> </u> |
| | <u>140,079</u> | <u>124,512</u> |

The average monthly number of employees during the year was as follows:

| | 31.3.24 | 31.3.23 |
|-----------------------|-------------------|-------------------|
| Charitable activities | 7 | 7 |
| | <u> </u> | <u> </u> |

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|----------------------------------|----------------------------|--------------------------|---------------------|
| INCOME FROM | | | |
| Donations and grants | 66,144 | 51,795 | 117,939 |
| Other fundraising activities | 27,791 | - | 27,791 |
| Investment income | 3,141 | - | 3,141 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total | <u>97,076</u> | <u>51,795</u> | <u>148,871</u> |
| EXPENDITURE ON | | | |
| Raising funds | 146 | 1,616 | 1,762 |
| Charitable activities | | | |
| Charitable Activities | 98,562 | 54,953 | 153,515 |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|------------------------------------|----------------------------|--------------------------|---------------------|
| Total | 98,708 | 56,569 | 155,277 |
| NET INCOME/(EXPENDITURE) | (1,632) | (4,774) | (6,406) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 157,817 | 28,239 | 186,056 |
| TOTAL FUNDS CARRIED FORWARD | 156,185 | 23,465 | 179,650 |

12. TANGIBLE FIXED ASSETS

| | Office equipment £ |
|-----------------------|--------------------------|
| COST | |
| At 1 April 2023 | 6,556 |
| Additions | 2,280 |
| At 31 March 2024 | 8,836 |
| DEPRECIATION | |
| At 1 April 2023 | 3,066 |
| Charge for year | 1,574 |
| At 31 March 2024 | 4,640 |
| NET BOOK VALUE | |
| At 31 March 2024 | 4,196 |
| At 31 March 2023 | 3,490 |

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.24 £ | 31.3.23 £ |
|-------------------------|--------------|--------------|
| Trade and other debtors | 3,653 | 8,411 |
| Prepayments | 4,916 | 2,211 |
| | 8,569 | 10,622 |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.24 | 31.3.23 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Other creditors | 4,435 | 811 |
| Martineau Care Hardship Fund | 650 | 961 |
| SCF Household Support Fund | 4,383 | 9,500 |
| Accrued expenses | 942 | 1,161 |
| | <u>10,410</u> | <u>12,433</u> |

MARTINEAU CARE HARDSHIP FUND

| | 31.3.24 | 31.3.23 |
|----------------|------------|------------|
| | £ | £ |
| Funds b/fwd | 961 | 1,061 |
| Funds advanced | - | 3,000 |
| Grants made | (311) | (3,100) |
| | <u>650</u> | <u>961</u> |

Funding is released by the Martineau Care Fund for the purpose of distributing small grants to those in need. Disability Advice North East Suffolk administers the fund and pays the grants to successful applicants on behalf of Martineau Care Fund.

SCF HOUSEHOLD SUPPORT FUND

| | 31.3.24 | 31.3.23 |
|----------------|--------------|--------------|
| | £ | £ |
| Funds b/fwd | 9,500 | - |
| Funds advanced | - | 20,000 |
| Grants made | (5,117) | (10,500) |
| | <u>4,383</u> | <u>9,500</u> |

Funding is from central government and administered by Disability Advice North East Suffolk in the form of direct payments to energy companies to the accounts of individuals with low income who meet the criteria.

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS

| | At 1.4.23 £ | Net movement in funds £ | Transfers between funds £ | At 31.3.24 £ |
|---|----------------|----------------------------------|------------------------------------|--------------------|
| Unrestricted funds | | | | |
| General fund | 86,185 | (12,080) | (30,000) | 44,105 |
| Contingency Fund | 70,000 | - | 30,000 | 100,000 |
| | <u>156,185</u> | <u>(12,080)</u> | <u>-</u> | <u>144,105</u> |
| Restricted funds | | | | |
| Mrs L D Rope Third Charitable Settlement | 7,240 | (2,240) | - | 5,000 |
| Pear Tree Centre | 4,500 | 1,873 | - | 6,373 |
| East Suffolk Laptops | 1,320 | (480) | - | 840 |
| Awards for all | 5,823 | (5,823) | - | - |
| Clothmakers Foundation | 1,406 | (467) | - | 939 |
| Adnams Community Trust | 414 | (131) | - | 283 |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | 1,250 | (257) | - | 993 |
| Lowestoft Town Council - Defibrillator funding | 312 | - | - | 312 |
| Annie Tranmer Charitable Trust | 1,200 | (1,200) | - | - |
| Baily Thomas Charitable Fund | - | 7,989 | - | 7,989 |
| East Suffolk Council | - | 1,000 | - | 1,000 |
| Greenhall Trust | - | 2,509 | - | 2,509 |
| ES Community Partnership | - | 10,000 | - | 10,000 |
| Cllor Jamie Starling | - | 217 | - | 217 |
| SCC Income Maximisation Fund | - | 10,000 | - | 10,000 |
| SCC Public Health Suffolk | - | 500 | - | 500 |
| ESC Cllor led by Keith Patience | - | 209 | - | 209 |
| Lowestoft Town Council | - | 84 | - | 84 |
| | <u>23,465</u> | <u>23,783</u> | <u>-</u> | <u>47,248</u> |
| TOTAL FUNDS | <u>179,650</u> | <u>11,703</u> | <u>-</u> | <u>191,353</u> |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 101,282 | (113,362) | (12,080) |
| Restricted funds | | | |
| East Suffolk Council (Secretarial Support for Disability Forum) | 500 | (500) | - |
| Mrs L D Rope Third Charitable Settlement | 13,500 | (15,740) | (2,240) |
| Pear Tree Centre | 12,451 | (10,578) | 1,873 |
| East Suffolk Laptops | - | (480) | (480) |
| Awards for all | - | (5,823) | (5,823) |
| MS Society | 2,000 | (2,000) | - |
| Clothmakers Foundation | - | (467) | (467) |
| Adnams Community Trust | - | (131) | (131) |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | 1,396 | (1,653) | (257) |
| Annie Tranmer Charitable Trust | - | (1,200) | (1,200) |
| Baily Thomas Charitable Fund | 9,463 | (1,474) | 7,989 |
| East Suffolk Council | 1,950 | (950) | 1,000 |
| Greenhall Trust | 3,000 | (491) | 2,509 |
| Localgiving Magic Little grants | 500 | (500) | - |
| Morrisons Foundation | 6,893 | (6,893) | - |
| Norton Peskett | 246 | (246) | - |
| Trusthouse Charitable Foundation | 10,000 | (10,000) | - |
| ES Community Partnership | 10,000 | - | 10,000 |
| Cllor Jamie Starling | 2,093 | (1,876) | 217 |
| SCC Income Maximisation Fund | 10,000 | - | 10,000 |
| SCC Public Health Suffolk | 4,857 | (4,357) | 500 |
| Cllor Michael Ladd | 500 | (500) | - |
| ESC Cllor led by Keith Patience | 7,093 | (6,884) | 209 |
| David and Jill Simpson | 2,000 | (2,000) | - |
| Geoffrey Watling | 2,000 | (2,000) | - |
| Lowestoft Town Council | 7,000 | (6,916) | 84 |
| East Suffolk Council - Kitchen Contribution | 487 | (487) | - |
| | <u>107,929</u> | <u>(84,146)</u> | <u>23,783</u> |
| TOTAL FUNDS | <u>209,211</u> | <u>(197,508)</u> | <u>11,703</u> |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1.4.22 £ | Net movement in funds £ | At 31.3.23 £ |
|--|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 87,817 | (1,632) | 86,185 |
| Contingency Fund | 70,000 | - | 70,000 |
| | <hr/> | <hr/> | <hr/> |
| | 157,817 | (1,632) | 156,185 |
| Restricted funds | | | |
| Norfolk County Council (LIFT Workability) | 5,328 | (5,328) | - |
| Mrs L D Rope Third Charitable Settlement | 9,317 | (2,077) | 7,240 |
| Henry Smith | 2,444 | (2,444) | - |
| Suffolk Community Foundation - SCF | | | |
| Harris Family Fund | 2,225 | (2,225) | - |
| SCF Martineau Fund | 813 | (813) | - |
| Pear Tree Centre | - | 4,500 | 4,500 |
| Lowestoft Town Council Fybromyalgia Support | 1,195 | (1,195) | - |
| East Suffolk Locality Budget - General | 419 | (419) | - |
| East Suffolk Locality Budget - Southwold | | | |
| Coffee Morning | 646 | (646) | - |
| East Suffolk Locality Budget - User Group | 512 | (512) | - |
| East Suffolk Laptops | 1,800 | (480) | 1,320 |
| Awards for all | 3,333 | 2,490 | 5,823 |
| HLF Big Lottery | 207 | (207) | - |
| Clothmakers Foundation | - | 1,406 | 1,406 |
| Adnams Community Trust | - | 414 | 414 |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | - | 1,250 | 1,250 |
| Lowestoft Town Council - Defibrillator funding | - | 312 | 312 |
| Annie Tranmer Charitable Trust | - | 1,200 | 1,200 |
| | <hr/> | <hr/> | <hr/> |
| | 28,239 | (4,774) | 23,465 |
| TOTAL FUNDS | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
| | 186,056 | (6,406) | 179,650 |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 97,076 | (98,708) | (1,632) |
| Restricted funds | | | |
| Norfolk County Council (LIFT Workability) | - | (5,328) | (5,328) |
| Mrs L D Rope Third Charitable Settlement | 12,500 | (14,577) | (2,077) |
| Henry Smith | - | (2,444) | (2,444) |
| Suffolk Community Foundation - SCF | | | |
| Harris Family Fund | - | (2,225) | (2,225) |
| SCF Martineau Fund | - | (813) | (813) |
| Pear Tree Centre | 5,000 | (500) | 4,500 |
| Lowestoft Town Council Fybromyalgia Support | - | (1,195) | (1,195) |
| East Suffolk Locality Budget - General | - | (419) | (419) |
| East Suffolk Locality Budget - Southwold | | | |
| Coffee Morning | - | (646) | (646) |
| East Suffolk Locality Budget - User Group | - | (512) | (512) |
| East Suffolk Laptops | - | (480) | (480) |
| Awards for all | 9,983 | (7,493) | 2,490 |
| MS Society | 2,000 | (2,000) | - |
| HLF Big Lottery | - | (207) | (207) |
| East Suffolk Council (Secretarial support for Waveney Disability Forum) | 500 | (500) | - |
| East Suffolk Council - Warm and well in Waveney | 5,000 | (5,000) | - |
| East Suffolk Council - On the beach | 953 | (953) | - |
| Suffolk Community Foundation - Local giving fund | 3,000 | (3,000) | - |
| Clothmakers Foundation | 4,000 | (2,594) | 1,406 |
| Adnams Community Trust | 529 | (115) | 414 |
| SCF Co-op Community Cares - Warm and well in Waveney | 5,000 | (5,000) | - |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | 1,750 | (500) | 1,250 |
| Lowestoft Town Council - Defibrillator funding | 380 | (68) | 312 |
| Annie Tranmer Charitable Trust | 1,200 | - | 1,200 |
| | <hr/> 51,795 | <hr/> (56,569) | <hr/> (4,774) |
| TOTAL FUNDS | <hr/> 148,871 | <hr/> (155,277) | <hr/> (6,406) |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.4.22 £ | Net movement in funds £ | Transfers between funds £ | At 31.3.24 £ |
|--|----------------|----------------------------------|------------------------------------|--------------------|
| Unrestricted funds | | | | |
| General fund | 87,817 | (13,712) | (30,000) | 44,105 |
| Contingency Fund | 70,000 | - | 30,000 | 100,000 |
| | <u>157,817</u> | <u>(13,712)</u> | <u>-</u> | <u>144,105</u> |
| Restricted funds | | | | |
| Norfolk County Council (LIFT Workability) | 5,328 | (5,328) | - | - |
| Mrs L D Rope Third Charitable Settlement | 9,317 | (4,317) | - | 5,000 |
| Henry Smith | 2,444 | (2,444) | - | - |
| Suffolk Community Foundation - SCF | | | | |
| Harris Family Fund | 2,225 | (2,225) | - | - |
| SCF Martineau Fund | 813 | (813) | - | - |
| Pear Tree Centre | - | 6,373 | - | 6,373 |
| Lowestoft Town Council Fybromyalgia Support | 1,195 | (1,195) | - | - |
| East Suffolk Locality Budget - General | 419 | (419) | - | - |
| East Suffolk Locality Budget - Southwold | | | | |
| Coffee Morning | 646 | (646) | - | - |
| East Suffolk Locality Budget - User Group | 512 | (512) | - | - |
| East Suffolk Laptops | 1,800 | (960) | - | 840 |
| Awards for all | 3,333 | (3,333) | - | - |
| HLF Big Lottery | 207 | (207) | - | - |
| Clothmakers Foundation | - | 939 | - | 939 |
| Adnams Community Trust | - | 283 | - | 283 |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | - | 993 | - | 993 |
| Lowestoft Town Council - Defibrillator funding | - | 312 | - | 312 |
| Baily Thomas Charitable Fund | - | 7,989 | - | 7,989 |
| East Suffolk Council | - | 1,000 | - | 1,000 |
| Greenhall Trust | - | 2,509 | - | 2,509 |
| ES Community Partnership | - | 10,000 | - | 10,000 |
| Cllor Jamie Starling | - | 217 | - | 217 |
| SCC Income Maximisation Fund | - | 10,000 | - | 10,000 |
| SCC Public Health Suffolk | - | 500 | - | 500 |
| ESC Cllor led by Keith Patience | - | 209 | - | 209 |
| Lowestoft Town Council | - | 84 | - | 84 |
| | <u>28,239</u> | <u>19,009</u> | <u>-</u> | <u>47,248</u> |
| TOTAL FUNDS | <u>186,056</u> | <u>5,297</u> | <u>-</u> | <u>191,353</u> |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 198,358 | (212,070) | (13,712) |
| Restricted funds | | | |
| East Suffolk Council (Secretarial Support for Disability Forum) | 500 | (500) | - |
| Norfolk County Council (LIFT Workability) | - | (5,328) | (5,328) |
| Mrs L D Rope Third Charitable Settlement | 26,000 | (30,317) | (4,317) |
| Henry Smith | - | (2,444) | (2,444) |
| Suffolk Community Foundation - SCF | | | |
| Harris Family Fund | - | (2,225) | (2,225) |
| SCF Martineau Fund | - | (813) | (813) |
| Pear Tree Centre | 17,451 | (11,078) | 6,373 |
| Lowestoft Town Council Fybromyalgia Support | - | (1,195) | (1,195) |
| East Suffolk Locality Budget - General | - | (419) | (419) |
| East Suffolk Locality Budget - Southwold | | | |
| Coffee Morning | - | (646) | (646) |
| East Suffolk Locality Budget - User Group | - | (512) | (512) |
| East Suffolk Laptops | - | (960) | (960) |
| Awards for all | 9,983 | (13,316) | (3,333) |
| MS Society | 4,000 | (4,000) | - |
| HLF Big Lottery | - | (207) | (207) |
| East Suffolk Council (Secretarial support for Waveney Disability Forum) | 500 | (500) | - |
| East Suffolk Council - Warm and well in Waveney | 5,000 | (5,000) | - |
| East Suffolk Council - On the beach | 953 | (953) | - |
| Suffolk Community Foundation - Local giving fund | 3,000 | (3,000) | - |
| Clothmakers Foundation | 4,000 | (3,061) | 939 |
| Adnams Community Trust | 529 | (246) | 283 |
| SCF Co-op Community Cares - Warm and well in Waveney | 5,000 | (5,000) | - |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | 3,146 | (2,153) | 993 |
| Lowestoft Town Council - Defibrillator funding | 380 | (68) | 312 |
| Annie Tranmer Charitable Trust | 1,200 | (1,200) | - |
| Baily Thomas Charitable Fund | 9,463 | (1,474) | 7,989 |
| East Suffolk Council | 1,950 | (950) | 1,000 |
| Greenhall Trust | 3,000 | (491) | 2,509 |
| Localgiving Magic Little grants | 500 | (500) | - |
| Morrisons Foundation | 6,893 | (6,893) | - |
| Norton Peskett | 246 | (246) | - |
| Trusthouse Charitable Foundation | 10,000 | (10,000) | - |
| ES Community Partnership | 10,000 | - | 10,000 |
| Cllor Jamie Starling | 2,093 | (1,876) | 217 |
| SCC Income Maximisation Fund | 10,000 | - | 10,000 |
| SCC Public Health Suffolk | 4,857 | (4,357) | 500 |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

| | | | |
|---|----------------|------------------|--------------|
| Cllor Michael Ladd | 500 | (500) | - |
| ESC Cllor led by Keith Patience | 7,093 | (6,884) | 209 |
| David and Jill Simpson | 2,000 | (2,000) | - |
| Geoffrey Watling | 2,000 | (2,000) | - |
| Lowestoft Town Council | 7,000 | (6,916) | 84 |
| East Suffolk Council - Kitchen Contribution | 487 | (487) | - |
| | <hr/> | <hr/> | <hr/> |
| | 159,724 | (140,715) | 19,009 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | 358,082 | (352,785) | 5,297 |
| | <hr/> | <hr/> | <hr/> |

Details of the purpose of the income in respect of each of the restricted funds are outlined below:

| | |
|---|--|
| Norfolk County Council (LIFT Workability) | Staff costs for Workability in Waveney. |
| Mrs L D Rope Third Charitable Settlement | Staff costs for Appeals work. |
| Suffolk Community Foundation - SCF Harris Family Funds | Staff costs. |
| | Staff costs mentoring new appeals workers. |
| SCF Martineau Fund | Staff costs Halesworth outreach. |
| Pear Tree Centre | Fybromyalgia Support. |
| Lowestoft Town Council Fybromyalgia Support | Travel and telephone expenses. |
| East Suffolk Locality Budget - General | Coffee morning project. |
| East Suffolk Locality Budget - Southwold Coffee Morning | Establish local user group. |
| East Suffolk Locality Budget - User Group | Purchase of laptops. |
| East Suffolk Laptops | Staff and travel costs. |
| Awards for all | Staff costs. |
| MS Society | Purchase of laptop. |
| HLF Big Lottery | |
| East Suffolk Council (Secretarial support for Waveney Disability Forum) | Funding clerical work on disability forum. |
| East Suffolk Council - Warm and well in Waveney | Staff costs. |
| East Suffolk Council support for 'On the Beach' event | Fundraising costs, hire of beach huts and staff costs. |
| | Staff costs |
| Suffolk Community Foundation - Local giving fund | Purchase of equipment. |
| Clothmakers Foundation | Purchase of laptop. |
| Adnams Community Trust | Staff costs. |
| SCF Co-op Community Cares - Warm and well in Waveney | Staff and travel costs. |
| ESL Outreach in Kessingland. Cllr. for Kessingland/Southwold | Staff and travel costs. |
| Kessingland Outreach (Kessingland Parish Council) | Purchase of defibrillator pads. |
| Lowestoft Town Council - Defibrillator funding | Towards telephone costs for 2023/24. |
| Annie Tranmer Charitable Trust | Towards utilities, refreshments and staff costs. |
| | Towards staff costs. |
| ESC - Warm Space | Towards Outcomes Star Licence and training costs. |
| David and Jill Simpson | Towards staff costs. |
| | Towards property lease costs. |
| Localgiving Magic Little Grants | Towards staff costs. |
| Trusthouse Charitable Foundation | Towards staff costs. |
| Geoffrey Watling | Towards staff costs. |
| Baily Thomas Charitable Fund | Towards staff costs. |
| SCC Public Health Suffolk | Towards staff costs. |
| ES Community Partnership | Towards staff costs. |
| SCC Income Maximisation Fund | Funding towards the refurbishment of new premises. |
| | Funding towards the refurbishment of new premises. |
| Morrisons | |
| Lowestoft Town Council | |

Disability Advice North East Suffolk

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

| | |
|---------------------------------|--|
| Cllor Jamie Starling | Funding towards the refurbishment of new premises. |
| ESC Cllor led by Keith Patience | Funding towards the refurbishment of new premises. |
| Cllor Michael Ladd | Funding towards the refurbishment of new premises. |
| Norton Peskett | Funding towards the refurbishment of new premises. |
| Greenhall Foundation | Towards the cost of computer equipment. |

Included within unrestricted funds is a designated contingency fund. This has been designated by the trustees as an amount sufficient to cover unexpected additional costs that may arise from time to time. These may be statutory or other obligations in the event of grants not being forthcoming.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Disability Advice North East Suffolk

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

| | 31.3.24 £ | 31.3.23 £ |
|---------------------------------------|---------------|---------------|
| INCOME | | |
| Donations and grants | | |
| Grants and donations | 185,927 | 117,939 |
| Other fundraising activities | | |
| Anglian lottery | 15,585 | 27,081 |
| Other sundry income | 60 | 710 |
| | <hr/> 15,645 | <hr/> 27,791 |
| Investment income | | |
| COIF interest received | 7,639 | 3,141 |
| | <hr/> 209,211 | <hr/> 148,871 |
| Total incoming resources | | |
| EXPENDITURE | | |
| Raising donations and legacies | | |
| Fundraising costs | 247 | 1,646 |
| Lottery licence | 20 | 116 |
| | <hr/> 267 | <hr/> 1,762 |
| Charitable activities | | |
| Wages | 133,259 | 119,000 |
| Social security | 4,482 | 3,375 |
| Pensions | 2,338 | 2,137 |
| Travel | 1,351 | 1,158 |
| Licences | 1,586 | 1,652 |
| Room hire | 84 | 320 |
| Staff training and recruitment | 1,199 | 505 |
| | <hr/> 144,299 | <hr/> 128,147 |
| Support costs | | |
| Office and administration | | |
| Insurance | 2,502 | 2,127 |
| Shared utility cost | 9,528 | 9,158 |
| Postage and stationery | 414 | 831 |
| Advertising | 1,018 | 587 |
| Sundries | 789 | 150 |
| Rent | 8,133 | 6,000 |
| Repairs and renewals | 1,311 | 304 |
| Photocopier hire and costs | 1,299 | 748 |
| IT costs | 2,623 | 2,274 |
| Property refurbishment | 22,466 | - |
| Depreciation charges | 1,574 | 1,619 |
| | <hr/> 51,657 | <hr/> 23,798 |

This page does not form part of the statutory financial statements

Disability Advice North East Suffolk

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

| | 31.3.24 £ | 31.3.23 £ |
|----------------------------------|--------------------|---------------------|
| Office and administration | | |
| Governance costs | | |
| Independent examiner | 882 | 1,080 |
| Payroll processing fees | 245 | 352 |
| Bank charges | 158 | 138 |
| | <hr/> 1,285 | <hr/> 1,570 |
| Total resources expended | <hr/> 197,508 | <hr/> 155,277 |
| Net income/(expenditure) | <hr/> <hr/> 11,703 | <hr/> <hr/> (6,406) |

This page does not form part of the statutory financial statements