



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 02	Month 01	Year 2023		Day 01	Month 02	Year 2024

Section A Reference and administration details

Charity name	Huntingdonshire History Festival
Other names charity is known by	N/A
Registered charity number (if any)	1180093
Charity's principal address	63 Great Northern Street
	Huntingdon
	Cambs
Postcode	PE29 7HJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Addis	Chair	Whole Year	First Charity Trustee
2	Angus Ballantine	Treasurer	Whole Year	First Charity Trustee
3	Gillian Rayment	Secretary	Whole Year	First Charity Trustee
4	Emma LLoyd	Media and Social	15 September 2023	Trustee
5	Stuart Orme	Trustee	Whole Year	Trustee
6	Diane Ballantine	Trustee	Whole year	Trustee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

Michael Addis (Chairman)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by other elected trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity trustees are all volunteers who represent a cross section of people from local history groups, reenactment enthusiasts, local merchants, school teacher, archivists, museum curators and council representatives all with a passion for local history and to be able to disseminate that knowledge and information to the local population. The trustees have been supported by a large number all volunteers, enthusiasts, published authors and curators from local museums giving their time and guidance in putting together a wide-ranging and visually stimulating programme of events.

On election trustees are informed of their duties and responsibilities and provided with copies of the governing document and latest published accounts and trustees report. They are also made aware of publications and advice from the Charity Commission. In recruiting new trustees the charity seeks those that have the appropriate skills, knowledge and experience to help develop the aims and organisation of the charity

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the history and heritage of the former county of Huntingdonshire by staging events, talks, guided walks, presentations and similar activities for the benefit of the public of all ages.

Summary of the main activities undertaken for the public benefit in relation to

An active Facebook page promoting activities and monthly articles with contributions from the public. We also have a website with over 4000 hits

these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

which promotes activities and includes blogs that have covered local ghost walks, Hunts nostalgia and World War 2 secret

Additional details of objectives and activities (Optional information)

In exercising their duties the trustees took due regard of section 17(5) open the charities Act and the Charities (Accounts and Reports) regulations 2008 to ensure that the activities of the charity met with the objects of the charity as laid out in the governing document

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Having been set up by the smallest organising team in the history of the festival it was a major achievement to be able to go ahead at all. However, with a splendid weekend kicking off proceedings with a reenactment by Legio Secunda Augusta ably supported by Gladiators and various demonstrators explaining life in Roman Times it can generally be agreed that the festival was a success. A number of activities were sold out, the most popular perhaps being the ghost walks in Huntingdon and St Ives and as a result four new volunteers were recruited to help organise the 2024 festival.

It should be acknowledged that without the support of the Huntingdon Freeman's Trust and the donation of £1,000 they provided the Festival would not have gone ahead.

Thanks should also be given to the following for their support:

Oliver James Ltd
J P Morgan
Rotary Club of Huntingdon

Section E

Financial review

Brief statement of the charity's policy on reserves

Ideally the charity aims to carry a reserve of £2,000 to £3,000 at the end of each year which is sufficient to pay insurance and the initial outlay for the following year whilst grant applications are made. Unfortunately owing largely to the economic down turn in the past twelve months this was not possible to achieve as grants and donations were cut quite heavily. However, looking forward to the next year things are looking much better on the finance front

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

At the end of the financial year we had £926 in the bank. All money is held in a non-interest bearing account as the amount of funds after the festival are insufficient to warrant transferring to an interest bearing account. All online transactions must be authorised by two trustees

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Huntingdonshire History Festival

1180093

Receipts and payments accounts

CC16a

For the period
from

1/2/2023

To

1/1/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants received	1,491	-	-	1,491	4,500
Events Income	1,268	-	-	1,268	1,604
Donations Received	642	-	-	642	1,447
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,401	-	-	3,401	7,551
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,401	-	-	3,401	7,551
A3 Payments					
Insurance	634	-	-	634	634
Administration	195	-	-	195	551
Publicity	344	-	-	344	731
Events	6,486	-	-	6,486	6,163
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,659	-	-	7,659	8,079
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,659	-	-	7,659	8,079
Net of receipts/(payments)	- 4,258	-	-	- 4,258	- 528
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,184	-	-	5,184	-
Cash funds this year end	926	-	-	926	528

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	926	-	-
		-	-	-
		-	-	-
	Total cash funds	926	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael T.H. Addis -Chairman		
		Angus Ballantine - Treasurer		