

Trustees' Annual Report

for the period

From (start date) 020122 to (end date) 010123

Section A
Reference and administration details

Charity name

HUNTINGDONSHIRE HISTORY FESTIVAL

Other names the charity is known by

Registered charity number (if any)

1180093

Charity's principal address

63 GREAT NORTHERN STREET
HUNTINGDON
CAMBS
Postcode PE297HJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MTH ADDIS	CHAIRMAN	WHOLE YEAR	FIRST CHARITY TRUSTEE
2	GILLIAN REYNOLDS	SECRETARY	WHOLE YEAR	FIRST CHARITY TRUSTEE
3	S FLETCHER	TREASURER	WHOLE YEAR	FIRST CHARITY TRUSTEE
4	S ORME	TRUSTEE	WHOLE YEAR	TRUSTEE
5	A BALLANTINE	TRUSTEE	APPT 14/9/22	TRUSTEE
6	D BALLANTINE	TRUSTEE	APPT 14/9/22	TRUSTEE
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year
NIL	

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
NIL		

Name of chief executive or names of senior staff members (optional information)

MICHAEL TH ADDIS CHAIRMAN

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

CIO FOUNDATION CONSTITUTION

How the charity is constituted
(eg trust, association, company)

CHARITABLE INCORPORATED ORGANISATION

Trustee selection methods
(eg appointed by, elected by)

APPOINTED BY OTHER ELECTED TRUSTEES.

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity Trustees are all volunteers who represent a cross section of people from local history groups, re-enactment enthusiasts, local merchants, school teachers, archivists, museum curators and council representatives all with a passion for local history and to be able to disseminate their knowledge and information to the local population. The trustees have been supported by a larger body of volunteers, enthusiasts, published authors and curators from local museums giving their time and guidance in putting together a wide ranging and visually stimulating programme of events. On election Trustees are informed of their duties and responsibilities and provided with copies of the governing document and latest published accounts and trustees reports. They are also made aware of publications and advice available from the Charity Commission. In recruiting new trustees the charity seeks those that have the appropriate skills, knowledge and experience to help develop the aims and organisation of the charity.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the history and heritage of the former county of Huntingdonshire by staging events, talks, guided walks, presentations and similar activities for the benefit of the public of all ages.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

An active Facebook page promoting activities and monthly articles with contributions from the public. We also have a website with over 4000 hits which promotes activities and includes blogs that have covered local ghost walks, Hunts Nostalgia and WW2 Secrets.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In exercising their duties the Trustees took due regard of Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 to ensure that the activities of the Charity met with the objects of the Charity as laid out in the governing document.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This has been the first year we have run the festival in its full glory since the pandemic and we were pleased to see support from the public was strong. A large number of our events were sold out including talks by authors such as TV personality Ben Robinson and we were able to attract new members to our committee which holds good promise for the future.

Section E

Financial review

Brief statement of the charity's policy on reserves

I declare the Charity aims to carry a reserve of £2,000 to £2,500 at the end of each year. This is sufficient to pay insurance and initial outlay for the following year while grant applications are made.

Details of any funds materially in deficit

NONE

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

At the end of the year we had £5184 in the bank.

All money is held in a non-interest bearing bank current account as the amount of funds after the festival are insufficient to warrant transfer to an interest bearing account. All online transactions must be authorised by two trustees

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Angus Ballantine

Full name(s)

ANGUS BALLANTINE

Position (eg Secretary, Chair, etc)

TREASURER

Date

081123



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hamptonshire History Festival

1190093

Receipts and payments accounts

CC16a

For the period
from

01/04/22

To

01/04/23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants received	4,500	-	-	4,500	400
Events Income	1,604	-	-	1,604	3,094
Donations received	1,447	-	-	1,447	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,551	-	-	7,551	3,494
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,551	-	-	7,551	3,494
A3 Payments					
Events	6,163	-	-	6,163	2,972
Administration	551	-	-	551	457
Publicity	731	-	-	731	-
Insurance	634	-	-	634	-
Sponsorship	-	-	-	-	5,547
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,079	-	-	8,079	8,976
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,079	-	-	8,079	8,976
Net of receipts/(payments)	- 528	-	-	- 528	- 5,482
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,712	-	-	5,712	11,194
Cash funds this year end	5,184	-	-	5,184	5,712

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	5,184	-	-
		-	-	-
		-	-	-
	Total cash funds	5,184	-	-
	(agree balances with receipts and payments account(s))			
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael T.H. Addis - Chairman		
		Angus Ballantyne - Treasurer		

