



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	January	2021		01	January	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

63 Great Northern Street	
Huntingdon	
Cambridgeshire	
Postcode	PE29 7HJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M.T.H. Addis	Chairman	Whole year	First Charity Trustee
2	M. R. Calleway	Secretary	Whole year	First Charity Trustee
3	G Stalker	Trustee	Whole year	First Charity Trustee
4	S. Fletcher	Treasurer	Whole year	Trustees
5	S. Orme	Trustee	Whole year	Trustees
6	G. Rayment	Trustee	Appointed 29.09.2021	Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NIL	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NIL		

Name of chief executive or names of senior staff members (Optional information)

Michael T. H. Addis, Chairman

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by other elected trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity Trustees are all volunteers who represent a cross section of people from local history groups, re-enactment enthusiasts, local merchants, school teacher, archivists, museum curators and council representatives all with a passion for local history and to be able to disseminate their knowledge and information to the local population. The Trustees have been supported by a larger body of volunteers, history enthusiast, published authors and curators from other local museums giving their time and guidance in putting together a wide ranging and visually stimulating program of events.

On election Trustees are informed of their duties and responsibilities and provided with copies of the governing document and latest published accounts and trustees report. They are also made aware of publications and advice available from the Charity Commission. In recruiting new trustees the charity seeks those that have the appropriate skills, knowledge and experience to help develop the aims and organisation of the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the history and heritage of the former county of Huntingdonshire, now part of Cambridgeshire, by staging events, providing talks, guided walks, presentations and similar educational activities for the benefit of the public of all ages. Another aim was to engage the public in their own local history and help others to also promote their interests in local history.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A very active Facebook was run, which included regular monthly articles, activities and contributions from the public, this is ongoing and was and is still being updated throughout the year. –

We had 1458 "likes" on facebook and 1330 "followers

We reached 29,292 people on Facebook over 2021 -2022

Website Stats:

We had approximately 4000 hits on our website over 2021 -2022

- Monthly blog posts have helped to increase our reach and engagement, posts have included: Ghost walks in Huntingdonshire, WW2 secrets, and Huntingdon nostalgia

In exercising their duties the Trustees took due regard of Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 to ensure that the activities of the Charity met with the objects of the Charity as laid out in the governing document.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we have done very little due to the Pandemic and the restrictions placed on us. Our main efforts have been keeping the festival alive using Social media.

We did not manage or feel it appropriate to run any events for the public, other than through Social Media.

We did however run 4 very successful Ghost walks in Hinchbrooke house in November, once Covid restrictions were lifted. All the walks were sold out very quickly.

We were also able to sponsor later events at Godmanchester, A Roman activity day and the History of Godmanchester.

We also helped pay for a mobile display cabinet for the local Museum, which we will have access to as well for future years.

We ran another successful lego event for children at Ely Cathedral.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to carry over a reserve of between £2,000 and £2,500 at the end of each year. This is considered sufficient to pay insurance and initial costs for the following year while grant applications are being made.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As the charity was not carrying out any of its own activities this year it was agreed with the Heritage Lottery Fund that their remaining grant of £7,500 could be spent on support to various other local museums and organisations.

At the year-end there was £5,712 in the bank

All money is held in a non-interest bearing bank current account as the amount of funds after the festival are insufficient to warrant transfer to any interest bearing account. All online bank transactions must be authorised by two Trustees.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. T. H. Addis	<i>S. Fletcher</i>
Full name(s)	Michael Addis	Sheila Fletcher
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	15.8.22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Huntingdonshire History Festival

1180093

Receipts and payments accounts

CC16a

For the period
from

02/01/2021

To

01/01/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants received	400	-	-	400	-
Events Income	3,094	-	-	3,094	-
Donations received	-	-	-	-	200
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,494	-	-	3,494	200
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,494	-	-	3,494	200
A3 Payments					
Events	2,972	-	-	2,972	-
Administration	457	-	-	457	115
Publicity	-	-	-	-	-
Insurance	-	-	-	-	-
Sponsorship	5,547	-	-	5,547	-
Governance	-	-	-	-	116
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,976	-	-	8,976	231
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,976	-	-	8,976	231
Net of receipts/(payments)	- 5,482	-	-	- 5,482	31
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,194	-	-	11,194	11,225
Cash funds this year end	5,712	-	-	5,712	11,194

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	5,712	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	5,712	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

M. T. H. Addis
S. Fletcher

Michael T. H. Addis
Chairman
Sheila Fletcher
Treasurer

15.03.22
15.03.22