



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	January	2020		01	January	2021

Section A Reference and administration details

Charity name Huntingdonshire History Festival

Other names charity is known by

Registered charity number (if any) 1180093

Charity's principal address 63 Great Northern Street

Huntingdon

Cambridgeshire

Postcode

PE29 7HJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M.T.H. Addis	Chairman	Whole year	First Charity Trustee
2	M. R. Calleway	Secretary	Whole year	First Charity Trustee
3	P. C. Saunders	Trustee	Whole year	First Charity Trustee
4	S. McAdam	Trustee	Resigned	First Charity Trustee
5	G Stalker	Trustee	Whole year	First Charity Trustee
6	S. Fletcher	Treasurer	Whole year	Trustees
7	S. Orme	Trustee	Appointed 21.01.2020	Trustees
8	G. Rayment	Trustee	Appointed 21.01.2020	Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NIL	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NIL		

Name of chief executive or names of senior staff members (Optional information)

Michael T. H. Addis, Chairman

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by other elected trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity Trustees are all volunteers who represent a cross section of people from local history groups, re-enactment enthusiasts, local merchants, school teacher, archivists, museum curators and council representatives all with a passion for local history and to be able to disseminate their knowledge and information to the local population. The Trustees have been supported by a larger body of volunteers, history enthusiast, published authors and curators from other local museums giving their time and guidance in putting together a wide ranging and visually stimulating program of events.

On election Trustees are informed of their duties and responsibilities and provided with copies of the governing document and latest published accounts and trustees report. They are also made aware of publications and advice available from the Charity Commission. In recruiting new trustees the charity seeks those that have the appropriate skills, knowledge and experience to help develop the aims and organisation of the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the history and heritage of the former county of Huntingdonshire, now part of Cambridgeshire, by staging events, providing talks, guided walks, presentations and similar educational activities for the benefit of the public of all ages. Another aim was to engage the public in their own local history and help others to also promote their interests in local history.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A very active Facebook was run, which included regular monthly articles, activities and contributions from the public, this is ongoing and was and is still being updated throughout the year. –

We had 1145 "likes" on facebook and 1235 "followers"

We reached 29,292 people on Facebook over 2020 -2021

Website Stats:

We had approximately 3,000 hits on our website over 2020 -2021

- Monthly blog posts have helped to increase our reach and engagement, posts have included:

A history of Red Kites, A history of Huntingdonshire Home Guard, An account of "The Fenland Ark", A history of Sawtry Abbey.

Twitter: Our account on Twitter has fallen by the wayside somewhat as I was forced to focus on other digital streams due to other commitments, it remains a useful tool to advertise events and inform the public, I am unable to supply detailed historic information from Twitter!

In exercising their duties the Trustees took due regard of Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 to ensure that the activities of the Charity met with the objects of the Charity as laid out in the governing document.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we have done very little due to the Pandemic and the restrictions placed on us. Our main efforts have been keeping the festival alive using Social media.

We did not manage or feel it appropriate to run any events for the public, other than through Social Media.

In preparation we did make 2 several large scale models ready for events in 2021, one for the Godmanchester museum which was a Roman Mansio and was indeed filmed for a programme for a Channel 4 programme.

Secondly a 12' long, 4ft high and 4 ft wide model of Ely Cathedral (The latter was slightly out of our remit in that this was Cambridgeshire, rather than Huntingdonshire) to be shown at Ely Cathedral and to enable a children's event later in 2021.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to carry over a reserve of between £2,000 and £2,500 at the end of each year. This is considered sufficient to pay insurance and initial costs for the following year while grant applications are being made.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

It was agreed with the Heritage Lottery Fund that their remaining grant of £7,500 previously allocated to the 2020 festival could be carried forward to 2021.

A further £3,694 of general funds were held, making a total of £11,194 in the bank at the year end.

All money is held in a non-interest bearing bank current account as the amount of funds after the festival are insufficient to warrant transfer to any interest bearing account. All online bank transactions must be authorised by two Trustees.

Section F

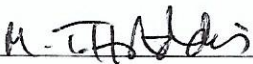
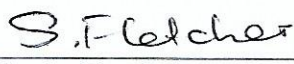
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Addis	Sheila Fletcher
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

21st October 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Huntingdonshire History Festival

1180093

Receipts and payments accounts

CC16a

For the period
from

02/01/2020

To

01/01/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants received	-	-	-	-	24,500
Events Income	-	-	-	-	283
Donations received	200	-	-	200	1,560
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	200	-	-	200	26,343
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	200	-	-	200	26,343
A3 Payments					
Events	-	-	-	-	16,505
Administration	115	-	-	115	206
Publicity	-	-	-	-	1,643
Insurance	-	-	-	-	1,307
Donations given	-	-	-	-	710
Governance	116	-	-	116	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	231	-	-	231	20,371
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	231	-	-	231	20,371
Net of receipts/(payments)	31	-	-	31	5,972
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,225	-	-	11,225	5,253
Cash funds this year end	11,194	-	-	11,194	11,225

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	11,194	-	-
		-	-	-
		-	-	-
	Total cash funds	11,194	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	M.T.H. Addis	Michael T. H. Addis Chairman	16.9.21
	S. Fletcher	Sheila Fletcher Treasurer	16.9.21