

Hawkhurst Community Trust 2018

Charity Number: 1180085

AGM Annual Report and presentation 16TH NOVEMBER 2023

The following presentation script provides a summary on our work for November 2022 to November 2023.

An additional document to report on income and spending is available and is submitted to the Charity Commission.

Slide	Text
1 - 2	<p>Welcome to Hawkhurst Community Trust (2018) Annual General Meeting. Let me first introduce myself, I'm Anita Stevens and I've been chair of the Trust for a year now, I'll be taking us through tonight's AGM which will include: A short presentation on the work of HCT over the past year, treasurers report, nomination of Trustees and a look ahead to 2024.</p> <p>Firstly David, please can I check for any 'apologies'. (No apologies made) Secondly, please can I check that you have all read the minutes from the AGM for 2022? Are there any comments? (No comments were made) Thank you all, I can sign them then as approved. Decision: AGM minutes approved for 2022.</p>
3	<p>The Hawkhurst Community Trust 2018 (HCT 2018) was set up as an independent charity to improve community facilities in Hawkhurst. HCT 2018 is focused on bringing our community together.</p> <p>You will see our mission statement here, let's have a look at how we achieved this in 2023.</p> <p>Mission statement: Bringing together the Hawkhurst community with events and projects to help make Hawkhurst a great place to live</p>
4	<p>At the beginning of the year we set out 3 goals to work towards. They were to:</p> <ul style="list-style-type: none">• Keep steady by running our existing programme• Focus on branding and publicity• Re-position ourselves as a community connector
5	<ul style="list-style-type: none">• We remain a small band of Trustees (8 Trustees, we have room for 4 more).• We all live in the village and are all volunteers.• We've worked together for some years now and meet regularly to plan and develop activity to bring added value to living in Hawkhurst.• We are also supported by a small pool of brilliant volunteers (Ruth, Susie, Gavin, Bridget, Sally, Isobel) who help out at events.• At the 5k/10k race we were well supported by many people who volunteered as marshalls.

6	<p>You can see how the year looked here. We always have a range of free take part events for children and families, and to do this we seek community grants, and sponsorship from local businesses. Our biggest events continues to be the Hawkhurst 10k and 5 k run and here we work closely with Nicework as well as other local organisations.</p> <p>X4 Newsletters: free publication to update on HCT2018 activity, village wide circulation. Raise awareness of local charities and organisations some of whom we partner with. A summary of local contacts.</p> <p>Participated in x2 local community events: St Lawrence Flower Festival and Village fete.</p> <p>Led x 5 community wide events: Easter trail, Hawkhurst 5k and 10k, Playday, Makers at the Moor</p> <p>Supported activity for Hawkhurst in Bloom</p>
7	<p>We're hugely pleased to have connected with so many people this year. We know that we can achieve our goals by working in partnership with others, and this has strengthened further in 2023 and we have worked with 21 local organisations and businesses.</p>
8	<p>So now for a little tour through the year. Our first event was the popular, Easter Eggbox scavenger hunt.</p> <p>With dry weather in our favour, this was our best year yet – 127 participants. Now in our 4th year, this free to enter activity, supported by Tesco's, has become an established part of the village calendar.</p>
9 – 10	<p>In June, we held the 5k and 10k race, this we do in partnership with Nicework, an established running events company, Rachel Fagg and Highgate Hawkhurst WI.</p> <p>This is a major partnership event for us, and it takes a lot of planning and organising from all sides, in fact we've already set a date for 2024!</p> <p>In its third year, this event also benefited from being known. We met our target of 300 runners. And 40 youngsters taking part in the free childrens race.</p> <p>We had great support for the warm up, medals, trophies, advertising from local businesses and were thankful for League of Friends, sponsoring our first aid as it was one of the hottest days of the year.</p> <p>Funding comes from a sponsorship package for local sponsors and recruiting a team of volunteers for this event specifically.</p>
11	<p>In August, we joined in with Playday, a national day to celebrate and create opportunities of the importance of play for children.</p> <p>This was our 4th year of leading this event, and we always work in partnership with local children's services providers, as well as developing activities ourselves.</p>

	<p>It's important that this event is inclusive and to that end, it remains free, including free refreshments. We were supported by a donation from Waitrose to fund a storyteller, and league of Friends for first aid support.</p> <p>Whilst we normally hold this event outside, a large storm meant we had to re plan. With the help of Hands of Hope community garden we were able to host it there and despite rain all day, we had over 200 children and families playing that afternoon. We'd like to note our thanks to all our partners on that day who were resourceful and flexible in changing plans at the last minute, everyone put children first that day, and as you can see here they had a great afternoon!</p>
12	<p>Our final big event and held on one of the hottest days in the year. This annual event is in its fourth year and we had a strong turnout of 40 local makers, artists and crafts people. This event provides a relatively low cost platform for local makers, as well as an opportunity to meet up, connect and access diverse products. Our volunteer team run a tea and cake stall which enables us to raise funds as well as a chance to connect with residents and visitors.</p>
13	<p>Alongside the events where we lead the activity, we have also been working to foster links and encourage community connections. We do this by producing a quarterly newsletter, locally distributed and by taking part in community wide events and projects, in 2022/23 this was with the Flower festival, the village fete and Hawkhurst in Bloom.</p>

14-15	<p>Hawkhurst community Fridge, falls under our umbrella as a charity, although it runs independently with its own team of volunteers. Earlier this year its founder, Ellen Neville stepped back from actively leading the fridge activity. The brilliant volunteer team have kept everything going and the fridge makes an impact in focusing on reducing food waste from local businesses and to</p> <p>The volunteer pool remains steady, and an environmental assessment has been completed and passed. The fridge is located in front of the Green Shop, with electricity for the fridge provided by the League of Friends. I'd like to express my thanks to the volunteer team for the difference they make both to reducing food waste and whilst it is not a food bank, we do know it provides a helping hand to residents throughout the year.</p>
16-17	<p>In summary then, how have we fared against our goals and our charitable purpose in 2023? Let's have a look. Well we continue to get good feedback, especially shared on social media and in achieving our goals we can summarise the following:</p>

	<p>We've maintained our programme And turnout was higher across all events in 2023 despite the challenges with the weather.</p> <p>We're raising our profile 4 Newsletters, regular social media and coverage in Tunbridge Wells e-news</p> <p>Our income has grown We can then make even more positive contributions to projects and events for 2024</p> <p>We've expanded our remit Taking the community fridge on has stretched us this year, and we will be looking at how best to support this in 2024</p> <p>We're creating positive wellbeing in the community and good connections We continue to hear really great feedback about the difference we make to individuals and to other organisations.</p> <p>We've worked with more partners this year and are seen to be a good connector to work with.</p> <p>Our team is the same Growing our volunteer and trustee group will be a focus for 2024</p>
18 - 20	<p>Looking forwards to 2024, we plan to continue our programme of events and will focus on growing our volunteer numbers and working in partnership with local organisations to achieve more together to contribute to the lives of Hawkhurst residents.</p> <p>Earlier this year we agreed as a group of Trustees that the name 'Hawkhurst Community Trust 2018', was a little too clunky and perhaps not really said who we were. So we asked all our volunteers to suggest a name, and we agreed on Friends of Hawkhurst unanimously. In 2024 we will start to move across to using this name.</p>
	<p>That concludes the chairs report. A huge personal thank you from me to all our Trustees and volunteers and that partners we have worked with in 2023, we have only achieved what we have because of the energy and commitment you put in to make Hawkhurst a better place to live.</p>
20	<p>And now we have 2 more formal parts of our AGM to complete. I first hand to Harvey Cobald, our Treasurer for a summary of our accounts (see spend and income report).</p> <p>I now invite David to conclude the proceedings with our nominations for Trustees.</p>
	<p>To bring us to a close, I'd like to check if there any questions from the floor. (no questions were raised)</p>
21	<p>Thank you for coming along this evening, and we hope you will join us for tea or coffee now.</p>

Hawkhurst Community Trust 2018

(Financial year 1st Oct 22 to 30th Sept 23)

Accounts 2022 - 23

Starting Balance	£7,792.78
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Total Income	£10,748.54
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Total Expenditure	-£7,538.04
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Final Balance	£11,003.28
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Annual Surplus	£3,210.50
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Events Income and Expenditure	Income	Expenditure	Total
Easter Hunt	£63.80	-£124.50	-£60.70
Hawkhurst Fete Childrens Marquee	£12.55	-£54.46	-£41.91
Hawkhurst 5k/10k Run	£6,620.54 *	-£4,884.46	£1,736.08
* Includes support from local businesses and LoF totalling £2,200			
Play Day	£61.26	-£845.96	-£784.70
Makers @ the Moor	£1,596.43	-£382.37	£1,214.06
Donations and Collections	£2,382.16	£0.00	£2,382.16
	£10,736.74	-£6,291.75	£4,444.99
General Income and Expenditure	£266.54	-£1,246.29	-£979.75
of which major costs are:			
Hawkhurst In Bloom		-£216.50	
Website and domain expense		-£177.60	
Printing of Newsletter		-£139.88	
Insurance		-£159.04	

Community Fridge Accounts

Starting Balance	£3,599.52
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Total Income	£494.04
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Total Expenditure	-£233.44
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Final Balance	£3,860.12
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Annual Surplus	£260.60
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Income comes from donations, the most significant being from Groundwork UK, plus a donation in kind to cover the cost of the electricity for the fridge from HCH League of Friends
The most significant expense being for operating costs, equipment, training and publicity.