

# Independent examiner's report

to the trustees of

## Christ Church Romford

I report to the trustees on my examination of the accounts for the above charity for the year ending 31 December 2020.

### Responsibilities and basis of report

As the charity trustees of the Charitable Incorporated Organisation, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Jon Trinder

Date: 20 Oct 2021

Address: 116 Shepherds Hill  
Harold Wood  
RM3 0NJ



[www.linkedin.com/in/jontrinder/](https://www.linkedin.com/in/jontrinder/)



## Receipts and payments accounts

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular Giving	58,227	-	-	58,227	-
Large One-off donations	5,000	-	-	5,000	-
Church Offerings	417	-	-	417	-
Other (Bank Interest)	-	-	-	-	-
Gift aid received	19,170	-	-	19,170	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>82,814</b>	<b>-</b>	<b>-</b>	<b>82,814</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>82,814</b>	<b>-</b>	<b>-</b>	<b>82,814</b>	<b>-</b>
<b>A3 Payments</b>					
Salaries (Including NI & Pensions)	49,328	-	-	49,328	-
Staff Clergy expenses	-	-	-	-	-
Additional Speakers	120	-	-	120	-
Rent	4,200	-	-	4,200	-
Insurance	202	-	-	202	-
Professional Subscriptions	196	-	-	196	-
Publicity	441	-	-	441	-
Services and Activities	240	-	-	240	-
Accountant	300	-	-	300	-
<b>Sub total</b>	<b>55,027</b>	<b>-</b>	<b>-</b>	<b>55,027</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>55,027</b>	<b>-</b>	<b>-</b>	<b>55,027</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>27,787</b>	<b>-</b>	<b>-</b>	<b>27,787</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,857</b>	<b>-</b>	<b>-</b>	<b>13,857</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>41,644</b>	<b>-</b>	<b>-</b>	<b>41,644</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at TSB	26,594	-	-
	Cash at HSBC	15,050	-	-
		-	-	-
	<b>Total cash funds</b>	<b>41,644</b>	<b>-</b>	<b>-</b>
CCXX R1 accounts (SS)				27/10/2021 -

(agree balances with receipts and payments account(s))

OK

OK

OK

**Unrestricted funds**  
to nearest £

**Restricted funds**  
to nearest £

**Endowment funds**  
to nearest £

**Details**

## B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**Details**

**Fund to which asset belongs**

**Cost (optional)**

**Current value (optional)**

## B3 Investment assets

		-	-
		-	-
		-	-
		-	-
		-	-

**Details**

**Fund to which asset belongs**

**Cost (optional)**

**Current value (optional)**

## B4 Assets retained for the charity's own use

		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**Details**

**Fund to which liability relates**

**Amount due (optional)**

**When due (optional)**

## B5 Liabilities

		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

  
  
Dan Smith (Oct 28, 2021 11:56 GMT+1)

David Wyn Thomas

Dan Smith

Oct 28, 2021

Oct 28, 2021



## Trustees' Annual Report 1 January 2020 – 31 December 2020

**Charity Name:** Christ Church Romford

**Registered Charity Number:** 1180079

**Name of Managing Trustees:**

Trustee Name	Office	Dates acting as Trustees
Eric Fenn	Chairman	Jan 2020 - Dec 2020
James Edwards	Treasurer	Jan 2020 - Aug 2020
Daniel Smith	Vice Chair	Jan 2020 - Dec 2020
Rev. David Thomas	Pastor	Jan 2020 - Dec 2020

### Objectives and Activities:

The trustees of Christ Church Romford (CIO), have the responsibility of cooperating with the elders of the church to advance the Christian faith for the public benefit in Romford, the UK and worldwide in accordance with the church's Statement of Faith.

### Structure, Governance and Management

The appointment of trustees at Christ Church Romford as set out in the Constitution to be the minister of the church along with others appointed as trustees at the incorporation of the charity. The trustees met formally on five occasions during the year 2020. Prevented from holding an Annual Church Meeting for regular church attendees during this period due to COVID-19, a postponed meeting was held on 25<sup>th</sup> April 2021.

The trustees of the church, as registered with the charity commission, changed during the year with Mr. James Edwards relocating away from the area and therefore stepping down as a trustee of the charity in August. The trustees registered with the charity commission as of 31 December 2020 were:

Mr. Eric Fenn	(Chairman)
Mr. Daniel Smith	(Vice Chair)
Rev. David Thomas	

The trustees are actively looking to appoint suitable additional trustees to share responsibilities as beneficial.

## Administrative Information

Christ Church Romford is situated in the Mawneys area of Romford in Havering. It is a part of the International Presbyterian Church denomination. The correspondence address is 67 Linley Crescent, RM7 8RB.

The church owns no property and instead lease a community hall for our Sunday morning meetings in the Mawneys area of Romford. We continue to have a good relationship with the owners of the hall, though the COVID-19 lockdown reduced our usage of the hall during 2020, when we were unable to meet in person.

## Summary of Activities:

The trustees are committed to enabling as many people as possible to worship at our church and to foster community and relationships based on the Christian faith within Christ Church Romford.

When planning and evaluating our activities and ministries for the year, the pastor of the church and the trustees have considered the Charity Commission's guidance on public benefit and guidance for charities for the advancement of religion. In particular, we seek to enable people to discover, understand and grow in faith in Jesus Christ through:

Worship and Prayer	providing public weekly Christian worship services to declare the gospel and teach and support those who are seeking to live as disciples of the Lord Jesus.
Pastoral Care and oversight	offering spiritual and practical support in line with the Christian faith, to those members of the church who have particular needs
Mission and Outreach	seeking to share the good news of Jesus Christ with those who want to discover more about Biblical Christianity

## Specific Risks:

During March of the year, the Coronavirus pandemic hit, affecting all areas of public life and causing the trustees of the church to reassess all areas of our ministry and work. From 22<sup>nd</sup> March, all of our in-person meetings were halted, and we moved to broadcasting an act of worship online on Sunday mornings. After a number of weeks, we additionally were able to organise Sunday afternoon online Sunday School classes for children and adults, and arranged for our weekly mid-week prayer meeting to be held using online conferencing tools.

Whilst this was far from what Christian gathered public worship ought to be, it did enable the continuation of preaching and teaching to build up God's people in their Christian faith at an especially challenging time. To address the lack of the social aspect of church life, after some weeks we additionally held weekly Sunday online chat and catch-up meetings for people to share news and points for prayer.

We sought to make use of the church web site and social media to advertise our presence online and 'welcomed' a number of online 'visitors' during the time in which we broadcast.

By the end of July, we began the process of returning to gathering for worship at St. John's Hall, while continuing to stream the service online for those shielding or needing to isolate. The trustees produced a full risk assessment for this meeting, making use of the information from the Government website and supplemental information produced by other denominations, including the Church of England and the Baptist Union, on meeting safely under the ongoing restrictions.

All other meetings either continued online or were cancelled, and we regularly updated our risk assessment to keep in line with the latest Government guidance for gathering for public worship; including moving the services online for the month of November when it was made illegal to gather for worship. We were also grateful to be able to consult with churches within the International Presbyterian Church and other local churches to share best practices and learn from the experience of others.

Financially, our expenditure has been reduced during the year from either paying no rent when we were conducting worship online or paying a reduced rent when we were gathering solely for an act of public worship.

It has been clear that the effects of the lockdown and restrictions have had a significant effect on the emotional and spiritual well-being of many of the church members, despite a concerted effort by the pastor and many members of the church family to keep in touch with one another, through phone calls, emails, and social media.

## **Achievements:**

### *Worship and Prayer*

Over the course of the year Christ Church Romford has sought to offer an act of worship, either gathering in person on Sunday mornings at St John's Hall on Mawney Road or broadcasting an act of worship online. We have sought to include singing, prayers, and celebrating the Lord's Supper, when this has been possible, but have provided readings, teaching, and preaching from the Bible throughout the year. We love to welcome those of all ages to our worship service, including children.

We have sought to support children, young people, and adults with activities to consider Biblical teaching, doctrine and to provide pastoral support.

We have welcomed several new people to our Sunday morning activities from Romford and the wider local area. During the year we have seen two families move away from the area and one older lady who has not returned to church since lockdown. We have also seen a family and three individuals regularly join us and we have welcomed the wives of two of our members who have been married during the year. We have welcomed one new baby into

the church family. At the close of the year there were 31 adults and 11 children in regular attendance each week.

There were three baptisms held at the church in February and no funerals were held at the church during the period of reporting.

Our weekly mid-week Prayer Meeting provides an opportunity for the church family to pray together, and we have additionally held days of prayer in response to the pandemic.

### *Mission and Evangelism*

Seeking to share our Christian faith with those in our local area has proved particularly difficult during the circumstances of the pandemic. We have been unable to make contact this year, through door knocking, with the residents in the streets neighbouring the church hall, but we have sought to notify people of our activities online, both through the local newspapers and social media and our web site. We were grateful to be able to offer personal invitations to our in-person Christmas carol service in December. Our pastor has written a number of articles for the local newspaper at Easter and Christmas, sharing the Christian good news and inviting people to join us to worship the living God together.

The church gave financial gifts towards Christian work in other countries through various mission agencies.

### *Pastoral Care*

Being a relatively small church, we seek to foster a strong church family ethos and our pastor seeks to maintain ongoing contact with each family and individual connected to the church, through hospitality and through more focused meetings and support where required. This area of church life has been greatly disrupted by the pandemic restrictions throughout the year, but pastoral support has been offered through seeking to be in contact with church members via telephone, email, and online conferencing. Where essential pastoral matters have arisen, the pastor has sought to meet with people in a socially distanced manner. General pastoral support for all the church has been given through the weekly preaching and teaching ministry and there has been 'Welcome to Marriage' online sessions for a couple who had been recently married.

All of those at Christ Church who have volunteered to work with children and vulnerable adults have been DBS checked and all of our ministries have run in accordance with our Safeguarding policy.

For those who are unable to attend our worship services we make previous sermons available to access online.

### *Church Relations*

We have been grateful for our partnerships and collaboration with other churches throughout the year, especially in seeking to determine how best to operate during the lockdown restrictions.

We have remained active members of the International Presbyterian Church (IPC) with the pastor and others from the church attending online presbytery meetings on four occasions during the year, and with the pastor additionally joining with other IPC ministers to pray and discuss how to conduct church procedures during restrictions. As a church we joined two national online prayer meetings along with other IPC churches during the year.

Our pastor is a part of a locally organised ministers fraternal and meets with other church ministers at various groups – all of which having been conducted online this year. In addition, the pastor has preached online for other churches during the year and we have welcomed other ministers to preach for us on occasion.

### **Reserve Policy**

Our intention is to maintain an amount of three months average expenditure in funds.

### **Volunteers**

In what has been a particularly challenging year with the pandemic, we would like to thank all the church members and attendees who act in various ways as volunteers for their hard work to make our church the lively and vibrant community it is. Without their support, Christ Church Romford would not be the welcoming church it endeavours to be.

### **Declarations**

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

**Signed:**

  
Eric Fenn (Oct 28, 2021 00:14 GMT+1)

**Eric Fenn (Chairman of Trustees)**

Oct 28, 2021













# CCR 1180079 Combined Trustees Annual Report and Accounts 2020

Final Audit Report

2021-10-28

Created:	2021-10-27
By:	Dan Smith (dan@azuntu.studio)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGvOyKnHSsXOZWJdr60yLez6AMLt5SCLM

## "CCR 1180079 Combined Trustees Annual Report and Accounts 2020" History

-  Document created by Dan Smith (dan@azuntu.studio)  
2021-10-27 - 10:14:32 PM GMT- IP address: 81.103.49.130
-  Document emailed to Eric Fenn (ericfenn@yahoo.co.uk) for signature  
2021-10-27 - 10:17:43 PM GMT
-  Email viewed by Eric Fenn (ericfenn@yahoo.co.uk)  
2021-10-27 - 11:11:26 PM GMT- IP address: 86.14.8.169
-  Document e-signed by Eric Fenn (ericfenn@yahoo.co.uk)  
Signature Date: 2021-10-27 - 11:14:26 PM GMT - Time Source: server- IP address: 86.14.8.169
-  Document emailed to David Wyn Thomas (david@romford.church) for signature  
2021-10-27 - 11:14:28 PM GMT
-  Email viewed by David Wyn Thomas (david@romford.church)  
2021-10-28 - 5:47:10 AM GMT- IP address: 82.46.243.230
-  Document e-signed by David Wyn Thomas (david@romford.church)  
Signature Date: 2021-10-28 - 5:49:23 AM GMT - Time Source: server- IP address: 82.46.243.230
-  Document emailed to Dan Smith (dan@romford.church) for signature  
2021-10-28 - 5:49:24 AM GMT
-  Email viewed by Dan Smith (dan@romford.church)  
2021-10-28 - 10:55:34 AM GMT- IP address: 81.103.49.130
-  Document e-signed by Dan Smith (dan@romford.church)  
Signature Date: 2021-10-28 - 10:56:58 AM GMT - Time Source: server- IP address: 81.103.49.130

✔ Agreement completed.

2021-10-28 - 10:56:58 AM GMT