PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales · Charity number 1180045

Details

Status	Registered
Legal form	CIO
Registered	2018-09-24
Register	View on the Charity Commission register

Contact

Address	Bay House Painters Forstal Faversham ME13 0DU
Phone	07892884025
Email	ben.bennett@gre.ac.uk
Website	https://www.paintersforstal.co.uk

Activities

Objects: (1) TO SET UP, PROVIDE AND OPERATE A COMMUNITY/VILLAGE HALL IN THE VILLAGE OF PAINTERS FORSTAL IN THE PARISH OF OSPRINGE; AND(2) TO ORGANISE AND RUN EVENTS, ACTIVITIES OR FACILITIES OF AN EDUCATIONAL, RECREATIONAL, LEISURE-RELATED, SOCIALLY-ENHANCING, HEALTH-ENHANCING OR SIMILAR NATURE;IN EACH CASE FOR THE BENEFIT OF THE LOCAL COMMUNITY AND WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS.

Activities: Painters Forstal Community Association (PFCA) aims: to set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe, Kent; and, to organise and run events, activities or facilities of an educational, recreational, leisure-related, socially-enhancing, health-enhancing or similar nature.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities

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Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£52,339	£67,368	-	-
2024-08-31	£76,620	£65,658	-	-
2023-08-31	£288,817	£22,329	-	-
2022-08-31	£411,904	£2,883	-	-
2021-08-31	£46,403	£658	-	-

Trustees

Name	Role	Appointed
Christopher Jonathan Bennett	Chair	2013-03-10
ALASTAIR GREASON		2018-09-24
ALEXIS SHIONA BENNETT		2013-02-10
Clare Annand		2019-03-28
Glennis Bridge		2019-09-26
Helen Mary Goodwin		2023-12-20
Lucy Siobhan Medhurst		2026-02-15
Malcolm Whale		2024-09-28
Marian Mackins		2024-07-03
Philip Thomas Cornelius		2013-02-07
Rebecca Mary Towler		2017-02-10
Vivienne Bowman		2019-05-23

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PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales - Charity number 1180045

Accounts

Painters Forstal Community Association

Registered Charity Number 1180045

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2025

Painters Forstal Community Association

Registered Charity Number 1180045

CONTENTS

	Page
Reference and Administrative details	3
Trustees' report	4-7
Independent Examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the financial statements	11-17

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees	Professor Ben Bennett (Chair) Glennis Bridge (Vice Chair) Vivienne Bowman (Treasurer) Rebecca Towler (Secretary) Alastair Greason Shiona Bennett Phillip Cornelius Barbara Blunkell (Resigned 30th November 2024) Clare Annand Helen Goodwin (Elected 30th November 2024) Sinead Hackett (Elected 30th November 2024) Malcolm Whale (Elected 30th November 2024) Marion Mackins (Elected 30th November 2024)
Patron	Lady Kingsdown, OBE
Charity Number	1180045
Postal Address	Painters Forstal Community Hall, Painters Forstal Road Painters Forstal, Kent, ME13 0EL
Principal Address	Painters Forstal Community Hall, Painters Forstal Road Painters Forstal, Kent, ME13 0EL
Independent Examiner	Rachel Hall F.C.A. Bulldog Accounting Ltd Chartered Accountants. 10 Brogdale Place Faversham Kent, ME13 0AF
Bankers	NatWest PLC The Parade Canterbury Kent CT1 2SQ

Painters Forstal Community Association
Report of the Trustees
For the year ended 31 August 2025

Introduction

The Trustees present their annual report for the year 1st September 2024 to 31st August 2025, together with details of significant matters arising up to the date of the report.

Charitable aims

The aims (or 'objects') of PFCA are:

(1) To set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe; and

(2) To organise and run events, activities or facilities of an educational, recreational, leisure-related, socially-enhancing, health-enhancing or similar nature;

In each case for the benefit of the local community and without distinction of sex or sexual orientation, race or of political, religious or other opinions

Structure

PFCA is a Charitable Incorporated Organisation (CIO), formally established on 24th September 2018.

Governance and management. PFCA Trustees consist of 12 positions. All positions were filled during reported period. Trustees meet every month during the year. The Trustees refreshed its business plan and strategy in November 2024.

PFCA has 146 signed up members and 66 'Founding' members.

Highlights and achievement

The hall, which first opened formally on 24th June 2023, operated all year. In August 2024 the hall had an average occupancy rate of 25% of usable time, significantly up from 13% in 2023/24. This is in part due to the resolution of the acoustic issue in the main hall with the installation of acoustic dampening panels throughout. The hall hire has generated an income of £31,402 (2024 £24,067) between 1st September 2024 and 31st August 2025, a 30% increase from the previous financial year.

Community events held during the year included: weekly 'Communi-Tea' drop-in, open events for Halloween, Spring Fayre, Race Night, Macmillan Coffee Morning, VE-Day Anniversary Celebrations as well as many celebrations of family events such as birthdays and anniversaries. Our community police officer has held regular drop-in sessions.

Painters Forstal Community Association
Report of the Trustees (continued)
For the year ended 31 August 2025

Examples of regular users included: children's parties, wakes, exercise classes, canasta club, photography club, NHS groups, Faversham runners and many others. PFCA approved 'Little Poppets' pre-school to operate during term-time in half of the hall between 8:30pm and 15:30pm. This has been successful for all involved and will be continued in the year commencing 1st September 2025 with an increase in hours to 8:30pm to 16:30pm.

Grants and donations have been applied to improving a number of assets at the hall during the year including: the hedge and tree planting/landscaping plan, purchase of a digital projector, re-ordering of the main storage area and extension of the carpark with an overspill area with space for an additional 17 cars.

The Trustees continue to improve the environment and physical assets of the Hall, using grant and donation support wherever possible and in alignment with our agreed Strategic Plan.

Communication

During the year PFCA has delivered two newsletters to all households in Ospringe and Painters Forstal. The hall has a Facebook page and an Instagram account. The Facebook page has grown from 274 followers in August 2024 to 361 followers in August 2025.

Grants and donations received

During the year PFCA applied for and received funding from The Tree Council £744 to pay for native trees for landscaping. The PFCA also received a grant from Ospringe Parish Council of £1,423 towards the car park extension. Queenborough Fisheries Trust provided £2,000 towards the cost of tables and Faversham Town Council gave a grant of £1,000 towards general costs of running the hall.

A number of gifts and donations have been received during the year and, where appropriate, gift aid applied for and received.

PFCA recognized the significant in-kind support by community members for site management, maintenance and projects, notably Richard Annand who supervised carpark extension and pre-school external play area fencing.

Staffing

PFCA employs a Community Mobilizer funded by the Lottery up to end of April 2025. Trustees agreed to continue to fund this role at a lower number of hours, with Trustees taking up other responsibilities *pro bono*.

Painters Forstal Community Association
Report of the Trustees (continued)
For the year ended 31 August 2025

Financial review

PFCA has had a strong second full year of operation. Income has been sufficient to meet costs and to develop some reserves against future uncertainties.

Detailed financial statements can be found on pages 9 – 17.

Reserves policy

PFCA aims to retain sufficient reserves to ensure 12 months of operation without other income. Conscious of the need to maintain adequate reserves to cover any unexpected large repair costs the Trustees have designated £15,000 of unrestricted funds as a reserve to cover such costs.

Risk management

PFCA has developed a Risk Register which is reviewed by Trustees bi-monthly. A Trustee has been nominated as responsible for risk management.

Future plans

In the coming year, PFCA aims to further consolidate its financial position by growing its reserves. We will continue to facilitate regular use of the hall as a pre-school and to encourage a wide range of commercial and community activities in line with our aims. PFCA will, as appropriate, invest in improvements to the facility, including enhancements to the external space, the building fabric and purchase of equipment for the benefit of users.

Going concern

The Trustees are satisfied that the policies that they have in place to generate funds will enable the charity to continue as a going concern.

Summary and conclusions

PFCA have completed a second, successful year of operating the Community Hall.

Painters Forstal Community Association
Report of the Trustees (continued)
For the year ended 31 August 2025

Trustees' responsibilities in financial statements

The Charity Trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees on the 11 February 2026



.....

Professor Ben Bennett Chair of Trustees

Independent Examiners Report to the Trustees
For the year ended 31 August 2025

I report to the trustees on my examination of the accounts of the charity for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Rachel Hall FCA
Bulldog Accounting Limited
12 Brogdale Place
Faversham
Kent ME13 0AF

Date: 13/2/26

Painters Forstal Community Association
Statement of Financial Activities (including Income and Expenditure account)
For the year ended 31st August 2025

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	2025	2024
Voluntary income:		£	£	£	**£**	£
Grants	2	1,000	-	14,167	**15,167**	39,451
Donations and subscriptions		35	-	-	**35**	6,800
Gift aid		-	-	-	**-**	1,269
Income from charitable activities:						
Hall hire fees		31,402	-	-	**31,402**	24,067
Activities for generating funds:						
Fundraising		5,045	-	-	**5,045**	5,033
Other income						
Interest		-	250	-	**250**	-
Other income		440	-	-	**440**	-
Total incoming resources		37,922	250	14,167	**52,339**	76,620
Expenditure on:						
Raising funds		784	-	-	**784**	1184
Charitable activities	3	25,624	-	40,480	**66,104**	64,474
Governance Costs	4	480		-	**480**	-
Total		26,888	-	40,480	**67,368**	
Transfers between funds		(16,594)	15,000	1,594	**-**	-
Net movement in funds		(5,560)	15,250	(24,719)	**(15,029)**	10,962
Reconciliation of funds						
Total funds brought forward		64,488	-	805,477	**869,965**	859,003
Total funds carried forward		58,928	15,250	780,758	**854,906**	869,965

Painters Forstal Community Association
Balance Sheet
As at 31st August 2025

	Notes	2025	2024
Tangible Fixed Assets	7	802,238	833,440
Current Assets			
Debtors and prepayments	8	3,415	1,432
Cash at bank and in hand		59,701	44,171
		63,116	**45,603**
Creditors: amounts falling due within one year	9	(10,418)	(9,048)
Net current assets	10	52,698	9,048
Net assets		**854,936**	**869,995**
The funds of the charity			
Restricted income funds		780,758	799,538
Unrestricted income funds			
General fund		58,928	70,427
Designated fund		15,250	-
Total funds	11	**854,936**	**869,995**

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The notes on pages 11 to 17 form part of these financial statements.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

.....
Professor Ben Bennett
Chair of Trustees

Date 11 th Feb 2026

Painters Forstal Community Association
Notes to the accounts
For the year ended 31st August 2025

1. Accounting Policies

a) Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Ireland (FRS 102) the Charities Act 2011 and Generally Accepted Practice as it applies from 1st January 2019. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

The financial statements are prepared on a going concern basis. There are no material uncertainties related to events or conditions which would cast doubt on the Charity's ability to continue as a going concern

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Incoming resources

Income recognition policies

Items of income are recognised and included in the accounts when all the following criteria are met:

- the charity has entitlement to the funds
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably

Incoming resources with related expenditure

When incoming resources have related expenditure the incoming resources and related expenditure are reported in the SOFA.

Donations and Grants.

Donations and Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

c) Resources expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party. Resources expended include attributable VAT which cannot be recovered.

The Painters Forstal Community Association was awarded zero rating for the building contract under section 14.7 of VAT Notice 708.

d) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

1. Accounting Policies (continued)

e) Tangible Fixed Assets

The land has a value of £80,000 which will not be subject to depreciation
The cost of professional advisers fees have been capitalised and are written off together with the cost of construction of the building at 2% per annum from 29th May 2023 the date of the certificate of completion.

Fixed plant and ground work will be depreciated at 10% per annum straight line as from 29th May 2023 or when it comes into use

The Equipment and Fittings will be depreciated at 20% per annum straight line as from the date they come into use.

Small assets valued at under £500 are to be written off to revenue in the year that the expenditure is incurred.

f) Charity status

Painters Forstal Community Association is a Charitable Incorporated Organisation registered in England and Wales. The charity's registered number, principal address and nature of operations can be found in the Legal and Administrative information and Trustees' Report.

g) Currency

The presentation currency of the financial statements is the Pound Sterling (£).

h) Taxation

The charity is exempt from tax on its charitable activities.

2. Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Grants received from:				
Local authorities				
Swale Borough Council	-	-	**-**	4,123
Faversham Town Council	1,000	-	**1,000**	1,025
Ospringe Parish Council	-	1,423	**1,423**	1,303
Charities				
Swire Charitable Trust	-	-	**-**	7,500
The Tree Council	-	744	**744**	-
Queenborough Fisheries Trust	-	2,000	**2,000**	-
AKO Foundation	-	-	**-**	5,000
Tesco Groundworks	-	-	**-**	500
Other Grants				
National Lottery Community – staff	-	10,000	**10,000**	20,000
	1,000	14,167	**15,167**	39,451

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

3. Charitable Expenditure

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Salary costs	-	10,128	10,128	18,486
Electricity	2,429	-	2,429	2,477
Water rates	(7)	-	(7)	382
Sewage removal	1,715	-	1,715	1,228
Repairs, maintenance, equipment serving and small assets	6,131	-	6,131	2,355
Ground works	481	744	1,225	-
Insurance	1,440	-	1,440	1,402
Performing rights	170	-	170	-
Website	733	-	733	293
Stationery, postage, telephone and internet	466	-	466	493
Marketing costs	858	-	858	821
Computer maintenance and software	925	-	925	723
Cleaning	626	-	626	588
Bank charges	37	-	37	146
Bad debts	40	-	40	-
Sundry expenses	410	-	410	396
Depreciation	9,170	29,608	38,778	34,684
	25,624	40,480	66,104	64,474

4. Governance costs

Governance costs of £480 comprise the cost of the charity's independent examination (2024: £nil).

5. Staff Costs

	2025 £	2024 £
Wages and salaries	11,380	17,133
Social security costs	648	1,041
Employment Allowance	(2,082)	-
Defined contribution pension costs	182	312
	10,128	**18,485**

No employee received total employee benefits (excluding employers pension costs) amounting to more than £60,000 in the period.

The charity retrospectively claimed employment allowance for the previous tax year. A total of £2,093 was reclaimed, £1,434 of which related to social security costs incurred in prior years.

The average monthly number of employees during the year was 1 (2024: 1) with full time equivalent (FTE) of 0.2 (2024: 0.5 FTE).

6. Trustees' and key management personal remuneration and expenses.

None of the Trustees, or any persons connected with them, received any remuneration during the year (2024: £Nil). No expenses relating to Trustee duties were reimbursed during the year (2024: £nil).

Key management personnel are considered to be the Trustees.

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

7. Tangible Fixed Assets

	Land and Buildings	Fixed Plant and site work	Equipment and Fixtures	Total
	£	£	£	£
Cost or valuation				
At 1 September 2024	704,704	127,651	43,793	876,148
Additions	-	5,517	2,059	7,576
At 31 August 2025	704,704	133,168	45,852	883,724
Depreciation				
At 1 September 2024	15,440	15,955	11,313	42,708
Charge for the year	12,494	17,114	9,170	38,778
At 31 August 2025	27,934	33,069	20,483	81,486
Net Book Value				
At 1 September 2024	689,264	111,696	32,480	833,440
At 31 August 2025	676,770	100,099	25,369	802,238

The construction and other costs including the main building contract have been analysed into their different elements and depreciation rates attributed in accordance with the expected useful lives of the assets. This analysis of the costs, and the depreciation rates selected, have been approved by Red House Designs, who designed the Community Hall and supervised the construction project.

A condition of the grants awarded to the project by The Big Lottery Fund operating as the National Lottery Community Fund the Painters Forstal Community Association has registered a restricted Deed of Dedication with the Land Registary on 2nd September 2022. This covenant is concerns the land on which the Community Hall stands, and states that, without the written consent of the Lottery, they will not assign, transfer, charge or otherwise dispose of the property, use the property other than for a Community Hall, or damage or destroy the Community Hall. This restriction is until 27th November 2027.

8. Debtors and prepayments

	2025	2024
	£	£
Sundry debtors	2,136	150
Prepayments	1,279	1,282
	3,415	**1,432**

9. Creditors falling due within one year

	2025	2024
	£	£
Trade creditors	136	21,122
Deferred income	6,820	1,635
Accruals	1,862	150
Indemnity deposits held	1,600	-
Community Loans (interest free)	-	35,000
	10,418	57,907

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

10. Analysis of net assets between funds

Current year

	Unrestricted	Designated	Restricted	Total
			£	£
Fixed Assets	25,369	-	776,869	802,238
Current Assets	43,392	15,250	4,474	63,116
Current Liabilities	(9,833)	-	(585)	(10,418)
	58,928	15,250	780,758	854,936

Prior Year

	Unrestricted	Designated	Restricted	Total
			£	£
Fixed Assets	32,480	-	800,960	833,440
Current Assets	41,056	-	4,517	45,573
Current Liabilities	(9,048)	-	-	(9,048)
	64,488	-	805,477	869,965

11. Movement in Funds

Unrestricted Funds – Current Year

	Balance at 01/09/2024	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/08/2025
General	64,488	37,922	(26,888)	(16,594)	58,928
Designated fund	-	250	-	15,000	15,250
Total Unrestricted Funds	**64,488**	**38,172**	**(26,888)**	**(1,594)**	**74,178**

Restricted Funds – Current Year

	Balance at 01/09/2024	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/08/2025
Land, building and fixed plant	800,960	1,423	(29,608)	4,094	776,859
Equipment and fixtures	-	2,744	(744)	(2,000)	-
Salary costs	4,017	10,000	(10,128)	-	3,889
Groundwork (Tesco)	500	-	-	(500)	-
Total Restricted Funds	**805,477**	**14,167**	**(40,480)**	**1,594**	**780,758**

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

11. Movement in Funds (continued)

Unrestricted Funds – Prior Year

	Balance at 01/09/2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/08/2024
General	37,404	43,194	(22,049)	5,939	64,488
Total unrestricted funds	**37,404**	**43,194**	**(22,049)**	**5,939**	**64,488**

Restricted Funds – Prior Year

	Balance at 01/09/2023	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/08/2024
Land, building and fixed plant	817,976	12,926	(25,123)	(4,819)	800,960
Equipment and fixtures	3,623	20,000	(18,486)	(1,120)	4,017
Salary costs	-	500	-	-	500
Groundwork (Tesco)					
Total Restricted Funds	**821,599**	**33,426**	**(43,609)**	**(5,939)**	**805,477**

12. **Related Parties**

There have been no related party transactions during the year ended 31st August 2025 (2024: Nil).

Painters Forstal Community Association
Notes to the accounts (continued)
For the year ended 31st August 2025

13. Comparative for the Statement of Financial Activities

	Notes	Unrestricted Funds	Restricted Funds	2024	2023
Voluntary income:		£	£	**£**	£
Grants		6,025	33,426	**39,451**	274,691
Donations and subscriptions		6,800	-	**6,800**	8,307
Gift aid		1,269	-	**1,269**	1,384
Income from charitable activities:					
Hall hire fees		24,067	-	**24,067**	1,260
Activities for generating funds:					
Fundraising		5,033	-	**5,033**	1,742
Other income					
Interest		-	-	**-**	-
Other income		-	-	**-**	9
					1,424
Total incoming resources		43,194	33,426	**76,620**	288,817
Expenditure on:					
Raising funds		1,184	-	**1,184**	236
Charitable activities		20,865	43,609	**64,474**	22,093
Total expenditure		22,049	43,609	**65,658**	22,329
Net income (expenditure)		21,145	(10,183)	**10,962**	266,488
Transfers between funds		5,939	(5,939)	**-**	-
Net movement in funds		27,084	(16,122)	**10,962**	266,488
Reconciliation of funds					
Total funds brought forward		37,404	821,599	**859,003**	592,515
Total funds carried forward		64,488	805,477	**869,965**	859,003

PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales - Charity number 1180045

Accounts

PAINTERS FORSTAL COMMUNITY ASSOCIATION

Registered Charity Number 1180045

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2024

Registered Charity Number 1180045

CONTENTS

	Page
Reference and administrative details	3
Trustees' report	4-7
Independent examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the financial statements	11-17

Reference and administrative details

Trustees	Professor Ben Bennett (Chair) Glennis Bridge (Vice Chair) Vivienne Bowman (Treasurer) Rebecca Towler (Secretary) Alastair Greason Shiona Bennett Philip Cornelius Barbara Blunkell Clare Annand Carol Gilliat (resigned 25th November 2023) Jacky Sealey (resigned 15th April 2024) Helen Goodwin (co-opted 20th December 2023) Sinead Hackett (co-opted 20th December 2023) Marian Mackins (co-opted 3rd July 2024)
Patron	Lady Kingsdown, OBE
Charity Number	1180045
Postal Address	Painters Forstal Community Hall, Painters Forstal Road Painters Forstal, Kent, ME13 0EL
Principal Address	Painters Forstal Community Hall, Painters Forstal Road Painters Forstal, Kent, ME13 0EL
Independent Examiner	Nigel Kay F.C.C.A. C.T.A. A.C.I.B. Director Faversham Accounting Charity & Taxation Services Ltd Chartered Certified Accountants. 6 Brogdale Place Faversham Kent, ME13 0AF
Bankers	NatWest PLC The Parade Canterbury Kent CT1 2SQ

PAINTERS FORSTAL COMMUNITY ASSOCIATION

TRUSTEES REPORT YEAR ENDED 31st AUGUST 2024

Introduction

The Trustee's present their annual report for the year 1st September 2023 to 31st August 2024, together with details of significant matters arising up to the date of the report.

Charitable aims

The aims (or 'objects') of PFCA are:

(1) To set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe; and

(2) To organise and run events, activities or facilities of an educational, recreational, leisure-related, socially-enhancing, health-enhancing or similar nature;

In each case for the benefit of the local community and without distinction of sex or sexual orientation, race or of political, religious or other opinions

Structure

PFCA is a Charitable Incorporated Organisation (CIO), formally established on 24th September 2018

Governance and management. PFCA Trustees consist of 12 positions. All but one of these positions was filled during period reported. Trustees met every month during the year. The Trustees refreshed its business plan and strategy in November.

PFCA has 207 signed up members.

Highlights and achievement

The hall, which first opened formally on 24th June 2023, operated all year. In August 2023 the hall had an occupancy rate of 19%. This peaked at 30% in March 2024 and is currently at 21% due to issues the hall had with acoustics (now resolved). There were 427 bookings over the past financial year, 69% of which were regular hirers, 17% were general hirers and 14% were community events. The hall hire has generated an income of £24,067.between September 1st 2023 and August 31st 2024.

Community events held during the year included: weekly 'Communi-Tea' drop-in, open events for Halloween and for D-Day Anniversary Celebrations. Our community police officer has held regular drop-in sessions.

Examples of regular users include: children's parties, wakes, exercise classes, canasta club, photography club, NHS groups, Faversham runners and many others.

TRUSTEES REPORT YEAR ENDED 31st AUGUST 2024

Highlights and achievement (continued)

Grants and donations have been applied to improving a number of assets at the hall during the year including: an OFSTED approved safe outdoor play space, a mechanical floor scrubber, and a commercial coffee maker. The Trustees continue to improve the environment and physical assets of the Hall, using grant and donation support wherever possible.

Communication

During the year PFCA has delivered three newsletters to all households in Ospringe and Painters Forstal. The hall has a Facebook page and an Instagram account. The Facebook page has grown from 186 followers in September 2023 to 274 followers in August 2024. Instagram has grown from 124 followers to 218 followers.

Grants and donations received

During the year PFCA applied for and received funding from the AKO Foundation £5,000 and Tesco's Groundworks £500. Ospringe Parish Council approved £4,500 (£3750 net of VAT) funding towards a play area and improved car parking, of which £1,303 has been provided to date. Other grants included: Swale Borough Council £4,122 for EV points, folding tables and a coffee machine, and Swire Charitable Foundations £7,500 for acoustic improvements.

A number of gifts and donations have been received during the year and, where appropriate, gift aid was applied for and received.

Staffing

PFCA employs a Community Mobilizer funded by the National Lottery Community Fund. During the year £20,000 in grants to support this position has been received. We assess this to have been a great success in getting the operation and use of the Hall started in its initial years.

Financial review

PFCA has had a strong first year of operating the Hall. Income has been sufficient to meet costs and to develop some reserves against future uncertainties.

Detailed financial statements can be found on pages 9 - 17

Reserves policy

PFCA aims to retain sufficient reserves to ensure 12 months of operation without other income.

TRUSTEES REPORT YEAR ENDED 31st AUGUST 2024

Risk management

PFCA has developed a Risk Register which is reviewed by Trustees bi-monthly. A Trustee has been nominated as responsible for risk management.

Going concern

The Trustees are satisfied that the policies that they have in place to generate funds will enable the charity to continue as a going concern.

Trustees' responsibilities in financial statements

The Charity Trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Constitution . They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

TRUSTEES REPORT YEAR ENDED 31st AUGUST 2024

Summary and conclusions

PFCA have completed the first, successful, year of operating the Community Hall.

Approved by the Trustees on the 6th November 2024



.....
Professor Ben Bennett Chair of Trustees

PAINTERS FORSTAL COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAINTERS FORSTAL COMMUNITY ASSOCIATION

We report to the trustees on my examination of the accounts of Painters Forstal Communmity Association (the Association) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

We report in respect of our examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the report.

Independent examiner's statement

We have completed my examination. we confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Kay F.C.C.A. C.T.A. A.C.I.B
Director
Faversham Accounting Charity and Taxation Services Ltd
Chartered Certified Accountants
6 Brogdale Place
Faversham
Kent ME13 0AF

Date 7th November 2024

PAINTERS FORSTAL COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST AUGUST 2024

	Notes	Unrestricted Funds	Restricted Funds	Total Year to 31.8.2024	Total Year to 31.8.2023
			£		£
Income:					
Voluntary income:					
Grants	2	6,025	33,426	39,451	274,691
Donations and subscriptions		6,800	-	6,800	8,307
Gift Aid		1,269	-	1,269	1,384
Charitable Income					
Hall hire fees		24,067	-	24,067	1,260
Activities for generating funds:					
Fundraising		5,033	-	5,033	1,742
Other income					
Interest		-	-	-	9
Insurance claim		-	-	-	1,424
Total incoming resources		43,194	33,426	76,620	288,817
Expenditure					
Expenditure on charitable activities					
Fundraising expenditure		1,184	-	1,184	236
Charitable expenditure	3	20,865	43,609	64,474	22,093
Total expenditure		22,049	43,609	65,658	22,329
Net income(expenditure)		21,145	(10,183)	10,962	266,488
Transfers		5,939	(5,939)	-	-
Net movement in funds		27,084	(16,122)	10,962	266,488
Reconciliation of funds					
Total fund brought forward	17	37,404	821,599	859,003	592,515
Total fund carried forwards		64,488	805,477	869,965	859,003

PAINTERS FORSTALL COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT 31ST AUGUST 2024

		2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	7		833,440		851,274
Current assets					
Debtors and prepayments	8	1,432		2,532	
Current accounts		44,141		63,104	
Total Current Assets		45,573		65,636	
Liabilities					
Creditors falling due within one year					
Sundry creditors	9	9,048		22,907	
Community loans (Interest free)	9	-		35,000	
Total Current Liabilities		9,048		57,907	
Net current assets			36,525		7,729
Net Assets			869,965		859,003
The Funds of the Charity					
Unrestricted funds			64,488		37,404
Restricted funds	12		805,477		821,599
Total Charity Funds			869,965		859,003

Signed on behalf of the Trustees by

Professor Ben Bennett
Chair of Trustees

Viv Bowman
Trustee/Treasurer

Approved by the Trustees on 6th November 2024

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

1 **Accounting policies**

The Principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial are as follows:

a) ***Basis of preparation***

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Ireland (FRS 102) the Charities Act 2011 and Generally Accepted Practice as it applies from 1st January 2019. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

The financial statements are prepared on a going concern basis. There are no material uncertainties related to events or conditions which would cast doubt on the Charity's ability to continue as a going concern

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) ***Incoming resources***

Income recognition policies

Items of income are recognised and included in the accounts when all the following criteria are met:

- the charity have entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity.
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably

Incoming resources with related expenditure

When incoming resources have related expenditure the incoming resources and related expenditure are reported in the SOFA.

Donations and Grants.

Donations and Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

c) Resources expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party. Resources expended include attributable VAT which cannot be recovered.

The Painters Forstal Community Association has applied for the building contract to be zero rated under section 14.7 of VAT Notice 708.

d) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

e) Tangible Fixed Assets

The Land has a value of £80,000 which will not be subject to depreciation.

The cost of professional advisers fees have been capitalised and are written off together with the cost of construction of the building at 2% per annum from 29th May 2023 the date of the certificate of completion..

Fixed plant will be depreciated at 10% pa straight line as from 29th May 2023 or when it comes into use.

The Equipment and Fittings will be depreciated at 20% pa straight line as from date they come into use.

f) Charity Status

Painters Forstal Community Association is a Charitable Incorporated Organisation registered in England and Wales. The charity's registered number, principal address and nature of operations can be found in the Legal and Administrative information and Trustees Report.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

1 Accounting Policies (continued)

g) Currency
The presentation currency of the financial statements is the Pound Sterling (£).

h) Taxation
The charity is exempt from tax on its charitable activities.

2 **Voluntary income**	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total
Grants	6,025	33,426	39,451	274,691
Local authorities				
Kent County Council	-	-	-	12,004
Swale Borough Council	-	4,123	4,123	44,086
Faversham Town Council (Lottery)	1,025		1,025	325
Ospringe Parish Council		1,303	1,303	-
Charities				
Swire Charitable Trust	-	7,500	7,500	20,000
Cornwallis Trust	-	-	-	3,500
International Tree Foundation	-	-	-	412
Furley Page Foundation	-	-	-	1000
AKO Foundation	5,000	-	5,000	5,000
Tesco Groundworks	-	500	500	-
Other Grants				
National Lottery Community Fund- building	-	-	-	177,244
National Lottery Community Fund- staff	-	20,000	20,000	11,120
	6,025	33,426	39,451	274,691

3 **Charitable Expenditure**				
Salary costs	-	18,486	18,486	7,497
Electricity	2,477	-	2,477	1,035
Water rates	382	-	382	-
Sewage removal	1,228	-	1,228	-
Repairs and minor works	2,355	-	2,355	2,524
Insurance	1,402	-	1,402	479
Website	293	-	293	284
Stationery, postage and internet	493	-	493	213
Marketing costs	821	-	821	334
Legal fees	-	-	-	1,251
Computer maintenance and software	723	-	723	-
Cleaning	588	-	588	50
Bank charges	146	-	146	-
Sundry expenses	396	-	396	402
Depreciation	9,561	25,123	34,684	8,024
	20,865	43,609	64,474	22,093

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

4 **Governance costs**

Faversham Accounting, Charity and Taxation Services Ltd have carried the independent examination free of charge but have recharged at cost £320 coving the PFCA's license for using the Xero Accounting Software.. Cost of 2023 independent examination Nil.

5 **Staff costs**	2024 £	2023 £
Wages and salaries	17,133	6,933
Social security costs	1,041	434
Defined contribution pension costs	312	130
	18,486	7,497

No employee received total employee benefits (excluding employers pension costs) amounting to more than £60,000 in the period.

The average monthly number of employees and full time equivalents (FTE) during the year

	2024 Number	2024 FTE	2023 Number	2023 FTE
Provision of services	1	0.5	1	0.2

6 **Trustees' and key management personnel remuneration and expenses**

None of the Trustees (or any persons connected with them) received any remuneration during the year, (2022: £Nil). No expenses relating to Trustees duties were reimbursed during the year (2022: £Nil).

Key Management personal are considered to be the Trustees

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

7 Fixed Assets

	Land and Buildings	Fixed Plant	Equipment & Fixtures	Total 2024	Total 2023
	£	£	£	£	£
Cost					
As at 1st September 2023	696,597	127,651	35,050	859,298	441,229
Additions	8,107	-	8,743	16,850	418,069
As at 31st August 2024	704,704	127,651	43,793	876,148	859,298
Depreciation					
As at 1st September 2023	3,082	3,190	1,752	8,024	-
Charge for year	12,358	12,765	9,561	34,684	8,024
As at 31st August 2024	15,440	15,955	11,313	42,708	8024
Net book values					
As at 31st August 2023	693,515	124,461	33,298	851,274	441,229
As at 31st August 2024	689,264	111,696	32,480	833,440	851,274

The construction and other costs including the main building contract have been analysed into their different elements and depreciation rates attributed in accordance with the expected useful lives of the assets. This analysis of the costs, and the depreciation rates selected, have been approved by Red House Designs, who designed the Community Hall and supervised the construction project.

A condition of the grants awarded to the project by The Big Lottery Fund operating as the National Lottery Community Fund the Painters Forstal Community Association has registered a restricted covenant against the land on which the Community Hall stands, that without the written consent of the Lottery, they will not assign, transfer, charge or otherwise dispose of the property, use the property other than for a Community Hall, or damage of destroy the Community Hall.

8 Debtors and prepayments

	2024	2023
	£	£
Sundry debtors	150	713
Prepayments	1,282	1,179
Gift Aid and repayment interest	-	640
	1,432	2,532

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

9 Creditors: falling due within one year

	2024	2023
	£	£
Trade Creditors	4,168	21,122
Deferred Income	3,906	1,635
Accruals	974	150
Community Loans (Interest free)	-	35,000
	9,048	57,907

The Community Loans were interest free and were repayable out of the grants received to cover the capital costs of building the Hall. As sufficient grants were received to cover the construction cost these loans were repaid during the accounting period.

10 Analysis of net assets between funds (Current year)

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fixed assets	32,480	800,960	833,440
Current asset	41,056	4,517	45,573
Current liabilities	(9,048)	-	(9,048)
	64,488	805,477	869,965

11 Analysis of net assets between funds (Prior year)

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fixed assets	33,298	817,976	851,274
Current asset	43,805	21,831	65,636
Current liabilities	(39,699)	(18,208)	(57,907)
	37,404	821,599	859,003

12 Restricted Funds- Current year

	Balance at 01.09.2023	Incoming resources	Expenses	Transfers	Balance at 31.08.2024
	£	£	£	£	£
Land, Building and Fixed Plant	817,976	12,926	(25,123)	(4,819)	800,960
Salary Costs	3,623	20,000	(18,486)	(1,120)	4,017
Groundwork (Tesco)	-	500	-	-	500
	821,599	33,426	(43,609)	(5,939)	805,477

Restricted funds (Continued)

Building and Fittings	Grants provided for obtaining planning permission, design drawings and for the construction of Community/village hall including all fixture and fittings.
Salary Costs	A grant provided by the National Lottery Communities Fund to enable the Community association to employ an enabler
Groundworks (Tesco)	A grant as a contribution to a soft play area for the pre- school

13 Restricted Funds-Prior year

	Balance at 01.09.2022	Incoming resources	Expenses	Transfers	Balance at 31.08.2023
	£	£	£	£	£
Land, Building and Fixed Plant	562,338	262,377	(7,523)	784	817,976
Salary Costs	-	11,120	(7,497)	-	3,623
Hearing Loop	1,500	-		(1,500)	-
International Trees	-	412	(414)	2	-
	563,838	273,909	(15,434)	(714)	821,599

14 Contingent Assets - grants

The Charity was awarded a total of £40,000 from the National Lottery Communities Fund for initial staff costs on opening of the Community Hall. As at 31st August 2024 a total of £10,000 was still outstanding (2023 £30,000)

The Charity was awarded a grant in kind of £4,500 by Ospringe Parish Council. At the year end only £1,303 had been paid leaving a balance to be claimed. It is anticipated the balance of the grant will be used on improving parking facilities.

15 Related party disclosure

Due to the nature of the Charity's activities, there are connections between some of the Trustees and some of the grants approved. That said, the connections do not influence control over either of the Charity or the institutions the grants are awarded by. Where a connection is identified the Trustee involved declares this and has no influence over the award of that grant. For these reasons, the Trustees do not consider it necessary to detail out these connections.

16 Contingent Liabilities

At the year end there were no contingent Liabilities (2023 Nil).

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2024

17 Comparative Statement of Financial Activities (2023)

	Unrestricted Funds	Restricted Funds £	Total Year to 31.8.2023	Total Period to 31.8.2022 £
Income:				
Voluntary income:				
Grants	5,325	269,366	274,691	293,724
Donations and subscriptions	4,807	3,500	8,307	92,779
Gift Aid	341	1,043	1,384	22,438
Charitable Income				
Hall hire fees	1,260	-	1,260	-
Activities for generating funds:				
Fundraising	1,742	-	1,742	2,903
Other income				
Interest	9	-	9	60
Insurance claim	1,424	-	1,424	-
Total incoming resources	14,908	273,909	288,817	411,904
Expenditure				
Expenditure on charitable activities				
Fundraising expenditure	236	-	236	-
Charitable expenditure u	6,659	15,434	22,093	2,883
Total expenditure	6,895	15,434	22,329	2,883
Net income(expenditure)	8,013	258,475	266,488	409,021
Transfers	714	(714)	-	-
Net movement in funds	8,727	257,761	266,488	409,021
Reconciliation of funds				
Total fund brought forwards	28,677	563,838	592,515	183,494
Total fund carried forwards	37,404	821,599	859,003	592,515

PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales - Charity number 1180045

Accounts

PAINTERS FORSTAL COMMUNITY ASSOCIATION

Charity Number: 1180045

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED TO 31ST AUGUST 2023

PAINTERS FORSTAL COMMUNITY ASSOCIATION

Registered Charity Number 1180045

CONTENTS

	Page
Reference and Administrative details	3
Trustees' report	4-10
Independent Examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the financial statements	14--20

Reference and administrative details

Trustees	Professor Ben Bennett (Chair) Vivienne Bowman (Treasurer) Rebecca Towler (Membership Secretary) Alastair Greason (Policies) Shiona Bennett Phillip Cornelius Barbara Blunkell Patricia Younger (elected 24th September 2022, resigned 25th November 2023) Clare Annand Glennis Bridge Carol Gillatt (resigned 25th November 2023 Jacky Searley (resigned 15th April 2024) Helen Goodwin (elected 20th December 2023) Sinead Hackett (elected 20th December 2023)
Patron	Lady Kingsdown, OBE
Charity number	1180045
Postal Address	Painters Forstal Community Hall, Painters Forstal Road Painters Forstal ,Kent, ME13 0EL
Principal Address	Painters Forstal Community Hall, Painters Forstal Road, Painters Forstal, Kent, ME13 0EL
Independent Examiner	Nigel Kay F.C.C.A. C.T.A. A.C.I.B. Director Faversham Accounting Charity and Taxation Services Ltd Chartered Certified Accountants. 6 Brogdale Place Faversham Kent, ME13 0AF
Bankers	NatWest PLC The Parade Canterbury Kent CT1 2SQ

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

Introduction

The Trustees present their annual report for the year 1st September 2022 to 31st August 2023, together with details of significant matters arising up to the date of the report

Charitable aims

The aims (or 'objects') of PFCA are:

(1) To set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe; and

(2) To organise and run events, activities or facilities of an educational, recreational, leisure-related, socially-enhancing, health-enhancing or similar nature.

In each case for the benefit of the local community and without distinction of sex or sexual orientation, race or of political, religious or other opinions.

Structure

PFCA is a Charitable Incorporated Organisation (CIO), formally established on 24th September 2018.

Governance and management

The PFCA Trustees consists of 12 positions. All bar one of these are currently filled. A list of Trustees is set out on Page 3.

Trustees met at regular intervals during the year, usually on a monthly basis.

Highlights and achievements

Progress towards completion of the community hall construction project

We completed construction of the new Community Hall and received the Completion Certificate on 29th May 2023 as planned. The Hall was formally opened by Lady Kingsdown on 24th June 2023.

Highlights and achievements (continued)

PFCA Membership

PFCA has 213 members as at 31st August 2023 This is an increase of 13% from the 188 the previous year. One member withdrew.

Communications

PFCA's Communication Plan consists of the regular door to door delivery of a short newsletter written by the communications group of the Trustees and delivered to every household. During the reporting period we have distributed 3 newsletters. PFCA refreshed its webpage during the year to reflect the 'open' status of the new Hall https://www.paintersforstal.co.uk . We also created a new Facebook page to separate PFCA and Community Hall offerings (our thanks to Ian Friday of Bourne & Bred for supporting this).

The PFCA Facebook page has 516 followers (from 389 in 2022). The Painters Forstal Community Hall Facebook page started this year has 109 followers. Our Twitter page has 58 followers. The PFCA WhatsApp Group has 66 member households.

Committees and sub-committee

To facilitate the spreading of tasks, the Trustees have appointed several working groups, as shown in the table below. All the working groups report directly to the Trustees. While the individuals changed during the year, on 31st August 2023 their membership was:

Group	Aim	Principle members (Trustee in bold)
Communication and Events	To: • maintain the PFCA website and social media • ensure communication with the community • organise community events and raise funds to support the project	**Clare Annand, Rebecca Towler**, Sandra Spencer, Jenny Warren, **Glennis Bridge**, **Jacky Searly**, **Carol Gillatt** and **Barbara Blunkell**

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

Design and Build	To: • manage the Project Plan to ensure delivery • identify and procure architect services • work with the architect to prepare plans for the hall and to secure the necessary permissions • secure a suitable building contractor through tender • ensure construction of the facility to budget and quality	**Ben Bennett, Carol Gillett, Glennis Bridges, Barbara Elliot, Peter Towler**, Charles Baxter
Finance	To: • identify and secure sufficient funds to complete the build project • develop a Business Plan to ensure that the project is financially viable	**Ben Bennett, Alastair Greason**, Peter Towler
PFCA-OPC PWBL sub-committee	• Support OPC to apply for a PWBL to support the building of a community hall	**Ben Bennett, Vivienne Bowman**

PFCA will refresh its list of Trustees responsibilities in the next financial year to reflect the next phase of the project including on-going Hall management.

We note with sadness the passing of three important contributors to the project during this year. Mrs Pearl Wall, Honorary Life President, who gave the land gift and a financial contribution to the project, Mrs Bobbie Richards, Honorary Vice Life President, stalwart of the previous Village Amenities Committee, and Mr John Moor, resident and benefactor.

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

Policies and governance issues

Since our last AGM, PFCA has adopted HR policies in support of employing our Community Mobilizer, Victoria Ward, and we updated our Data Protection Policy. The Trustees have also signed off our written booking /hire processes. Much of the framework was developed by Victoria, augmented by a wide scope of input from Trustees and other supporters, in order to create a robust set of expectations/obligations which seek to both protect our resources, and consider our neighbours

The Hall has developed its Health & Safety and Fire mitigation processes and procedures with the kind assistance of a local resident and qualified expert.

Fundraising

PFCA has succeeded in its aim to raise sufficient funds to construct a new Community Hall and, with the exception of retention, the builder and all service providers have been paid. Fund-raising will now focus on supporting on-going activities, asset enhancement, maintenance projects and procurement of equipment.

Grant applications.

During the year PFCA has continued to apply for grants, both to contribute to the final build cost and for new activities. A total of 15 applications were submitted. There were 11 successes, two failures and three are 'pending'.

Notable funding success during the period include:

Furley Page Foundation: £1,000
John Swire 1989 Trust: £20,000 (for power connection of Hall)
International Tree Foundation: £412.50 (native hedging)
The Cornwallis East Kent Freemasons: £3,500 (kitchen shutters)
AKO Foundation: £5,000
Lottery Community Fund 2023: (Equipment for a 'food exchange')

In addition, two applications for in-kind gifts were successful:

Woodland Trust: native trees for hedge
Burg-Wachter: security equipment

Details of the Grants received in the year are shown in note 2

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

National Lottery- Covenant

A condition of the grants awarded to the project by The Big Lottery Fund operating as the National Lottery Community Fund the Painters Forstal Community Association has registered a restricted covenant against the land on which the Community Hall stand that without the written consent of the Lottery they will not assign, transfer, charge or otherwise dispose of the property, use the property other than for a Community Hall or damage of destroy the Community Hall.

Events and Donations.

Donations and money raised was £8,307.

Community loans

A number of individuals have generously provided PFCA with interest free cash loans and with no fixed repayment date. These are to ensure PFCA has sufficient funds to complete construction.

Fortunately, sufficient grants were received to fully cover the cost of construction of the Community Hall and the loans were repaid after the end of the financial year.

Public Works Board Loan (PWBL).

The Trustees formally requested Ospringe Parish Council (OPC) to seek a PWBL as a grant to PFCA in support of the construction of a community hall in 2020. Sub committees of PFCA and the Parish Council have met regularly, and all information requested by the Parish Council has been supplied. After lengthy deliberations, PFCA Trustees have pulled out of this arrangement. Firstly, the reason for the loan was originally to bridge the financial gap between build cost and funds raised. PFCA has managed to raise sufficient funds, so the loan is not needed. Secondly, the requirements demanded by OPC in return for the grant were not acceptable to Trustees.

Staffing

PFCA received Lottery funding for a part-time Community Mobilizer for 2 years. The post was advertised, and Ms Victoria Ward was appointed in May 2023.

The year ahead

PFCA has met its initial objective of having a community facility. This facility now needs to be financially self-sufficient and provide appropriate services to the

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

The year ahead (continued)

community. PFCA will conduct a strategic review and set suitable objectives for financial stability and community engagement for the next five years.

Financial review

Since the hall opened, we have had a steady stream of bookings, with a few regular bookings ongoing. We still need your support to spread the word about the fantastic facility we have, available to all. We have implemented a hall booking systems, payroll, and accounting packages which will facilitate smooth hall management in the future.

Most of the grant funding received has been utilised to complete the capital project, we have added to this with fundraising events. The Faversham Lottery continues to support PFCA and during the last year we have received just over £1,400. We have also received over £1,384 in Gift Aid.

Future financial sustainability rests upon meeting expenses and building a reserve against future financial shocks and to develop the project to increase the benefit and impact. The Trustees will focus on this strategic aspect in the coming year. Detailed financial statements can be found on pages 12 - 20

Research Policy

The Trustees continue to seek funding to bring the project to a successful conclusion. Once the building is open and income flows from the use of the hall, the Trustees will consider what level of free reserves will be required.

Risk Management

During the year the Trustees have reviewed all major risks which the Charity could suffer and confirm all necessary action has been taken to mitigate them.

Going Concern

The trustees are satisfied that the policies that they have in place to generate funds will enable the charity to continue as a going concern.

Summary and conclusions

This has been a landmark year in the life of our community. Construction of a new Community Hall is complete, and the facility is available for community use.

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2023

Trustees' responsibilities in financial statements

The Charity Trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

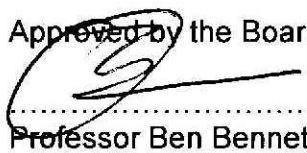
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
  prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board on the 11th June 2024



.....
Professor Ben Bennett
Chair of Trustees

PAINTERS FORSTAL COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES ON THE UNAUDITED ACCOUNTS OF PAINTERS FORSTAL COMMUNITY ASSOCIATION.

I report on the accounts of the charity for the period year ended 31 August 2023 set out on pages 12 to 19

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under charity law and is eligible for independent examination, it is my responsibility to:

a) examine the accounts under section 145 of the 2011 Act;
b) follow the procedures laid down in the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
c) state whether particular matters have come to my attention.

Basis of independent examiner's statements

My examination was carried out in accordance with applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Association of Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in conection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act ; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in conection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Nigel Kay F.C.C.A. C.T.A. A.C.I.B
Director
Faversham Accounting Charity and Taxation Services Ltd
Chartered Certified Accountants
6 Brogdale Place
Faversham
Ken ME13 0AF

Date 12th June 2024

PAINTERS FORSTAL COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST AUGUST 2023

	Notes	Unrestricted Funds	Restricted Funds	Total Year to 31.8.2023	Total Period to 31.8.2022
			£		£
Income:					
Voluntary income:					
Grants	2	5,325	269,366	274,691	293,724
Donations and subscriptions		4,807	3,500	8,307	92,779
Gift Aid		341	1,043	1,384	22,438
Charitable Income					
Hall hire fees		1,260	-	1,260	-
Activities for generating funds:					
Fundraising		1,742	-	1,742	2,903
Other income					
Interest		9	-	9	60
Insurance claim		1,424	-	1,424	-
Total incoming resources		14,908	273,909	288,817	411,904
Expenditure					
Expenditure on charitable activities					
Fundraising expenditure		236	-	236	-
Charitable expenditure	3	6,659	15,434	22,093	2,883
Total expenditure		6,895	15,434	22,329	2,883
Net income(expenditure)		8,013	258,475	266,488	409,021
Transfers		714	(714)	-	-
Net movement in funds		8,727	257,761	266,488	409,021
Reconciliation of funds					
Total fund brought forwards	11	28,677	563,838	592,515	183,494
Total fund carried forwards		37,404	821,599	859,003	592,515

PAINTERS FORSTALL COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT 31ST AUGUST 2023

		2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	7		851,274		441,229
Current assets					
Debtors and prepayments	8	3,837		74,251	
Current accounts		63,104		175,387	
Total Current Assets		66,941		249,638	
Liabilities					
Creditors falling due within one year					
Sundry creditors	9	24,212		63,352	
Community loans (Interest free)	9	35,000		35,000	
Total Current Liabilities		59,212		98,352	
Net current assets			7,729		151,286
Net Assets			859,003		592,515
The Funds of the Charity					
Unrestricted funds			37,404		28,677
Restricted funds	11		821,599		563,838
Total Charity Funds			859,003		592,515

Signed on behalf of the Trustees by

Professor Ben Bennett
Chair of Trustees

Glennis Bridge
Trustee

Approved by the Trustees on 11th June 2024

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023

1 Accounting policies

The Principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial are as follows:

a) ***Basis of preparation***

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Ireland (FRS 102) the Charities Act 2011 and Generally Accepted Practice as it applies from 1st January 2019. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

The financial statements are prepared on a going concern basis. There are no material uncertainties related to events or conditions which would cast doubt on the Charity's ability to continue as a going concern

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) ***Incoming resources***

Income recognition policies

Items of income are recognised and included in the accounts when all the following criteria are met:

- the charity have entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity.
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably

Incoming resources with related expenditure

When incoming resources have related expenditure the incoming resources and related expenditure are reported in the SOFA.

Donations and Grants.

Donations and Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

c) Resources expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party. Resources expended include attributable VAT which cannot be recovered.

The Painters Forstal Community Association has applied for the building contract to be zero rated under section 14.7 of VAT Notice 708.

d) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

e) Tangible Fixed Assets

The Freehold buildings will be depreciated at 4% pa straight line on the completion and handover of the building to the Charity on the 29th May 2023.

The Land has a value of £80,000 which will not be subject to depreciation.

The cost of professional advisers fees have been capitalised and will be written off together with the cost of construction of the building at 2% per annum on the opening of the community/village hall to the public.

Fixed plant will be depreciated at 10% pa straight line as from date of handover 29th May 2023

The Equipment and Fittings will be depreciated at 20% pa straight line as from date of handover 29th May 2023

f) Charity Status

Painters Forstal Community Association is a Charitable Incorporated Organisation registered in England and Wales. The charity's registered number, principal address and nature of operations can be found in the Legal and Administrative information and Trustees Report.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023

1 Accounting Policies (continued)

g) Currency
The presentation currency of the financial statements is the Pound Sterling (£).

h) Taxation
The charity is exempt from tax on its charitable activities.

2	**Voluntary income**	**Unrestricted Funds £**	**Restricted Funds £**	**2021 Total £**	**2022 Total**
	Grants	5,325	269,366	274,691	293,724
	Local authorities				
	Kent County Council	-	12,004	12,004	11526
	Swale Borough Council	-	44,086	44,086	26,466
	Faversham Town Council (Lottery)	325	-	325	476
	Charities				
	Bensted's Charity	-	-	-	20,000
	Swire Charitable Trust	-	20,000	20,000	
	The Henry Smith Charity	-	-	-	10,000
	Bernard Sunley Foundation	-	-	-	15,000
	Cornwallis Trust	-	3,500	3,500	
	Garfield Weston Foundation	-	-	-	20,000
	International Tree		412	412	-
	Furley Page Foundation	-	1,000	1000	-
	AKO Foundation	5,000	-	5,000	57,500
	Other Grants				
	National Lottery Community Fund- building	-	177,244	177,244	132,756
	National Lottery Community Fund- staff		11,120	11,120	-
		5,325	269,366	274,691	293,724

3	**Charitable Expenditure**				
	Salary costs	-	7,497	7,497	-
	Electricity	1,035	-	1,035	
	Ground maintenance				
	Repairs and minor works	2,110	414	2,524	1,939
	Insurance	479	-	479	234
	Website	284	-	284	302
	Stationery	213	-	213	184
	Marketing costs	334	-	334	-
	Legal fees	-	1,251	1,251	-
	Cleaning	50	-	50	-
	Sundry expenses	402	-	402	224
	Depreciation	1,752	6,272	8,024	-
		6,659	15,434	22,093	2,883

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023

4 Governance costs

No costs were incurred during the year on Governance, Independent Examiners fee Nil (2022 Nil)

5 Staff costs	**2023** **£**	**2022** **£**
Wages and salaries	6,934	-
Social security costs	434	-
Defined contribution pension costs	130	-
	7,498	-

No employee received total employee benefits (excluding employers pension costs) amounting to more than £60,000 in the period.

The average monthly number of employees and full time equivalents (FTE) during the year

	2023 **Number**	**2023** **FTE**	**2022** **Number**	**2022** **FTE**
Provision of services(May- August)	0.2	0.2	-	-

6 Trustees' and key management personnel remuneration and expenses

None of the Trustees (or any persons connected with them) received any remuneration during the year, (2022: £Nil). No expenses relating to Trustees duties were reimbursed during the year (2022: £Nil).

Key Management personel are considered to be the Trustees

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023

7 Fixed Assets

	Land and Buildings	Fixed Plant	Equipment & Fixtures	Total 2023	Total 2022
	£	£	£	£	£
Cost					
As at 1st September 2022	439,963	-	1,266	441,229	108,486
Additions	256,634	127,651	33,784	418,069	332,743
As at 31st August 2023	696,597	127,651	35,050	859,298	441,229
Depreciation					
As at 1st September 2022	-	-	-	-	-
Charge for year	3,082	3,190	1,752	8,024	-
As at 31st August 2023	3,082	3,190	1,752	8,024	-
Net book values					
As at 31st August 2022	439,963	-	1,266	441,229	108,486
As at 31st August 2023	693,515	124,461	33,298	851,274	108,486

The construction and other costs including the main building contract have been analysed into their different elements and depreciation rates attributed in accordance with the expected useful lives of the assets. This analysis of the costs, and the depreciation rates selected, have been approved by Red House Designs, who designed the Community Hall and supervised the construction project.

A condition of the grants awarded to the project by The Big Lottery Fund operating as the National Lottery Community Fund the Painters Forstal Community Association has registered a restricted covenant against the land on which the Community Hall stand that without the written consent of the Lottery they will not assign, transfer, charge or otherwise dispose of the property, use the property other than for a Community Hall, or damage of destroy the Community Hall.

8 Debtors and prepayments

	2023	2022
	£	£
Sundry Debtors	2,018	-
Donations receivable	-	21
Swale Borough Council	-	25,000
Kent County Council	-	3,788
National Lottery	-	43,823
Prepayments	1,179	-
Gift Aid and repayment interest	640	1,619
	3,837	74,251

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023

9 Creditors: falling due within one year

	2023	2022
	£	£
Trade Creditors	24,062	63,352
Accruals	150	-
Community Loans (Interest free)	35,000	35,000
	59,212	98,352

The Community Loans were interest free and are repayable out of the grants received to cover the capital costs of building the Hall. As sufficent grants were received to cover the construction cost these loans were repaid after the baance sheet date.

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fixed assets	33,298	817,976	851,274
Current asset	45,110	21,831	66,941
Current liabilities	(41,004)	(18,208)	(59,212)
	37,404	821,599	859,003

11 Restricted Funds

	Balance at 01.09.2022	Incoming resources	Expenses	Transfers	Balance at 31.08.2023
	£	£	£	£	£
Land, Building and Fixed Plant	562,338	262,377	(7,523)	784	817,976
Salary Costs	-	11,120	(7,497)	-	3,623
Hearing Loop	1,500	-		(1,500)	-
International Trees	-	412	(414)	2	-
	563,838	273,909	(15,434)	(714)	821,599

Restricted fund

Building and Fittings	Grants provided for obtaining planning permission, design drawings and for the construction of Community/village hall including all fixture and fittings.
Salary Costs	A grant provided by the Community Lottery Fund to enable the Community association to employ an enabler
Hearing Loop	A grant from The Beerling Foundation to provide a hearing loop
International Trees	A grant for tree planting on the site

12 Contingent Assets - grants

The Charity was awarded a total of £40,000 from the National Lottery Community Fund for initial staff costs on opening of the Community Hall. As at 31st August 2023 a total of £28,800 was still outstanding (2022 £Nil)

The Charity was awarded £288,891 in grants towards the construction costs of the new hall which had not been incurred at 31st August 2022. The building work was completed during the current year and all these amounts have been received.

14 Related party disclosure

Due to the nature of the Charity's activities, there are connections between some of the Trustees and some of the grants approved. That said, the connections do not influence control over either of the Charity or the institutions the grants are awarded by. Where a connection is identified the Trustee involved declares this and has no influence over the award of that grant. For these reasons, the Trustees do not consider it necessary to detail out these connections.

15 Contingent Liabilities

At the year end there were no contingent Liabilities (2022 Building contract £339,614).

15 Comparative Statement of Financial Activities (2022)

	Unrestricted Funds	Restricted Funds £	Total Year to 31.8.2022	Total Period to 31.8.2021 £
Income:				
Voluntary income:				
Grants	7,976	285,748	293,724	28,500
Donations and subscriptions	1,279	91,500	92,779	12,896
Gift Aid	63	22,375	22,438	4,984
Activities for generating funds:				
Fundraising	2,903	-	2,903	-
Fees				
Other income				
Interest	60	-	60	23
Compensation from Bank				
Total incoming resources	12,281	399,623	411,904	46,403
Expenditure				
Expenditure on charitable activities				
Charitable Expenditure	2,883	-	2,883	658
Total Expenditure	2,883	-	2,883	658
Net income(expenditure)	9,398	399,623	409,021	45,745
Transfers	(2,984)	2,984		
Net movement in funds	6,414	402,607	409,021	45,745
Reconciliation of funds				
Total funds brought forward	22,263	161,231	183,494	137,749
Total funds carried forward	28,677	563,838	592,515	183,494

PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales - Charity number 1180045

Accounts

Painters Forstal Community Association CIO (PFCA)

Charity Number: 1180045

Trustees Report and Financial Statements
For the year ended 31st August 2022

PAINTERS FORSTAL COMMUNITY ASSOCIATION CIO

YEAR ENDED 31ST AUGUST 2022
CONTENTS

	Page
Legal and Administrative Information	1
Trustees' Report	2 - 7
Independent Examiners	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Accounts	11-16

LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31ST AUGUST 2022

Trustees	Professor Christopher J Bennett (Chair) Vivienne Bowman (Treasurer) Rebecca Towler (Member Secretary) Alastair Greason (Policies) Alexis Shiona Bennett Philip T Cornelius Barbara Blunkell Barbara Elliot Resigned 24th September 2022 Clare Annand Glennis Bridge Carol Gillatt Jacqueline Searley Patricia Younger Appointed 24th September 2022
Patron	Lady Kingsdown, OBE
Honorary Life President	Pearl Wall
Honorary Life Vice President	Bobbie Richards
Charity number	1180045
Postal Address	Painters Forstal Community Hall, Kent, ME13 0EL
Principal Address	Bay House, Painter Forstal, Faversham Kent ME13 0DU
Independent Examiner	N A Kay F.C.C.A 6 Brogdale Place Faversham Kent ME13 0AF
Bankers	NatWest PLC

TRUSTEES REPORT
YEAR ENDED 31ST AUGUST 2022

The Trustees present their annual report for the year ended 31st August 2022.

Governing Document and Constitution

Painters Forstal Community Association (PFCA) is a Charitable Incorporated Organisation (CIO) formed under a constitution dated 24th September 2018 that was approved by the Charity Commission as registered as a charity in England and Wales on 24 September 2018 number 1180045.

It was formed to benefit the community of Painters Forstal by raising funds to finance the building of a community/ village hall ("the Hall").
It is managed by a Board of Trustees ("the Trustees") appointed in accordance with the Constitution.

Organisation Structure

The Painters Forstal Community Association Trustees consists of 12 positions. All of these are currently filled. T At the Annual General Meeting held on the 24th September 2022, Barbara Elliot resigned and was thanked for her service. The following four Trustees retired by rotation and were re-elected:

Viv Bowman
Clare Annand
Rebecca Towler
Glennis Bridge

Mrs Patricia Younger was nominated elected as a new Trustee

Painters Forstal Community Association has held 11 Trustee meetings in the year since the 2021 AGM. At the Annual Trustee meeting held on 18th September 2021, the following officers were elected:

Chair: Ben Bennett
Vice Chair: Glennis Bridge
Treasurer: Viv Bowman
Membership Secretary: Becky Towler

Objectives and Activities for Public Benefit

The aims (or 'objects') of Painter Forstal Community Association are:

(1) To set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe; and

(2) To organise and run events, activities, or facilities of an educational, recreational, leisure-related, socially enhancing, health-enhancing or similar nature.

In each case for the benefit of the local community and without distinction of sex, sexual orientation, race or of political, religious, or other opinions.

The Trustees confirm that they have referred to the guidance contained in the Charity Commissioner's general guidance on public benefit, when reviewing the Charity's objectives.

Achievement and Performance

PFCA Membership

As of this date there are 188 members in total, 40 of which are Founding Members (2020/21 = 172 members and 36 were Founding Members). Founding Members have made various donations totalling £5,700 and will be recognised on our Founding Member's Wall.

Achievement and Performance (continued)

Communications

It is crucial to the success of PFCA and the community/village hall project that we have a dialogue with the community. PFCA's communication plan consists of the regular door to door delivery of a short newsletter written by the communications group of the Trustees and delivered to every household. During the reporting period we have distributed two newsletters and a third information note to mark start of building works. The PFCA Facebook page has 389 followers. Our Twitter page has 57 followers.

The communications groups are also active in social media with both Facebook and Twitter accounts to complement our website. The PFCA WhatsApp Group has 62 member households. The PFCA website is regularly refreshed https://www.paintersforstal.co.uk .

Committees and sub-committees

To facilitate the spreading of tasks, the Trustees have appointed several working groups, as shown in the table below. All the working groups report directly to the Trustees.

Group	Aim	Principle members (Trustee in bold)
Communication and Events	To: • maintain the PFCA website and social media • ensure communication with the community • organise community events and raise funds to support the project	**Clare Annand, Rebecca Towler**, Sandra Spencer, Jenny Warren, **Glennis Bridge, Jacky Searly, Carol Gillatt** and **Barbara Blunkell**
Design and Build	To: • manage the Project Plan to ensure delivery • identify and procure architect services • work with the architect to prepare plans for the hall and to secure the necessary permissions • secure a suitable building contractor through tender • ensure construction of the facility to budget and quality	**Ben Bennett, Carol Gillett, Glennis Bridges, Barbara Elliot**, Peter Towler, Charles Baxter
Finance	To: • identify and secure sufficient funds to complete the build project • develop a Business Plan to ensure that the project is financially viable	**Ben Bennett, Alastair Greason**, Peter Towler
PFCA-OPC PWBL sub-committee	• Support OPC to apply for a PWBL to support the building of a community hall	**Ben Bennett, Viv Bowman**

Achievement and Performance (continued)

Policies and governance issues

Since September 2021, the Trustees have updated and approved the following policies and statements:

- Environmental
- Safeguarding
- Equality, Diversity, and Inclusion
- Access statement

Painter Forstal Community Association now has a nominated Safeguarding Lead Trustee, and links to details and resources for safeguarding are included on all of the Painter Forstal Community Association webpages plus the Community Association Facebook Group.

The Access Statement reflects the building project's design planning, which ensures that people with individual abilities will be able to take advantage of the Hall and site. As we now look forward beyond the future opening, we have started to expand our notions of "access" to also include off-site event locations and our paper based/digital communications.

During 2022 we have started to move our paper format policies to an online secure platform which will be accessible to all Trustees, plus future staff, and volunteers. This will minimize future use of paper and ink as we will not need to distribute multiple copies. In due course, relevant policies will be made available online via the website.

We remain very grateful to the many individuals and organisations who have supported (and continue to support) us in developing working processes and sharing their expertise and best practice.

Progress towards completion of the community hall construction project

Following a second tender process, the Trustees appointed Build-X, a local firm, to construct the new Community Hall. Construction commenced on site in May 2022 and is approximately 50% completed. Completion is expected in May 2023.

Building regulations and appointment of project managers consultants

Painters Forstal Community Association received building regulation approval in (11th February 2021) and has appointed a Principal Designer (Woodley Coles Ltd) and a structural engineer (Andy Burgess). Robert Beck of RMB consultants was appointed civil engineer and Nigel Brown is the architect.

Fund raising

Key to implementing the project to build the new Hall was obtaining sufficient funding. The Trustees set a new fund-raising target to construct a suitable hall of £775,000.

The plan for fund raising consists of three main elements: application for grants, community fund raising through events and donations, and an application to the Ospringe Parish Council for a grant based on a Public Works Board Loan.

Grant applications.

The National Lottery Charities Fund approved our application for £350,000 (including £40,000 salary for a 'community mobiliser for 2 years). This grant is secured against a Deed of Dedication signed by the Trustees that dedicates the land for community use.

In addition to the Lottery application, a total of 125 funding applications and letters of request have been sent to other potential funders/grant givers.

Achievement and Performance (continued)

Notable funding success during the period include:

KCC Eastern Area Committee: £1,266 (for signage and cycle racks)
Henry Smith Charity: £10,000 (capital)
KCC Recovery Fund (Councillor Lehman): £2,000 (towards air source heat pumps)
AKO Foundation: £50,000 (capital)
Bensted's Charity £10,000 (capital)
Bernard Sunley Foundation £15,000 (capital)
Kent County Council £20,000
Swale Borough Council £50,000 (in additional to £15,000 reported last year)
National Lottery Charities Fund £350,000

Total grants received and committed to date are now £630,585.

Events and Donations.

Notable individual donations during the year total £91,500. Making the total since the Association was formed £193,384.

Gift aid recovered was £22,438.

Donations and money raised was £4,182.

Community Loans

A number of individuals have generously provided Painters Forstal Community Association with interest free cash loans and with no fixed repayment date. These are to ensure Painters Forstal Community Association has sufficient funds to complete construction. The loans will be repaid pro rata when construction is completed, and funds are available. Currently this amounts to £35,000

Public Works Board Loan (PWBL).

The Trustees have formally requested the Parish Council to seek a PWBL as a grant to PFCA in support of the construction of a community hall. Sub committees of Painters Forstal Community Association and the Parish Council have met regularly, and all information requested by the Parish Council has been supplied. Painters Forstal Community Association expects the Parish Council to apply for the loan in the coming months.

Events

Once again events and activities were limited by the pandemic and the lack of a facility. In January we had a bingo night at The Alma which raised £280. We have received a total of £1,892 from the Faversham & District Lottery for Good Causes comprising our share of ticket sales, donations from winners who donated the prizes that they won on the lottery and grants from the Faversham Town Council in respect of the lottery. In May a very successful and well attended set of events were held around the Queen's Platinum Jubilee including a beacon lighting on 2nd June and the Big Lunch on 5th June. The Parish Council supplied the beacon which will be stored in the new community hall for future events. Other events during this weekend were 'dressing up the house', cake/pudding and making a crown competition.

Plans for the Future

We expect to complete construction of the new Community Hall in May 2023 with an opening event shortly thereafter. We will appoint a Community Mobiliser in early 2023 to commence the organisation necessary for the use of the facility.

The Trustees are keen to begin engaging the community and others in plans to utilise the new facility.

Financial Review

We have had a busy fundraising year, culminating in reaching our target to start building the Hall. Massive thanks need to be given to Ben and all the members, trustees, supporters, and donators who have helped to make this huge challenge achievable.

The National Lottery Charities Fund is our main funder, having pledged £310,000 towards the building of the new Hall. We have also received grants and donations from other sources, in excess of £400,000, and whilst we have not been able to hold as many fundraising events, we have still managed to collect in excess of £1,800 through local events organised by Painters Forstal Community Association.

We have reclaimed income tax from H.M.R.C. of more than £22,000 via Gift Aid, and this highlights the reason why Painter Forstal Community Association asks for any personal donations to be Gift Aid eligible if this is possible.

We continue to receive regular donations from the Faversham Lottery, and, in the last year, this has exceeded £996. We had a few local winners, so a 'win-win' situation. Thank you to all those who participate in this lottery for local causes.

We have also received a grant from Swale Borough Council for £1,266 to enable us to purchase a bike stand and a notice board which will be sited by the hall.

Work with the Ospringe Parish Council to secure funding of £50,000 continues. This is to ensure that we can complete the works. Unfortunately, rising costs in all areas are impacting the build costs.

The detailed financial statements are shown on Page 9-16

Reserves Policy

The Trustees continue to seek funding to bring the project to a successful conclusion. Once the building is open and income flows from the use of the hall, the Trustees will consider what level of free reserves will be required

Risk Management

During the year the Trustees have reviewed all major risks which the Charity could suffer and confirm all necessary action has been taken to mitigate them.

Going Concern

The trustees are satisfied that the policies that they have in place to generate funds will enable the charity to continue as a going concern.

Summary and Conclusion

This has been a highly successful year. Construction of the new Community Hall has begun and 2023 will see it opened and in use. After a long struggle this is no small achievement.

TRUSTEES REPORT
YEAR ENDED 31 ST AUGUST` 2022

Statement of Trustees' responsibility in relation to the financial statements.

The trustees are responsible for preparing the trustees" annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities registered in England and Wales requires charity trustees to prepare financial statement for each year which give a true and fair view of the state of affairs of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent'
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statement; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution of the charity. They are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information of the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of fincial statements may differ from legislation in other jurisdictions.

Signed on behalf of the Trustees by



..... 26 April 2023

Professor Ben Bennett
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES ON THE UNAUDITED ACCOUNTS OF PAINTERS FORSTAL COMMUNITY ASSOCIATION.

I report on the accounts of the charity for the period year ended 31 August 2022 set out on pages 9 to 16

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under charity law and is eligible for independent examination, it is my responsibility to:

a) examine the accounts under section 145 of the 2011 Act;
b) follow the procedures laid down in the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
c) state whether particular matters have come to my attention.

Basis of independent examiner's statements

My examination was carried out in accordance with applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I a member of the Chartered Association of Certified Accountants, which is one of the listed bodies.

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

a) to keep accounting records in accordance with section 286 of the Companies Act 2006; and

b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nigel Kay F.C.C.A.
6 Brogdale Place
Faversham
Kent
ME13 0AF

Date 27th April 2023

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST AUGUST 2022

	Notes	Unrestricted Funds	Restricted Funds	Total 31.8.2022	Total 31.8.2021
			£		£
Income:					
Voluntary income:					
Grants	2	7,976	285,748	293,724	28,500
Donations and Subscriptions		1,279	91,500	92,779	12,896
Gift Aid		63	22,375	22,438	4,984
Activities for generating funds:					
Fundraising		2,903	-	2,903	-
Other income					
Interest		60	-	60	23
Total incoming resources		12,281	399,623	411,904	46,403
Expenditure					
Expenditure on charitable activities					
Charitable Expenditure	3	2,883	-	2,883	658
Total Expenditure		2,883	-	2,883	658
Net income(expenditure)		9,398	399,623	409,021	45,745
Transfers		(2,984)	2,984		
Net movement in funds		6,414	402,607	409,021	45,745
Reconciliation of Funds					
Total fund brought forward	8	22,263	161,231	183,494	137,749
Total fund carried forward		28,677	563,838	592,515	183,494

BALANCE SHEET
AS AT 31ST AUGUST 2022

		2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	4		441,229		108,486
Current assets					
Debtors and prepayments	5	74,251		5,007	
Current account		175,387		70,001	
Total Current Assets		249,638		75,008	
Liabilities					
Creditors falling due within one year					
Sundry Creditors	6	63,352		-	
Community Loans (Interest free)		35,000		-	
		98,352		-	
Net current assets			151,286		75,008
Net Assets			592,515		183,494
The Funds of the Charity					
Unrestricted funds			28,677		22,263
Restricted Funds	8		563,838		161,231
Total Charity Funds			592,515	-	183,494

Signed on behalf of the Trustees by

.....
Professor Ben Bennett
Chair of Trustees

.....
Viv Bowman
Treasurer

Approved by the Trustees on 26th April 2023

Charity Registration number **1180045**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

1 **Accounting policies**

The Principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial are as follows:

a) ***Basis of preparation***

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Ireland (FRS 102) the Charities Act 2011 and Generally Accepted Practice as it applies from 1st January 2019. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

The financial statements are prepared on a going concern basis. There are no material uncertainties related to events or conditions which would cast doubt on the Charity's ability to continue as a going concern

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) ***Incoming resources***

Income recognition policies

Items of income are recognised and included in the accounts when all the following criteria are met:

- the charity have entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity.
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably

Incoming resources with related expenditure

When incoming resources have related expenditure the incoming resources and related expenditure are reported in the SOFA.

Donations and Grants.

Donations and Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax claims are included in the SOFA at the same time as the gift to which they relate. Also income tax recovered on restricted donations is treated as restricted.

c) Resources expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party. Resources expended include attributable VAT which cannot be recovered.

The Painters Forstal Community Association has applied for the building contract to be zero rated under section 14.7 of VAT Notice 708.

d) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

e) Tangible Fixed Assets

The Freehold buildings will be depreciated at 2% pa straight line on the completion and opening of the building to the public.

The Land has a value of £80,000 which will not be subject to depreciation.

The cost of professional advisers fees have been capitalised and will be written off together with the cost of construction of the building at 2% per annum on the opening of the community/village hall to the public.

The Fixtures (Cycle rack) will be depreciated at 15% pa straight line when it come into use.

The cost of installing fencing of £1,939 has been charged to revenue due to the short life expected.

f) Charity Status

Painters Forstal Community Association is a Charitable Incorporated Organisation registered in England and Wales. The charity's registered number, principal address and nature of operations can be found in the Legal and Administrative information and Trustees Report.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

1 Accounting Policies (continued)

g) Currency
The presentation currency of the financial statements is the Pound Sterling (£).

h) Taxation
The charity is exempt from tax on its charitable activities.

2 **Voluntary income**	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total
Grants	7,976	285,748	293,724	28,500
Local authorities				
Kent County Council	-	11,526	11,526	-
Swale Borough Council	-	26,466	26,466	-
Faversham Town Council (Lottery)	476	-	476	-
Charities				
Bensted's Charity	-	20,000	20,000	-
Queenborough Fisheries Trust	-			4,000
The Henry Smith Charity	-	10,000	10,000	-
Bernard Sunley Foundation	-	15,000	15,000	-
The Edward Vinson 1957 Charity Settlement	-	-	-	15,000
Garfield Weston Foundation		20,000	20,000	-
Godinton Trust	-	-	-	1,500
H R Pratt Boorman Family Trust	-	-	-	1,000
Bunces Ecclesiastical Trust	-	-	-	2,000
Frank Brake Trust	-	-	-	5,000
Other Grants				
National Lottery Community Fund	-	132,756	132,756	-
AKO Foundation	7,500	50,000	57,500	-
	7,976	285,748	293,724	28,500

3 **Charitable Expenditure**				
Fencing	1,939	-	1,939	-
Insurance	234	-	234	232
Website	302	-	302	174
Stationery	184	-	184	130
Sundry Expenses	224	-	224	122
	2,883	-	2,883	658

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

4 Fixed Assets

	Land	Buildings	Fixtures	Total 2022	Total 2021
	£	£	£	£	£
Cost					
As at 1st September 2021	80,000	28,486	-	108,486	90,597
Additions	-	331,477	1266	332,743	17,889
As at 31st August 2022	80,000	359,963	1266	441,229	108,486
Depreciation					
As at 1st September 2021	-	-	-	-	-
Charge for year	-	-	-	-	-
As at 31st August 2022	-	-	-	-	-
Net book values					
As at 31st August 2021	80,000	28,486	-	108,486	90,597
As at 31st August 2022	80,000	359,963	1,266	441,229	108,486

5 Debtors and prepayments

	2022	2021
	£	£
Donations receivable	21	-
Swale Borough Council	25,000	-
Kent County Council	3,788	-
National Lottery	43,823	-
Prepayments	-	-
Gift Aid and repayment interest	1,619	5,007
	74,251	5,007

6 Creditors: falling due within one year

	2022	2021
	£	£
Trade Creditors	63,352	-
Community Loans (Interest free)	35,000	-
	98,352	-

The Community Loans are interest free and are repayable out of the grants received to cover the capital costs of building the Hall.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

7 Analysis of net assets between funds	Unrestricted funds £	Restricted funds £	Total funds £
Fixed assets	-	441,229	441,229
Current asset	63,677	185,961	249,638
Current liabilities	(35,000)	(63,352)	(98,352)
	28,677	563,838	592,515

8 Restricted Funds

	Balance at 01.09.2021 £	Incoming resources £	Expenses £	Transfers £	Balance at 31.08.2022 £
Building and fittings	159,731	398,357	-	4,250	562,338
Cycle rack	-	1,266	-	(1,266)	-
Hearing Loop	1,500	-	-	-	1,500
	161,231	399,623	-	2,984	563,838

Restricted fund

Building and Fittings	Grants provided for obtaining planning permission, design drawings and for the construction of Community/village hall including all fixture and fittings.
Cycle rack	A grant from Swale council to purchase a Cycle Rack and Sign
Hearing Loop	A grant from The Beerling Foundation to provide a hearing loop

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

9 Contingent Assets- grants

The Charity has applied for and received approval of the following grants:-

Grant Provider	Amount of grant £	Conditions
Kent County Council Village Hall Fund	7,647	Dependent on the stage payments made to the Building contractor.
Swale Borough Council Special Fund	40,000	3 stage payments first of £25,000 then two of £20,000 still to be paid.
Ospringe Parish Council (Public Works Board Loan)	Sum to be mutually agreed	Negotiations to agree continue
Cornwallis Trust	2,000	Payment against invoices for Lobby chair
National Lottery Community Fund Building Contract	177,244	Dependent on the stage payments made to the Building contractor.
National Lottery Community Fund Initial staff costs	40,000	Payable over two years when building completed
The Swire Charitable Trust	20,000	Contribution to unbudgeted costs

10 Trustees Remuneration and Benefits

There was no Trustees remuneration for the year (2021 £ Nil). No Trustees (2021 one Trustee) were reimbursed out of pocket expenses (2021 £20) during the year.

11 Related party disclosure

Due to the nature of the Charity's activities, there are connections between some of the Trustees and some of the grants approved. That said, the connections do not influence control over either of the Charity or the institutions the grants are awarded by. Where a connection is identified the Trustee involved declares this and has no influence over the award of that grant. For these reasons, the Trustees do not consider it necessary to detail out these connections.

12 Post Balance Sheet events

In the year ended 31 August 2022 the Charity was slightly impacted by COVID-19 and the resultant lockdown. However, the project was not delayed unduly.

13 Building Contract Contingent Liability

The Total contract value of the building contract was £637,834 of which £339,614 had not been completed by 31 August 2022. The Trustees are of the opinion that the Charity has sufficient funds to complete the contract.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

14 Comparative Statement of Financial Activities (2021)

	Unrestricted Funds £	Restricted Funds £	Total Year to 31.8.2021 £	Total Period to 31.8.2020 £
Income:				
Voluntary income:				
Grants	-	28,500	28,500	21,100
Donations and Subscriptions	2,896	10,000	12,896	91,884
Gift Aid	4,984	-	4,984	-
Activities for generating funds:				
Fundraising	-	-	-	4,016
Fees	-	-	-	62
Other income				
Interest	23	-	23	-
Compensation from Bank	-	-	-	300
Total incoming resources	7,903	38,500	46,403	117,362
Expenditure				
Expenditure on charitable activities				
Charitable Expenditure	658	-	658	1,244
Total Expenditure	658	-	658	1,244
Net income(expenditure)	7,245	38,500	45,745	116,118
Net movement in funds	7,245	38,500	45,745	116,118
Reconciliation of Funds				
Total fund brought forward	15,018	122,731	137,749	21,631
Total fund carried forward	22,263	161,231	183,494	137,749

PAINTERS FORSTAL COMMUNITY ASSOCIATION

England & Wales - Charity number 1180045

Accounts

Charity Registration number - 1180045

PAINTERS FORSTAL COMMUNITY ASSOCIATION CIO

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED TO 31ST AUGUST 2021

PAINTERS FORSTAL COMMUNITY ASSOCIATION CIO

YEAR ENDED 31ST AUGUST 2021
CONTENTS

	Page
Legal and Administrative Information	1
Trustees' Report	2-7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Accounts	11-15

LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31ST AUGUST 2021

Trustees

Prof Christopher J Bennnett	Chair of Trustees
Brian Lloyd	Vice-Chair of Trustees (Died 15th February 2021)
Vivienne Bowman	Treasurer
Rebecca M Towler	Membership Secretary
Alastair Greason	Policies
Alexis Shiona Bennett	
Philip T Cornelius	
Barbara Blunkell	
Barbara Elliot	
Clare Annand	
Glennis Bridge	
Jennie Warren	Resigned 16th December 2020
Carol A Gillatt	Appointed 17th December 2020
Jacqueline A Searley	Appointed 15th April 2021

Patron
Lady Kingsdown, OBE

Honorary Life President
Pearl Wall

Honorary Life Vice President
Bobbie Richards

Charity Number 1180045

Correspondence Address
Bay House
Painters Forstal
Kent
ME13 0DU

Independent Examiner
N A Kay FCCA
6 Brogdale Place
Faversham
Kent
ME13 0AF

Bankers
National Westminster Bank plc
13 Market Place
Faversham
Kent
ME13 7AF

TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2021

The Trustees present their annual report for the year ended 31st August 2021.

Governing Document and Constitution

Painters Forstal Community Association (PFCA) is a Charitable Incorporated Organisation (CIO), formally established on 24th September 2018.

Organisation Structure

The Painter Forstal Community Association Trustees consists of 12 positions. All of these are currently filled. 6 Trustees were elected by the membership at the Annual General Meeting held on 19th September 2020, with 6 of the current Trustees remaining in post for another year. At the AGM the following six Trustees were elected or re-elected: C J Bennett, A S Bennett, B Blunkell, P Cornelius, B Elliot and R Towler.

Sadly, Mr Brian Lloyd, Vice Chair of Painters Forstal Community Association, passed away on 15th February 2021, and we thank him for his service to the Charity. Jennie Warren resigned on the 16th December 2020.

Carol Gillatt and Jacky Searley were co-opted as Trustees, on 17th December 2000 and 15th June 2021 respectively, bringing the Trustees back up to a full complement of 12.

Painters Forstal Community Association has held 11 Trustee meetings in the year since the 2020 AGM. Between September 2020 and May 2021 these were conducted electronically because of the Coronavirus pandemic. All these meetings were quorate. At the Annual Members' meeting held on 19th September 2000 (virtually), the following officers were elected:

Chair: Ben Bennett
Vice Chair: Brian Lloyd
Treasurer: Viv Bowman
Membership Secretary: Rebecca Towler

Objectives and Activities for Public Benefit

The aims (or 'objects') of Painters Forstal Community Association are:

(1) To set up, provide and operate a community/village hall in the village of Painters Forstal in the parish of Ospringe; and

(2) To organise and run events, activities or facilities of an educational, recreational, leisure-related, socially-enhancing, health-enhancing or similar nature;

In each case for the benefit of the local community and without distinction of sex, sexual orientation, race or of political, religious or other opinions.

The Trustees confirm that, they have referred to the guidance contained in the Charity Commissioner's general guidance on public benefit, when reviewing the Charity's objectives.

TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2021

Achievements and Performance

Painters Forstal Community Association

Painters Forstal Community Association is a membership-based CIO. We have, therefore, developed a membership form and a GDPR compliant database of signed up members. Membership is free and open to all. Since our last report we have added another 61 to members to make a total of 172. Of these 36 have elected to be Founding Members and have paid the subscription. In June/July an additional membership drive was conducted focussed on Ospringe and Brodgale Road areas. We believe that this means Painters Forstal Community Association strongly represents the community. Only signed up members are able to stand as a Trustee or to vote at meetings.

Communications

It is crucial to the success of Painters Forstal Community Association and the community/village hall project that we have a dialogue with the community. Painters Forstal Community Association's communication plan consists of the regular door to door delivery of a short newsletter written by the communications group of the Trustees. During the reporting period we have delivered 400 copies of newsletters and/or leaflets to each household in the Parish. This reduced number was due to Covid 19 restrictions

The communications group is also active on social media with both Facebook and Twitter accounts to complement our web-site.

Committees and sub-committees

To facilitate the spreading of tasks, the Trustees have appointed several working groups, as shown in the table below. All the working groups report directly to the Board of Trustees.

Group	Aim	Principle members (Trustee in bold)
Communication and Events	To: • maintain the PFCA website and social media • ensure communication with the community • organise community events and raise funds to support the project	**Clare Annand, Rebecca Towler,** Sandra Spencer, Jenny Warren, **Glennis Bridge, Jacky Searley, Carol Gillatt and Barbara Blunkell**
Design and Build	To: • manage the Project Plan to ensure delivery • identify and procure architect services • work with the architect to prepare plans for the hall and to secure the necessary permissions • secure a suitable building contractor through tender	**Ben Bennett, Carol Gillatt, Glennis Bridge, Barbara Elliot,** Peter Towler, Charles Baxter

TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2021

Achievements and Performance

Committees and sub-committees (continued)

Group	Aim	Principle members (Trustee in bold)
Finance	To • Identify and secure sufficient funds to complete the build project • develop a Business Plan to ensure that the project is financially	**Ben Bennett, Alastair Greason** Peter Towler,
PFCA-OPC PWBL sub-committee	•Support OPC to apply for a PWBL to support the building of a community hall	**Ben Bennett, Viv Bowman**

Policies and Governance Issues.

It is important that Painters Forstal Community Association sets and reviews policies that comply with statutory requirements for our organisation. This aspect has been led by Trustee Alastair Greason.

During the reporting period Painters Forstal Community Association Trustees considered and agreed the following policies

Approved policies include:

Data protection (review pending)
Diversity and equality
Environmental (review pending)
Procurement
Safeguarding
Trustee Code of Conduct
Conflict of Interest

Painters Forstal Community Association remains a paid member of both Action with Communities in Rural England (ACRE) and the National Council of Voluntary Organisation (NCVO).

Progress towards completion of the Community village

Land Gift and land transfer

Painters Forstal Community Association has been gifted a plot of land in the village for the construction of a new hall by Pearl Wall in remembrance of Doris Knowler. Painters Forstal Community Association was registered as the owner on the 4th March 2019, of the land where it will build the hall.

TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2021

Achievements and Performance
Progress towards completion of the Community Village Hall construction

Planning Application
Having secured outline planning consent for the new hall in April 2018 a reserved matters application for the hall was submitted in December 2019. Painters Forstal Community Association received full planning consent on 18th September 2020.

Building regulations and appointment of project managers

Painters Forstal Community Association received building regulation approval in (11th February 2021) and has appointed a Principal Designer (Woodley Coles Ltd) and a structural engineer (Andy Burgess).

Tendering
Following a Trustee approved tendering process, Painters Forstal Community Association short-listed seven companies and received three full tenders. The average tender value was substantially higher than the pre-tender estimated cost. Trustees decided to re-tender the project.

Fundraising
Key to implementing the project to build a new community/village hall is obtaining sufficient funding. The Trustees set a new fund-raising target to construct a suitable hall of £650,000.

The plan for fund raising consists of three main elements: application for grants, community fund raising through events and donations, and an application to the Ospringe Parish Council for a grant. This grant will be provided by a Public Works Board Loan taken out by Ospringe Parish Council.

Grant applications. In 2018 the then Village Amenities Charity started an application to the National Lottery Community Fund for £240,000. In June 2019 we learned that we had successfully passed the Lottery Board examination (Stage 1) and that our application could progress to Stage 2. Following the unsuccessful tender, Painters Forstal Community Association re-approached the Lottery and made a case for increasing the funding. Subject to Stage 2 approval, the Lottery have now increased their offer to £310,000 of capital funding and £40,000 for recruiting a part time 'community mobiliser' for two years. Dependent upon successful passing stage 2 approval.

The Finance Group is in the process of gathering the necessary data needed by the Lottery for this second stage, which is largely due diligence and compliance issues.

In addition to the Lottery application, a total of 98 funding applications and letters of request have been sent to other potential funders/grant givers.

TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2021

Achievements and Performance
Fundraising (continue

Notable funding awards received and confirmed during the period include:

H R Pratt Boorman Family Foundation : £1,000
Garfield Weston Foundation: £20,000 :
Frank Brake Trust: £5,000
The Edward Vinson 1957 Charity Settlement: £15,000
AKO Foundation: £2,000
Bunce Ecclesiastical Trust: £2,000
Queenborough Fisheries Trust: £3,500

In addition, we have been successful in an additional KCC application: Swale Borough Council Special Fund: £15,000

Total grants and donations received and committed to date(excluding the Lottery) are now in excess of £150,000.

Events and Donations. As reported later, Painters Forstal Community Association struggled to organise community events over the last year due to Covid 19. Since our foundation, approximately £50,638 has been raised from events and donations (including funds carried over from the Village Amenities Charity and former Youth Club, an additional cash donation by Pearl Wall of £10,000 in 2021 and money donated from the Community Plan Committee.

Public Works Board Loan (PWBL). The Trustees have formally requested the Parish Council to seek a PWBL as a grant to Painter Forstal Community Association in support of the construction of a community/village hall. Sub committees of Painters Forstal Community Association and the Parish Council have met regularly. Painters Forstal Community Association expects the Parish Council to apply for the loan in the coming months.

Events

Ian Friday of Bourne & Bred Web Design, kindly offered to update and revamp our website and we have cancelled our old web service provider and moved to one suggested by Ian. Since Painters Forstal Community Association was established the Communications and Events Group have organised a number of very successful community events, which have not only been very enjoyable but have raised vital funds. However, because of the Coronavirus pandemic our ability to hold events has significantly reduced. However, in April the communication and events team organised an Easter egg hunt which involved houses that wished to be included on an Easter trail, dressing their homes with an Easter theme and placing a letter in a prominent place to be seen by the road. Families were encouraged to walk round and note each letter which would spell out a word relating to Easter. On completion of the word, the family would receive an Easter egg. This was a free event and all of the Easter Eggs were donated by Trustees or village residents.

TRUSTEES' REPORT

YEAR ENDED 31ST AUGUST 2021

Plans for the Future

The coming activities necessary to achieve our aims are:

- Complete re-tendering process
- Final fund raising
- Appoint contractors and begin construction

We still hope that building can start and be completed in 2022.

Financial Review
The financial statements have been prepared on an accruals basis so as to reflect the true financial position of the Painters Forstal Community Association. The results are shown on page 9

Reserves Policy
The Trustees continue to seek funding to bring the project to a successful conclusion. Once the building is open and income flows from use of the hall, the Trustees will consider what level of free reserves will be required.

Risk Management
During the year the Trustees have reviewed all major risks which the Charity could suffer and confirm all necessary action has been taken to mitigate.

We thank all those who have given their time and support over the period in helping us to achieve the aims of the Painters Forstal Community Association.

Signed on behalf of the Trustees 24th February 2022

.....

Professor Ben Bennett
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES/ DIRECTORS ON THE UNAUDITED ACCOUNTS OF PAINTERS FORSTAL COMMUNITY ASSOCIATION.

I report on the accounts of the charity for the period year ended 31 August 2021 set out on pages 9 to .15

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under charity law and is eligible for independent examination, it is my responsibility to:

a) examine the accounts under section 145 of the 2011 Act;
b) follow the procedures laid down in the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
c) state whether particular matters have come to my attention.

Basis of independent examiner's statements

My examination was carried out in accordance with applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

a) to keep accounting records in accordance with section 286 of the Companies Act 2006; and

b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nigel Kay F.C.C.A.
6 Brogdale Place
Faversham
Kent
ME13 0AF

Date 25th February 2022

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST AUGUST 2021

	Notes	Unrestricted Funds	Restricted Funds £	Total Year to 31.8.2021	Total Period to 31.8.2020 £
Income:					
Voluntary Income:					
Grants	2	-	28,500	28,500	21,100
Donations and Subscriptions		2,896	10,000	12,896	91,884
Gift Aid		4,984	-	4,984	-
Activities for generating funds:					
Fundraising		-	-	-	4,016
Fees		-	-	-	62
Other income					
Interest		23	-	23	-
Compensation from Bank		-	-	-	300
Total incoming resources		7,903	38,500	46,403	117,362
Expenditure					
Expenditure on charitable activities					
Charitable Expenditure		658	-	658	1,244
Total Expenditure		658	-	658	1,244
Net income(expenditure)		7,245	38,500	45,745	116,118
Net movement in funds		7,245	38,500	45,745	116,118
Reconciliation of Funds					
Total fund brought forward	8	15,018	122,731	137,749	21,631
Total fund carried forward		22,263	161,231	183,494	137,749

BALANCE SHEET
AS AT 31ST AUGUST 2021

		2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	3		108,486		90,597
Current assets					
Debtors and prepayments	4	5,007		-	
Current account		70,001		47,402	
Cash in Hand		-		-	
Total Current Asse		75,008		47,402	
Liabilities					
Creditors falling due within one year					
Grant repaid	5	-		250	
		-		250	
Net current assets			75,008		47,152
Net Assets			183,494		137,749
The Funds of the Charity					
Unrestricted funds			22,263		15,018
Restricted Funds	7		161,231		122,731
Total Charity Funds			183,494		137,749

Signed on behalf of the Trustees on 24th February 2022.by

Professor Ben Bennett
Chair of Trustees

Viv Bowman
Treasurer

Charity Registration number **1180045**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021

1 **Accounting policies**

The Principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial are as follows:

a) ***Basis of preparation***

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

The financial statements are prepared on a going concern basis. There are no material uncertainties related to events or conditions which would cast doubt on the Charity's ability to continue as a going concern

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) ***Incoming resources***

Income recognition policies

Items of income are recognised and included in the accounts when all the following criteria are met:

- the charity have entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the Charity.
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably

Incoming resources with related expenditure

When incoming resources have related expenditure the incoming resources and related expenditure are reported in the SOFA.

Donations and Grants.

Donations and Grants are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

c) Resources expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party. Resources expended include attributable VAT which cannot be recovered.

The Painters Forstal Community Association will apply for the building contract to be zero rated under section 14.7 of VAT Notice 708.

d) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

e) Tangible Fixed Assets

The Freehold buildings will be depreciated at 2% pa straight line on the completion and opening of the building to the public.

The Land has a value of £80,000 which will not be subject to depreciation.

The cost of professional advisers fees have been capitalised and will be written off together with the cost of construction of the building at 2% per annum on the opening of the community/village hall.

f) Charity Status

Painters Forstal Community Association is a Charitable Incorporated Organisation registered in England and Wales. The charity's registered number, principal address and nature of operations can be found in the Legal and Administrative information and Trustees Report.

g) Currency

The presentation currency of the financial statements is the Pound Sterling (£).

h) Taxation

The charity is exempt from tax on its charitable activities.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021

2	**Voluntary income**	**Unrestricted Funds** £	**Restricted Funds** £	**2021 Total** £	**2020 Total**
	Grants	-	28,500	28,500	21,100
	Local authorities				
	Swale Borough Council	-	-	-	150
	Charities				
	Kent Community Foundation	-	-	-	5,500
	Queenborough Fisheries	-	4,000	4,000	7,250
	KCC Members Grant	-	-	-	700
	AKO Foundation	-	-	-	3,500
	Tory Family Foundation	-	-	-	500
	The Edward Vinson 1957 Charity Settlement	-	15,000	15,000	
	Beerling Foundation	-	-	-	1,500
	Godinton Trust	-	1,500	1,500	
	H R Pratt Boorman Family Trust	-	1,000	1,000	
	Bunces Ecclesiastical Trust	-	2,000	2,000	
	Frank Brake Trust	-	5,000	5,000	
	Other Grants				
	Barrett Homes	-	-	-	1,000
	Persimmon	-	-	-	1,000
		-	28,500	28,500	21,100

3	**Fixed Assets**	Land	Buildings £	Total 2021 £	Total 2020 £
	Cost				
	As at 1st September 2020	80,000	10,597	90,597	-
	Additions	-	17,889	17,889	90,597
	As at 31st August 2021	80,000	28,486	108,486	90,597
	Depreciation				
	As at 1st September 2020	-	-	-	-
	Charge for year	-	-	-	-
	As at 31st August 2021	-	-	-	-
	Net book values				
	As at 31st August 2020	80,000	10,597	90,597	-
	As at 31st August 2021	80.000	28.486	108.486	90,597

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021

4 Debtors and prepayments	2021 £	2020 £
Prepayments	-	-
Gift Aid and repayment interest	5,007	-
	5,007	-

5 Creditors: falling due within one year	2021 £	2020 £
Trade Creditors	-	250
	-	250

6 Analysis of net assets between funds	Unrestricted funds £	Restricted funds £	Total funds £
Fixed assets	-	108,486	108,486
Current asset	22,263	52,745	75,008
Current liabilities	-	-	-
	22,263	161,231	183,494

7 **Restricted Funds**

	Balance at 01.09.2020 £	Incoming resources £	Expenses £	Transfers £	Balance at 31.08.2021 £
Building and fittings	121,231	38,500	-	-	159,731
Hearing Loop	1,500	-	-	-	1,500
	122,731	38,500	-	-	161,231

Restricted fund

Building and Fittings	Grants provided for obtaining planning permission and design drawings for the construction of Community/village hall including all fixture and fittings.
Hearing Loop	A grant from The Beerling Foundation to provide a hearing loop

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021

8 **Prior year**

The 2020 financial statements were drawn up on a Receipts and Payments basis. The financial statements for 2021 are drawn up on an accrual basis and as a result expenditure in respect of professional charges has been treated as a fixed assets and the Land gifted in specie has been treated as a fixed asset, as a restricted donation.

	£
The opening balance of funds comprises	
Bank Balance previously reported	47,402
Creditor	250
	47,152
Land Gifted	80,000
Fixed Asset additions	10,597
Total charitable funds as at 31st August 2021	137,749

9 **Contingent Assets- grants**

The Charity has applied for and received conditional approval of the following grants:-

Grant Provider	Amount of grant £	Conditions
Kent County Council Village Hall Fund	20,000	Dependent on evidence that PFCA has sufficient funds to cover build costs
Swale Borough Council Special Fund	15,000	Dependent on evidence that PFCA has sufficient funds to cover build costs
Garfield Weston Foundation	20,000	Dependent on evidence that PFCA has sufficient funds to cover build costs and tender evidence
Ospringe Parish Council (Public Works Board Loan)	Sum to be mutually agreed	Dependent on evidence that PFCA has sufficient funds to cover build costs and tender evidence
Bensted's Charity	10,000	Notification that project has started
Cornwallis Trust	2,000	Payment against invoices for Lobby chair
National Lottery Community Fund	350,000	On completion of due diligence and commencement of project

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2021

10) Trustees Remuneration and Benefits

There was no Trustees remuneration for the year (2020 £ Nil). One Trustee (2020 two Trustees) were reimbursed out of pocket expenses totalling £20 (2020 £227) during the year. The expenses comprise webpage fee, van hire and sundry expenses.

11) Related party disclosure

Due to the nature of the Charity's activities, there are connections between some of the Trustees and some of the grants approved. That said, the connections do not influence control over either of the Charity or the institutions the grants are awarded by. Where a connection is identified the Trustee involved declares this and has no influence over the award of that grant. For these reasons, the Trustees do not consider it necessary to detail out these connections.

12) Post Balance Sheet events

From late March 2020 the Charity was slightly impacted by COVID-19 and the resultant lockdown. The trustees held meetings remotely and interacted with service providers and applicants online or by phone.