



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/10/2023**      Period start date    To **30/09/2024**      Period end date

**Charity name: Buckingham Primary School PTA**

**Charity registration number: 1180022**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To raise funds for Buckingham Primary School to improve the facilities and support the school. Currently, fundraising is to support the outdoor spaces project; Play Equipment Areas.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity has had regard to the Charity Commission's guidance on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2023-24 has been another amazing year for Buckingham Primary School PTA.</p> <p>We completed the ambitious playground equipment project, with a combination of grants and fundraising funding the KS2 part of the project. We now have fantastic play equipment in both the KS1 and KS2 areas, which should be used by hundreds of children for many years to come. A really legacy project.</p> <p>From an events perspective, we held our third Family Fun Day, which again raised around £8,000 and was once again a hugely popular day, welcoming families from across Buckingham. We held two discos this year, our annual Halloween disco, and a very popular Glow disco for the first time in Spring.</p> <p>Since completing the KS2 play equipment, we have been funding a number of comparatively smaller items, based on our staff wishlist, and our next major focus will be the KS1 and KS2 courtyards, which we look forward to helping with in the coming year!</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Family Fun Day in July raised £7,941! An amazing fundraiser as well as a wonderful community event.</p> <p>Frozen Fridays raised £1,223! Always a popular fundraiser for the children.</p> <p>Additional Summer events raised £839! This included sports day refreshments (£231), plant sale (£190), end of term treats and Nursery event (£208) Year 6 end of term performance (£114) and marathon sponsorship (£95).</p> <p>Easter activities raised £970! With the raffle (£639), cookie sale (£246) and bonnet competition (£85), again bringing so much fun whilst fundraising successfully!</p> <p>Neon disco raised a brilliant £1,640!</p> <p>Christmas activities raised £3,807! With great success in the raffle (£1,328), Santa</p>
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		<p>Fun Run refreshments (£855) and sponsorship £632. Further, the Santa Float outside Tesco (£360), Christmas Cards (£314), Year 6 performance refreshments (£166) Parade (£83) and Guess the Sprouts (£68).</p> <p>We saw great success from the Halloween events; Freaky Friday (£235) and the Halloween Disco (£854)!</p> <p>We were successful in Fairhive (£8,000), Tesco blue tokens (£1,500) and Warburtons (£400) grants – all to support our outdoor spaces projects!</p> <p>Our Bonus Ball Lottery ended the year with £704 profit! We paid out 18 winning bonus balls in the school year and had a few more winners donating their £20 back to the school.</p> <p>Second hand uniform ended the year on £798. A brilliant service for our school community, supporting sustainability and a great fundraiser.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held for the current project/fundraising initiative.</p> <p>Current reserves are held for the purpose of the outdoor spaces project.</p>
Amount of reserves held	Para 1.22	Cash at bank at 30/09/24 was £14,123.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 17/07/2018
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote at AGM or EGM - one nomination and then to be seconded by another

## Reference and Administrative details

Charity name	Buckingham Primary School PTA
Other name the charity uses	N/A
Registered charity number	1180022
Charity's principal address	Buckingham Primary School Highlands Road Buckingham MK18 1PN

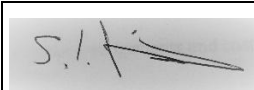
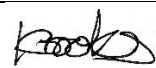
**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Fish	Chair		
2	Laura Penny	Vice Chair		
3	Kyrstn Brooks	Treasurer		
4	Julie Caulfield	Secretary	Left 16/09/2024	
5	Alice Payne	Secretary	Appointed 16/09/2024	
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**Declarations**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Sue Fish	Kyrstn Brooks
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	26/11/2024	

**Receipts and Payments Accounts: Buckingham Primary School PTA****Year Ended 30 September 2024**

	<b>Total Funds</b>
<b>Receipts:</b>	
Christmas Activities	4,276
Autumn Activities 2023	2,600
Autumn Activities 2024	11
Spring Activities	2,064
Easter Activities	970
Buckingham 10k	2,298
Frozen Fridays	1,795
Sports Day	0
Summer Activities	1,150
Bonus Ball Lottery Payments	1,064
Donations and Grants	11,280
Second Hand Uniform	798
Amazon Smile	0
Bag2school	273
Family Fun Day	9,238
Other in year fundraising	591
Bank Interest	133
<b>TOTAL RECEIPTS</b>	<b>38,540</b>
<b>Payments:</b>	
Christmas Activities	-331
Autumn Activities 2023	-1,384
Spring Activities	-195
Frozen Fridays	-572
Sports Day	0
Summer Activities	-311
Family Fun Day	-1,297
Bonus Ball Lottery - winners paid	-360
Digital Cameras for Year Groups	-388
Outdoor Spaces Project Costs	-39,500
<b>TOTAL PAYMENTS</b>	<b>-44,338</b>
<b>NET:</b>	<b>-5,798</b>

# Independent examiner's report to the trustees of Buckingham Primary School PTA

I report to the trustees on my examination of the accounts of Buckingham Primary School PTA (BPS PTA) for the year ended 30<sup>th</sup> September 2024.

## **Responsibilities and basis of report**

As the charity trustees of BPS PTA, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of BPS PTA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: RUI CHUEN THIEN

Relevant professional qualification or membership of professional bodies (if any): ACCA

Address: 31A NASH ROAD, GREAT HORWOOD, MK17 0RA.

Date: 12<sup>th</sup> June 2025