



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/10/2022      Period start date    To    30/09/2023      Period end date

Charity name: Buckingham Primary School PTA

Charity registration number: 1180022

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To raise funds for Buckingham Primary School to improve the facilities and support the school. Currently, fundraising is to support the outdoor spaces project; Play Equipment Areas.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity has had regard to the Charity Commission's guidance on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>What another fantastic year for BPS PTA! Last year we described that year as 'record breaking' and this past year has surpassed that. We have delivered Phase 1 of the outdoor play equipment, covering the two KS1 areas and the bars in KS2. And work is now underway on the main KS2 area. When we were asked to take on this project, the funding required was way above anything we'd done before. However, with a strong calendar of events, and some major grant application successes, we have been able to deliver this quickly.</p> <p>The main event was our second Family Fun Day. This again raised a huge amount and was a brilliant community event. Even the weather didn't stop the event being a success.</p> <p>Another hugely successful event run by our Vice Chair was the Buckingham 10k. A group of teaching staff and parents ran the Buckingham 10k, raising well over £3,500.</p> <p>Our grant successes included just under £15,000 from Buckingham and Surrounding Villages Community Board, and £8,000 from Fairhive. We have also been successful with Tesco again, winning £1,500 and received a number of other grants, including £1,500 from Barratt Homes.</p> <p>Amazon Smile ended this year, so we have started to put more focus on Easy Fundraising, so that we can replace this income stream. We need to do more with this in the coming year. We also launched our Bonus Ball Lottery, which has raised a significant amount of money.</p>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Christmas activities generated £3k. This included the raffle, the Santa Fun Run, Christmas Parade, Year 6 performance and Christmas cards.</p> <p>In 22/23, we had brilliant success in activities new or brought back in such as the 10k run with £1,337 received this year (in total crossing into 23/24 financial year was £3,192!). Frozen Fridays £1,075. Sports day £459. Year 6 performance refreshments £412. Tea towels up to end of September £705 (in total crossing into 23/24 financial year was £1,374 money in, but costs are yet to be paid out). Starting the initiative to collect used print cartridges £112. Finally, bonus ball lottery profit for the year to 16/09/23 being £908.</p> <p>Activities ongoing through from last year such as the brilliant second-hand uniform initiative – which was positively impacted this year by the additional sales put on around school drop off and pick up-, bag2school plus Amazon Smile and Easy Fundraising raised over £2k.</p> <p>Grants and Donations are largely made up of the successful grant brought in by our Chair for just under £15k towards the play equipment! Further, we have seen several successful grant applications through the year to take us to over £19k received this year in total.</p> <p>Our Family Fun Day in July raised a brilliant £8k despite the weather not being as on our side this summer, and again this was a brilliant community event for the school and the town.</p> <p>In year we paid for all of Phase 1 of the outdoor play equipment, covering the two KS1 areas and the bars in KS2 which totalled just under £48k.</p> <p>All other payments related to floats and expenses associated with generating the above-mentioned income plus payments out to the winning bonus ball lottery numbers.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>Reserves are held for the current project/fundraising initiative.</p> <p>Current reserves are held for the purpose of the outdoor spaces project.</p>

Amount of reserves held	Para 1.22	Cash at bank at 30/09/23 was £19,921.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 17/07/2018
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Vote at AGM or EGM - one nomination and then to be seconded by another

## Reference and Administrative details

Charity name	Buckingham Primary School PTA
Other name the charity uses	N/A
Registered charity number	1180022
Charity's principal address	Buckingham Primary School Highlands Road Buckingham MK18 1PN

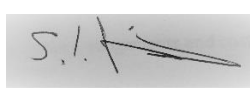

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Fish	Chair		
2	Nitisha Dowty	Vice Chair	Left 15/05/2023	
3	Laura Penny	Vice Chair	Appointed 15/05/2023	
4	Kyrstn Brooks	Treasurer		
5	Julie Caulfield	Secretary		
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sue Fish	Kyrstn Brooks
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	20/11/2023	

**Receipts and Payments Accounts: Buckingham Primary School PTA**  
**Year Ended 30 September 2023**

	<b>Total Funds</b>
<b>Receipts:</b>	
Christmas Activities	3,291
Autumn Activities	1,708
Spring Activities	30
Easter Activities	905
Coronation Activities	1,346
Frozen Fridays	1,443
Sports Day	664
Summer Activities	2,616
Bonus Ball Lottery Payments	1,682
Donations and Grants	19,455
Second Hand Uniform	1,263
Amazon Smile	579
Bag2school	192
Family Fun Day	8,909
Other in year fundraising	243
Bank Interest	162
<b>TOTAL RECEIPTS</b>	<b>44,488</b>

<b>Payments:</b>	
Christmas Activities	-275
Autumn Activities	-234
Spring Activities	-30
Coronation Activities	-195
Frozen Fridays	-369
Sports Day	-204
Summer Activities	-50
Second Hand Uniform	-20
Family Fun Day	-849
Bonus Ball Lottery - winners paid	-400
Outdoor Spaces Project Costs	-47,975
Other in year fundraising	-162
<b>TOTAL PAYMENTS</b>	<b>-50,764</b>
<b>NET:</b>	<b>-6,276</b>

<b>Represented by:</b>	
<b>Balance Brought Forward</b>	
Current account	23,394
Lottery current account	0
Savings account	2,803
	<b>26,197</b>
<b>Balance Carried Forward</b>	
Current account	2,253
Lottery current account	374
Savings account	17,294
	<b>19,921</b>
	<b>-6,276</b>

# Independent examiner's report to the trustees of Buckingham Primary School PTA

I report to the trustees on my examination of the accounts of Buckingham Primary School PTA (BPS PTA) for the year ended 30<sup>th</sup> September 2023.

## Responsibilities and basis of report

As the charity trustees of BPS PTA, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of BPS PTA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: **PUI CHUEN THIEU**

Relevant professional qualification or membership of professional bodies (if any): **ACCA**

Address: **31A NASH ROAD, GREAT HORWOOD, MK17 0RA**

Date: **30 JUNE 2024**