

# MARK MILSOME FOUNDATION

England & Wales - Charity number 1180011

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [11329700](#)

**Registered** 2018-09-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Third Floor  
104-108 Oxford Street  
London  
W1D 1LP

**Phone** 02070162450

**Website** [markmilsomefoundation.com](http://markmilsomefoundation.com)

## Activities

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**Objects:** The objects of the Charity are, for the public benefit to advance education by carrying out activities including (but not limited to) the:1. awarding of maintenance allowances, grants and scholarships; and2. delivery of training and mentorship, to improve awareness and education in relation to topics including (but not limited to) health and safety or any other subject related to the film and television industry, including working in the industry and supporting positive working practices in it

**Activities:** Raising funds to encourage and support young people between the ages 18 to 25 who display the qualities needed to thrive in the British Film and Television industry by way of Awarding scholarships, maintenance allowances or grantsProviding mentorship and work placements to better prepare for work in the Film & Television industry and increasing their chances of long term employment

## Classification

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- **How:** Makes Grants To Individuals
- **What:** Education/training

## Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£116,826	£96,911	-	-
2024-04-30	£79,615	£62,823	-	-
2023-04-30	£71,256	£57,666	-	-
2022-04-30	£63,617	£111,347	-	-
2021-04-30	£31,337	£36,233	-	-

## Trustees

Name	Role	Appointed
ANDRA SUZANNE MILSOME		2018-09-05
Abbi Collins		2024-09-16
Catrin Lewis Defis		2021-07-26
Christopher Michael Plevin		2026-04-20
Dermot Joseph Gerard Hickey		2020-08-27
Francesca Romana ZERENGHI		2026-03-25
Harry Bowers		2025-11-19
James Layton		2024-09-15
Julia Virginia Tannahill		2021-07-12
Junior Agyeman-Owusu		2024-09-16
Marguerite Gabrielle Allen		2022-01-22
Philip Edwin Sindall		2020-11-22
Rebecca Hawkes		2026-04-08
Suntosh Kumary Bains		2021-06-09

**MARK MILSOME FOUNDATION**

England & Wales - Charity number 1180011

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# Accounts

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Company Number 11329700  
Charity Number 1180011

Mark Milsome Foundation

Report and Accounts

30 April 2024



**Mark Milsome Foundation  
Report and Accounts  
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## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

The trustees present their annual report together with the financial statements of Mark Milsome Foundation (the 'Charity') for the year ended 30 April 2024. The annual report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### **Company details**

Registration	: Company Number 11329700 Charity Number 1180011
Governing document	: Mark Milsome Foundation is a company limited by guarantee, and as a registered charity and is governed by its Memorandum and Articles of Association as amended on 16 December 2021.
Registered office	: Third Floor, 104-108 Oxford Street, London W1D 1LP.
Commencement	: The charitable company was incorporated on 25 April 2018 with charitable status being granted by the Charity Commission on 20 September 2018. The Charity was officially launched at the beginning of October 2018.
Bankers	: Barclays Bank plc
Independent Examiner	: Richard Wadhams Hogbens Dunphy Ltd Third Floor, 104-108 Oxford Street, London W1D 1LP
Directors and trustees	: Samantha Wainstein (Chair) : Marguerite Gabrielle Allen : Catrin Lewis Defis : Julia Virginia Tannahill : Suntosh Kumary Bains : Philip Edwin Sindall : Dermot Joseph Gerard Hickey : Andra Milsome : Abbi Collins (appointed 16-Sep-24) : Junior Agyeman-Owusu (appointed 16-Sep-24) : James Layton (appointed 15-Sep-24)



**Mark Milsome Foundation**  
**Trustees' Report**  
Including Directors' Report under Companies Act 2006

**Objectives and activities**

a. Policies and objectives

The Mark Milsome Foundation was formed to carry out charitable work in Mark Milsome's name after he was tragically killed whilst operating the camera on a film set during a car stunt in Ghana in November 2017.

In view of the circumstances that surrounded Mark's death, the Foundation is determined to educate and promote Health and Safety practice and to evolve in a way that best serves the film and television industry and the memory of Mark Milsome. This includes supporting the requirement for a Level 2 Production Safety Passport for all those who work in the industry.

We encourage all those working in the industry to take the Mark Milsome Foundation Film & TV Online Safety Passport course, providing a single training programme for all production employees, delivering continuity of education and contributing to our aim to protect crew and make sets safe.

We also inspire, inform and support young people to consider a role in the film and television industry. The Foundation helps a small number of graduates overcome the challenges of finding work experience, mentorship and eventual employment in an industry that is traditionally difficult to access without the benefit of insider contacts.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The Foundation's office is at Pinewood Studios. The Studio continues to gift the office to the Foundation on rolling basis.



## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### b. Activities undertaken to achieve objectives

The Foundation has a website and social media accounts, utilized to raise public awareness of the Foundation's key missions - the improvement of health & safety in the sector, and the support of young people to enter it - and to raise funds for the Foundation, through the collection of donations from the public and the sale of merchandise.

Funds raised through merchandise during this period included sales of our standard merchandise, plus a number of commissions for individual productions.

The Prints for Mark fundraising project released another calendar in November 2023 at the industry event CamerlImage in Poland, 17-23 November 2023.

The Foundation has also received donations from companies and individuals who appreciate the contribution the Foundation is making. This included the return of the The Mark Milsome Memorial Cup, held on 20 May 2023. This activity is not run by the Foundation but by individuals from the Film & TV industry, with all profits from sales and sponsorship coming to the Foundation. This year's event saw the crew from Ghostbusters take on the crew of Star Wars at AFC Wimbledon.

The Foundation's Screenskills-certified Level 2 (X2) Health & Safety Online Passport gained traction during this period, continuing to generate an income for the Foundation. 80% of the profit from the course continues to be gifted to the Foundation from MMF Online Ltd., the company that owns the IP for the course (owned by Kirk Jones, previous Chair of the Foundation). The remaining 20% of profit is gifted by MMF Online Ltd. to Andra Milsome and Mark's parents.

The two main projects undertaken to achieve our objectives are:

- i. The Foot in the Door Graduate Mentorship programme which has now been running since 2019 and at the time of this report has seen 13 students enjoy the opportunity to be introduced to the Film and TV industry and rewarded with training, mentorship and work experience. This programme invites CILECT Film and Television schools in the UK who offer BA programmes to nominate two graduating students who have a genuine and passionate interest in the camera department to be considered for a one-year mentorship programme that would help bridge the gap between full-time education and employment in the film and television industry. The programme takes place every year.
- ii. The promotion of the need for better Safety on Set and specifically the promotion of the Mark Milsome Foundation Health & Safety Online Production Safety Passport Course, which on successful completion provides participants with a Level 2 Production Safety Passport.

These two activities were supported during this reporting period by a number of campaigns, projects and actions linked to the promotion of better health and safety for crews, and supporting and inspiring young people to consider a career in film and TV.



## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Achievements and performance**

The main achievements of the Charity during the year:

##### *Encouraging young people to consider a career in film and TV:*

###### *i. Foot in the Door*

Stephanie Chao, Lily Coney and Louie Walters were selected as the Foot in the Door trainees for this period. Their mentorship began in September 2023.

Activities organised for them included:

- First Aid training
- Career and CV advice
- Notification of job opportunities
- Support from Trustees and industry mentorship
- 35mm and 16mm workshops
- Experiential visits to Garden Studios, Mission Digital and Cinelab UK Networking opportunities

Options and opportunities were unfortunately stymied by the Writers' and Actors' strikes, which began in May 2023 and did not end until November 2023, bringing the industry to a standstill. The period from November 2023 to end of April 2024 was therefore one of very slow growth and activity in the industry.

Nevertheless, the Trainees still managed to thrive and Productions they worked on over the period May 2023 to the end of April 2024 included:

- Venom II, The Jetty, The Witcher, Gangs of London, Alex Rider 3, Industry, Assassin's Guild, Nice Things, Warlord, Gen Z.

###### *ii. Mark's Gift*

Mark's Gift provides £2000 to an emerging film maker to support them in the realization of a film project or to help fund a young person at the start of their career in the industry. The gift is given at the discretion of the Trustees, 2023 recipient was emerging young producer Zara Trott for her independent film project Saltline. 2022's recipient was camera trainee Cian Strain, who put the money towards his expenses and accommodation on the feature film Freud's Last Session, shot on location in Dublin and Wicklow.

###### *iii. Pinewood Futures Festival*

The Foundation once again took part in the Pinewood Futures Festival (24 and 25 November 2023), which saw thousands of young people explore the studios and hear about opportunities within the film and tv sector. We were present in the Sony Camera studio, talking about life in the camera department and the importance of health & safety. Talks were given by Mona Benjamin and Una Hill.



**Mark Milsome Foundation  
Trustees' Report**  
Including Directors' Report under Companies Act 2006

*Improving Health and Safety in the industry*

i. *The Mark Milsome Foundation Health and Safety Online Course*

Much time and effort continues to be spent promoting the Mark Milsome Health & Safety Online training course to individuals working in the industry, productions and educational organisations. The production and educational group rates that were introduced last year resulted in a significant uptick in numbers.

During this period 19 individual productions across film and television purchased the course. Netflix, ITV, Sony and Sky each took out a year-long subscription and made the course available across all their productions.

In addition to the above, established organisations within the industry, including the Production Guild and the British Stunt Register, have publicly endorsed the course and purchased it for their members.

16 educational and training organisations, including colleges, universities and government-funded training schemes, purchased the course.

ii. *Film Set Safety*

The Foundation maintained its ongoing campaign to promote awareness across the industry of the need for improved health & safety practices and training. Support was received from a vast number of organisations including:

- GBCT, GTC, ACO, Women Behind the Camera, BSC, Sony, Bectu, Film & TV Charity, The Production Guild, Film London, Screenskills, Cinegirl.

Additionally, Andra Milsome, Trustee, and Mona Benjamin, Secretary, spoke at the Health & Safety Executive's JACE event.

iii. *Health & Safety education for new entrants*

Mona Benjamin and Una Hill delivered several introductory talks about the course for Film London's various training schemes, including the Equal Access Network (EAN).



## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### *Other Activities and Events in line with the Charity's Objectives*

- i. The Foundation is supporting a new training initiative that has been created and developed by camera technicians in the industry. Cine Certified aims to standardize the training for camera trainees in a measurable and quantifiable way, ultimately creating a safer set with more confident and higher-qualified Trainees. The scheme will include the Foundation's Health & Safety course as a mandatory requirement.
- ii. The Foundation is supporting the newly created Creative Industries Independent Standards Authority (CIISA), founded to tackle the problems of bullying and harassment in the creative industries.
- iii. The Foundation is supporting the Injury Prevention Consultancy (IPC), founded to reduce cast injury in the creative industries.
- iv. The Foundation partnered with the HSE on its Working Minds campaign, spotlighting mental health and wellness, including the campaign targeting the Leisure Sector, which encompasses Film and Television.
- v. The year was dominated by the Writers' and Actors' strikes, which began in May 2023 and didn't end until November 2023, bringing the industry to a standstill. The Foundation decided to use this time to conduct a joint survey with industry trade union Bectu to gauge current opinion on the issue of Health & Safety and to see what changes, if any, were evident since the Foundation's first survey from 2020. The survey was launched on 27 October 2023 and saw a strong response across departments.
- vi. The results from this survey featured in a number of media outlets and were heavily featured on partner social media sites.
- vii. Chair Samantha Wainstein worked closely with BBC News journalist Sophie van Brugen to create a news item highlighting the issues around H&S in the industry. Samantha Wainstein, Trustee Andra Milsome and Patron Rory Kinnear all took part in the segment, which was aired in November
- viii. The BBC piece elicited a very strong response from within the industry and without, leading to the Baroness Smith of Basildon making direct contact in an effort to help the Foundation in its mission to improve safety for all across the industry. Following meetings and discussions with Baroness Smith, she introduced the topic at the House of Lords on 1 January 2024, following a talk by Lord Bragg on the arts.
- ix. Samantha Wainstein and Mona Benjamin took part in a CHAS TV & Film Accreditation Working Group in February 2024 to discuss Health & Safety. The event also included personnel from HSE, Sky, Disney, Netflix, the British Stunt Register, the Production Guild and BBC Studios.
- x. The Foundation was once again given a stand at no charge by the British Society of Cinematographers' (BSC) annual Expo, helping to cement its presence in the industry.
- xi. In February 2024, the Foundation met with Lord Parkinson at the DCMS to call for changes around the management of health and safety in the industry. The meeting was facilitated by Baroness Smith of Basildon.



## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Financial review**

The Charity had a net surplus for the year of £16,792 (2023: £13,590), further details of which are shown in the Statement of Financial Activities. All income and expenditure during this and the previous year was unrestricted.

Total income for the year amounted to £79,615, an increase of £8,359 on the previous year, mainly due to increased income from trading activities. Total expenditure amounted to £62,823, a net increase of £5,157 on the previous year, as analysed in notes 5 to 7 in these accounts.

The sale of merchandise is intended to supplement the incoming resources of the Foundation to allow it to pursue its objectives.

#### **Recruitment and appointment of new trustees**

The management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of the Memorandum of Association.

#### **Related party relationships**

The Charity has considered the disclosure requirements of the SORP for related party relationships.

The Charity has no related party connections with individuals or other organisations. The trustees consider that the members of the Board of Trustees and their close connections to be the only related parties of the Charity. All trustees give their time voluntarily and receive no benefits from the Charity of any kind.

Trustees are required to disclose all relevant interests and register them with the Chairman of Trustees and to withdraw from decisions where a conflict of interest arises.

#### **Risk management**

The trustees note their duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is discussed and updated at each alternative quarterly board meeting. Trustees use a 'traffic light' system to review and monitor risks and mitigation strategies are updated regularly.

#### **Reserves policy**

The Charity budgets to expend only its income and will not incur expenditure which is not covered by future income. The Charity carried forward any unspent restricted and unrestricted funds at the year end to fund eligible expenditure in subsequent years, where it is permitted to do so. Where conditions stipulate that funds cannot be carried forward, they are fully spent in year.

In view of these policies, a more specific reserves policy is not considered necessary, but the trustees will at all times be prudent in their expenditure.

#### **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.



## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Statement of Trustee responsibilities**

The Charity's trustees, some who are also the directors under company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity's trustees to prepare accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information on the charitable company's website and filed with the Charity Commission.

#### **Statement as to disclosure to our independent examiner**

In so far as the trustees are aware at the time of approving this annual report;

- there is no relevant information needed by the independent examiner in connection with preparing their report, of which they are unaware, and
- The trustees have each taken all necessary steps in preparing their report and accounts to become aware of any relevant information, and to ensure that the independent examiner is aware of that information.

#### **Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the Board of Trustees on 28 January 2025 and signed on its behalf.



Samantha Wainstein  
Trustee and Director

28 January 2025



## **Independent Examiner's Report to the Trustees of Mark Milsome Foundation**

I report to the trustees on my examination of the unaudited accounts of the charitable company for the year ended 30 April 2024 which are set out on pages 10 to 18.

### **Responsibilities and basis of report**

As the Charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable company and the Charity's trustees as a body, for my work or for this report.



Richard Wadhams

Hogbens Dunphy Ltd

Third Floor, 104-108 Oxford Street, London W1D 1LP

28 January 2025



**Mark Milsome Foundation**  
**Statement of Financial Activities** (incorporating Income and Expenditure Account)  
**for the year ended 30 April 2024**

	<b>Notes</b>	<b>2024</b> <b>£</b> Unrestricted	<b>2023</b> <b>£</b> Unrestricted
<b>Income</b>			
Donations and legacies	3	16,594	23,737
Other trading activities	4	63,021	47,519
Interest receivable		-	-
<b>Total income</b>		<u>79,615</u>	<u>71,256</u>
<b>Expenditure</b>			
Raising funds	5	(46,735)	(43,289)
Charitable activities	6	(16,088)	(14,377)
<b>Total expenditure</b>		<u>(62,823)</u>	<u>(57,666)</u>
<b>Net income</b>		<u>16,792</u>	<u>13,590</u>
Net movement in funds		16,792	13,590
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>75,795</u>	<u>62,205</u>
<b>Total funds carried forward</b>		<u><b>92,587</b></u>	<u><b>75,795</b></u>

The notes form an integral part of these accounts.



**Mark Milsome Foundation**

Registered number: 11329700

**Balance Sheet  
as at 30 April 2024**

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	10	<u>154</u>	<u>344</u>
		154	344
<b>Current assets</b>			
Stocks		20,769	8,090
Debtors	11	5,735	2,868
Cash at bank and in hand		<u>76,813</u>	<u>77,759</u>
		103,317	88,717
<b>Creditors: amounts falling due within one year</b>			
	12	(10,884)	(13,266)
<b>Net current assets</b>			
		<u>92,433</u>	<u>75,451</u>
<b>Net assets</b>			
		<u><u>92,587</u></u>	<u><u>75,795</u></u>
<b>The funds of the Charity</b>			
Unrestricted income funds:	14		
General funds		92,587	75,795
Designated funds		-	-
<b>Total Charity funds</b>			
		<u><u>92,587</u></u>	<u><u>75,795</u></u>

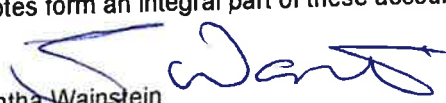
The directors are satisfied that the charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

The notes form an integral part of these accounts.

  
Samantha Wainstein  
Director

Approved by the board on 28 January 2025



**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2024**

**1 Accounting policies**

***Company information***

Mark Milsome Foundation is a charitable company limited by guarantee registered in England with registration number 11329700. Its registered office address is Third Floor, 104-108 Oxford Street, London W1D 1LP.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The company is not registered for VAT and all income and expenditure is VAT inclusive.

***Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

***Public benefit entity***

The charitable company meets the definition of a public benefit entity under FRS 102.

***Going concern***

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern and therefore the accounts are prepared on this basis.

***Income***

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from the sale of merchandise is recognised in the period in which it is receivable and to the extent the goods have been provided.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant are recognised at the time of recovery from HMRC.

Interest on funds held on deposit is included when receivable.







**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2024**

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price after any discounts offered), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

***Liabilities and provisions***

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

***Financial instruments***

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method

***Taxation***

The Charity is exempt from tax on income and gains falling within section 466-493 of the Corporation Taxes Act 2010 and section 256 of the Taxation of Chargeable Gain Act 1992 to the extent that these are applied to its charitable objects. See note 16 in respect of profits arising on non-charitable trading activities.

**2 Critical accounting estimates and judgements**

In the application of the accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.



**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2024**

<b>3 Income from donations</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Donations	16,594	23,737
Donated services	-	-
	<u>16,594</u>	<u>23,737</u>
	<u><u>16,594</u></u>	<u><u>23,737</u></u>
<b>4 Income from other trading activities</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Merchandise sales	63,021	47,519
Services	-	-
	<u>63,021</u>	<u>47,519</u>
	<u><u>63,021</u></u>	<u><u>47,519</u></u>
<b>5 Analysis of costs of raising funds</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Purchases for resale	15,316	16,772
Other direct costs	24,290	12,471
Stock movement	(12,679)	87
Support costs	19,808	13,959
	<u>46,735</u>	<u>43,289</u>
	<u><u>46,735</u></u>	<u><u>43,289</u></u>
<b>6 Analysis of charitable expenditure</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Foot in the Door candidate interviews and training	6,000	2,400
Grants and awards	-	-
Support and governance costs	10,088	11,977
	<u>16,088</u>	<u>14,377</u>
	<u><u>16,088</u></u>	<u><u>14,377</u></u>



**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2024**

<b>7 Support costs</b>	<b>Notes</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Unrestricted funds:			
Travel and subsistence		4,979	3,715
Entertaining and gifts	(i)	2,000	4,000
General office costs		-	-
Computer and software		2,807	955
Insurance		768	713
Advertising and PR		9,530	7,676
Accountancy fees		4,500	3,300
Bank charges		250	383
Depreciation		190	190
		<u>25,024</u>	<u>20,932</u>
 Governance costs		 4,872	 5,004
		<u>29,896</u>	<u>25,936</u>
 Apportioned to activities:			
Raising funds		19,808	13,959
Charitable expenditure		10,088	11,977

The Foundation initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function and the total is apportioned between the trading activity (as cost of raising funds) and the charitable activities (as charitable expenditure) undertaken pro-rata to the income generated from each source.

**Notes**

(i) Includes 'Marks' gift' of £2,000 to Zara Trott.

<b>8 Net income</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
This is stated after charging/(crediting):		
Depreciation	190	190
Independent examination	960	960
	<u>1,150</u>	<u>1,150</u>
 <b>9 Employees</b>	 <b>2024</b>	 <b>2023</b>
	<b>Number</b>	<b>Number</b>
Average number of persons employed by the company	<u>-</u>	<u>-</u>



**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2024**

**10 Tangible fixed assets**

	<b>Equipment £</b>
<b>Cost</b>	
At 1 May 2023	952
Additions	-
At 30 April 2024	<u>952</u>
<b>Depreciation</b>	
At 1 May 2023	608
Charge for the year	190
At 30 April 2024	<u>798</u>
<b>Net book value</b>	
At 30 April 2024	<u>154</u>
At 30 April 2023	<u>344</u>

All of the above assets are used for charitable purposes.

<b>11 Debtors</b>	<b>2024 £</b>	<b>2023 £</b>
Trade debtors	2,966	99
Other debtors and prepayments	2,769	2,769
	<u>5,735</u>	<u>2,868</u>

<b>12 Creditors: amounts falling due within one year</b>	<b>2024 £</b>	<b>2023 £</b>
Trade creditors	710	393
Other creditors and accruals	10,174	12,873
	<u>10,884</u>	<u>13,266</u>

<b>13 Analysis of net assets between funds</b>	<b>2024 £</b>	<b>2023 £</b>
General unrestricted:		
Tangible fixed assets	154	344
Net current assets	92,433	75,451
	<u>92,587</u>	<u>75,795</u>



**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2024**

**14 Movement in funds**

	At 1-May	Incoming & transfers	Outgoing & transfers	At 30-Apr
	£	£	£	£
<b>2024</b>				
Unrestricted funds:				
General funds	75,795	79,615	(62,823)	92,587
Designated funds	-	-	-	-
	<u>75,795</u>	<u>79,615</u>	<u>(62,823)</u>	<u>92,587</u>
<b>2023</b>				
Unrestricted funds:				
General funds	62,205	71,256	(57,666)	75,795
Designated funds	-	-	-	-
	<u>62,205</u>	<u>71,256</u>	<u>(57,666)</u>	<u>75,795</u>

**15 Contingent liabilities**

The trustees believe that they are to demonstrate that they have a reasonable expectation that the annual turnover will not exceed the small-scale trading limit, and thus agree with HMRC that the Foundation's trading profits can be excluded from the charge to corporation tax.

**16 Related party transactions**

The Charity's trustees were not paid or received any other benefits from employment with the Charity in the year (2023: £nil). No other Charity trustee received payment for professional or other services supplied to the Charity (2023: £nil).

No trustees were paid or reimbursed expenses in their capacity as trustees. Expenses incurred and reimbursed by the Director in that capacity were in the ordinary course of Charity's business and do not require disclosure.

**17 Other information**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. Total members as at 30 April 2024 was 1 (2022: 1).



**MARK MILSOME FOUNDATION**

England & Wales - Charity number 1180011

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# Accounts

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Company Number 11329700  
Charity Number 1180011

Mark Milsome Foundation

Report and Accounts

30 April 2023

**Mark Millsome Foundation  
Report and Accounts  
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## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

The trustees present their annual report together with the financial statements of Mark Milsome Foundation (the 'Charity') for the year ended 30 April 2023. The annual report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

#### **Company details**

Registration	:	Company Number 11329700 Charity Number 1180011
Governing document	:	Mark Milsome Foundation is a company limited by guarantee, and as a registered charity and is governed by its Memorandum and Articles of Association as amended on 16 December 2021.
Registered office	:	16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.
Commencement	:	The charitable company was incorporated on 25 April 2018 with charitable status being granted by the Charity Commission on 20 September 2018. The Charity was officially launched at the beginning of October 2018.
Bankers	:	Barclays Bank plc
Independent Examiner	:	Richard Wadhams Hogbens Dunphy Ltd Third Floor, 104-108 Oxford Street, London W1D 1LP
Directors and trustees	:	Samantha Wainstein (Chair) : Marguerite Gabrielle Allen : Catrin Defis : Julia Virginia Tannahill : Suntosh Kumary Bains : Phillip Edwin Sindall : Dermot Joseph Gerard Hickey : Andra Milsome

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Charitable objective**

The Mark Milsome Foundation was formed to carry out charitable work in Mark Milsome's name after he was tragically killed whilst operating the camera on a film set during a car stunt in Ghana in November 2017.

In view of the circumstances that surrounded Mark's death, the Foundation is determined to educate and promote Health and Safety practice and to evolve in a way that best serves the film and television industry and the memory of Mark Milsome. This includes supporting the requirement for a Level 2 Production Safety Passport for all those who work in the industry.

We will encourage those entering the industry for the first time, as well seasoned professionals, to take the Mark Milsome Foundation Film & TV Online Safety Passport course, providing a single training programme for the whole industry, delivering much needed continuity of education that can be referenced on set and during production.

We will also inspire, inform and support young people to consider a role in the film and television industry. The Foundation will help young people overcome the challenges of finding work experience, mentorship and eventual employment in an industry that is traditionally difficult to access without the benefit of insider contacts.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The Foundation's office is at Pinewood Studios. The Studio continues to gift the office to the Foundation on rolling basis.

#### **Activity planning and public benefit**

The Foundation's activities, which are described below, have been designed to deliver benefits in accordance with these strategic aims. Our activities have been reviewed through the year, referring to the Charities Commission's guidance on public benefit so as to ensure that our work complies with these requirements.

#### **Activities, achievements and performance**

The Foundation has a website and social media accounts, utilized to raise public awareness of the Foundation's key missions – the improvement of health & safety in the sector, and the support of young people to enter it - and to raise funds for the Foundation, through the collection of donations from the public and the sale of merchandise.

Funds raised through merchandise during this period included sales of our standard merchandise, plus a number of commissions for production companies, and a specially designed t-shirt by renowned Director of Photography, Benoit Delhomme, to commemorate the 5th anniversary of Mark's death.

The Prints for Mark fundraising project run by Andra Milsome and Mission Digital released another calendar in November 2022 at the industry event CamerImage in Poland. The title of the Calendar was A Female Perspective and it was produced in association with Illumatrix dops, a female camera collective.

## Mark Milsome Foundation

### Trustees' Report

Including Directors' Report under Companies Act 2006

The Foundation has also received donations from companies and individuals who appreciate the contribution the Foundation is making. This included the return of the The Mark Milsome Memorial Cup, held in May 2022. An activity that is not run by the Foundation but by individuals from the Film & TV industry that knew Mark. Pinewood Studios organized a Santa's Fun Run in support of the Foundation in December, Mission Digital a fundraising event in January.

The 2 main projects undertaken to achieve our objectives are:

- i. The Foot in the Door Graduate Mentorship programme which has now been running since 2019 and at the time of this report has seen 10 students enjoy the opportunity to be introduced to the Film and TV Industry and rewarded with training, mentorship and work experience. This programme invites all CILECT Film and Television schools in the UK who offer BA programmes to nominate two graduating students who have a genuine and passionate interest in the camera department to be considered for a one-year mentorship programme that would help bridge the gap between full-time education and employment in the film and television industry. The programme takes place every year.
- ii. The promotion of the need for better Safety on Set and specifically the promotion of the Mark Milsome Foundation Health & Safety Online Production Safety Passport Course, launched at the end of 2021 which on successful completion provides participants with a Level 2 Production Safety Passport.

These two activities were supported during this reporting period by a number of campaigns, projects and actions linked to the promotion of better health and safety for crews, and supporting and inspiring young people to consider a career in film and tv.

#### Achievements and performance

##### *Main achievements of the Charity*

Encouraging young people to consider a career in film and TV.

##### *i. Foot in the Door*

Alfie Thompson, Angle Ymeraj and Robert Oliver were selected as the Foot in the Door trainees for this period. Their mentorship began in September 2022.

Whilst this was a difficult time for the industry due to the slow return to work caused by Covid our 2022/23 FiD trainees still received an insightful and educational year of activity including:

- First Aid training
- Career and CV advice
- Notification of job opportunities
- Support from Trustees
- Film workshop
- Experiential visits to Garden Studios, Mission Digital, Arri Rental, Cinelab UK Networking opportunities

As well as support from the Foundation trainees, volunteers and part time staff, we also arranged mentorship for them from experienced camera operators Peter Robinson ACO, and James Layton

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

Productions that our Foundation Trainees (which now includes 10 young people) worked on over the period May 2022 to the end of April 2023 include:

Great Expectations, Jamie Johnson, The Winter King, Curveball, The Gentlemen, A Quiet Place 3, Belgravia, Heart of Stone, Alex Rider, Wolf, Delia, Undoing Martin Parker, All Creatures Great & Small.

#### ii. *Mark's Gift*

In 2022, the Gift's recipient was Armand Daniaud. Armand is the son of a family known to the Milsomes and someone that Mark would likely have taken on as a trainee. Mark was the inspiration behind Armand's decision to study film at Glasgow University, making him a fitting choice. The Gift will go towards supporting a short film project he has been developing, entitled November.

#### iii. *Pinewood Futures Festival*

The Foundation had a presence at the Pinewood Futures Festival, which saw thousands of young people explore the studios and hear about opportunities within the film and tv sector. We were present in the Sony Camera studio, talking about life in the camera department and demonstrating how to operate a camera. Talks were given by Samantha Wainstein, Mona Benjamin, Daisy Allen and supported by FiD trainee Anjie Ymaraj.

### Improving Health and Safety in the industry

#### i. *The Mark Milsome Foundation Health and Safety Online Course*

Much time and effort was spent promoting the Mark Milsome Health & Safety Online training course both to individuals working in the industry and to production companies. A production group rate was introduced.

Productions that signed up to the course during this period include Alex Rider, The Winter King, Wheel of Time and Whisper TV.

The course has additionally become a source of income for the Foundation as 80% of the income from the course is gifted to the Foundation from the Mark Milsome Online company that owns the IP for the course (owned by Kirk Jones, previous Chair of the Foundation) The additional 20% of income is gifted by MMF Online Co to Andra Milsome and Mark's parents.

#### ii. *Safe Sets Campaign*

During this reporting period, the Foundation launched the Safe Sets Campaign to promote awareness across the industry of the need for improved health & safety practices and training. Support was received from a vast number of organisations including:

GBCT, GTC, ACO, Women Behind the Camera, BSC, Illumatrix, Sony, Bectu, Film & TV Charity, The Production Guild, Film London, Cinegirl.

Additionally, Samantha Wainstein, the Foundation Chair was invited to speak at a number of events and industry groups including the Health & Safety Executive group JACE, Bectu and ScreenSkills.

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

Cinegirl Club hosted an event at CVP sponsored by Panavision, where Andra Milsome joined a group of women filmmakers and stunt professionals to talk about issues of safety on set.

The Foundation was also invited to have a stand at industry union BECTU's Big Autumn Event, to help promote its campaign and mission statement among industry professionals, attended by Mona Benjamin and 2022-2023 Trainee Angie Ymeraj.

#### *iii. Health & Safety education for new entrants*

The Foundation provided Health & Safety education to new entrants into the industry through a partnership with ScreenSkills offering the H&S online course to their First Break participants for free.

Additionally, Samantha Wainstein ran workshops featuring the course content for Film London's Equal Access Network.

Andra Milsome and 2019 Trainee Thomas Ellacott were invited to give a talk to film students at Leeds University in partnership with film & television training network Film Buddy.

A first aid course was provided by the Foundation for the GBCT's new cohort of camera trainees.

#### **Mark's 5th Anniversary Activity and Events**

Hundreds of productions, crew and film students commemorated the 5th anniversary of Mark's death by wearing Foundation t-shirts, these included:

The Crown, NFTS, Doctor Who, Mickey Eight, The Gentlemen, Black Cake, Alex Rider 3, Slow Horses, The Winter King, Mission Impossible 2, The Burning Girls, Andor 2, Annika Season 2.

#### **Financial review**

The Charity had a net surplus for the year of £13,590 (2022: £4,896 deficit), further details of which are shown in the Statement of Financial Activities. All income and expenditure during this and the previous year was unrestricted.

Total income for the year amounted to £71,256, an increase of £7,639 on the previous year, mainly due to increased income from trading activities. Total expenditure amounted to £57,666, a net decrease of £53,641 on the previous year, as analysed in notes 5 and 6 in these accounts.

The sale of merchandise is intended to supplement the incoming resources of the Foundation to allow it to pursue its objectives.

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Recruitment and appointment of new trustees**

The management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of the Memorandum of Association.

#### **Related party relationships**

The Charity has considered the disclosure requirements of the SORP for related party relationships.

The Charity has no related party connections with individuals or other organisations. The trustees consider that the members of the Board of Trustees and their close connections to be the only related parties of the Charity. All trustees give their time voluntarily and receive no benefits from the Charity of any kind. No expenses were claimed from the Charity by any trustees in the current year.

Trustees are required to disclose all relevant interests and register them with the Chairman of Trustees and to withdraw from decisions where a conflict of interest arises.

#### **Risk management**

The trustees note their duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is discussed and updated at each alternative quarterly board meeting. Trustees use a 'traffic light' system to review and monitor risks and mitigation strategies are updated regularly.

#### **Reserves policy**

The Charity budgets to expend only its income and will not incur expenditure which is not covered by future income. The Charity carried forward any unspent restricted and unrestricted funds at the year end to fund eligible expenditure in subsequent years, where it is permitted to do so. Where conditions stipulate that funds cannot be carried forward, they are fully spent in year.

In view of these policies, a more specific reserves policy is not considered necessary, but the trustees will at all times be prudent in their expenditure.

#### **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Statement of Trustee responsibilities**

The Charity's trustees, some who are also the directors under company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity's trustees to prepare accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information on the charitable company's website and filed with the Charity Commission.

#### **Statement as to disclosure to our independent examiner**

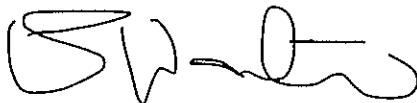
In so far as the trustees are aware at the time of approving this annual report;

- there is no relevant information needed by the independent examiner in connection with preparing their report, of which they are unaware, and
- The trustees have each taken all necessary steps in preparing their report and accounts to become aware of any relevant information, and to ensure that the independent examiner is aware of that information.

#### **Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the Board of Trustees on 31 January 2024 and signed on its behalf.



Samantha Wainstein  
Trustee and Director

## **Independent Examiner's Report to the Trustees of Mark Milsome Foundation**

I report to the trustees on my examination of the unaudited accounts of the charitable company for the year ended 30 April 2023 which are set out on pages 9 to 17.

### **Responsibilities and basis of report**

As the Charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable company and the Charity's trustees as a body, for my work or for this report.



Richard Wadhams

Hogbens Dunphy Ltd

Third Floor, 104-108 Oxford Street, London W1D 1LP

31 January 2024

**Mark Milsome Foundation**  
**Statement of Financial Activities** (incorporating Income and Expenditure Account)  
**for the year ended 30 April 2023**

	Notes	2023 £ Unrestricted	2022 £ Unrestricted
<b>Income</b>			
Donations and legacies	3	23,737	21,063
Other trading activities	4	47,519	42,544
Interest receivable		-	10
<b>Total income</b>		<u>71,256</u>	<u>63,617</u>
<b>Expenditure</b>			
Raising funds	5	(37,738)	(58,359)
Charitable activities	6	(19,928)	(52,988)
<b>Total expenditure</b>		<u>(57,666)</u>	<u>(111,347)</u>
<b>Net Income</b>		<u>13,590</u>	<u>(47,730)</u>
Net movement in funds		13,590	(47,730)
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>62,205</u>	<u>109,935</u>
<b>Total funds carried forward</b>		<u><u>75,795</u></u>	<u><u>62,205</u></u>

The notes form an integral part of these accounts.

**Mark Milsome Foundation**

**Registered number:** 11329700

**Balance Sheet  
as at 30 April 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	10	<u>344</u> 344	<u>534</u> 534
<b>Current assets</b>			
Stocks		8,090	8,177
Debtors	11	2,868	9,211
Cash at bank and in hand		<u>77,759</u>	<u>55,201</u>
		88,717	72,589
<b>Creditors: amounts falling due within one year</b>	12	(13,266)	(10,918)
<b>Net current assets</b>		<u>75,451</u>	<u>61,671</u>
<b>Net assets</b>		<u><u>75,795</u></u>	<u><u>62,205</u></u>
<b>The funds of the Charity</b>			
Unrestricted income funds:	14		
General funds		75,795	62,205
Designated funds		-	-
<b>Total Charity funds</b>		<u><u>75,795</u></u>	<u><u>62,205</u></u>

The directors are satisfied that the charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

The notes form an integral part of these accounts.



Samahna Wainstein  
Director

Approved by the board on 31 January 2024

**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2023**

**1 Accounting policies**

***Company information***

Mark Milsome Foundation is a charitable company limited by guarantee registered in England with registration number 11329700. Its registered office address is 16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The company is not registered for VAT and all income and expenditure is VAT inclusive.

***Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

***Public benefit entity***

The charitable company meets the definition of a public benefit entity under FRS 102.

***Going concern***

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern and therefore the accounts are prepared on this basis.

***Income***

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from the sale of merchandise is recognised in the period in which it is receivable and to the extent the goods have been provided.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant are recognised at the time of recovery from HMRC.

Interest on funds held on deposit is included when receivable.



**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2023**

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price after any discounts offered), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

***Liabilities and provisions***

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

***Financial instruments***

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method

***Taxation***

The Charity is exempt from tax on income and gains falling within section 466-493 of the Corporation Taxes Act 2010 and section 256 of the Taxation of Chargeable Gain Act 1992 to the extent that these are applied to its charitable objects. See note 16 in respect of profits arising on non-charitable trading activities.

**2 Critical accounting estimates and judgements**

In the application of the accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2023**

<b>3</b>	<b>Income from donations</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Unrestricted funds:		
	Donations	23,737	21,063
	Donated services	-	-
		<u>23,737</u>	<u>21,063</u>
<b>4</b>	<b>Income from other trading activities</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Unrestricted funds:		
	Merchandise sales	47,519	42,544
	Services	-	-
		<u>47,519</u>	<u>42,544</u>
<b>5</b>	<b>Analysis of costs of raising funds</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Unrestricted funds:		
	Purchases for resale	16,772	14,730
	Other direct costs	12,471	28,806
	Stock movement	87	(3,220)
	Support costs	8,408	18,043
		<u>37,738</u>	<u>58,359</u>
<b>6</b>	<b>Analysis of charitable expenditure</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Unrestricted funds:		
	Candidate interview and training	2,400	14,322
	Grants and awards	-	-
	Support and governance costs	17,528	38,666
		<u>19,928</u>	<u>52,988</u>

**Mark Millsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2023**

<b>7 Support costs</b>		<b>2023</b>	<b>2022</b>
	<u>Notes</u>	<b>£</b>	<b>£</b>
Unrestricted funds:			
Travel and subsistence		3,715	2,645
Entertaining and gifts	(i)	4,000	2,034
General office costs		-	874
Computer and software		955	624
Insurance		713	716
Advertising and PR	(ii)	7,676	5,883
Accountancy fees		3,300	3,300
Bank charges		383	135
Depreciation		190	191
		<u>20,932</u>	<u>16,402</u>
 Governance costs	 (iii)	 5,004	 40,307
		<u>25,936</u>	<u>56,709</u>
 Apportioned to activities:			
Raising funds		8,408	18,043
Charitable expenditure		17,528	38,666

The Foundation initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs are apportioned between the trading activity and the charitable activities undertaken pro-rata to the income generated from each source.

Notes

- (i) Includes 'Marks' gift' of £2,000 to Armand Daniaud and £2,000 to Cian Strain.  
(ii) Includes £3,500 paid to Andrew Woodcock for the Mark Millsome Memorial Cup 2022.

<b>8 Net income</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
This is stated after charging/(crediting):			
Depreciation		190	191
Independent examination		960	960
		<u>1,150</u>	<u>1,151</u>

<b>9 Employees</b>		<b>2023</b>	<b>2022</b>
		<b>Number</b>	<b>Number</b>
Average number of persons employed by the company		<u>-</u>	<u>-</u>

**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2023**

**10 Tangible fixed assets**

	<b>Equipment £</b>
<b>Cost</b>	
At 1 May 2022	952
Additions	-
At 30 April 2023	<u>952</u>
<b>Depreciation</b>	
At 1 May 2022	418
Charge for the year	190
At 30 April 2023	<u>608</u>
<b>Net book value</b>	
At 30 April 2023	<u>344</u>
At 30 April 2022	<u>534</u>

All of the above assets are used for charitable purposes.

<b>11 Debtors</b>	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	99	8,913
Other debtors and prepayments	2,769	298
	<u>2,868</u>	<u>9,211</u>

<b>12 Creditors: amounts falling due within one year</b>	<b>2023 £</b>	<b>2022 £</b>
Trade creditors	393	1,344
Other creditors and accruals	12,873	9,574
	<u>13,266</u>	<u>10,918</u>

<b>13 Analysis of net assets between funds</b>	<b>2023 £</b>	<b>2022 £</b>
General unrestricted:		
Tangible fixed assets	344	534
Net current assets	75,451	61,671
	<u>75,795</u>	<u>62,205</u>

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2023**

**14 Movement in funds**

	At 1-May	Incoming & transfers	Outgoing & transfers	At 30-Apr
	£	£	£	£
<b>2023</b>				
Unrestricted funds:				
General funds	62,205	71,256	(57,666)	75,795
Designated funds	-	-	-	-
	<u>62,205</u>	<u>71,256</u>	<u>(57,666)</u>	<u>75,795</u>
<b>2022</b>				
Unrestricted funds:				
General funds	109,935	63,617	(111,347)	62,205
Designated funds	-	-	-	-
	<u>109,935</u>	<u>63,617</u>	<u>(111,347)</u>	<u>62,205</u>

**15 Contingent liabilities**

The trustees believe that they are to demonstrate that they have a reasonable expectation that the annual turnover will not exceed the small-scale trading limit, and thus agree with HMRC that the Foundation's trading profits can be excluded from the charge to corporation tax.

**16 Related party transactions**

The Charity's trustees were not paid or received any other benefits from employment with the Charity in the year (2022: £nil). No other Charity trustee received payment for professional or other services supplied to the Charity (2022: £nil).

No trustees were paid or reimbursed expenses in their capacity as trustees. Expenses incurred and reimbursed by the Director in that capacity were in the ordinary course of Charity's business and do not require disclosure.

**17 Other information**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. Total members as at 30 April 2023 was 1 (2022: 1).

**MARK MILSOME FOUNDATION**

England & Wales - Charity number 1180011

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# Accounts

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Company Number 11329700  
Charity Number 1180011

**Mark Milsome Foundation**

**Report and Accounts**

**30 April 2022**

**Mark Milsome Foundation  
Report and Accounts  
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**Mark Milsome Foundation**  
**Trustees' Report**  
Including Directors' Report under Companies Act 2006

The trustees present their annual report together with the financial statements of Mark Milsome Foundation (the 'Charity') for the year ended 30 April 2022. The annual report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Company details**

Registration	: Company Number 11329700 Charity Number 1180011
Governing document	: Mark Milsome Foundation is a company limited by guarantee, and as a registered charity and is governed by its Memorandum and Articles of Association as amended on 16 December 2021.
Registered office	: 16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.
Commencement	: The charitable company was incorporated on 25 April 2018 with charitable status being granted by the Charity Commission on 20 September 2018. The Charity was officially launched at the beginning of October 2018.
Bankers	: Barclays Bank plc
Independent Examiner	: Richard Wadhams Hogbens Dunphy Ltd Third Floor, 104-108 Oxford Street, London W1D 1LP
Directors and trustees	: Samantha Wainstein (Chair) (appointed 1-Apr-22) : Marguerite Gabrielle Allen (appointed 22-Jan-22) : Catrin Defis : Julia Virginia Tannahill : Suntoosh Kumary Bains : Philip Edwin Sindall : Dermot Joseph Gerard Hickey : Andra Milsome

**Mark Milsome Foundation**  
**Trustees' Report**  
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**Charitable objective**

Mark Milsome Foundation was formed to do charitable work in Mark Milsome's name after he was tragically killed whilst operating his camera on a film set during a car stunt in Ghana in November 2017. The charity raises funds to help mentor young people who wouldn't normally get an opportunity to work in the industry, and advocates for better Health & Safety for those working in the industry, providing H&S education, awareness and training.

**Activity planning and public benefit**

The Foundation's activities, which are described below, have been designed to deliver benefits in accordance with these strategic aims. Our activities have been reviewed through the year, referring to the Charities Commission's guidance on public benefit so as to ensure that our work complies with these requirements.

**Activities, achievements and performance**

MMF 'Foot in the Door' Graduate Mentorship programme has now been running since 2019 and has seen six students enjoy the opportunity to be introduced to the Film and TV industry and rewarded with training, mentorship and work experience. Financial support can be used for temporary accommodation to enable young people to work on productions for free to gain experience, helping them with the cost of driving lessons as a driving licence is a necessity in the Film and TV industry. In addition we help with transport costs especially for those young people who live in the regions. This programme invites all CILECT Film and Television schools in the UK who offer BA programmes to nominate two graduating students who have a genuine and passionate interest in the camera department to be considered for a one-year mentorship programme that would help bridge the gap between full-time education and employment in the film and television industry.

The Foundation is keen to clarify that this is not an easy pass or fast track, it is an opportunity for students to access work experience and mentorship after their course ends to prove they have the character, determination and focus needed to thrive in the industry.

The programme takes place every year. In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

In addition to the above, on the anniversary of Mark's Birthday each year the MMF grant 'Mark's Gift' of approximately £2000 to a young person who trustees feel are deserving of support to help them forward their career in a way that would not normally have been possible.

The second mission of the Foundation is in the area of promotion of health and safety for those working in the Film & TV industry. It supports the GBCT (Guild of British Camera Technicians) by delivering free First Aid training supplied by professionals and delivering a certified qualification for their new intake of Trainees every two years, and provides H&S education and training through other partner organisations, and through talks and events.

The Foundation conducted an industrywide survey to assess the state of Health and Safety in the Modern Film and TV industry and based on those responses has most recently commissioned and produced the Mark Milsome Foundation Film and TV Online Safety Passport Course at: [www.markmilsomefoundation.com](http://www.markmilsomefoundation.com). The course intends to offer an alternative to costly and time consuming, face to face courses previously available, delivering modern training that delivers a Production Safety Passport certificate through ScreenSkills.

**Mark Milsome Foundation**  
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More recently, as it has grown and expanded its ambitions there was a need to adjust its objectives to incorporate support for the public benefit to advance education by carrying out activities including (but not limited to) the: awarding of maintenance allowances, grants and scholarships; and delivery of training and mentorship, to improve awareness and education in relation to topics including (but not limited to) health and safety or any other subject related to the film and television industry, including working in the industry and supporting positive working practices in it.

Activities undertaken to achieve objectives

In order to raise funds and public awareness, the Foundation launched a website on 2 October 2018 to allow for the collection of donations from the public and the sale of limited-edition T-shirts. They have a presence on social media including Facebook and Instagram. The Foundation has a merchandise store accessed via their website selling items that are well supported by the industry including caps, T-shirts, Sweatshirts, badges etc Merchandise also proves popular with Film Productions as bulk orders to give crew at the end of a film or TV shoot with bespoke designs for marketing purposes.

The Mark Milsome Memorial Cup was held in May 2021, raising funds for the Foundation. This activity is not run by the Foundation but by individuals from the Film & TV industry that knew Mark. The match took place at Selhurst Park, Crystal Palace with the crew from the film production 'Sandman' playing against the crew from the latest Indiana Jones film. Harrison Ford donated an original, signed Indiana Jones and the Temple of Doom poster that was auctioned in situ prior to kickoff.

Mark's wife, Andra Milsome has been working with Mission Digital to curate an annual calendar made up of images submitted by cinematographers and Mark Milsome's peers. The calendar was released in November 2021 by a separate company called Prints For Mark. This is not a Foundation 'project' but proceeds from the sale of the calendar will be donated to the Foundation.

The Foundation has also received generous donations from companies and individuals who appreciate the contribution the Foundation is making.

Achievements and performance

*Main achievements of the Charity*

Denson Jayson and Scott Nolan were selected as the Foot in the Door trainees for this period. Their mentorship began in September 2021.

Projects that previous Foundation Trainees worked on over the period May 2021 to the end of April 2022 include: The Power, House of Dragon, Chloe, Masters of the Air, Wolf, Invasion, The Pact, Our Man in Jersey and Rain Dogs.

The 2021 Recipient of Mark's Gift was 25 year-old Cian Strain from Galway, Ireland. Cian and Mark had been in contact since 2017. It was Mark's intention to help create an opportunity for Cian upon his return from Ghana. The Trustees were unanimous that this made him the appropriate recipient for the award.

**Mark Milsome Foundation**  
**Trustees' Report**  
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*Health and Safety Industry-wide Survey*

A Health and Safety survey was launched by the Foundation in the summer of 2020 to assess the current state of Health and Safety and take into account the views of crew and production. 5000 confidential responses and related experiences were assessed. 93% of responses were from crew, 2% actors, 5% Production based. 53% of participants were BECTU members others were members of the GBCT, Assistant Directors Guild, IATSE and included Directors, Directors of Photography, Editorial, Stunt Co Ordinator and performers etc.

The full report summarising the findings of the industry survey can be found here:  
<https://www.markmilsomefoundation.com/wp-content/uploads/2021/10/HEALTH-SAFETY-RESEARCH-REPORT-OCTOBER-2021.pdf>

All 5,000 comments/ concerns/ suggestions/ related experiences can be found here:  
<https://www.markmilsomefoundation.com/wp-content/uploads/2021/10/Comments-from-Survey-October-2021.pdf>

Based on the Health & Safety survey results from a survey launched during the previous reporting period and concerns raised in the coroners statement, the Foundation decided to write and develop an online Health and Safety passport to help make sure that no one ever died or was seriously injured in the Film and TV industry again because a danger was not .... 'effectively recognised, assessed, communicated or managed'. The Online Course launched December 2021 via the MMF website and delivers an affordable, focused, engaging, Health and Safety programme that achieves the following:

- a) Delivers a better understanding of modern Health and Safety for all for crew and production, including young trainees, working on set for the first time as well as experienced technicians who need a refresher course, leading to a reduction/prevention of accidents/fatalities.
- b) Delivering a recognised certificate with early reviews suggesting it should become mandatory within the industry, delivering a level of continuity and understanding of the same source material and H&S education.
- c) Those who have taken the course have the knowledge and confidence to help prevent accidents/save lives not only during working hours but also whilst in public life or at home with family.
- d) To deliver a focused and engaging online course written by those who are familiar with the workings of a film/TV set that can be taken at leisure on any computer or personal device.
- e) To make available a level of education that does not interfere with the creative process nor delay the work flow, but provides a level of education that can be used to guide instinctive decisions on set.
- f) To include chapters on Mental Health, Stress, Bullying, Harassment and Discrimination, which although not normally covered under the heading of 'Health and Safety' are vitally important for the health and wellbeing of modern crew and production.

**Mark Milsome Foundation  
Trustees' Report**  
Including Directors' Report under Companies Act 2006

*Online course topics:*

- The Law and Understanding the Chain of Responsibility
- Risk Assessment and Management
- Working Hours and Welfare
- Communication, Competence, Due Diligence
- When Things Go Wrong
- Speaking Up
- Health and Safety Abroad
- Mental Health (including stress, bullying, harassment and discrimination)

The 90-minute course ends with a multiple choice exam and a straight pass or fail, delivering a "5 year Production Safety Passport" from *ScreenSkills*.

The project was completed with the full support of the National Film and Television School and with Pro Trainings Limited, with behind-the-scenes EPK footage donated by kind permission of both EON and MGM.

The Mark Milsome Foundation Health & Safety Online Passport course was launched in December 2021. The release date was brought forward, precipitated by the killing of Halyna Hutchins on the set of the film *Rust* in the US on 21 October 2021. It costs £20 and is taken online via the Pro-training platform. The course was paid for by the Foundation, however it is wholly owned, and run by a company set up by Kirk Jones, (Chairman from the inception of the MMF until 2022) Kirk is now a patron of the MMF and is giving his services for free to this H&S programme. Proceeds from the course are split between the Foundation and Mark's family. The Foundation has agreed to cover running costs related to the course and to pay these either to Kirk's company or directly to the Pro-training platform.

*BSC Expo*

The Foundation had a substantial presence at the BSC Expo which took place April 7 to 9th. Samantha Wainstein, the new Chair took part in a panel discussion on Health & Safety, an exhibition wide raffle took place on behalf of the Foundation, and the Foundation had a stand at the exhibition which was run by Andra Milsome and Samantha Wainstein which provided information on the Health & Safety course and sold merchandise.

*Office at Pinewood Studios*

The Foundation officially announced the opening of an office in the internationally renowned Pinewood Studios in Iver Heath, Buckinghamshire on 30 April 2021. The Studio continues to gift the office to the Foundation on rolling basis. It is ideally located for continued contact with crew and technical companies, many of whom knew Mark and who are keen supporters of the Foundation.

**Mark Milsome Foundation**  
**Trustees' Report**  
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**Testimonials**

A sample of reviews from those working in, or hoping to join, the Film and TV industry after taking the Mark Milsome Foundation online Film and TV Passport are copied below.

- "At last, in my 25 years working in Health and Safety with the Film and TV industry, there is finally a platform where everyone can access the same Health and Safety knowledge." (Jake Edmonds - H&S expert)
- "The most engaging safety training film I have ever seen, empowering the viewer to speak up, this will improve safety standards and save lives." (Sunny Bains, Health and Safety Manager - National Film and Television School)
- "Mark would still be with us today if this course had existed in 2017. I strongly urge all crew and, very importantly, production, to take this course and make the industry a safer place. Do it for your families, for your colleagues and for Mark. This absolutely should become an industry standard." (Andra Milsome)

The Foundation is pleased to have received an average course rating of 4.7 out of 5 across 564 reviews (including 400 of 5\* reviews) on its MMF Health & Safety website.

**Financial review**

The Charity had a net deficit for the year of £47,730 (2021: £4,896 deficit), further details of which are shown in the Statement of Financial Activities. All income and expenditure during this and the previous year was unrestricted.

Total income for the year amounted to £63,617, an increase of £32,280 on the previous year, mainly due to increased income from trading activities. Total expenditure amounted to £111,307, a net increase of £75,114 on the previous year, as analysed in notes 5 and 6 in these accounts.

The sale of merchandise is intended to supplement the incoming resources of the Foundation to allow it to pursue its objectives.

**Recruitment and appointment of new trustees**

The management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of the Memorandum of Association.

On 9 June 2021, Sunny Bains, Manager of Health & Safety at the National Film and Television School (NFTS) is appointed as a Trustee.

On 28 February 2022, Daisy Allen, was appointed as a trustee. Daisy was the first 'Foot In The Door' Trainee to be selected in 2019.

On 1 April 2022, The Board of Trustees appointed Samantha Wainstein as its new Chair. Samantha replaced Kirk Jones who has worked for four and a half years setting up the Foundation and guiding it through the early years. Samantha and the board asked Kirk to stay on as a Patron joining the Foundations current Patron, Rory Kinnear.

**Mark Milsome Foundation**  
**Trustees' Report**  
Including Directors' Report under Companies Act 2006

**Related party relationships**

The Charity has considered the disclosure requirements of the SORP for related party relationships.

The Charity has no related party connections with individuals or other organisations. The trustees consider that the members of the Board of Trustees and their close connections to be the only related parties of the Charity. All trustees give their time voluntarily and receive no benefits from the Charity of any kind. No expenses were claimed from the Charity by any trustees in the current year.

Trustees are required to disclose all relevant interests and register them with the Chairman of Trustees and to withdraw from decisions where a conflict of interest arises.

**Risk management**

The trustees note their duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is discussed and updated at each alternative quarterly board meeting. Trustees use a 'traffic light' system to review and monitor risks and mitigation strategies are updated regularly.

**Reserves policy**

The Charity budgets to expend only its income and will not incur expenditure which is not covered by future income. The Charity carried forward any unspent restricted and unrestricted funds at the year end to fund eligible expenditure in subsequent years, where it is permitted to do so. Where conditions stipulate that funds cannot be carried forward, they are fully spent in year.

In view of these policies, a more specific reserves policy is not considered necessary, but the trustees will at all times be prudent in their expenditure.

**Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**Statement of Trustee responsibilities**

The Charity's trustees, some who are also the directors under company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity's trustees to prepare accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

**Mark Milsome Foundation**  
**Trustees' Report**  
Including Directors' Report under Companies Act 2006

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information on the charitable company's website and filed with the Charity Commission.

**Statement as to disclosure to our independent examiner**


In so far as the trustees are aware at the time of approving this annual report;

- there is no relevant information needed by the independent examiner in connection with preparing their report, of which they are unaware, and
- The trustees have each taken all necessary steps in preparing their report and accounts to become aware of any relevant information, and to ensure that the Independent examiner is aware of that information.

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the Board of Trustees on 21/3/23 and signed on its behalf.



Samantha Wainstein  
Trustee and Director

## **Independent Examiner's Report to the Trustees of Mark Milsome Foundation**

I report to the trustees on my examination of the unaudited accounts of the charitable company for the year ended 30 April 2022 which are set out on pages 10 to 18.

### **Responsibilities and basis of report**

As the Charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

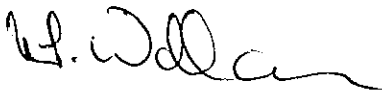
### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable company and the Charity's trustees as a body, for my work or for this report.



Richard Wadhams

Hogbens Dunphy Ltd

Third Floor, 104-108 Oxford Street, London W1D 1LP

22/03/23

**Mark Milsome Foundation**  
**Statement of Financial Activities** (incorporating Income and Expenditure Account)  
**for the year ended 30 April 2022**

	<b>Notes</b>	<b>2022</b> £ Unrestricted	<b>2021</b> £ Unrestricted
<b>Income</b>			
Donations and legacies	3	21,063	14,904
Other trading activities	4	42,544	16,393
Interest receivable		10	40
<b>Total Income</b>		<u>63,617</u>	<u>31,337</u>
<b>Expenditure</b>			
Raising funds	5	(58,359)	(20,075)
Charitable activities	6	(52,988)	(16,158)
<b>Total expenditure</b>		<u>(111,347)</u>	<u>(36,233)</u>
<b>Net income</b>		<u>(47,730)</u>	<u>(4,896)</u>
<b>Net movement in funds</b>		(47,730)	(4,896)
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>109,935</u>	<u>114,831</u>
<b>Total funds carried forward</b>		<u><u>62,205</u></u>	<u><u>109,935</u></u>

The notes form an integral part of these accounts.

Mark Milsome Foundation  
Registered number: 11329700  
Balance Sheet  
as at 30 April 2022

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	10	<u>534</u>	<u>341</u>
		534	341
<b>Current assets</b>			
Stocks		8,177	4,957
Debtors	11	9,211	3,724
Cash at bank and in hand		<u>55,201</u>	<u>110,512</u>
		72,589	119,193
<b>Creditors: amounts falling due within one year</b>	12	<u>(10,918)</u>	<u>(9,599)</u>
<b>Net current assets</b>		<u>61,671</u>	<u>109,594</u>
<b>Net assets</b>		<u><u>62,205</u></u>	<u><u>109,935</u></u>
<b>The funds of the Charity</b>			
Unrestricted income funds:	14		
General funds		62,205	109,935
Designated funds		-	-
<b>Total Charity funds</b>		<u><u>62,205</u></u>	<u><u>109,935</u></u>

The directors are satisfied that the charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

The notes form an integral part of these accounts.



Samantha Wainstein

Director

Approved by the board on 22/3/23

**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2022**

**1 Accounting policies**

***Company information***

Mark Milsome Foundation is a charitable company limited by guarantee registered in England with registration number 11329700. Its registered office address is 16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The company is not registered for VAT and all income and expenditure is VAT inclusive.

***Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

***Public benefit entity***

The charitable company meets the definition of a public benefit entity under FRS 102.

***Going concern***

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern and therefore the accounts are prepared on this basis.

***Income***

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from the sale of merchandise is recognised in the period in which it is receivable and to the extent the goods have been provided.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant are recognised at the time of recovery from HMRC.

Interest on funds held on deposit is included when receivable.

**Mark Millsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2022**

***Fund accounting***

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund. Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

***Governance costs***

Governance costs, which are considered a category of support costs, are the costs associated with the governance arrangements of the Charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the Charity's activities.

***Tangible fixed assets***

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method as follows:

Equipment	over 5 years
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***Stocks***

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs.

**Mark Millsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2022**

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price after any discounts offered), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

***Liabilities and provisions***

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

***Financial instruments***

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method

***Taxation***

The Charity is exempt from tax on income and gains falling within section 466-493 of the Corporation Taxes Act 2010 and section 256 of the Taxation of Chargeable Gain Act 1992 to the extent that these are applied to its charitable objects. See note 16 in respect of profits arising on non-charitable trading activities.

**2 Critical accounting estimates and judgements**

In the application of the accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Mark Millsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2022**

<b>3 Income from donations</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Donations	21,063	14,904
Donated services	-	-
	<u>21,063</u>	<u>14,904</u>
<b>4 Income from other trading activities</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Merchandise sales	42,544	15,821
Services	-	572
	<u>42,544</u>	<u>16,393</u>
<b>5 Analysis of costs of raising funds</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Purchases for resale	14,730	10,381
Other direct costs	28,806	5,794
Stock movement	(3,220)	(3,177)
Support costs	18,043	7,077
	<u>58,359</u>	<u>20,075</u>
<b>6 Analysis of charitable expenditure</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Candidate interview and training	14,322	449
Grants and awards	-	-
Support and governance costs	38,666	15,709
	<u>52,988</u>	<u>16,158</u>

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2022**

<b>7 Support costs</b>		<b>2022</b>	<b>2021</b>
	<u>Notes</u>	£	£
Unrestricted funds:			
Travel and subsistence		2,645	1,452
Entertaining and gifts	(i)	2,034	-
General office costs		874	1,334
Computer and software		624	266
Insurance		716	755
Advertising and PR	(ii)	5,883	4,230
Accountancy fees		3,300	5,250
Bank charges		135	129
Depreciation		191	114
		<u>16,402</u>	<u>13,530</u>
 Governance costs	 (iii)	 40,307	 9,256
		<u>56,709</u>	<u>22,786</u>
 Apportioned to activities:			
Raising funds		18,043	7,077
Charitable expenditure		38,666	15,709

The Foundation initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs are apportioned between the trading activity and the charitable activities undertaken pro-rata to the income generated from each source.

**Notes**

- (i) Includes £2,000 gift to J Bentley for creation of film.
- (ii) Includes £4,939 fees paid to persons providing office and social media support.
- (iii) Includes £10,430 fees paid to Bates Wells for work related to the Articles of Association and the deed of assignment of the health and safety course, including tax advice. Also includes is £15,274 paid to Thomas St John Limited for accounting and tax support.

<b>8 Net income</b>		<b>2022</b>	<b>2021</b>
		£	£
This is stated after charging/(crediting):			
Depreciation		191	114
Independent examination		960	960
		<u>1,151</u>	<u>1,074</u>
 <b>9 Employees</b>			
		<b>2022</b>	<b>2021</b>
		Number	Number
Average number of persons employed by the company		<u>-</u>	<u>-</u>

**Mark Millsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2022**

**10 Tangible fixed assets**

	<b>Equipment</b>
	<b>£</b>
<b>Cost</b>	
At 1 May 2021	568
Additions	<u>384</u>
At 30 April 2022	<u><u>952</u></u>
<b>Depreciation</b>	
At 1 May 2021	227
Charge for the year	<u>191</u>
At 30 April 2022	<u><u>418</u></u>
<b>Net book value</b>	
At 30 April 2022	<u><u>534</u></u>
At 30 April 2021	<u><u>341</u></u>

All of the above assets are used for charitable purposes.

<b>11 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade debtors	8,913	3,493
Other debtors and prepayments	<u>298</u>	<u>231</u>
	<u><u>9,211</u></u>	<u><u>3,724</u></u>

<b>12 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,344	5,599
Other creditors and accruals	<u>9,574</u>	<u>4,000</u>
	<u><u>10,918</u></u>	<u><u>9,599</u></u>

<b>13 Analysis of net assets between funds</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
General unrestricted:		
Tangible fixed assets	534	341
Net current assets	<u>61,671</u>	<u>109,594</u>
	<u><u>62,205</u></u>	<u><u>109,935</u></u>

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2022**

**14 Movement in funds**

	At 1-May	Incoming & transfers	Outgoing & transfers	At 30-Apr
	£	£	£	£
<b>2022</b>				
Unrestricted funds:				
General funds	109,935	63,617	(111,347)	62,205
Designated funds	-	-	-	-
	<u>109,935</u>	<u>63,617</u>	<u>(111,347)</u>	<u>62,205</u>
<b>2021</b>				
Unrestricted funds:				
General funds	114,831	31,337	(36,233)	109,935
Designated funds	-	-	-	-
	<u>114,831</u>	<u>31,337</u>	<u>(36,233)</u>	<u>109,935</u>

**15 Contingent liabilities**

The trustees believe that they are to demonstrate that they have a reasonable expectation that the annual turnover will not exceed the small-scale trading limit, and thus agree with HMRC that the Foundation's trading profits can be excluded from the charge to corporation tax.

**16 Related party transactions**

The Charity's trustees were not paid or received any other benefits from employment with the Charity in the year (2021: £nil). No other Charity trustee received payment for professional or other services supplied to the Charity (2021: £nil).

No trustees were paid or reimbursed expenses in their capacity as trustees. Expenses incurred and reimbursed by the Director in that capacity were in the ordinary course of Charity's business and do not require disclosure.

**17 Other information**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. Total members as at 30 April 2022 was 1 (2021: 1)

**MARK MILSOME FOUNDATION**

England & Wales - Charity number 1180011

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# Accounts

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Company Number 11329700  
Charity Number 1180011

Mark Milsome Foundation

Report and Accounts

30 April 2021

**Mark Milsome Foundation  
Report and Accounts  
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**Mark Milsome Foundation**  
**Trustees' Report**  
Including Directors' Report under Companies Act 2006

The trustees present their annual report together with the financial statements of Mark Milsome Foundation (the 'Charity') for the year ended 30 April 2021. The annual report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Company details**

Registration	:	Company Number 11329700 Charity Number 1180011
Governing document	:	Mark Milsome Foundation is a company limited by guarantee, and as a registered charity and is governed by its Memorandum and Articles of Association as amended on 16 December 2021.
Registered office	:	16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.
Commencement	:	The charitable company was incorporated on 25 April 2018 with charitable status being granted by the Charity Commission on 20 September 2018. The Charity was officially launched at the beginning of October 2018.
Bankers	:	Barclays Bank plc
Independent Examiner	:	Richard Wadhams Hobsons Dunphy Ltd Third Floor, 104-108 Oxford Street, London W1D 1LP
Directors and trustees	:	Kirk Jones (Chair) : Philip Sindall : Julia Tannahill (appointed 12-Jul-21) : Suntosh Bains (appointed 9-Jun-21) : Catrin Defis (appointed 26-Jul-21) : Dermot Hickey (appointed 27-Aug-20) : Andra Milsome

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Charitable objective**

Mark Milsome Foundation is a Charity formed to do charitable work in Mark Milsome's name after Mark was tragically killed whilst operating his camera on a film set during a car stunt in Ghana in November 2017.

The main charitable objective is raising funds to encourage and support young people of age 18 to 25, who display the qualities needed to thrive in the British Film and Television Industry, by way of awarding scholarships, maintenance allowances or grants and providing mentorship and work placements to better prepare for work in the film and television industry and thereby increasing their chances of long term employment.

#### **Activity planning and public benefit**

The Foundation's activities, which are described below, have been designed to deliver benefits in accordance with these strategic aims. Our activities have been reviewed through the year, referring to the Charities Commission's guidance on public benefit so as to ensure that our work complies with these requirements.

#### **Activities, achievements and performance**

In addition to raising funds to help mentor young people who wouldn't normally get an opportunity to work in the industry, Mark Milsome Foundation also supports the GBCT (Guild of British Camera Technicians) by delivering free First Aid training supplied by professionals and delivering a certified qualification for their new intake of trainees every two years. It conducted an industrywide survey to assess the state of Health and Safety in the Modern Film and TV Industry and based on those responses has most recently commissioned and produced the Mark Milsome Foundation Film and TV Online Safety Passport Course at: <https://www.markmilsomefoundation.com/>. The course intends to offer an alternative to costly, face to face courses previously available delivering modern training that delivers a Production Safety Passport certificate through ScreenSkills.

More recently, as it has grown and expanded its ambitions there was a need to adjust its objectives to incorporate support for the public benefit to advance education by carrying out activities including (but not limited to) the: awarding of maintenance allowances, grants and scholarships; and delivery of training and mentorship, to improve awareness and education in relation to topics including (but not limited to) health and safety or any other subject related to the film and television industry, including working in the industry and supporting positive working practices in it.

MMF 'Foot in the Door' Graduate Mentorship programme has now been running since 2019 and has seen six students enjoy the opportunity to be introduced to the Film and TV industry and rewarded with training, mentorship and work experience. Financial support can be used for temporary accommodation to enable young people to work on productions for free to gain experience, helping them with the cost of driving lessons as a driving licence is a necessity in the Film and TV industry.

In addition we help with transport costs especially for those young people who live in the regions. This programme invites all CILECT Film and Television schools in the UK who offer BA programmes to nominate two graduating students who have a genuine and passionate interest in the camera department to be considered for a one-year mentorship programme that would help bridge the gap between full-time education and employment in the film and television industry.

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**Mark Milsome Foundation**  
**Trustees' Report**  
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The foundation is keen to clarify that this is not an easy pass or fast track, it is an opportunity for students to access work experience and mentorship after their course ends to prove they have the character, determination and focus needed to thrive in the industry.

The programme takes place every year, with the next application process scheduled to begin in March 2022. In association with BAFTA, all trainees will be granted free access to BAFTA events in London and around the UK. In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

In addition to the above, on the anniversary of Mark's Birthday each year the MMF grant 'Mark's Gift' of approximately £2000 to a young person who trustees feel are deserving of support to help them forward their career in a way that would not normally have been possible.

Activities undertaken to achieve objectives

In order to raise funds and public awareness, the Foundation launched a website on 2 October 2018 to allow for the collection of donations from the public and the sale of limited-edition t-shirts. They have a strong presence on all social media formats. They have a merchandise store accessed via their website selling items that are well supported by the industry including caps, t-shirts, sweatshirts, badges etc. Merchandise also proves popular with Film Productions as bulk orders to give crew at the end of a film or TV shoot with bespoke designs for marketing purposes.

A charity football match was held in December 2019 between The Crown FC and Aeronauts United to raise money for the Mark Milsome Foundation, which saw the launch of 'The Mark Milsome Memorial Cup'. The teams were made up of film and TV industry professionals.

Mark's wife, Andra Milsome has been working with Mission Digital to curate an annual calendar made up of images submitted by cinematographers and Mark Milsome's peers. The calendar was released on 2021 and 2022 and will become a permanent release each Christmas.

The Foundation has also received generous donations from companies and individuals who appreciate the contribution the Foundation is making.

Main achievements of the Charity

*i) "Foot in the Door" Mentorship Award*

In May 2019, the Foundation proudly announced the first two recipients of the Mark Milsome "Foot in the Door" Mentorship Award. This support programme for these students is to assist them with bridging the gap between full time education and entering the film and television industry.

The lockdown imposed by Covid-19 brought the film industry to a standstill, and efforts were made to ensure that all trainees felt supported during this difficult time with Foot In The Door continuing during that period and two MMF trainees from that year securing regular employment.

**Mark Milsome Foundation**  
**Trustees' Report**  
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*ii) Health and Safety Industry-wide Survey*

A Health and Safety survey was launched by the Foundation in the summer of 2020 to assess the current state of Health and Safety and take into account the views of crew and production. 5000 confidential responses and related experiences were assessed. 93% of responses were from crew, 2% actors, 5% production based. 53% of participants were BECTU members others were members of the GBCT, Assistant Directors Guild, IATSE and included Directors, Directors of Photography, Editorial, Stunt Co Ordinator and performers, etc.

The full report summarising the findings of the industry survey can be found here:  
<https://www.markmilsomefoundation.com/wp-content/uploads/2021/10/HEALTH-SAFETY-RESEARCH-REPORT-OCTOBER-2021.pdf>

All 5,000 comments/ concerns/ suggestions/ related experiences can be found here:  
<https://www.markmilsomefoundation.com/wp-content/uploads/2021/10/Comments-from-Survey-October-2021.pdf>

Armed with the above research, survey results, 5,000 comments and concerns in addition to the coroners statement, Kirk Jones, chairman of the Foundation decided to write and develop an online Health and Safety passport to help make sure that no one ever died or was seriously injured in the Film and TV industry again because a danger was not *..effectively recognised, assessed, communicated or managed*'.

*iii) Online course*

The online course launched December 2021 via the MMF website and delivers an affordable, focused, engaging, Health and Safety programme that achieves the following:

- a) Delivers a better understanding of modern Health and Safety for all for crew and production, including young trainees, working on set for the first time as well as experienced technicians who need a refresher course, leading to a reduction/prevention of accidents/fatalities.
- b) Delivering a recognised certificate with early reviews suggesting it should become mandatory within the industry, delivering a level of continuity and understanding of the same source material and H&S education.
- c) Those who have taken the course have the knowledge and confidence to help prevent accidents/save lives not only during working hours but also whilst in public life or at home with family.
- d) To deliver a focused and engaging online course written by those who are familiar with the workings of a film/TV set that can be taken at leisure on any computer or personal device.
- e) To make available a level of education that does not interfere with the creative process nor delay the work flow, but provides a level of education that can be used to guide instinctive decisions on set.
- f) To include chapters on Mental Health, Stress, Bullying, Harassment and Discrimination, which although not normally covered under the heading of 'Health and Safety' are vitally important for the health and wellbeing of modern crew and production.

**Mark Milsome Foundation**  
**Trustees' Report**  
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The online course topics include:

- The Law and Understanding the Chain of Responsibility
- Risk Assessment and Management
- Working Hours and Welfare
- Communication, Competence, Due Diligence
- When Things Go Wrong
- Speaking Up
- Health and Safety Abroad
- Mental Health (including stress, bullying, harassment and discrimination)

The 90-minute course ends with a multiple choice exam and a straight pass or fail, delivering a "5 year Production Safety Passport" from Screenskills.

The project was completed with the full support of the National Film and Television School and with Pro Trainings Limited, with behind-the-scenes EPK footage donated by kind permission of both EON and MGM.

**Financial review**

Total income for the year amounted to £31,337, a reduction of £29,973 on the previous year, mainly due to reduced income from donated services. Total expenditure amounted to £36,232, a net saving of £2,274 on the previous year.

The sale of merchandise is intended to supplement the incoming resources of the Foundation to allow it to pursue its objectives.

The Charity had a net deficit for the year of £4,895 (2020: £22,804 surplus). Further details of which are shown in the Statement of Financial Activities. All income and expenditure during this and the previous year was unrestricted.

**Recruitment and appointment of new trustees**

The management of the Charity is the responsibility of the trustees who are elected and co-opted under the terms of the Memorandum of Association.

**Related party relationships**

The Charity has considered the disclosure requirements of the SORP for related party relationships.

The Charity has no related party connections with individuals or other organisations. The trustees consider that the members of the Board of Trustees and their close connections to be the only related parties of the Charity. All trustees give their time voluntarily and receive no benefits from the Charity of any kind. No expenses were claimed from the Charity by any trustees in the current year.

Trustees are required to disclose all relevant interests and register them with the Chairman of Trustees and to withdraw from decisions where a conflict of interest arises.

## **Mark Milsome Foundation**

### **Trustees' Report**

Including Directors' Report under Companies Act 2006

#### **Risk management**

The trustees note their duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is discussed and updated at each alternative quarterly board meeting. Trustees use a 'traffic light' system to review and monitor risks and mitigation strategies are updated regularly.

#### **Reserves policy**

The Charity budgets to expend only its income and will not incur expenditure which is not covered by future income. The Charity carried forward any unspent restricted and unrestricted funds at the year end to fund eligible expenditure in subsequent years, where it is permitted to do so. Where conditions stipulate that funds cannot be carried forward, they are fully spent in year.

In view of these policies, a more specific reserves policy is not considered necessary, but the trustees will at all times be prudent in their expenditure.

#### **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

#### **Statement of Trustee responsibilities**

The Charity's trustees, some who are also the directors under company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity's trustees to prepare accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information on the charitable company's website and filed with the Charity Commission.

**Mark Milsome Foundation**

**Trustees' Report**

Including Directors' Report under Companies Act 2006

**Statement as to disclosure to our independent examiner**

In so far as the trustees are aware at the time of approving this annual report;

- there is no relevant information needed by the independent examiner in connection with preparing their report, of which they are unaware, and
- The trustees have each taken all necessary steps in preparing their report and accounts to become aware of any relevant information, and to ensure that the independent examiner is aware of that information.

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the Board of Trustees on 15 February 2022 and signed on its behalf.

Kirk Jones  
Trustee and Director

A handwritten signature in black ink, appearing to read 'Kirk Jones', written in a cursive style.

## **Independent Examiner's Report to the Trustees of Mark Milsome Foundation**

I report to the trustees on my examination of the unaudited accounts of the charitable company for the year ended 30 April 2021 which are set out on pages 9 to 17.

### **Responsibilities and basis of report**

As the Charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the Independent examiner's statement.

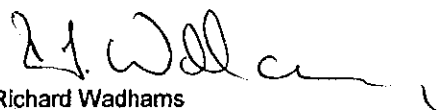
### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charitable company and the Charity's trustees as a body, for my work or for this report.



Richard Wadhams

Hogbens Dunphy Ltd

Third Floor, 104-108 Oxford Street, London W1D 1LP

15 February 2022

**Mark Milsome Foundation**  
**Statement of Financial Activities** (incorporating Income and Expenditure Account)  
**for the year ended 30 April 2021**

	Notes	2021 £ Unrestricted	2020 £ Unrestricted
<b>Income</b>			
Donations and legacies	3	14,904	22,555
Other trading activities	4	16,393	38,484
Interest receivable		40	271
<b>Total income</b>		<u>31,337</u>	<u>61,310</u>
<b>Expenditure</b>			
Raising funds	5	(20,075)	(25,643)
Charitable activities	6	(16,158)	(12,863)
<b>Total expenditure</b>		<u>(36,233)</u>	<u>(38,506)</u>
<b>Net income</b>		<u>(4,896)</u>	<u>22,804</u>
Net movement in funds		(4,896)	22,804
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>114,831</u>	<u>92,027</u>
<b>Total funds carried forward</b>		<u><u>109,935</u></u>	<u><u>114,831</u></u>

The notes form an integral part of these accounts.

**Mark Milsome Foundation**

Registered number: 11329700

**Balance Sheet  
as at 30 April 2021**

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	10	<u>341</u>	<u>454</u>
		341	454
<b>Current assets</b>			
Stocks		4,957	1,780
Debtors	11	3,724	526
Cash at bank and in hand		<u>110,512</u>	<u>119,003</u>
		119,193	121,309
<b>Creditors: amounts falling due within one year</b>			
	12	<u>(9,599)</u>	<u>(6,932)</u>
<b>Net current assets</b>		109,594	114,377
<b>Net assets</b>		<u>109,935</u>	<u>114,831</u>
<b>The funds of the Charity</b>			
Unrestricted income funds:	14		
General funds		109,935	114,831
Designated funds		-	-
<b>Total Charity funds</b>		<u>109,935</u>	<u>114,831</u>

The directors are satisfied that the charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

The notes form an integral part of these accounts

Kirk Jones  
Director

Approved by the board on 15 February 2022



**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2021**

**1 Accounting policies**

***Company information***

Mark Milsome Foundation is a charitable company limited by guarantee registered in England with registration number 11329700. Its registered office address is 16-19 Eastcastle Street, Fitzrovia, London W1W 8DY.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The company is not registered for VAT and all income and expenditure is VAT inclusive.

***Basis of preparation***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

***Public benefit entity***

The charitable company meets the definition of a public benefit entity under FRS 102.

***Going concern***

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern and therefore the accounts are prepared on this basis.

***Income***

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from the sale of merchandise is recognised in the period in which it is receivable and to the extent the goods have been provided.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant are recognised at the time of recovery from HMRC.

Interest on funds held on deposit is included when receivable.

**Mark Millsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2021**

***Fund accounting***

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund. Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

***Governance costs***

Governance costs, which are considered a category of support costs, are the costs associated with the governance arrangements of the Charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the Charity's activities.

***Tangible fixed assets***

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method as follows:

Equipment	over 5 years
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***Stocks***

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs.

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2021**

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price after any discounts offered), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

***Liabilities and provisions***

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

***Financial instruments***

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method

***Taxation***

The Charity is exempt from tax on income and gains falling within section 466-493 of the Corporation Taxes Act 2010 and section 256 of the Taxation of Chargeable Gain Act 1992 to the extent that these are applied to its charitable objects. See note 16 in respect of profits arising on non-charitable trading activities.

**2 Critical accounting estimates and judgements**

In the application of the accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2021**

<b>3 Income from donations</b>	<b>2021</b>	<b>2020</b>
	£	£
Unrestricted funds:		
Donations	14,904	8,555
Donated services	-	14,000
	<u>14,904</u>	<u>22,555</u>
<b>4 Income from other trading activities</b>	<b>2021</b>	<b>2020</b>
	£	£
Unrestricted funds:		
Merchandise sales	15,821	38,484
Services	572	-
	<u>16,393</u>	<u>38,484</u>
<b>5 Analysis of costs of raising funds</b>	<b>2021</b>	<b>2020</b>
	£	£
Unrestricted funds:		
Purchases for resale	10,381	11,533
Other direct costs	5,794	9,824
Stock movement	(3,177)	688
Support costs	7,077	3,598
	<u>20,075</u>	<u>25,643</u>
<b>6 Analysis of charitable expenditure</b>	<b>2021</b>	<b>2020</b>
	£	£
Unrestricted funds:		
Candidate interview and training	449	1,867
Grants and awards	-	702
Support and governance costs	15,709	10,294
	<u>16,158</u>	<u>12,863</u>

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2021**

<b>7 Support costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Travel and subsistence	1,452	187
General office costs	1,334	349
Computer and software	266	183
Insurance	755	-
Advertising	4,230	146
Accountancy fees	5,250	4,711
Bank charges	129	42
Depreciation	114	114
	<u>13,530</u>	<u>5,732</u>
Governance costs	9,256	8,160
	<u>22,786</u>	<u>13,892</u>
Apportioned to activities:		
Raising funds	7,077	3,598
Charitable expenditure	<u>15,709</u>	<u>10,294</u>

The Foundation initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs are apportioned between the trading activity and the charitable activities undertaken pro-rata to the income generated from each source.

<b>8 Net income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
This is stated after charging/(crediting):		
Depreciation	114	114
Independent examination	960	2,500
	<u>1,074</u>	<u>2,614</u>

<b>9 Employees</b>	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Average number of persons employed by the company	<u>-</u>	<u>-</u>

**Mark Milsome Foundation  
Notes to the Accounts  
for the year ended 30 April 2021**

**10 Tangible fixed assets**

	Equipment £
<b>Cost</b>	
At 1 May 2020	568
At 30 April 2021	<u>568</u>
<b>Depreciation</b>	
At 1 May 2020	114
Charge for the year	113
At 30 April 2021	<u>227</u>
<b>Net book value</b>	
At 30 April 2021	<u>341</u>
At 30 April 2020	<u>454</u>

All of the above assets are used for charitable purposes.

<b>11 Debtors</b>	<b>2021</b>	<b>2020</b>
	£	£
Trade debtors	3,493	526
Other debtors and prepayments	231	-
	<u>3,724</u>	<u>526</u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	£	£
Trade creditors	5,599	682
Other creditors and accruals	4,000	6,250
	<u>9,599</u>	<u>6,932</u>
<b>13 Analysis of net assets between funds</b>	<b>2021</b>	<b>2020</b>
	£	£
General unrestricted:		
Tangible fixed assets	341	454
Net current assets	109,594	114,377
	<u>109,935</u>	<u>114,831</u>

**Mark Milsome Foundation**  
**Notes to the Accounts**  
**for the year ended 30 April 2021**

**14 Movement in funds**

	At 1-Apr	Incoming & transfers	Outgoing & transfers	At 31-Mar
	£	£	£	£
<b>2021</b>				
Unrestricted funds:				
General funds	114,831	31,337	(36,233)	109,935
Designated funds	-	-	-	-
	<u>114,831</u>	<u>31,337</u>	<u>(36,233)</u>	<u>109,935</u>
<b>2020</b>				
Unrestricted funds:				
General funds	92,027	61,310	(38,506)	114,831
Designated funds	-	-	-	-
	<u>92,027</u>	<u>61,310</u>	<u>(38,506)</u>	<u>114,831</u>

**15 Contingent liabilities**

The trustees believe that they are to demonstrate that they have a reasonable expectation that the annual turnover will not exceed the small-scale trading limit, and thus agree with HMRC that the Foundation's trading profits can be excluded from the charge to corporation tax.

**16 Related party transactions**

The Charity's trustees were not paid or received any other benefits from employment with the Charity in the year (2020: £nil). No other Charity trustee received payment for professional or other services supplied to the Charity (2020: £nil).

No trustees were paid or reimbursed expenses in their capacity as trustees. Expenses incurred and reimbursed by the Director in that capacity were in the ordinary course of Charity's business and do not require disclosure.

**17 Other information**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. Total members as at 31 March 2021 was 1 (2020: 1).