

Charity registration number 1179982

Company registration number 11273253 (England and Wales)

MANSTON HISTORY MUSEUM
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

MANSTON HISTORY MUSEUM

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MANSTON HISTORY MUSEUM

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The trustees presents its annual report and financial statements for the year ended 31 March 2022.

Objectives and activities

The charity's objectives are to record the history of RAF Manston and its surrounding satellites at RAF Ash, RAF Sandwich and RAF Dunkirk. This is achieved through increasing its collection of artifacts and through maintenance of existing exhibits, and providing an insight into the history through its museum and events.

The trustees has paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

During the year to 31 March 2020, the Manston History Museum took over the assets of the Royal Air Force Manston History Museum Association, charity number 1075396. The assets transferred to the charity were £83,635. In addition, the exhibits, displays and artifacts were also transferred to the charity and are included at nil value. This happened on 1 July 2019. The charity was dormant prior to that point.

Financial review

During the year, there was a increase in net assets for the charity of over £98,000

The charity has maintained reserves to ensure that it can continue to achieve its aims and to purchase artifacts and exhibits as they become available. These will vary, and the trustees will regularly review the reserves held.

Structure, governance and management

The charity is structured to enable the museum to borrow, purchase and maintain artifacts from the RAF. At the year end there are 11 trustees who serve the charity to ensure it meets its objectives.

The members of the trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Overall	(Appointed 10 November 2021)
T Brooks	
D Howlett	
P Steele	(Resigned 12 January 2022)
M Chambers	(Resigned 25 September 2021)
D Woodland	(Resigned 25 September 2021)
D Smith	
J Groombridge	
M Izzard	
T Groombridge	
W Lawrence	(Appointed 12 January 2022)
A Slaney	(Appointed 12 January 2022)
B Wray	(Appointed 12 January 2022)
A Cowell	(Resigned 2 March 2023)

None of the members of the trustees has any beneficial interest in the company. All of the members of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

MANSTON HISTORY MUSEUM

TRUSTEES' REPORT REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

The Trustees' report report was approved by the Trustees.



D Howlett



M Izzard

Date: 26/3/23

MANSTON HISTORY MUSEUM

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF MANSTON HISTORY MUSEUM

I report to the trustees on my examination of the financial statements of Manston History Museum (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Hurdman BA(Hons) FCA

3 Lloyd Road
Broadstairs
Kent
CT10 1HY
UK

Dated: 25.03.23

MANSTON HISTORY MUSEUM

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income from:</u>			
Donations and legacies	3	107,032	89,436
Other trading activities	4	64,518	-
Investments	5	2,320	3
Total income		<u>173,870</u>	<u>89,439</u>
<u>Expenditure on:</u>			
Raising funds	6	<u>12,472</u>	<u>1,217</u>
Charitable activities	7	<u>63,137</u>	<u>61,300</u>
Total expenditure		<u>75,609</u>	<u>62,517</u>
Net income for the year/ Net movement in funds		98,261	26,922
Fund balances at 1 April 2021		<u>137,149</u>	<u>110,227</u>
Fund balances at 31 March 2022		<u><u>235,410</u></u>	<u><u>137,149</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

MANSTON HISTORY MUSEUM

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		257,563		217,267
Current assets					
Cash at bank and in hand		14,344		5,653	
Creditors: amounts falling due within one year	12	(16,171)		(67,021)	
Net current liabilities			(1,827)		(61,368)
Total assets less current liabilities			255,736		155,899
Creditors: amounts falling due after more than one year	13		(20,326)		(18,750)
Net assets			235,410		137,149
Income funds					
Unrestricted funds			235,410		137,149
			235,410		137,149

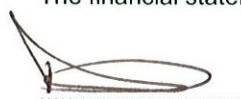
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 25.03.23


D Howlett
Trustee


M Izzard
Trustee

Company registration number 1179982

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Manston History Museum is a private company limited by guarantee incorporated in England and Wales. The registered office is 3 Lloyd Road, Broadstairs, Kent, CT10 1HY, UK.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Long leasehold property	2% straight line
Fixtures and fittings	15% reducing balance
Equipment	15% reducing balance
Museum artifacts	5% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	106,832	64,436
Grants receivable	-	25,000
Membership fees	200	-
	<u>107,032</u>	<u>89,436</u>

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Other trading activities

	Unrestricted funds	Total
	2022	2021
	£	£
Shop income	64,518	-
	<u> </u>	<u> </u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Rental income	2,320	-
Interest receivable	-	3
	<u> </u>	<u> </u>
	2,320	3
	<u> </u>	<u> </u>

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	602	-
	<u> </u>	<u> </u>
<u>Trading costs</u>		
Operating charity shops	11,870	1,217
	<u> </u>	<u> </u>
	12,472	1,217
	<u> </u>	<u> </u>

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Depreciation and impairment	14,469	14,109
Light and heat	1	2,962
repairs and maintenance	19,819	16,452
Insurance	4,264	3,379
Motor vehicle expenses	1,447	715
Other motor and travel costs	-	1,661
Telephone	413	390
Other office costs	10,357	10,295
Other interest payable	1,309	1,314
Accountancy	570	1,320
Cleaning	6,658	-
Equipment hire	1,907	-
Legal and professional	1,923	8,703
	<u>63,137</u>	<u>61,300</u>
	<u>63,137</u>	<u>61,300</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

2022 Number	2021 Number
10	10
<u>10</u>	<u>10</u>

There were no employees whose annual remuneration was more than £60,000.

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Tangible fixed assets

	Long leasehold property	Fixtures and fittings	Equipment	Museum artifacts	Total
	£	£	£	£	£
Cost					
At 1 April 2021	148,207	39,800	31,996	13,308	233,311
Additions	47,720	3,884	2,704	457	54,765
At 31 March 2022	195,927	43,684	34,700	13,765	288,076
Depreciation and impairment					
At 1 April 2021	2,964	5,970	6,445	665	16,044
Depreciation charged in the year	3,919	5,657	4,238	655	14,469
At 31 March 2022	6,883	11,627	10,683	1,320	30,513
Carrying amount					
At 31 March 2022	189,044	32,057	24,017	12,445	257,563
At 31 March 2021	145,243	33,830	25,551	12,643	217,267

11 Loans and overdrafts

	2022 £	2021 £
Bank overdrafts	450	-
Bank loans	24,319	18,750
	24,769	18,750
Payable within one year	4,443	-
Payable after one year	20,326	18,750

12 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Bank loans and overdrafts	11	4,443	-
Trade creditors		4,148	65,521
Other creditors		7,580	1,500
		16,171	67,021

MANSTON HISTORY MUSEUM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Creditors: amounts falling due after more than one year

	Notes	2022 £	2021 £
Bank loans	11	20,326	18,750
		<u>20,326</u>	<u>18,750</u>

14 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).