



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 06	Month 04	Year 2020		Day 05	Month 04	Year 2021

## Section A Reference and administration details

**Charity name**

Tenant Support Trust

**Other names charity is known by**

**Registered charity number (if any)**

1179967

**Charity's principal address**

20A High street	
Sedgley	
Dudley	
<b>Postcode</b>	DY3 1RW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Craig Ward	Head of Operations		
2	Leanne Rollinson	Chair		
3	Adam Richardson	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Craig ward	

Adam Richardson	09/01/2023
Leanne Rollinson	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and articles of association / constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By resolution of current trustees at a properly convened meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To offer legal advice and support to those in financial distress who are suffering from issues of disrepair in their rented properties

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Having struggled through COVID to maintain the efficacy of the charity for various reasons, we are now back in a position of being back to full operational capacity.

We have continued to enlarge our outreach operations by seeking to affiliate ourselves with local authorities and other third sector organisations with a view to working with these groups to ensure we meet our public benefit objectives.

We continue to work upon ways we can reach out to members of the public who would benefit from the services we provide. One way we have achieved this is by facilitating a full makeover of our website in order to make it more accessible and efficient.

We have also put increased efforts into advertising.

This past year we have helped a number of service users by way of providing legal advice and support to allow them to rectify the issues of disrepair they faced in their rented properties.

The trustee's have had due regard to the guidance issued by the charity commission on public benefit

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Productive networking
- Increase in web traffic
- Increased advertising opportunities

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity does not have an active policy in regards reserves.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	CW	
<b>Full name(s)</b>	Craig	Ward
<b>Position (eg Secretary, Chair, etc)</b>	Head of operations	
<b>Date</b>	02/02/2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tenant Support Trust

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2021

To

Period end date  
05/04/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
trustee donations	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	500	-	-	500	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	500	-	-	500	-
<b>A3 Payments</b>					
website	222	-	-	222	-
advertising materials	128	-	-	128	-
stationary	150	-	-	150	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	500	-	-	500	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	500	-	-	500	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	residual monies from donations	28	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>28</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	c. ward	CRAIG WARD	02/02/2023	