



# Trustees' Annual Report

for the period

From (start date) 01/01/2024 to (end date) 31/12/2024

## Section A

### Reference and administration details

Charity name

Corpus Vitrearum (Great Britain)

Other names the charity is known by

Registered charity number (if any)

1179950

Charity's principal address

University of York

The King's Manor

Exhibition Square

YORK

Postcode

YO1 7EP

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Prof. Sarah Brown	Chair		
2	Anna Eavis			
3	Prof. Tim Ayers			
4	Prof. Christopher Norton			
5	Dr Jasmine Allen			
6	David King			
7	Prof. Richard Marks		To September 2024	
8	David O'Connor			
9	Dr Anya Heilpern		From September 2024	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)How the charity is constituted  
(eg trust, association, company)Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

In summary, the objects of the Corpus Vitrearum (Great Britain) are to advance the education of the public in, and to increase the accessibility and understanding of, Great Britain's stained glass heritage by promoting the recording, study and preservation of historic window glass, and by publishing for the public benefit the useful results of this research.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have considered the Commission's guidance on public benefit in deciding the activities the Corpus Vitrearum (Great Britain) undertakes. The main activities undertaken for the public benefit in relation to the charity's objects are three-fold: first, the production of published, fully-illustrated volumes on key aspects of Britain's historic stained glass by leading authorities in the field; second, the maintenance and development of a dedicated, freely-accessed website ([www.cvma.ac.uk](http://www.cvma.ac.uk)) hosting an extensive digital picture archive, conservation and restoration information, as well as a wide variety of other resources, including on-theses on Britain's stained glass heritage; and third, the production of 'Vidimus', a digital magazine presenting stained glass-related features, publications, events and news, featuring contributions from a wealth of scholars, conservationists and other glass experts from both within Britain and the international arena.

Additional details of objectives and activities (optional information)

1

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### *Trustees and National Committee*

The Trustees and members of the Corpus Vitrearum (Great Britain) continue to share their research through publication, conference participation and the provision of online resources. Since our last report the Trustees have met twice. Charity trustee Professor Richard Marks stood down from the board in October 2024; the board records its thanks to him for his loyal service. We are delighted to report the appointment of Dr Anya Heilpern in his stead. Professor Marks continues as an active member of the wider project. Dr Lydia Fisher has also joined the committee.

### *Publication*

Our publication programme continues to progress. A very healthy number of volumes, covering both counties and individual monuments, are in preparation. Professor Mark's volume *Windows and Wills* is now (at time of submission of this report in October 2025) in press, with the generous financial support of the Paul Mellon Foundation and the Lincolnshire Records Society. Work on the preparation of the first two volumes in the six-volume series on the medieval glass of Norfolk will soon commence, and is supported by significant grants from the Norfolk Freeman and the Norfolk and Norwich Archaeological Society. Brian Sprakes's study of the medieval glass of West Yorkshire, published in 2023, has been awarded the HBA Book Award for Exemplary Scholarship in the Period before 1600.

### *International Colloquium 2024*

In July 2024 the British Corpus Vitrearum was well represented at the biennial colloquium and forum of the International Corpus Vitrearum, meeting in Erfurt in Germany. Trustee David King presented a paper and the British committee successfully nominated two young scholars to be recipients of conference scholarships.

### *Website, Archive and Newsletter*

The transfer of the picture archive and web-based resources of the Corpus Vitrearum (Great Britain) to the Archaeology Data Service (ADS) has (at time of submission of this report) finally been achieved and can be consulted at: <https://archaeologydataservice.ac.uk/archives/collections/view/1006150/>. The project's freely accessible online newsletter *Vidimus* has been relaunched with a refreshed appearance and more robust digital platform.

The Trustees are grateful to individual donors, its academic sponsor, The British Academy, and the Worshipful Company of Glaziers for their continued support.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The very limited funds available to the Corpus Vitrearum (Great Britain) to spend freely on its activities (currently totally an income of around £5,000 per annum) mean that it is not reasonable or practical to set money aside as a reserve. The charity's major and most expensive activities, namely the production of its print volumes and its on-line magazine, are funded primarily through the securing of grants specifically for these purposes and the funds are ring-fenced for these purposes only. The limited general funds are deployed to support these activities at the heart of the charity (for example, to cover authors' basic travel expenses) and to maintain the charity's website. There are habitually more potential demands on the charity's funds in supporting these central activities than there are funds available. Claims on the charity's funds are discussed and approved by the trustees at bi-annual meetings and by the chair of trustees.

Details of any funds materially in deficit

No funds are in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

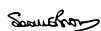
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



1

Full name(s)

Prof. Sarah Brown

Position (eg Secretary, Chair, etc)

Chair

Date

10 4 1 0 2 5



Charity Name	No (if any)
Corpus Vitrearum (Great Britain)	1179950

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1/1/2024		31/12/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>				
British Academy Grant	5,000	-	-	5,000
Charitable Donations	377	-	-	377
Glaziers' Trust Grant for Vidimus	- 0	2,500	-	2,500
Norfolk Archaeological Society Grant for	- 0	1,000	-	1,000
Norwich Freeman Grant for Norfolk vol	- 0	10,000	-	10,000
Sheldon Memorial Trust Grant for W. Yorks vol	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>5,377</b>	<b>13,500</b>	<b>-</b>	<b>18,877</b>
<b>A2 Asset and investment sales, (see table).</b>				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>
<b>Total receipts</b>	<b>5,377</b>	<b>13,500</b>	<b>- 0</b>	<b>18,877</b>
<b>A3 Payments</b>				
Production of Vidimus online magazine	- 0	1,652	-	1,652
CVMA Website and maintenance	1,497	-	-	1,497
Editorial work on print volumes	- 0	-	-	-
Design work on print volumes	- 0	-	-	-
Author Research and Photography	823	-	-	823
Administration	500	-	-	500
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
<b>Sub total</b>	<b>2,820</b>	<b>1,652</b>	<b>-</b>	<b>4,472</b>
<b>A4 Asset and investment purchases, (see table)</b>				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>
<b>Total payments</b>	<b>2,820</b>	<b>1,652</b>	<b>- 0</b>	<b>4,472</b>
<b>Net of receipts/(payments)</b>	<b>2,557</b>	<b>11,848</b>	<b>-</b>	<b>14,405</b>
<b>A5 Transfers between funds</b>	<b>- 0</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,123</b>	<b>9,268</b>	<b>-</b>	<b>17,391</b>
<b>Cash funds this year end</b>	<b>10,680</b>	<b>21,116</b>	<b>-</b>	<b>31,796</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
<b>B1 Cash funds</b>		10,680	21,116
		-	-

		-	-
	<b>Total cash funds</b>	10,680	21,116
	(agree balances with receipts and payments account(s))	OK	OK
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
		Sarah Brown	

CC16a
Last year
to the nearest £
5,000
500
2,500
-
1,000
-
-
9,000
- 0
- 0
9,000
1,874
1,049
1,647
1,445
-
405
-
-
-
6,420
- 0
6,420
2,580
-
-
2,580
Endowment funds
to nearest £
-
-

-
-
OK
Endowment funds
to nearest £
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
-
-
-
When due (optional)
Date of approval
14/10/2025