



Trustees' Annual Report

for the period

From (start date) 01/01/2011 to (end date) 31/12/2011

Section A

Reference and administration details

Charity name

Corpus Vitrearum (Great Britain)

Other names the charity is known by

Registered charity number (if any)

1179950

Charity's principal address

University of York

The King's Manor

Exhibition Square

YORK

Postcode

YO1 7EP

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Prof. Sarah Brown	Chair		
2	Anna Eavis			
3	Prof. Tim Ayers			
4	Prof. Christopher Norton			
5	Prof. Nigel Morgan			
6	David King			
7	Prof. Richard Marks			
8	David O'Connor			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)How the charity is constituted
(eg trust, association, company)Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

In summary, the objects of the Corpus Vitrearum (Great Britain) are to advance the education of the public in, and to increase the accessibility and understanding of, Great Britain's stained glass heritage by promoting the recording, study and preservation of this historic window glass, and by publishing for the public benefit the useful results of this research.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have considered the Commission's guidance on public benefit in deciding the activities the Corpus Vitrearum (Great Britain) undertakes. The main activities undertaken for the public benefit in relation to the charity's objects are three-fold: first, the production of published fully-illustrated volumes on key aspects of Britain's historic stained glass by leading authorities in the field; second, the maintenance and development of a dedicated, freely-accessed website (www.cvma.ac.uk) hosting an extensive digital picture archive, conservation and restoration information, as well as a wide variety of other resources, including on-line theses on Britain's stained glass heritage; and third, the production of 'Vidimus', a digital magazine presenting stained glass-related features, publications, events and news, featuring contributions from a wealth of scholars, conservationists and other glass experts from both within Britain and the international arena.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Corpus Vitrearum (Great Britain) is happy to report that 2021 saw the project continue to pursue its aims of increasing the accessibility and understanding of Britain's rich stained glass heritage, through the production of expert-researched publications; the maintenance and development of an extensive website and picture archive; and the regular publication of an engaging on-line stained glass magazine, "Vidimus". In its printed publications, the volume on the stained glass of Herkenrode Abbey (Belgium), now for the most part in Lichfield Cathedral, was successfully published, as the British CVMA's first all-colour publication. This marks the end of the first major collaboration with a Corpus Vitrearum committee abroad. Of the two volumes near publication - the county survey of West Yorkshire and a study of wills and windows - although work on West Yorkshire continues to be hampered by the closure of some relevant archives, museums and other resources, progress has been made over the year. New photography of sites not sufficiently documented to date has been commissioned for 2022. If a recently-submitted grant application relating to the volume is successful, it should be possible to commence production in the next year. A significant body of additional material has been unearthed relating to Wills and Windows, pushing out the date of completion but improving the end publication. Relations with a second assistant author have also been finalised to assist and expedite completion of the work. The study of the early sixteenth-century glass at St Michael-le-Belfry in York is making excellent progress, including the publication of an associated article in the transactions for the British Archaeological Association's recent conference in York. Work continues on three county surveys: Norfolk, one of the country's richest counties for stained glass; Essex; and Kent. Progress on all of these has inevitably been slowed by the pandemic, but their energetic and committed authors are now actively planning field trips and photographic work, as well as pushing ahead with completing catalogue entries. Other studies are also various stages of preparation, including one on St Michael-le-Belfrey, two on York Minster, and one on Winchester Cathedral. An important collaboration with the Swiss Corpus Vitrearum, with a view to publishing the enormous collection of Swiss stained glass housed in Wragby Church (West Yorkshire), is progressing, including, significantly, in the finalising of a funding application by our Swiss colleagues. This will be a work of international importance, and the largest publication ever on Swiss stained glass. The Corpus Vitrearum's on-line magazine, Vidimus, has received a positive reception in its reformulation, under a new editorship, as a more substantial, research-led quarterly publication, rather than a monthly newsletter as previously. Production costs, however, continue to be substantially met by the kind support of the Glaziers' Trust. The Corpus Vitrearum website (www.cvma.ac.uk) and extensive database was delighted to be awarded in 2020 a kind grant by the York Glaziers' Trust to ensure its ongoing maintenance and to allow consideration of future development. Two meetings of the charity's trustees were held via Zoom conferencing in March and September 2021, in order to ensure that current projects stayed happily on course, and discussions took place to explore the best ways of ensuring the Corpus Vitrearum will continue to optimise its print and digital activities to meet its aims and objectives. Zoom meetings permitted savings (compared to the average historical year) of around £1000 on trustee travel costs.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The very limited funds available to the Corpus Vitrearum (Great Britain) to spend freely on its activities (currently totalling an income of around £5,000 per annum) mean that it is not reasonable or practical to set money aside as a reserve. The charity's major and most expensive activities, namely the production of its print volumes and of its on-line magazine, are funded primarily through the securing of grants specifically for these purposes and the funds ring-fenced for these purposes only. The limited general funds are deployed to support these activities at the heart of the charity (for example, to cover authors' basic travel expenses) and to maintain the charity's website. There are habitually more potential demands on the charity's funds in supporting these central activities than there are funds available. Claims on the charity's funds are discussed and approved by the trustees at bi-annual meetings and by the chair of trustees.

Details of any funds materially in deficit

No funds are in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Prof. Sarah Brown

Position (eg Secretary, Chair, etc)

Chair

Date

2 58 /1 /0 2 2



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Corpus Vitrearum (Great Britain)	1179950

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
British Academy Grant	5,000	-	-	5,000
Charitable Donations	700	-	-	700
Glaziers' Trust Grant for Vidimus	- 0	2,500	-	2,500
Paypal donations for Vidimus	- 0	304	-	304
York Glaziers' Trust Grant for Website	- 0	3,000	-	3,000
Grant from Marc Fitch Fund	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
Sub total (Gross income for AR)	5,700	5,804	-	11,504
A2 Asset and investment sales, (see table).				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total receipts	5,700	5,804	- 0	11,504
A3 Payments				
Production of Vidimus online magazine	- 0	3,318	-	3,318
CVMA Wesbite Maintenance	- 0	485	-	485
Editorial Work on Print Volumes	3,129	-	-	3,129
Design Work on Print Volumes	- 0	5,000	-	5,000
Author Research and Photography Expenses	130	-	-	130
Administration	42	-	-	42
Committee Meeting Travel Expenses	35	-	-	35
Legal Fees	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
Sub total	3,336	8,803	-	12,139
A4 Asset and investment purchases, (see table)				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total payments	3,336	8,803	- 0	12,139
Net of receipts/(payments)	2,364	- 2,999	-	- 635
A5 Transfers between funds	- 0	-	-	-
A6 Cash funds last year end	4,449	14,781	-	19,230
Cash funds this year end	6,813	11,782	-	18,595

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
B1 Cash funds	Remaining from unrestricted cash funds last year end	6,813	-

	Remaining from restricted cash funds last year end	-	11,782
		-	-
	Total cash funds	6,813	11,782
	(agree balances with receipts and payments account(s))	OK	OK
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
		Prof. Sarah Brown	

CC16a
Last year
to the nearest £
5,000
2,300
2,500
-
-
2,625
-
-
12,425
- 0
- 0
12,425
1,138
4,393
4,631
715
494
-
512
-
-
11,883
- 0
11,883
542
-
18,677
19,219
Endowment funds
to nearest £
-

-
-
-
OK
Endowment funds
to nearest £
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
-
-
-
When due (optional)
Date of approval
28/10/2022