

Bembridge Community Library
Church Road
Bembridge
Isle of Wight
PO35 5NA

Trustees Annual Report
December 2022
Period Covered: 01/04/21 – 31/03/22

Covid lockdown restrictions began to ease from the 12th of April 2021. Although the Covid "Return to normal - Step 2" included the ability of Libraries to re-open fully, the library's volunteers are generally older than the average population and many of our users are also elderly. Therefore, the management's decision was to approach reopening in a slow and gradual way, keeping many Covid related Health & Safety measures in place. Initially the library reopened on Wednesday and Saturday mornings only. Then on 2nd July Friday mornings were added and Friday afternoons from 23rd July. Even when back to 'normal' hours the return to pre-pandemic levels of use has been slower than hoped. For this reason, Covid related factors have continued to impact the library for most of the period of this report. Despite these Covid-related challenges, the objectives of the Trust and the Trustees remain as previously documented and can be found on the Charity Commission Website.

This has also been the first full year when the charity has been fully responsible for the library premises, having taken on a lease from the Isle of Wight Council starting from August 2020.

As can be seen from the annual accounts, the main income received during the period of this report was, like the previous year, received from the Covid 19 Restriction Grant. However, the ability to generate our own income from donations, sales etc was less restricted during the reporting period and the receipts from these sources have improved somewhat compared to the previous year.

The receipt of the Government's various Covid grants over 2020-2022 was taken as an opportunity to do some badly needed repairs and enhancements on the building itself. Two radiators were replaced in the main building and LED lighting installed throughout the main building. The new lease also involved the library being responsible for buildings insurance which was a considerable new cost.

In November 2021 there was a move to increase the number and breadth of skills within the list of trustees. As a result, the number of trustees had risen to 9 by the end of the period of this report. Again, following Covid, some volunteers chose to cease volunteering. As a result, replacement volunteers have been recruited and started to be trained up.

The library building is split into two parts - the main Library area and a secondary area previously occupied by Bembridge Heritage Society. When the library took on the lease, it entered into an agreement with the Isle of Wight Council to also take on a lease for the Heritage Society extension to the premises. By the 31st January 2022, the Heritage Society had given up possession but, as of 31st March 2022, the

agreement had still not yet been put into effect for the library to take control of that section of the building.

Ian Graham
Chair of Trustees
25th November 2022

BEMBRIDGE COMMUNITY LIBRARY
CHARITABLE INCORPORATED ORGANISATION
Registered Number 1179944
Independent Examiner's Report

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I report to the trustees on my examination of the accounts of the above Charity for the year ended 31st March 2022.

Responsibilities and Basis of Report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Society's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- The accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:

T. W. Woodcock

Dated: 21st September 2022

Qualifications:

Bookkeeper & Charity Treasurer; Company Director

BEMBRIDGE COMMUNITY LIBRARY

Charitable Incorporated Organisation 1179944

Income & Expenditure Account - 1st April 2021 to 31st March 2022

Income

21/22

20/21

Expenditure

21/22

20/21

£ -

£ -

Legal Fees

£ -

£ 1,184

Donations

£ 881

£ 280

Insurance

£ 1,331

£ 1,228

Book Sales

£ 799

£ 58

Heat, Light & Power

£ 3,292

£ 1,748

Copying & Printing

£ 143

£ 30

Repairs & Maintenance

£ 4,295

£ 1,697

Book Fines/ Lost Books

£ 9

£ -

Licences (TV & Other)

£ 211

£ 79

Book Reservations

£ 71

£ -

Training

£ -

£ 18

DVD Rental

£ 9

£ -

Covid-PPE etc

£ 30

£ 544

Audio Book Rental

£ 39

£ -

Stationery

£ 58

£ 36

Room Rental

£ 219

£ -

Computer & Related

£ 212

£ -

Craft Sales

£ 23

£ -

Presentation Gift

£ 30

£ -

Men In Sheds (Commission)

£ 44

Anniversary Event

£ 374

£ -

Bric-a-Brac

£ 110

£ 2,347

£ -

Professional Fees

£ 60

£ -

Library Flag

£ 120

£ -

Grants Received

COVID-19 Restriction

£ 11,000

£ 9,669

Other Grants

£ -

£ 11,000

£ -

Interest Received:

Bank

£ -

£ -

Other

£ -

£ -

£ -

TOTAL INCOME

£ 13,347

£ 10,038

TOTAL EXPENDITURE

£ 10,014

£ 6,533

Excess of Income over Expenditure

£ 3,333

£ 3,505

BEMBRIDGE COMMUNITY LIBRARY									
BALANCE SHEET as at 31st March 2022									
CURRENT ASSETS									
<u>Cash @ Bank</u>									
Current Account @ Lloyds	Book Bal						91,217.27		
Cash (Floats)							120.00		
Cash in Hand							<u>125.82</u>	91,463.09	
<u>Debtors</u>									
Subscriptions							<u>0.00</u>	0.00	
<u>Prepayments</u>									
							<u>0.00</u>	<u>0.00</u>	
Total Current Assets								91,463.09	
CURRENT LIABILITIES									
Creditors and Accruals									
							<u>0.00</u>	0.00	
Income Received in Advance								0.00	
							<u>0.00</u>	0.00	
Total Current Liabilities								0.00	
NET CURRENT ASSETS								91,463.09	
Represented by:									
Capital & Reserves as at 1st April 2021								88,130.28	
Add Excess of Income over Expenditure for the Year								3,332.81	
Capital & Reserves as at 31st March 2022								91,463.09	
Check								0.00	

PETTY CASH

DATE	Items	£		Stationery	COVID/PPE	Repairs & Maintenance
08/04/2021	Sanitising Wipes	£ 2.00		£ -	£ 2.00	£ -
14/04/2021	Copy Paper	£ 8.55		£ 8.55	£ -	£ -
03/09/2021	Face Masks	£ 15.00		£ -	£ 15.00	£ -
03/09/2021	Sanitising Wipes	£ 2.00		£ -	£ 2.00	£ -
10/09/2021	Postage Stamps	£ 5.95		£ 5.95	£ -	£ -
12/10/2021	Postage Stamps	£ 15.82		£ 15.82	£ -	£ -
27/10/2021	Copy Paper	£ 5.70		£ 5.70	£ -	£ -
27/10/2021	Sanitising Gel	£ 10.98		£ -	£ 10.98	£ -
10/11/2021	Laminating Pouches	£ 1.00		£ 1.00	£ -	£ -
10/11/2021	A3 Paper (Pad)	£ 5.65		£ 5.65	£ -	£ -
09/11/2021	Batteries (for Christmas)	£ 9.00		£ -	£ -	£ 9.00
19/01/2022	Key for Session Leader	£ 4.00		£ -	£ -	£ 4.00
02/03/2022	Copy Paper	£ 2.95		£ 2.95	£ -	£ -
05/03/2022	Postage Stamps	£ 5.10		£ 5.10	£ -	£ -
05/03/2022	Postage Stamps	£ 1.70		£ 1.70	£ -	£ -
11/03/2022	Copy Paper	£ 5.90		£ 5.90	£ -	£ -
16/03/2022	Key to Boiler Room	<u>£ 2.50</u>		<u>£ -</u>	<u>£ -</u>	<u>£ 2.50</u>
		£ 103.80	#	£ 58.32	£ 29.98	£ 15.50
				£		103.80