



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**The Friends of Kennington Library**

No. (if any)  
**1179939**

CC16a

## Receipts and payments accounts

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Subscriptions	1,572	-	-	1,572	1,613
Fundraising Events	1,095	-	-	1,095	104
Donations, Grants & Sponsorship	1,256	-	-	1,256	1,299
Gift Aid recovered	472	-	-	472	452
Bank Interest	186	-	-	186	46
Miscellaneous	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,581	-	-	4,581	3,514
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	4,581	-	-	4,581	3,514
<b>A3 Payments</b>					
Salary Contributions	4,524	-	-	4,524	5,917
Hire of Hall and Fundraising events	744	-	-	744	481
Miscellaneous expenses	87	-	-	87	59
Bank charges	10	-	-	10	7
Computer Equipment	-	-	-	-	-
Online Services	-	-	-	-	29
Supplies & Entertainment	194	-	-	194	50
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	5,559	-	-	5,559	6,543
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	5,559	-	-	5,559	6,543
<b>Net of receipts/(payments)</b>	- 978	-	-	- 978	- 3,029
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	20,141	-	-	20,141	23,170
<b>Cash funds this year end</b>	19,163	-	-	19,163	20,141

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	112	-	-
	Deposit Account	19,021	-	-
	Petty Cash	30	-	-
	<b>Total cash funds</b>	<b>19,163</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		H. Fleming	Hugh Fleming	25/4/2024



**THE FRIENDS OF KENNINGTON LIBRARY ANNUAL TRUSTEES' REPORT FOR THE YEAR ENDED  
31st MARCH 2024**

**Registered Charity number 1179939**

The Friends of Kennington Library operated as normal during the year ending 31<sup>st</sup> March 2024. Kennington Library was open throughout the period.

The 2022/2023 AGM was held on 22<sup>nd</sup> June 2023 at St Swithun's Church Hall. Eleven members attended in person and proxy votes were submitted by two others.

**Charitable Purposes and Public Benefit**

The advancement of education for the public benefit by supporting the operation and maintenance of a public library in Kennington, Oxford for the benefit of local residents. It is widely accepted that reading has a major contribution to general education. The Friends of Kennington Library (FOKL) exists to support the provision of library services in Kennington.

**Charitable Activities**

FOKL organises events throughout the year for all age groups; some are held regularly each month (e.g. Rhyme Time Stories and Sing-Along and Craft activities for the younger age groups and author talks for the more mature reader). It also organises larger events periodically to attract the widest audience. These events cover a range of topics ranging from presentation of children's stories with audience participation to group discussion.

**Structure and Organisation**

FOKL's operations are managed by its six trustees who are listed below and who meet regularly throughout the year to review progress towards meeting its financial targets, its partnership arrangements with Oxfordshire County Council (OCC) and any related policies, as well as organising fundraising activities and its regular events which are open to all. In accordance with our constitution two Trustees who have served longest stand down in rotation at the next Annual General Meeting of Members, although they may stand for immediate re-election if they so wish.

Following review by the trustees, the Partnership Working Agreement has been signed by both parties. Outreach, which for many years was funded separately by FOKL, is now funded by the OCC Library Service.

Claire Gilbert was confirmed as a Trustee at the 2022/2023 AGM.

The 2024 AGM will be held in person at 7:30pm at St Swithun's Church Hall on Thursday 27<sup>th</sup> June at which two Trustees will stand down in rotation. Members will receive documentation in early June including a proxy voting form and the Trustees very much hope that members will take advantage of this should they be unable to attend the AGM in person.

A recruitment drive was organised during the period. As part of this exercise a survey of members was undertaken to understand what members wanted from FOKL.

An online membership application process was introduced which has simplified the process of applying for membership of FOKL. This was combined with an improved paper membership form for those who prefer to apply using traditional methods.

As in previous years, the rota of those working alongside the library staff has been covered by regular volunteers. The enthusiastic group of volunteers has been joined by several more during the year and some have retired or are having a rest from volunteering. The Trustees are very grateful to all those who give so willingly of their time and talents in support of the library. We currently have around 11 active volunteers, who between them help to cover five one hour and a half sessions in the library each week. These volunteers are augmented by Duke of Edinburgh volunteers. The Trustees always welcome new volunteers.

The very popular coffee talks were held throughout the period. We have continued to use the large Main Hall at the Village Centre which has allowed a larger audience. The ever-popular FOKL Best Reads of the year event was held in December 2023. During the period these Wednesday morning events were augmented by an evening talk on Wildlife on 11<sup>th</sup> January 2024, following comments by members expressed in the membership survey requesting events for those who are unable to attend during the working week. This event was very successful and FOKL plans to continue this initiative in the coming year.

Two fundraising events were held during the period, a Murder Mystery Evening and the ever-popular Quiz Night, kindly sponsored by Tonks Brothers.

Children's events at the library, such as Rhyme Time, Stories and Sing-Along and Craft activities have continued throughout the year. Kennington Library has taken part in the 2023 Children's Summer Read Challenge on the theme of "Ready, Set, Read!", culminating in an End of Summer Read Party at the Village Centre at which the children were presented with their certificates. Outreach activities for nursery and school children have continued throughout the year.

A new initiative, the Language Café, has provided an opportunity for local people to gather at Kennington Library to practice language skills. This was initially funded by FOKL, but responsibility for later events was taken over by OCC.

FOKL has supported a Tea Books reading group at Kennington Library, organised by Age UK, by paying for monthly hire of a room at the Village Centre.

The Warm Welcome Wednesdays initiative, in conjunction with OCC, has continued through the winter months with Kennington Library opening as a 'warm space' on Wednesday mornings, with the provision of hot drinks, etc.

## **Financial Report**

The accounts have been prepared on a strict cash basis as in previous years and reviewed by our Independent Examiner, a copy of whose report to the Trustees is in the Treasurer's file available for inspection. In the year ended 31<sup>st</sup> March 2024 the charity generated a modest excess of expenditure over income (£978) thereby reducing its financial reserves. The loss arose following the continued catch-up of payments due in settlement of contractual salary contributions to Oxfordshire County Council amounting to £4,524.

Income from Members' subscriptions which underpin the sustainability of the charity's operations has been marginally reduced in the year under review. It is reassuring to note that subscriptions from individual members remain largely unchanged. We are most grateful for members' continuing support as well as that of our sponsors, donors and Friends in these challenging times. Income from Fundraising events, at modest cost to participants, contributed in excess of £1,000.

### **Notes to the accounts**

1. The Charity has not given any guarantees and there are accordingly no potential outstanding liabilities in this regard as at 31<sup>st</sup> March 2024.
2. The Charity has no outstanding debts secured by an express charge on any of its assets as at 31<sup>st</sup> March 2024.

## **FOKL Trustees**

John Argyle (Chair), Helen Hurrell (Secretary), Hugh Fleming (Treasurer), Jenny Forder, Sylvia Vetta, Claire Gilbert