

WAVES

ADDITIONAL NEEDS SUPPORT GROUP

Waves Additional Needs Support Group

Registered Charity number 1179923

Annual Report 2020 – 2021



The Rothley Trust

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WAVES is an Additional Needs Support Group ran by a group of dedicated volunteers who are all parents of children with "Additional Needs." We are based in South Tyneside.

We offer a range of activities to help build and promote social skills among our children and young adults as well as friendship, advice and support to parents and carer's.

OPENING HOURS: Saturdays 12pm till 4pm

We offer lots of activities such as:

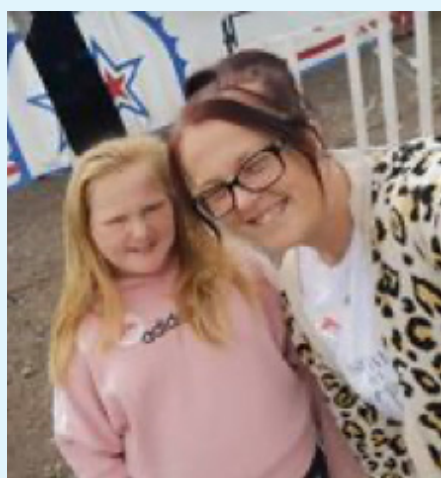
- Offsite Activities
- Indoor and Outdoor sports
- Scooters Bikes
- Hair and Beauty
- Cookery
- Social and emotional resilience enhancing activities
- Massage
- Swimming sessions
- Training for teenagers/young adults/parents/carers

We offer (if able to secure funding) day trips and outings in the school holidays such as going to the beach, local BBQ event, camping, places of interest in order that the families can spend time together with additional support. Without this support these activities are difficult, if not impossible, for our families to access. The disabilities the children have are vast and within these all come with difficulties in:

- Engaging in mainstream activities social interaction
- Having positive friendships
- Maintaining positive self-esteem
- Regulating emotions and self-control
- Maintaining positive relationships with parents, siblings and peers
- Having the independence children of average development have
- Academic achievements within the school setting
- Bullying
- Being judged by the general public
- As well as a number of other struggles children of appropriate development would not encounter.

We fully support the siblings within these families as they often need to take a back seat due to their siblings needs/difficulties which can lead to emotional difficulties as well as a feeling of 'second best' which is obviously not the case.

Due to the number of medical and academic appointments, the parents/carers find it difficult to find suitable employment which will be flexible to their needs. Many of our families are unemployed and needing to rely on benefits. This also makes day-to-day life difficult which can cause stress and anxiety for the parents/carers.



Chair Report 2020-2021

Welcome and thank you for taking time to read our latest annual report.

October 2020– September 2021 continued to throw challenges at WAVES through the pandemic. The winter period proved difficult for everyone and many of our social events were unable to go ahead. We did however manage to spread some Christmas cheer from our minibuses. Many of the committee took a day out to deliver chocolate and presents to all of our Wavelets.

April 2021 was a welcome month – we were able to open the doors and welcome back our members as well as welcoming many new families. The membership at WAVES has soared since the lockdown period and the number of children attending has doubled.

A massive bonus we have achieved during this period is the provision of two rooms within Bilton Hall – one to provide relaxing therapy sessions and the other has been made into our very own sensory den providing a relaxing environment for members of WAVES to chill and recharge. WAVES has dedicated this room to Lee Ternant, a special young man taken too soon from his family and friends.

We have been lucky enough to secure funds to provide additional equipment within WAVES as well as providing many off-site activities such as pool/snooker nights/bowling/trampolining and inflatable sessions and ice-skating.

Relations between WAVES and Escape Intervention Services has developed through the pandemic and we look forward to continuing to work together once restrictions have been lessened.

We were very fortunate to receive over £1000 from James Riley and his Motorhome Happiness group – raised at a meet-up of motorhome owners. This group has over 40,000 members and was founded by James who is a volunteer at WAVES – thank you James.

Our residential weekend was again postponed due to restrictions however on a positive note this gave time to secure funds in order to offer the families attending a fully funded weekend. The weekend is postponed until November 2021, and we hope to report on this in our next Annual Report.

I write this in September 2021 and am hopeful that no further restrictions will be put in place affecting WAVES, our members and activities that we have planned however I do know that if there is – we will again surf the WAVES until we can be together again.

Whilst 2020 – 2021 was again a strange and frustrating year, many of the staff continued to work hard behind the scenes in order that when we re-opened, we opened with a bang.

I personally would like to give my heartfelt thanks to:

- **The Committee** – The committee work so hard at WAVES, within our successful selling page, at events and behind the scenes. WAVES would not be in existence without these selfless and committed individuals. Thank you.

- **Volunteers** – The committee welcome the support and help from our dedicated volunteers at WAVES itself and other activities offered. Without this support WAVES would not be able to offer all it does. Thank you.

- **Outside Funders** – We are a non-profit charity and whilst we personally fundraise throughout the year, WAVES would not have had the opportunities they have without the generosity of funding organisations. A special thanks must go to our regular funders – The National Lottery, The Community Foundation, BBC Children in Need, Barbour's, Hadrian Trust, Sir James Knott Trust, as well as new funders such as the Police VRU, The Mayors Charity, The UK Youth Fund and The Rank Foundation.

- **Supporters** – We have many supporters of WAVES – from family members/ businesses/local residents. These supporters not only attend events but raise funds for WAVES, promote the good work that we do as well as sharing the benefits to the families we offer.

- **WAVES Families** – We have been astounded by the number of families we have coming through our door week by week. As of September 2021, we have over 650 members and over 150 members attending on a Saturday which demonstrates the need of support in our community.

Thank you to all that have attended, supported and continue to have faith in our group – roll on year 5.

Suzanne Jackson

Chair of WAVES Additional Needs Support Group

Waves Committee/Trustee's

(as at September 2020)

- | | |
|--------------------|---|
| • Suzanne Jackson | Chair/ Safeguarding Officer |
| • Gaynor Tate | Vice Chair/Secretary |
| • Rachel Moreton | Treasure |
| • Helen Wallace | Fundraiser/Events Co-Ordinator/ Shop Lead |
| • Patsi Campbell | Arts & Crafts |
| • Lee Riding Bell | Volunteer Co-Ordinator |
| • Stu Wallace | Equipment Maintenance/Volunteer Co-Ordinator |
| • Jonny Stephen | Lead Sports Co-Ordinator |
| • John Paul Bagley | Cookery Lead/ Sports Support |
| • Leoni Taylor | Events Team |
| • Alison Denny | Events Team |
| • Carrie Tate | I.T Support/Website Manager |
| • Leanne Bagley | Events Team |
| • Charlie Torrance | First Aid/Health &Safety Champion |

Quote from Waves Patron Ray Spencer MBE

"Waves is a great example of hardworking volunteers coming together to form a terrific self-help group to support children with additional needs and their families. In these days of austerity, it has never been more important to support such groups who do so much for the vulnerable members of our community. Their drive and determination to do their very best for our 'bairns' is to be commended. In life we can either make Waves or calm troubled waters; they do both making sure their voice is heard and causes championed while giving their members a place in which to belong...I am honoured to have been asked to become their Patron".



Fundraising and Events

Due to covid & restrictions etc. we didn't have the freedom we normally had to hold events & fundraising activities, so we had to think outside the box.

We held weekly adult & kids quizzes every Friday & Sunday night. These were popular as was a chance to catch up & chat with other People outside of your own household. The kids loved taking part & even though prizes were just sweets or chocolate bars they were very competitive.

We were unable to hold our annual Halloween or Christmas parties in 2020 but we still made sure people had a good time. In October we worked again with Williby Rocs & held outside campfire nights. For Christmas we had an activity in their gardens & made a Christmas decoration, had hot chocolate & marshmallows around the campfire & had a cheeky visit from The Grinch!

We also visited Seahaven Care Home & we sang Christmas carols outside in the garden for their residents. This was such a lovely day.

Covid restrictions may have stopped our annual Christmas party, but we made sure every wavelet received a Christmas present from Waves. A team of our committee members boarded our minibus dressed all Christmassy & even the conductor from polar express joined in. Over 10hrs later all presents delivered & lots of happy memories made.

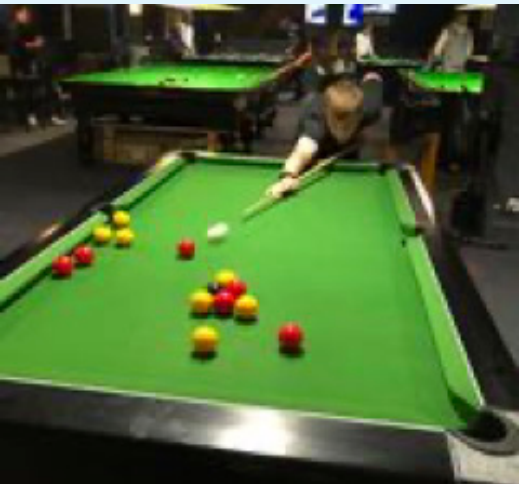
At Easter we did the same, again boarded our decorated minibus & delivered an Easter Egg too every wavelet of our group.

During the 6 weeks summer holidays we held a trip or activity every week. We visited Hamsterly Forest, Adventure Valley, Tynemouth Park, Ridley Park & finally a beach BBQ.

For our parents/carers we held a couple of activities. For the men folk we had a paintballing day. Great experience for all involved. For our ladies we held a Wonder Woman night at a local hotel The Clarion which involved an overnight stay, massage, laughing yoga, lots of dancing & fun.

We also started monthly visits to Whitley Bay Ice Rink where we private hire the rink for waves members only. The confidence created on that ice by our members has been amazing.

Now we have normality returning we have lots of exciting events/trips planned.



Equipment

Stu Wallace, my role within WAVES is primarily to maintain equipment and repair/replace when necessary. I also coordinate the volunteers and draw up staff rotas. My other roles include organising paddle ability events, and co ordinating with the sea cadets. We currently have:

- 8 Trikes
- 4 BMX
- 10 Girls/boys bikes
- 6 Flicker scooters
- 10 Stunt scooters
- 5 Balance bikes.
- Tennis/Badminton net
- Rounders
- Dodgeballs
- Boxing Gloves/Pad and Kick pad

Indoor equipment

- Bouncy Castle
- X-Box
- PlayStation
- Pool Table
- iPad
- Soft play
- Toys
- Books
- Arts and crafts supplies
- Hair and Beauty supplies
- Cookery utensil's

Volunteer Co-Ordinators

Stu Wallace and Lee Riding-bell are WAVES volunteer co originators. Our volunteers help the committee run waves and their help is greatly appreciated by the committee and members alike. All volunteers are DBS checked and undertake annual safeguarding training.

Health & Safety

Hi all, Charlie Torrance here. I joined the Waves Committee in May 2021. My role within Waves Special Needs Group is the First Aid Lead/Advisor. My first job was to assist the Covid safety team by checking all members temperature on entering Waves and Bilton Hall during the Covid 19 pandemic. I also gave safety advice for all our members. I was tasked to assist in organising the Calvert Trust, Kielder Water Residential weekend trip from the 12th - 14th November 2021. Waves took 97 members of all abilities. I was to allocate accommodation, transport, and menus for our stay. It was a great trip enjoyed by all. I am at the moment responsible for handling the Risk Assessments for our group and busy trying to organise First Aid training to our committee and then our members.

Cookery

Although waves were closed for much of year due to covid we returned in December to make short bread Christmas trees before returning fully in April. Since we restarted waves, we have baked a mixture of sweet and savoury food. We've made pizza, scones, sausage rolls, cookie monster cakes. We also celebrated Father's Day by making giant cookies. We also celebrated Liam and Chloe day by making pink and blue cakes. Cooking is always popular at waves. The children get and chance to learn new skills and be very creative



I.T Coordinator

To maintain the Waves Additional Needs Support Group website (www.waves-support-group.com). This is used as a professional way to deliver information on our group in addition to our community Facebook page, while also offering an alternative source of information to those without Facebook. The regular maintenance of the website includes:

- Adding events information to keep our members informed as to activities that coming soon to our group, including times, locations, and the cost of events (if any) to our members.

Keeping news up to date that is of importance to our members.

- Reviewing and adding to our well selected photographs section to give a visual representation of our group, the activities we can offer and the positive impact our group can have on our member's lives.
- The website also contains information on the committee and their roles, and a way of contact for potential partners, volunteers and possible benefactors.

Sports Coordinator

Jonny Stephen is our sports coordinator. His responsibilities include organising and running sporting activities and to ensure the safety of our members whilst doing this. We offer a range of sporting activities during Waves and outside of Waves for our members and parents/carers. Our sporting activities promotes social interaction, communication, listening skills, working in a team, problem solving and building confidence. We listen to our members suggestions and have started offering more sporting activities.

Some of our activities include: -

Football - is a popular activity with our members. We have recently upgraded our football equipment so we can practice more skills and build on the skills the members already have. We play football matches, training skills and small team games.

Rugby skills - is a new activity we have started and is aimed at our members learning new skills by learning how to hold, throw and catch a rugby ball, learn the basics of the game and playing friendly tag matches.

Basketball - is a great game and encourages our members to work on motor skills and coordination. We practice passing, dribbling, and shooting and have games to finish off.

Dodgeball - can be played indoors or outdoors, we have soft foam balls to ensure the safety of our members and we have parents/carers who also join in. Everyone enjoys a game of dodgeball.

Hockey - we have smaller goals that we use to play hockey and we use tennis balls or light plastic balls for safety. We practice how to pass, how to hold a hockey stick, dribbling and shooting in a safe environment. We then finish with team games or all v all.

Pool/snooker - we have our pool table where members can participate in killer pool, matches and/or practice with advice always on hand. This is a big hit with our members including the adults who appreciate a bit of healthy competition. This has proven so popular by all we organised a pool night every 3 weeks and we have a great turn out. Some of our members have even tried snooker. The member's confidence has grown so much since running these nights.

Karate - is a new activity and was suggested by our Young Voices. We have fully qualified and insured instructors teach our members the basics of Wado Ryu karate. This involves pad work, Katas, techniques and promotes fitness and respect. We have a full class and everyone including the adults have great fun.

Circuit Training - suggested by our Young Voices we offer circuit training sessions for all members. We were fortunate enough to be able to purchase new equipment to start these sessions. We set out stations that all members can do, and we encourage as many members as possible to participate. It's a great way to keep fit and learn new skills.

Swimming - usually runs 1-2 times per month and is very popular with our members. The staff always give advice and support to our members such as helping them to dive, swim under water, different strokes and building confidence to jump in or put their face under the water.

Nerf wars - is a big hit with our younger members and they are so competitive. We have a wide range of guns and bullets and have target shooting and team games. We provide all the safety equipment to ensure the safety of everyone playing.

Cricket/Tennis/Badminton/Rounders - some of our members have not played these sports before but are always willing to try new activities. We try to involve as many members as possible to participate and help is always on hand if needed. These activities really help our members with motor skills, coordination, and communication.



Young Voices

Jonny Stephen's - oversees our sessions with the Young Voices. The Young Voices are a small group of WAVES members of varying ages from 10-18 years. At WAVES we like to make the sessions as accessible to the families as we can and always value their input. The Young Voices play an important role within this and bring suggestions on how WAVES activities can be improved, identify things that are going well, bring forward suggestions from other members, as well as identifying any concerns regarding health and safety. The meetings give the Young Voices an important role to play in taking responsibility for their peers and their group. Suggestions and concerns are shared at the monthly Committee meetings and acted on. The Young Voices discuss topics on bullying, respect, consent, and inclusion and make sure we as a group have things in place to help others. Young Voices promotes working in a team, good listening and communication skills, problem solving, planning, and following instructions.

Waves Minibus

As many will know, we were able to secure our very own minibuss in the lockdown period. Within this financial year we have been able to use this to its full potential and it has meant we have been able to offer transport for our members who don't have their own transport and to reduce the cost of travel for our members. We have been able to put on more trips such as paddle ability, Supertramp, bowling, inflatanation, crazy golf to name a few. We have been able to organise more days out in school holidays and evenings.

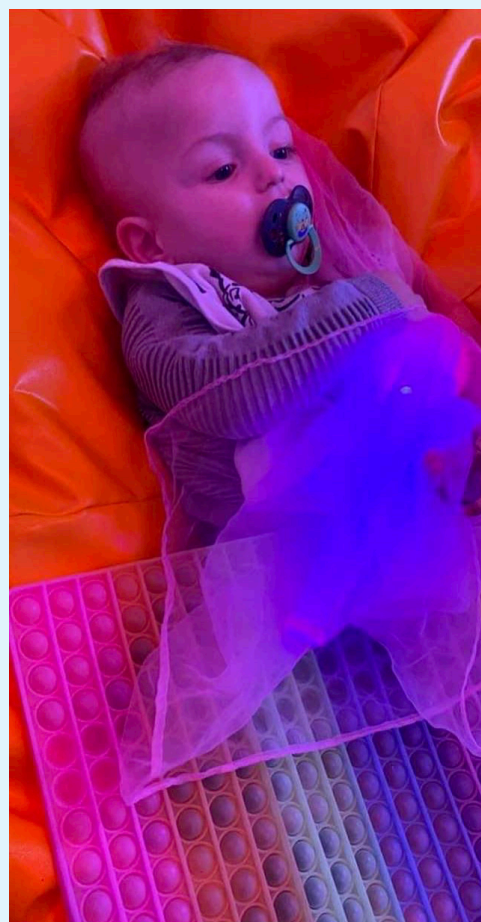


Arts & Crafts

The past year we have asked the members what arts and crafts they would like to do. We have incorporated glue guns and a range of different materials in our sessions. We often have an easier craft for younger members and more difficult crafts the older members which seems to be working well.

Sensory & Therapy Room

We opened a sensory and therapy room at Waves on 14th August 2021. This was opened by waves patron, Ray spencer MBE, Lee's family, Leah Denny (member) and the chair of Waves Suzanne Jackson. The sensory room has been named after Lee Neo Ternent after his family done a collection at Lee's funeral and donated this to waves, Lee passed away in 2019 at just 17 years old, a plaque of the teenager and photo of him have been placed in the sensory room. It cost around £6500, and this was used out of the unrestricted funds that's been raised by different events and raffles that's been done to help raise funds. The sensory room can be used as a calm space by providing a quiet, relaxing environment where our waves members can feel safe and at ease. Each piece of equipment in the room is designed to stimulate the members senses. The sensory room is used every Saturday 12-4pm and is enjoyed by all our members of all ages. In the therapy room Nicola offers anything from back massages, feet and hand massages, facial massage, and reiki. All treatments are carried out fully clothed and lasts around 10-15 minutes, only non-perfumed massage cream is used. The treatments are all carried out either on a professional massage chair or a massage table and she do Crystal healing and mindfulness group sessions for our young members in a calm and relaxed environment and when funding is available, she offers parent and carer sessions.



Waves Additional Needs Support Group
Registered Charity number 1179923

Trustees Report and Financial Statements For The Year Ended 30 September 2021

Legal and Administrative Information

Name: Waves Additional Needs Support Group

Reg'd Charity No: 1179923

Trustees: Suzanne Helen Jackson
Rachel Jane Moreton
Helen Louise Wallace
Gaynor Elizabeth Tate
Donna Bell
Darren Bell
Joanne Turner
Leoni Taylor
Patricia Campbell
Leanne Bagley
John Paul Bagley
Simon Tate
Alison Denny
John Stuart Wallace
Lee Riding Bell
Charlie Torrence
Carrie Tate
Jonathan Stephen

Address: 44 Whiteleas Way
South Shields
NE43 8LH

Bankers: Lloyds Bank

Independent Examiner: Mark Thompson MAAT
VODA
Linskill Centre
Linskill Terrace
North Shields
NE30 2AY

Trustees' Annual Report

The organisation registered with the Charity Commission on 13 September 2018, and these financial statements reflect the first twelve months of the registered charity. The organisation is governed by a Management Committee.

Activity during 2020/21

2020 brought many challenges with the Pandemic and we had to adapt and change how we supported our members during lockdowns and restrictions. Unable to support our members face to face, we provided virtual Therapy, online adult and children's quizzes, a weekly challenge to win prizes and isolation bags. Some of the children wrote each other letters and met online to chat.

Unable to hold events to fundraise, our events team made up hampers and blind cards were sold on our Facebook page. Our shop had to remain closed until restrictions were lifted but after the first lockdown, we were able to upload to our online charity page. This all helped to keep our fundraising ticking over.

2021 saw a little bit normality and we were able to run with Covid measures in place. We held a weekend on the water with the Sea Cadets, hosted a Wonder Woman Night, Paintballing, Ice Skating and many other activities

Trustees' Responsibilities in relation to Financial Statements

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993.

Signed: Suzanne Jackson Chair, on behalf of Trustees
Date: March 2022

Independent Examiner's Report

Notes to the accounts, 2012	Waves Additional Needs Support Group
On accounts for the year ended	30 September 2021. Charity no 1179923
Respective responsibilities of trustees and examiner	<p>The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to</p> <ul style="list-style-type: none">• examine the accounts (under section 43 of the Act),• follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and• state whether particular matters have come to my attention.
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention:</p> <ol style="list-style-type: none">1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:<ul style="list-style-type: none">• proper accounting records are kept (in accordance with section 41 of the Act); and• accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
Signed:	
Date:	2 March 2022
Name:	Mark Thompson MAAT
Address:	VODA Linskill Centre Linskill Terrace North Shields NE30 2AY

Waves Additional Needs Support Group

Statement of Financial Activities for the year ended 30 September 2021

Receipts	Unrestricted Funds 2021 (£)	Restricted Funds 2021 (£)	Total Funds 2021 (£)	Total Funds 2020 (£)
Grants	2	45240	45240	49900
Donations	3390	0	3390	8389
Selling Page/Waves Shop	12168	0	12168	11279
Fund Raising Events	1371	0	1371	2075
Kitchen & Christmas Dinner Takings	74	0	74	174
Raffles,Lottery,Bingo,Tombola etc	772	0	772	1569
Admission Fees	570	0	570	955
Adult Acitivites	446	0	446	0
Waves Pens	0	0	0	39
Total Receipts	18791	45240	64031	74380

Payments	Unrestricted Funds 2021 (£)	Restricted Funds 2021 (£)	Total Funds 2021 (£)	Total Funds 2020 (£)
Trips Out	10105	10767	20872	5005
Centre Activities & Games	7813	17304	25117	8167
Sports & Outdoor Equipment	582	3419	4001	647
Computer Equipment	549	0	549	888
Website & Emails	332	0	332	332
Kitchen & Christmas Dinner Expenses	635	0	635	317
Repairs & Maintenance	237	0	237	262
Uniforms	766	0	766	1850
Postage, Stationery & Office Equipment	875	0	875	860
Bilton Hall Rent & Room Hire	2160	8280	10440	8790
Swimming	208	1664	1872	600
Advertising	0	0	0	1006
Parking & Travel Expenses	1671	0	1671	184
Minibus Insurance	1058	0	1058	1083
Minibus Accessories	195	0	195	505
Insurance	162	0	162	162
Resource Books	58	0	58	0
Subscription	115	0	115	0
South Tyneside Council - Bin	891	0	891	0
Container	900	0	900	0
PPE & Cleaning Materials	262	0	262	824
Accountancy Fee	250	0	250	250
Miscellaneous Expenses	548	0	548	431
Depreciation	6240	0	6240	0
Total Payments	36612	41434	78046	32163

Surplus / Deficit for the year	-17821	3806	-14015	42217
Net Transfer between Funds	0	0	0	0
Funds at 1 October 2020	47838	13428	61266	19049
Funds at 30 September 2021	30017	17234	47251	61266

Waves Additional Needs Support Group

Balance Sheet as at 30 September 2021

	2021 (£)	2020 (£)
Fixed Assets	24960	31200

Current Assets		
Cash at Bank & in Hand	22291	30066
Total Cash Balances	22291	30066

Current Liabilities	0	0
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Net Current Assets at 30 September 2021	222291	30066
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Represented By:		
Restricted Funds	17234	13428
Unrestricted Funds	30017	47838
	47251	61266

Signed

Date

Position

Waves Additional Needs Support Group

Notes to the accounts, 2021

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Waves Additional Needs Support Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

- 1.1** Fixed Assets are depreciated over a useful lifeline at the following rates:
Motor Vehicles 20% reducing balance

2. Grants Received

2019	2021(£)
Barbour Foundation	1500
Charity Aid Foundation	10000
Children In Need (Project 1)	9620
Children In Need (Project 2)	9620
Community Foundation - Winter Funding	2500
Magic Grants	500
Covid 19 Support for Vulnerable Children's Charity's (Police)	1700
Rank Foundation	1200
Sports England	8600
Total Grants	45240

3. Trustees and Staff

No salaries were paid during the year.

4. Costs of financial services

The cost for the Independent Examination for the financial period will be £350

5. Restricted Funds balance at 30 September 2021

	Balance 01/10/2020	Income	Expend	Balance 30/09/2021
Magic Grants	500	500	500	500
National Lottery Grant	3250	0	3250	0
Covid 19 Support for Vulnerable Children's Charity's (Police)	1661	1700	3361	0
Sir James Knott Trust	2717	0	2717	0
Community Foundation - Covid 19	4500	0	4500	0
Rothley Trust	800	0	127	673
Barbour Foundation	0	1500	824	676
Charity Aid Foundation	0	10000	10000	0
Children In Need (Project 1)	0	9620	9444	175
Children In Need (Project 2)	0	9620	0	9620
Community Foundation - Winter Fund	0	2500	1790	710
Rank Foundation	0	1200	1200	0
Sports England	0	8600	3721	4879
Total	13428	45240	41434	17234

6. Fixed Assets - Minibus

Cost	
As ar 1 October 2020	
Additions	31200
Disposals	
As at 30 September 2021	31200

Depreciation	
As ar 1 October 2020	
Charge for the year	6240
Disposals	
As at 30 September 2020	6240

Net Book Value 30 September 2021	24960
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