

# PROJECT 21

England & Wales · Charity number 1179898

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-09-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Project21 Clubhouse  
Units 1-3 Brightwell Barns  
Waldringfield Road  
Brightwell  
Ipswich  
IP10 0BJ

**Phone** 07990521427

**Email** [alex@project21uk.com](mailto:alex@project21uk.com)

**Website** [www.project21uk.com](http://www.project21uk.com)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS:THE PROMOTION OF SOCIAL INCLUSION AND RELIEF OF NEED FOR THE PUBLIC BENEFIT AMONG PEOPLE WITH DOWN'S SYNDROME (AND THEIR FAMILIES) WHO ARE SOCIALLY EXCLUDED ON THE GROUNDS OF THEIR DISABILITY, BY PROVIDING:• INFORMATION AND BESPOKE ACTIVITIES TAILORED TO SUPPORT AND ENABLE PEOPLE WITH DOWN'S SYNDROME (AND THEIR FAMILIES) TO MAXIMISE SOCIALISATION AND EMPLOYMENT OPPORTUNITIES WHILST RAISING PUBLIC AWARENESS OF THE ISSUES AFFECTING PEOPLE WITH DOWN'S SYNDROME BOTH GENERALLY AND IN RELATION TO THEIR SOCIAL EXCLUSION;• PROVIDING WORKSHOPS, CLUBS, EVENTS, ACTIVITIES, ADVOCACY AND A GENERAL SUPPORT NETWORK;• PROVIDING RECREATIONAL FACILITIES AND OPPORTUNITIES FOR PEOPLE WITH DOWN'S SYNDROME; AND• ANY OTHER MEANS AS THE TRUSTEES IN THEIR DISCRETION SHALL DETERMINE.

**Activities:** Project 21 is an innovative charity running activities, clubs and events for people with Down's Syndrome in the East of England. We pride ourselves on giving the Down's Syndrome Community a platform to express themselves and a voice in society. We believe our events promote confidence, independence and a wider, positive awareness of Down's Syndrome within our community.

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, Amateur Sport, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

## Geography

- Cambridgeshire
- Essex
- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£369,427	£330,635	-	-
2023-09-30	£188,006	£225,707	-	-
2022-09-30	£116,728	£99,126	-	-
2021-09-30	£139,000	£138,000	-	-
2020-09-30	£100,442	£96,724	-	-

## Trustees

Name	Role	Appointed
Andrew Harston MBE	Chair	2025-02-11
ANGELA EVANS		2020-01-17
COLIN ADWENT		2021-07-01
FIONA ROGERS		2026-04-21
Karl Jermyn (Treasurer)		2024-12-01
MARK ROGERS		2026-04-21
Robert Jones		2026-02-24

**PROJECT 21**

England & Wales - Charity number 1179898

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# Accounts

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COMPANY REGISTRATION NUMBER: CE015104  
CHARITY REGISTRATION NUMBER: 1179898

**Project 21**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**30 September 2024**

**JERMYN & CO ACCOUNTANTS LIMITED**

Chartered Accountants  
Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

**Project 21**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 30 September 2024**

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**Project 21**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 30 September 2024**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2024.

**Reference and administrative details**

<b>Registered charity name</b>	Project 21
<b>Charity registration number</b>	1179898
<b>Company registration number</b>	CE015104
<b>Principal office and registered office</b>	Project 21 Clubhouse Units 1-3 Brightwell Barns Waldringfield Road Brightwell Ipswich Suffolk IP10 0BJ

**The trustees**

C Adwent  
J Neal  
G Neal  
A Evans  
T Stannard

**Independent examiner**

Karl Jermyn, FCA Jermyn & Co Accountants Limited  
Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

# Project 21

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 September 2024

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#### Objectives and activities

The charity's objective is to promote social inclusion and relief of need for the public benefit among people with Down's Syndrome (and their families) who are socially excluded on the grounds of their disability, by providing:

- information and bespoke activities tailored to support and enable people with Down's Syndrome (and their families) to maximise socialisation and employment opportunities
- raising public awareness of the issues affecting people with Down's Syndrome both generally and in relation to their social exclusion;
- workshops, clubs, events, activities, advocacy and a support network;
- recreational facilities and opportunities for people with Down's Syndrome; and
- any other means as the trustees in their discretion shall determine

Project 21 is a community-orientated organisation established in 2018. The first branch opened in Ipswich, Suffolk. Due to recognising the compelling need for this service outside of Suffolk, Project 21 opened two further branches in Colchester, Essex (2019) and Cambridge, Cambridgeshire (2020). The charity is accessed by over 100 people with Down's Syndrome (and additionally their families) with an all-encompassing age range spanning from babies to elderly.

Alongside providing a resource network, the organisation offers a variety of services for the DS Community across the three counties. These services include both weekday and weekend provisions, a variety of school holiday/half-term activities and residentials. Project 21 works closely with statutory and voluntary organisation partners on projects related to health & wellbeing, education, and employment to empower individuals to achieve their full potential. The charity also organises various cultural and community events throughout the year, such as public performances (both on stage and in communal outside spaces) with the purpose of raising awareness and connecting with society.

Project 21 is now a highly significant support organisation which represents a diverse range of interests, nationalities, and abilities within the DS Community. The charity additionally provides employment and training opportunities to an ever-growing staff team; upskilling many members of the local community and offering both paid and volunteer roles.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. Whilst the charity is helped by grants, fees/charges for some services are inevitable in order to sustain services. The trustees give careful consideration to the accessibility of its activities for those on low income

# Project 21

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 September 2024

---

#### Structure, governance and management

##### Trustees' responsibilities statement

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

The trustees' annual report was approved on 29 July 2025 and signed on behalf of the board of trustees by:

C Adwent  
Trustee

**Project 21**  
**Company Limited by Guarantee**  
**Independent Examiner's Report to the Trustees of Project 21**  
**Year ended 30 September 2024**

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I report to the trustees on my examination of the financial statements of Project 21 ('the charity') for the year ended 30 September 2024.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England & Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Karl Jermyn, FCA  
Jermyn & Co Accountants Limited  
Independent Examiner

Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

**Project 21**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 30 September 2024**

	Note	2024 £	2023 £
<b>Income and endowments</b>			
Donations		24,468	16,264
Grants		54,956	20,106
Events		290,003	215,915
<b>Total income</b>		<u>369,427</u>	<u>252,285</u>
<b>Expenditure</b>			
Expenditure on raising funds:			
Costs of trading activities	5	330,635	289,986
<b>Total expenditure</b>		<u>330,635</u>	<u>(37,701)</u>
<b>Net income/(loss) and net movement in funds</b>			
		<u>38,792</u>	<u>(37,701)</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		21,222	58,923
<b>Total funds carried forward</b>		<u>60,014</u>	<u>21,222</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 7 to 12 form part of these financial statements.

**Project 21**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**30 September 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	10	23,372	162
<b>Current assets</b>			
Debtors	11	22,143	6,445
Cash at bank and in hand		25,522	17,638
		<u>47,665</u>	<u>24,083</u>
<b>Creditors: amounts falling due within one year</b>	12	11,023	3,023
<b>Net current assets</b>		36,642	21,060
<b>Total assets less current liabilities</b>		<u>60,014</u>	<u>21,222</u>
<b>Net assets</b>		<u>60,014</u>	<u>21,222</u>
<b>Funds of the charity</b>			
Unrestricted funds		60,014	21,222
<b>Total charity funds</b>		<u>60,014</u>	<u>21,222</u>

These financial statements were approved by the board of trustees and authorised for issue on 29 July 2025, and are signed on behalf of the board by:

C Adwent  
Trustee

The notes on pages 7 to 12 form part of these financial statements.

# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 30 September 2024

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Units 1-3, Brightwell Barns, Waldringfield Road, Brightwell, Ipswich, IP10 0BJ.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service.

# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 September 2024

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment	-	20% straight line
Motor Vehicles	-	25% reducing balance

# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 September 2024

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#### 3. Accounting policies *(continued)*

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and does not have share capital. Every member of the charity undertakes to contribute such amounts (not exceeding £10) as may be required in the event of a winding up.

# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 September 2024

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#### 5. Costs of raising funds

	2024	2023
	£	£
Direct expenses	132,424	100,324
Wages and salaries inc. pension	156,349	167,149
Advertising	862	1,261
Accountancy	1,378	1,355
Clothing	3,221	2,718
Insurance	431	409
Rent	3,950	-
Training	1,527	2,437
Travel	13,281	4,420
Website	709	75
Printing and Stationery	164	652
Depreciation	7,791	41
General expenses	2892	2,899
Car Lease	5,656	6,246
	<u>330,635</u>	<u>289,986</u>

#### 6. Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 7. Net income

Net income is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>7,791</u>	<u>41</u>

#### 8. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>-</u>	<u>-</u>

#### 9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	144,422	161,336
Social security costs	5,942	1,393
Employer contributions to pension plans	5,985	4,420
	<u>156,349</u>	<u>167,149</u>

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**Project 21**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 30 September 2024**

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The following numbers of staff have emoluments above £60,000:

	<b>2024</b>	<b>2023</b>
Between £60,000 - £70,000	1	1

The average head count of employees during the year was 22 (2023:20).

**10. Trustee Remuneration and Expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

The charity did not meet any expenses incurred by the trustee for services provided to the charity.

**11. Tangible fixed assets**

	Motor Vehicles £	Equipment £	Total £
<b>Cost</b>			
At 1 October 2023	-	203	203
Additions	31,000	-	31,000
<b>At 30 September 2023</b>	<u>31,000</u>	<u>203</u>	<u>31,203</u>
<b>Depreciation</b>			
At 1 October 2023	-	41	41
Charge for the year	7,750	40	7,790
<b>At 30 September 2024</b>	<u>7,750</u>	<u>81</u>	<u>7,831</u>
<b>Carrying amount</b>			
<b>At 30 September 2024</b>	<u>23,250</u>	<u>122</u>	<u>23,372</u>
At 30 September 2023	<u>-</u>	<u>162</u>	<u>162</u>

**12. Debtors**

	<b>2024</b>	<b>2023</b>
	£	£
Trade Debtors	22,143	6,445
	<u>22,143</u>	<u>6,445</u>

**Project 21**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 30 September 2024**

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**13. Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	2,994	500
Pension contributions	5,250	-
Social security and other taxes	2,779	2,524
	<u>11,023</u>	<u>20,984</u>

**PROJECT 21**

England & Wales - Charity number 1179898

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# Accounts

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COMPANY REGISTRATION NUMBER: CE015104  
CHARITY REGISTRATION NUMBER: 1179898

**Project 21**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**30 September 2023**

**JERMYN & CO ACCOUNTANTS LIMITED**

Chartered Accountants

Unit 3 Hill Farm

Kirby Road

Kirby Bedon

Norwich

Norfolk

NR14 7DU

**Project 21**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 30 September 2023**

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**Project 21**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 30 September 2023**

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2023.

**Reference and administrative details**

**Registered charity name** Project 21  
**Charity registration number** 1179898  
**Company registration number** CE015104  
**Principal office and registered office** 9 Mannall Walk  
Kesgrave  
Ipswich  
Suffolk  
IP5 2GF

**The trustees**

C Adwent  
J Neal  
G Neal  
A Evans

**Independent examiner** Karl Jermyn, FCA Jermyn & Co Accountants Limited  
Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

# Project 21

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 September 2023

---

#### Objectives and activities

The charity's objective is to promote social inclusion and relief of need for the public benefit among people with Down's Syndrome (and their families) who are socially excluded on the grounds of their disability, by providing:

- information and bespoke activities tailored to support and enable people with Down's Syndrome (and their families) to maximise socialisation and employment opportunities
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# **Project 21**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 30 September 2023**

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# Project 21

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 September 2023

---

#### Structure, governance and management

##### Trustees' responsibilities statement

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The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
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The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

#### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 25 April 2024 and signed on behalf of the board of trustees by:

C Adwent  
Trustee

# **Project 21**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 30 September 2023**

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**Project 21**  
**Company Limited by Guarantee**  
**Independent Examiner's Report to the Trustees of Project 21**  
**Year ended 30 September 2023**

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I report to the trustees on my examination of the financial statements of Project 21 ('the charity') for the year ended 30 September 2023.

**Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Karl Jermyn, FCA  
Jermyn & Co Accountants Limited  
Independent Examiner

Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

**Project 21**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 30 September 2023**

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	Note	2023 £	2022 £
<b>Income and endowments</b>			
Donations		16,264	16,661
Grants		20,106	26,250
Events		151,636	73,818
<b>Total income</b>		<u>188,006</u>	<u>116,729</u>
<b>Expenditure</b>			
Expenditure on raising funds:			
Costs of trading activities	5	225,707	99,127
<b>Total expenditure</b>		<u>225,707</u>	<u>99,127</u>
<b>Net income/(loss) and net movement in funds</b>			
		<u>(37,701)</u>	<u>17,602</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		58,923	41,321
<b>Total funds carried forward</b>		<u>21,222</u>	<u>58,923</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

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The notes on pages 9 to Error! Bookmark not defined. form part of these financial statements.

**Project 21**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**30 September 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	10	162	-
<b>Current assets</b>			
Debtors	11	6,445	57,022
Cash at bank and in hand		17,638	22,885
		<u>24,245</u>	<u>79,907</u>
<b>Creditors: amounts falling due within one year</b>	12	3,024	20,984
<b>Net current assets</b>		<u>21,221</u>	<u>58,923</u>
<b>Total assets less current liabilities</b>		<u>21,383</u>	<u>58,923</u>
<b>Net assets</b>		<u>21,383</u>	<u>58,923</u>
<b>Funds of the charity</b>			
Restricted funds		<u>21,383</u>	<u>58,923</u>
<b>Total charity funds</b>		<u>21,383</u>	<u>58,923</u>

For the year ending 30 September 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25 April 2024, and are signed on behalf of the board by:

C Adwent  
Trustee

**The notes on pages 9 to Error! Bookmark not defined. form part of these financial statements.**

**Project 21**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**  
**Year ended 30 September 2023**

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**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 9 Mannall Walk, Kesgrave, Ipswich, Suffolk, IP5 2GF.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service.

# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 September 2023

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment	-	20% straight line
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# Project 21

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 September 2023

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#### 3. Accounting policies *(continued)*

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and does not have share capital. Every member of the charity undertakes to contribute such amounts (not exceeding £10) as may be required in the event of a winding up

**Project 21**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 30 September 2023**

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**5. Costs of raising funds**

	<b>2023</b>	<b>2022</b>
	£	£
Direct Expenses	35,951	24,364
Wages and salaries	173,396	54,343
Advertising	1,261	2,563
Accountancy	1,355	1,747
Clothing	2,718	2,242
Insurance	409	326
Residential	93	995
Training	2,437	2,835
Travel	4,420	1,940
Website	75	175
Printing and Stationery	652	14
Depreciation	41	-
General	2,899	7,583
	<u>225,707</u>	<u>99,127</u>

**6. Taxation**

The charity is a registered charity and is therefore exempt from taxation.

**7. Net income**

Net income is stated after charging/(crediting):

	<b>2023</b>	<b>2022</b>
	£	£
Depreciation of tangible fixed assets	<u>41</u>	<u>-</u>

**8. Independent examination fees**

	<b>2023</b>	<b>2022</b>
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>-</u>	<u>1,747</u>

**9. Staff costs**

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2023</b>	<b>2022</b>
	£	£
Wages and salaries	172,003	47,211
Social security costs	-	2,269
Employer contributions to pension plans	1,393	4,863
	<u>173,396</u>	<u>54,343</u>

The average head count of employees during the year was 3 (2022: 3).

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**Project 21**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 30 September 2023**

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**10. Tangible fixed assets**

	Equipment £	Total £
<b>Cost</b>		
At 1 October 2022	-	-
Additions	203	203
<b>At 30 September 2023</b>	<u>203</u>	<u>203</u>
<b>Depreciation</b>		
At 1 October 2022	-	-
Charge for the year	41	41
<b>At 30 September 2023</b>	<u>41</u>	<u>41</u>
<b>Carrying amount</b>		
<b>At 30 September 2023</b>	<u>162</u>	<u>162</u>
At 30 September 2022	<u>-</u>	<u>-</u>

**11. Debtors**

	<b>2023</b>	2022
	£	£
Trade Debtors	6,445	1,083
Other	-	55,939
	<u>-</u>	<u>55,939</u>

**12. Creditors: amounts falling due within one year**

	<b>2023</b>	2022
	£	£
Trade creditors	500	-
Social security and other taxes	2,524	20,984
	<u>3,024</u>	<u>20,984</u>



**PROJECT 21**

England & Wales - Charity number 1179898

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# Accounts

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CHARITY REGISTRATION NUMBER: 1179898

Project 21  
Charity Commission  
Unaudited financial statements  
Year end 30<sup>th</sup> September 2022



# **Project 21**

**Registered charity no. 1179898**

## **Financial Review**

**Year ended 30<sup>th</sup> September 2022**

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### **Objectives and activities**

The charity's objective is to promote social inclusion and relief of need for the public benefit among people with Down's Syndrome (and their families) who are socially excluded on the grounds of their disability, by providing:

- information and bespoke activities tailored to support and enable people with Down's Syndrome (and their families) to maximise socialisation and employment opportunities
- raising public awareness of the issues affecting people with Down's Syndrome both generally and in relation to their social exclusion;
- workshops, clubs, events, activities, advocacy and a support network;
- recreational facilities and opportunities for people with Down's Syndrome; and
- any other means as the trustees in their discretion shall determine

Project 21 is a community-orientated organisation established in 2018. The first branch opened in Ipswich, Suffolk. Due to recognising the compelling need for this service outside of Suffolk, Project 21 opened two further branches in Colchester, Essex (2019) and Cambridge, Cambridgeshire (2020). The charity is accessed by over 100 people with Down's Syndrome (and additionally their families) with an all-encompassing age range spanning from babies to elderly.

Alongside providing a resource network, the organisation offers a variety of services for the DS Community across the three counties. These services include both weekday and weekend provisions, a variety of school holiday/half-term activities and residentials. Project 21 works closely with statutory and voluntary organisation partners on projects related to health & wellbeing, education, and employment to empower individuals to achieve their full potential. The charity also organises various cultural and community events throughout the year, such as public performances (both on stage and in communal outside spaces) with the purpose of raising awareness and connecting with society.

Project 21 is now a highly significant support organisation which represents a diverse range of interests, nationalities, and abilities within the DS Community. The charity additionally provides employment and training opportunities to an ever-growing staff team; upskilling many members of the local community and offering both paid and volunteer roles.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. Whilst the charity is helped by grants, fees/charges for some services are inevitable in order to sustain services. The trustees give careful consideration to the accessibility of its activities for those on low income.

## **Achievements**

This year (October 2021- September 2022) provided the charity the opportunity to fully restart activities post pandemic. The world has changed, and our lives look very different to how we imagined they might in 2022. As a charity, we responded to this by slowly and safely reintroducing our events, and therefore expanding our support network again for members and families. Project 21 members were more than ready to reclaim their lives, and we were gradually able to start moving the organisation forward again after a still period,

### **October 2021- Ed Sheeran dance workshop & trips to Mamma Mia in London**

As life regained some sense of normality, the charity restarted our half term and school holiday dance workshop days. We additionally organised two trips to see Mamma Mia in London's West end for our three branches. Music, dancing and theatre is an integral part of our services, and being able to engage in these activities again was long overdue.

### **November 2021- Introduction of Starlets classes**

Since the charity's establishment, it has been a concern of ours that families with young ones who have Down's Syndrome are often left feeling unsupported and uncertain about their child's future. It is widely documented that the termination rate for babies diagnosed with DS prenatally is a shocking 90% in the UK. This is due to the outdated information passed on to families through healthcare professionals, as well as the entrenched societal view that people with DS (or disabled people in general) can be an expensive burden on society.

Project 21 decided to open classes for babies and children with DS (aged 0 months- 7 years) to offer a safe, welcoming space for these parents and families. Factual, updated information is shared with these groups, as well as parents sharing their own personal experiences with each other.

Starlets classes are free of charge for any child under 3yrs old, and heavily subsidised for those aged 3yrs+. The classes teach through signing and singing; providing a much needed support network for all parents/carers whilst helping their little one's development. We are beyond proud of Starlets, and to know families feel less alone and better supported is the true ethos of Project 21.

### **December 2021- The Art of Happiness (Stage performance)**

On Saturday 9<sup>th</sup> December 2021, a cast of 35 people with Down's Syndrome- aged 12-54yrs- performed their annual variety show. As the audience members wore masks, the curtains opened for the first time in two years. Performing is an important method of expression and communication for people with DS, so being back on stage after the stricter pandemic restrictions was a magical and welcomed experience.

### **February 2022- Valentines themed dance workshop & disco**

Love is a hotly debated subject at Project 21, brought to the forefront of our minds around Valentine's Day! Generally, people with DS enjoy expressing their feelings of

love, and do so in innovative, heartwarming ways. We themed our February half term dance workshop to be love-centric, exploring the different angles of love within music. Our 21 club (over 18s group) requested a Valentine's Disco this year, which our Senior Support Staff members were happy to organise. Over 50 adults with DS attended, and it was a joyous, moving event with both grand and subtle romantic gestures witnessed throughout the evening.

### **March 2022- World Down's Syndrome Day Trafalgar Square flash mob**

On Sunday 20<sup>th</sup> March 2022, over 200 people from across the UK met at Trafalgar Square. We performed a large-scale flash mob, celebrating World Down's Syndrome Day together in an iconic location. People traveled from Birmingham, Dorset, Cornwall and even Ireland to partake in this momentous event; encompassing the values shared by our DS communities. Our annual WSDS event always highlights the need for Project 21. As we raise awareness, more and more people from across the nation express the lack of provision in their own areas (hence their willingness to travel to us). It is deeply saddening, but Project 21 provides as much support as feasibly possible whilst recognising what we offer to our regions is truly unique and special.

### **April 2022- Culture Club (Ipswich & Colchester)**

The introduction of Culture Club was born from yet another need within the community. As members approach 16yrs old, their options in education become limited. The current offer is to provide 3 days a week provision between the ages of 16 and 25yrs old. Many families and parents are forced to take part-time jobs and care for their young person due to this. It also leaves members feeling unfulfilled and with lack of purpose in their weekly timetables.

Culture Club is a weekday provision running 10am-4pm. It enriches and immerses members within their local community, including local theatre, the arts, and places of historic interest. It combines trips and practical learning, incorporating useful life skills for members to take away with them (such as making healthy lifestyle choices and travel safety). The focus is on having fun whilst learning, providing an additional social opportunity for adults with Down's Syndrome during the week. Culture Club aids members to grow in confidence and take ownership of their future goals and aspirations.

### **Also in April 2022**

- trip to Lion King in London
- Invited as the nominated charity for Woodbridge, Suffolk 10k race

### **May 2022**

Alex has a very special invitation from one of our members this month. Freddie Hood, a Project 21 member, achieved Gold award in his recent Duke of Edinburgh expedition. This is a magnificent achievement for anybody, no less for someone with DS and their added physical challenges. Freddie invited Alex as his companion to receive his award at the Buckingham Palace Garden party. The pair met Prince Edward and had a wonderful afternoon celebrating Freddie's triumphant accomplishment.

## **June 2022- Queen Elizabeth II jubilee and royal west end trip!**

In honor of Her Majesty's platinum jubilee, we spent our bank holiday traveling to London to see the royally influenced musical, SIX! Based on the story of Henry VIII's six wives, the show was the upbeat experience we had hoped for. We saw many celebrations taking place all over the city, and it was a fantastic atmosphere to be part of.

## **July 2022- Formula 1 British Grand Prix @ Silverstone race circuit**

On Saturday 2<sup>nd</sup> July 2022, Project 21 were invited to perform with 1700 other dancers at the Silverstone F1 Grand Prix. We joined forces with established organisation, Pro-Excel, who designed and implemented a mass movement dance with the theme of global warming. The experience was hugely inspiring for both the charity and Pro-Excel; raising awareness of Down's Syndrome to a large audience. Project 21 made history by being the first group of performers with Down's Syndrome to partake in this event, which is something we are immensely proud of.

## **July 2022- Residential to Cornwall**

As part of an application to the National Lottery Fund, we wanted to take a group of adults with Down's Syndrome on their first residential together. This opportunity was made possible thanks to the grant being awarded to us. We took 18 people on holiday with friends to Perranporth in Cornwall, supported by 7 Staff members.

This week was nothing short of life changing, and the difference we have seen in members since returning has been immeasurable. All members grew in confidence and independence whilst making unforgettable memories with friends- something many have not had the opportunity to do before.

Going through adulthood with Down's Syndrome can be a difficult time to navigate, particularly as many crave having the same experiences as their typical peers. This holiday aided our group to have an exhilarating week away (discreetly supported by Staff for their safety), making it as close to a mainstream holiday as possible to achieve.

One of the most moving outcomes of the trip was the affect it had on our usually non-verbal members. We had two members with Down's Syndrome whose voices we rarely hear, both choosing to communicate using sporadic Makaton signing. Whilst away, these members used words and sentences to express their feelings, indicating they felt happy, relaxed, and supported during their time with us. This was a hugely positive result for the Staff involved, further highlighting the need for these opportunities to be available to disabled young people.

The residential had the secondary benefit of providing families and parents with a week's respite, safe in the knowledge their child was enjoying themselves and fulfilled. Before we had even returned from the trip, all members were asking to go again! This is evidence enough of its success, and something we will strive to offer more regularly in the future.

## **August 2022- Summer activities programme**

We hosted our annual Summer activities programme again this year; comprising of overnight catered stays in Essex, dance workshop days in Suffolk and day trips around Cambridge- alongside various other social opportunities for the group to sign up to. Summer can be a difficult time for both members and families, particular with the long breaks from college and school. Project 21 aims to bridge the gap between terms and keep members feeling active and fulfilled during their breaks.

### **September 2022- National Down Syndrome Policy Group Westminster call for evidence**

Project 21 joined the National Down Syndrome Policy Group in Parliament to gather evidence for the Down Syndrome Act. People with DS spoke humbly and honestly about both good and bad practices they've experienced under the four topics of Health, Social care, Housing and Education. It was a moving event which we hope aids the progression of this much needed legislation (Down Syndrome Act).

#### **With thanks**

None of the above work would have been possible without the support of National Lottery Community Fund, Suffolk Community Foundation, Henry Smith Charity, Suffolk County Council, Government's Job Retention Scheme, Suffolk Police and Crime Commissioner, National Down Syndrome Policy Group, YHA (Youth Hostel Association), Pro-Excel among others. Project 21 would like to take this opportunity to acknowledge and thank the support it has received from all its funders, supporters, and well-wishers.

## **Financial Review**

**Notes Forming Part Of The Financial Statements For The Period Ending 30th September 2022**

**1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

a) Basis Of Accounting

The financial statements have been prepared under the historical cost convention.

Depreciation Of fixed assets is calculated on reducing balance at 15%.

b) Fund Accounting

- Unrestricted Funds are available for use at the discretion of the trustees in order to meet the objectives of the charity.

- Designated Funds are unrestricted funds which are earmarked for particular purposes.

- Restricted Funds have restrictions placed on their expenditure by the donor.

c) Incoming Resources

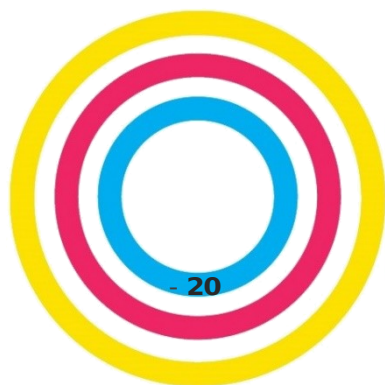
All income is included in the financial statements. This consists of fees for various activities, donations and grants.

d) Resources Expended

Expenditure is recognised on an accrual basis as costs are incurred. The main expenses are staff wages and the costs of undertaking the activities.

## **2. Accounts Preparation And Independent Examination**

The accounts have been independently examined by Roy Clements FICB PM.Dip of Dales Bookkeeping.



**PROJECT 21**

England & Wales - Charity number 1179898

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# Accounts

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CHARITY REGISTRATION NUMBER: 1179898

Project 21  
Charity Commission  
Unaudited financial statements  
Year end 30<sup>th</sup> September 2021



# Project 21

**Charity registration no. 1179898**

**Trustees' annual report (incorporating the Project Manager's report)**

**Year ended 30<sup>th</sup> September 2021**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30<sup>th</sup> September 2021.

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

## Reference and administrative details

<b>Registered charity name</b>	Project 21
<b>Charity registration number</b>	1179898
<b>Principal office and registered office</b>	9 Mannall Walk Kesgrave Ipswich Suffolk IP5 2GF

## The trustees

The trustees who served during the year and at the date of approval were as follows:

Colin Adwent (Chairperson)  
Michael Butcher (Treasurer)  
Robert Munn  
Angela Evans

<b>Company Secretary</b>	Robert Munn
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<b>Independent examiner</b>	Roy Clements 46 White House Rd Ipswich Suffolk IP1 5NX
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<b>Bank</b>	The Cooperative Bank 9-11 Queen St Ipswich Suffolk IP1 1S
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# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2021

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### Objectives and activities

The charity's objective is to promote social inclusion and relief of need for the public benefit among people with Down's Syndrome (and their families) who are socially excluded on the grounds of their disability, by providing:

- information and bespoke activities tailored to support and enable people with Down's Syndrome (and their families) to maximise socialisation and employment opportunities
- raising public awareness of the issues affecting people with Down's Syndrome both generally and in relation to their social exclusion;
- workshops, clubs, events, activities, advocacy and a support network;
- recreational facilities and opportunities for people with Down's Syndrome; and
- any other means as the trustees in their discretion shall determine

Project 21 is a community-orientated organisation established in 2018. The first branch opened in Ipswich, Suffolk. Due to recognising the compelling need for this service outside of Suffolk, Project 21 opened two further branches in Colchester, Essex (2019) and Cambridge, Cambridgeshire (2020). The charity is accessed by over 100 people with Down's Syndrome (and additionally their families) with an all-encompassing age range spanning from babies to elderly.

Alongside providing a resource network, the organisation offers a variety of services for the DS Community across the three counties. These services include weekly dance workshops and a variety of school holiday/half-term activities, trips and residentials. Project 21 has worked closely with statutory and voluntary organisation partners on projects related to health & wellbeing, education and employment to empower individuals to achieve their full potential. The charity also organises various cultural and community events throughout the year, such as public performances (both on stage and in communal outside spaces) with the purpose of raising awareness and connecting with society.

Project 21 is now a highly significant support organisation which represents a diverse range of interests, nationalities and abilities within the DS Community. The charity additionally provides employment and training opportunities to an ever-growing staff team; upskilling many members of the local community and offering both paid and volunteer roles.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. Whilst the charity is helped by grants, fees/charges for some services are inevitable in order to sustain services. The trustees give careful consideration to the accessibility of its activities for those on low income.

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2021

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## Achievements

Like the rest of the country, the COVID-19 crisis presented many challenges and difficulties for Project 21 during this year. Being unable to deliver many of our existing projects and services due to lockdowns and related government restrictions, some services/activities were repurposed, postponed, or cancelled. Below is a summary of the charity's achievements and performance during the period.

### COVID-19

Throughout the Covid19 crisis, members and families of the Down's Syndrome Community were unequivocally affected, with many being instructed to shelter and isolate for extended periods of time. Project 21 had no choice but to pause in-person services for 5 months during the global pandemic and place all staff on Furlough. During this time, our members and families became further isolated. Many families were left with no respite, support or help to care for their family members with Down's Syndrome during this time, applying extra pressure and affecting their ability to return to work. Mental health across the board suffered too. Additionally, our staff were left without work and our characteristically close network was segregated during this tough time. However, from March to July 2020, Project 21 ran daily hour-long videos chats. All members were invited to log on (free of charge) allowing them to keep in touch with friends and stay connected every day at such a lonely time. These conference calls boosted morale hugely and encouraged safe socialisation.

In August 2020, Project 21 set up outside dance workshop days in a secure location. This enabled members to start meeting in-person again, improving both their physical and mental health. These sessions were a lifeline for our community and were offered a subsidised cost (discounted by 60%) to ensure all members had the opportunity to access them should they wish to.

In September 2020, Project 21 restarted indoor sessions again, managing to run these until December 2020. From January to March 2021 we returned to online classes, providing a safe space for our members to join in whilst the vaccination rollout got underway.

### October 2020- BBC LookEast & One Show appearance

Several times throughout the lockdowns, BBC requested to feature Project 21 on LookEast news and prime-time One Show. This was a great opportunity to Project 21, raising awareness to the wider public of the work we do to support the DS community.

### March 2021- Vaccination Hub for Project 21 Community

On Sunday 21st March 2021, nearly 200 people in our community received their second Covid19 vaccine. This was through no coincidence; our Founder Alex had been campaigning and liaising with the local NHS Teams for weeks to push priority vaccinations for all Project 21 Staff, members and their families.

After people with DS were categorised as CEV and priority group 4 for vaccinations during the pandemic, our Founder Alex knew she had to do everything she could to arrange a specific hub for our DS Community. This would be no ordinary hub- the Project 21 Team turned it in to a celebratory event (with balloons and music) volunteering their time to ensure members had

## **Project 21**

**Registered charity no. 1179898**

### **Financial Review**

**Year ended 30<sup>th</sup> September 2021**

familiar friendly faces supporting them on the day. Staff ensured members had the best experience possible whilst receiving the job, particularly as many had been shielding in isolation for months. Being able to receive their job with friends (and family) made an immeasurable difference to our community, and will no doubt have saved many lives in the process.

This hub has additionally strengthened our relationship with the local NHS Team, who we are working in partnership with to deliver other workshops and health services to our community futuristically. These partnerships help spread better awareness, understanding and support for Down's Syndrome within the East of England, improving the lives of people with DS dramatically across the region.

#### **September 2021- Fundraising charity dinner ball**

Despite the unprecedented restrictions and challenges faced within this year, Project 21 managed to host their annual charity dinner ball event; raising vital charity funds and reuniting the community with the public again. 350 people attended, making it the first large scale in-person meeting post pandemic.

None of the above work would have been possible without the support of National Lottery Community Fund, Suffolk Community Foundation, Henry Smith Charity, East Suffolk and North Essex NHS Foundation Trust, Ipswich Borough Council, Suffolk County Council, Government's Job Retention Scheme, BBC LookEast, Suffolk Police and Crime Commissioner, among others. Project 21 would like to take this opportunity to acknowledge and thank the support it has received from all its funders, supporters, and well-wishers.

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2021

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### Project 21 Financial Review For The Period Ending 30th September 2021

#### Financial Review

For the 12 month period ending 30th September 2021, the charity achieved a surplus of £6,254.

Due to COVID-19, this was not a typical year. The charity received more funds in donations but the normal activities decreased due to the restrictions caused by the pandemic. Heavy reliance was placed on the Job Retention Scheme in order to maintain wages payments to staff.

#### Project 21 Statement Of Financial Activities For The Period 1st October to 30th September 2021

<u>Incoming Resources</u>	Unrestricted Funds	Restricted Funds	Total Funds
Donations	11041		
Charitable Activities	68855		
Fundraising Income	10578		
COVID 19 Furlough Grants	0	24576	
Grants	24000		
<b>Total Income</b>	<b>114474</b>	<b>24576</b>	<b>139050</b>
<u>Resources Expended</u>			
Charitable Activities	52227	24576	76803
Governance Costs	55993		55993
<b>Total Resources Expended</b>	<b>108220</b>	<b>24576</b>	<b>132796</b>
<b>Net Income</b>	<b>6254</b>	<b>0</b>	<b>6254</b>

#### Project 21 Balance Sheet September 2021

	£	£
<u>Current Assets</u>		
Cash At Bank And In Hand	64,004	
Debtors	1,705	65,709
Creditors : Amounts Due Within 1 Year	20,925	20,925
<b>Net Current Assets</b>		<b>44,784</b>
<b>Net Assets</b>		<b>44,784</b>
<u>Unrestricted Funds</u>		
General Funds	44,784	44,784
<b>Total Funds</b>		<b>44,784</b>

The charity is regarded as a small entity due to the income not exceeding £250,000 per annum and is therefore exempt from audit

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2021

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### Turnover

Activities, clubs & trips	25,460.71
Charity Dinner Ball 2023	9,270.49
Clothing Sales	1,308.00
Donations	11,040.70
Grants	24,000.00
Grants Received - COVID 19	24,575.71
Musical Theatre	37,714.00
Workshops	5,680.00
<b>Total Turnover</b>	<b>139,049.61</b>

### Cost of Sales

Direct Expenses	18,724.55
Wages & Salaries	58,078.45
<b>Total Cost of Sales</b>	<b>76,803.00</b>

### Gross Profit

**62,246.61**

### Administrative Costs

Advertising & Marketing	178.00
Audit & Accountancy fees	1,042.20
Clothing Purchases	4,627.97
Employers National Insurance	5,853.45
Employment Allowance	(538.10)
General Expenses	4,203.65
Insurance	305.00
Pensions Costs	2,088.04
Printing & Stationery	140.00
Repairs And Renewals	662.32
Salaries	39,748.65
Staff Training	751.20
Travel - National	262.12
Website	130.00
<b>Total Administrative Costs</b>	<b>59,454.50</b>

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2021

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### Notes Forming Part Of The Financial Statements For The Period Ending 30th September 2021

#### 1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

##### a) Basis Of Accounting

The financial statements have been prepared under the historical cost convention.

Depreciation Of fixed assets is calculated on reducing balance at 15%.

##### b) Fund Accounting

- Unrestricted Funds are available for use at the discretion of the trustees in order to meet

the objectives of the charity.

- Designated Funds are unrestricted funds which are earmarked for particular purposes.

- Restricted Funds have restrictions placed on their expenditure by the donor.

##### c) Incoming Resources

All income is included in the financial statements. This consists of fees for various activities, donations and grants.

##### d) Resources Expended

Expenditure is recognised on an accrual basis as costs are incurred. The main expenses are staff wages and the costs of undertaking the activities.

#### 2. Accounts Preparation And Independent Examination

The accounts have been independently examined by Roy Clements FICB PM.Dip of Dales Bookkeeping.



**PROJECT 21**

England & Wales - Charity number 1179898

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# Accounts

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CHARITY REGISTRATION NUMBER: 1179898

Project 21  
Charity Commission  
Unaudited financial statements  
Year end 30<sup>th</sup> September 2020



# Project 21

Charity registration no. 1179898

Trustees' annual report (incorporating the Project Manager's report)

Year ended 30<sup>th</sup> September 2020

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30<sup>th</sup> September 2021.

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

## Reference and administrative details

<b>Registered charity name</b>	Project 21
<b>Charity registration number</b>	1179898
<b>Principal office and registered office</b>	9 Mannall Walk Kesgrave Ipswich Suffolk IP5 2GF

## The trustees

The trustees who served during the year and at the date of approval were as follows:

Sharon Hobbs (Chairperson)  
Marcus Franks (Treasurer)  
Allison Boggis  
Colin Adwent  
Robert Munn  
Angela Evans

<b>Company Secretary</b>	Robert Munn
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<b>Independent examiner</b>	Roy Clements 46 White House Rd Ipswich Suffolk IP1 5NX
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<b>Bank</b>	The Cooperative Bank 9-11 Queen St Ipswich Suffolk IP1 1S
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# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2020

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### Objectives and activities

The charity's objective is to promote social inclusion and relief of need for the public benefit among people with Down's Syndrome (and their families) who are socially excluded on the grounds of their disability, by providing:

- information and bespoke activities tailored to support and enable people with Down's Syndrome (and their families) to maximise socialisation and employment opportunities
- raising public awareness of the issues affecting people with Down's Syndrome both generally and in relation to their social exclusion;
- workshops, clubs, events, activities, advocacy and a support network;
- recreational facilities and opportunities for people with Down's Syndrome; and
- any other means as the trustees in their discretion shall determine

Project 21 is a community-orientated organisation established in 2018. The first branch opened in Ipswich, Suffolk. Due to recognising the compelling need for this service outside of Suffolk, Project 21 opened another branch in Colchester, Essex last year 2019. We have plans to expand further to Cambridgeshire by the end of this year. The charity is accessed by over 100 people with Down's Syndrome (and additionally their families) with an all-encompassing age range spanning from babies to elderly.

Alongside providing a resource network, the organisation offers a variety of services for the DS Community across the three counties. These services include weekly dance workshops and a variety of school holiday/half-term activities and trips. Project 21 has worked closely with statutory and voluntary organisation partners on projects related to safety, health & wellbeing, education and employment to empower individuals to achieve their full potential. The charity also organises various cultural and community events throughout the year, such as public performances (both on stage and in communal outside spaces) with the purpose of raising awareness and connecting with society.

Project 21 is a much-needed resource and support organisation which represents a diverse range of interests, nationalities, and abilities within the DS Community. The charity additionally provides employment and training opportunities to an ever-growing staff team; upskilling many members of the local community and offering both paid and volunteer roles.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. Whilst the charity is helped by grants, fees/charges for some services are inevitable in order to sustain services. The trustees give careful consideration to the accessibility of its activities for those on low income.

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2020

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## Achievements

Like the rest of the country, the COVID-19 crisis created unprecedented challenges and difficulties for Project 21 during the latter part of this year. However, we were fortunate enough to achieve and run many events before the subsequent lockdown. Being unable to deliver many of our existing projects and services due to the lockdown and related government restrictions, most services and activities from March to August were postponed or cancelled. Below is a summary of the charity's achievements and performance during the year.

### Press coverage (Oct 2019- Sept 2020)

Having garnered lots of attention, Project 21 has been extensively featured in both local and national news this year. Here are some of the occasions we were highlighted;

#### **October 2019**

- BBC Radio Essex Interview- introducing new Colchester branch to local community
- BBC Online visited our Colchester branch and uploaded a video of us the BBC News page

#### **January 2020**

- Alex and two guests with Down's Syndrome were invited to the BBC LookEast studio and interviewed live on air
- Interview with BBC Radio Suffolk and Essex following LookEast interview

#### **March 2020**

- Featured on BBC One Show- a short video showing clips of Project 21 members dancing in isolation and showing the nation how we stay connected during this time

### Significant activities and events (Oct 2019-Sept 2020)

#### **October 2019**

- Our new Project 21 Colchester branch opened!
- Alex (Founder) was invited as a Guest Speaker to the National DS Conference in Warwick
- We offered a "Grease" themed full day Dance Workshop during Oct half term
- Project 21 arranged a private, free-of-charge screening of mainstream film "Peanut Butter Falcon" featuring a leading actor with DS. 70 people attended the viewing at Cineworld Ipswich

#### **November 2019**

- "Down The Decades" stage show- Both branches combined for our annual performance at Seckford Theatre, Woodbridge. 50 cast members with DS performed to an audience of 300 friends and family members. Titled "Down The Decades" as the show reflected on the journey and history of Down's Syndrome from the 1900s to present day. A truly moving event which many audience members described as "educational", "uplifting" and "important to remember how far we've come"
- Alex (Founder) was nominated as Community Champion at the Stars of Suffolk Awards Ceremony
- A group of members visited the Novello Theatre to see the WestEnd production of Mamma Mia

#### **January 2020**

## **Project 21**

**Registered charity no. 1179898**

### **Financial Review**

**Year ended 30<sup>th</sup> September 2020**

- 
- Project 21 organised a trip for 42 members and parents to visit the O2's immersive performance and event of Mamma Mia

#### **February 2020**

- The 21 Club- our new Over 18s weekly pub night started. The club sees an average of 15 members attend each week, and is a much-needed social opportunity for our adult community to make new friends and partake in age appropriate activities
- Project 21 Colchester recorded a World Down's Syndrome Day feature length music video ahead of release for the big day (21<sup>st</sup> March)

#### **March 2020**

- We were fortunate enough to go ahead with our second charity dinner ball before lockdown was implemented. The event was "We Will Rock You" themed and took place at Kesgrave Hall, Suffolk. 300 guests attended and raised £9,300 in ticket sales, raffle, silent and live auctions and games on the night

#### **March 2020- present**

#### **COVID-19**

Throughout the Covid19 crisis, members and families of the Down's Syndrome Community have been unequivocally affected, with most being instructed to shelter and isolate. Project 21 has no choice but to pause in-person services from March this year whilst we navigate a global pandemic. All staff have been placed on Furlough. During this time, our members and families have become further isolated. Many families are left with no respite, support or help to care for their family members with Down's Syndrome, applying a huge amount of extra pressure to an already pressurized situation. Mental health across the board is suffering too.

However, from March to July 2020, Project 21 ran daily hour-long video chats. All members were invited to log on (free of charge) allowing them to keep in touch with friends and stay connected every day at such a lonely time. These conference calls have boosted morale hugely and encouraged safe socialisation again.

In August 2020, Project 21 set up outside dance workshop days in a secure location. This enabled members to start meeting in-person again, improving both their physical and mental health. These sessions were a lifeline for our community and were offered at a subsidised cost (discounted by 60%) to ensure all members had the opportunity to access them should they wish to.

In September 2020, Project 21 have only now restarted indoor sessions again. The uncertainty around how long these can continue is tangible, but we are doing our best to provide continuity and a rock of support for our community.

#### **Thank you**

We are incredibly grateful for the support of BBC Radio Suffolk & Essex, BBC LookEast, Active Essex, National Lottery Community Fund, East Suffolk Council (specifically the Environmental Health team), Ipswich Borough Council, Suffolk County Council, Trinity Park Ltd, Government's Job Retention Scheme, Suffolk Police and Crime Commissioner, among others. Project 21 would like to take this opportunity to acknowledge and thank the support it has received from all its funders, supporters, and well-wishers at this difficult period.

# Project 21

Registered charity no. 1179898

## Financial Review

Year ended 30<sup>th</sup> September 2020

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### Project 21 Financial Review For The Period Ending 30th September 2020

#### Financial Review

For the 12 month period ending 30th September 2020, the charity achieved a surplus of £3,708.00.

Due to COVID-19, this is not a typical year. The charity received more funds in donations, but the normal activities decreased due to the restrictions caused by the pandemic. Heavy reliance was placed on the Job Retention Scheme in order to maintain wages payments to staff.

#### Project 21 Statement Of Financial Activities For The Period 1st October to 30th September 2020

<u>Incoming Resources</u>	Unrestricted Funds	Restricted Funds	Total Funds
Donations	9,341		
Workshops	9,490		
Musical Theatre	17,349		
Outings & Events	34,136		
Grants	30,126		
<b>Total Income</b>	<b>100442</b>	<b>0</b>	<b>100442</b>
<u>Resources Expended</u>			
Charitable Activities	30,081		30081
Governance Costs	66,653		66653
<b>Total Resources Expended</b>	<b>96734</b>	<b>0</b>	<b>96734</b>
<b>Net Income</b>	<b>3708</b>	<b>0</b>	<b>3708</b>

#### Project 21 Balance Sheet September 2020

	£	£
<b><u>Current Assets</u></b>		
Cash At Bank And In Hand	38,528	
Debtors	1	38,529
<b>Net Current Assets</b>		<b>38,529</b>
<b>Net Assets</b>		<b>38,529</b>
<b><u>Unrestricted Funds</u></b>		
General Funds	38,529	38,529
<b>Total Funds</b>		<b>38,529</b>

The charity is regarded as a small entity due to the income not exceeding £250,000 per annum and is therefore exempt from audit

# Project 21

Registered charity no. 1179898

Financial Review

Year ended 30<sup>th</sup> September 2020

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## Notes Forming Part Of The Financial Statements For The Period Ending 30th September 2020

### 1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### a) Basis Of Accounting

The financial statements have been prepared under the historical cost convention.

Depreciation of fixed assets is calculated on reducing balance at 15%.

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#### c) Incoming Resources

All income is included in the financial statements. This consists of fees for various activities, donations and grants.

#### d) Resources Expended

Expenditure is recognised on an accrual basis as costs are incurred. The main expenses are staff wages and the costs of undertaking the activities.

### 2. Accounts Preparation And Independent Examination

The accounts have been independently examined by Roy Clements FICB PM.Dip of Dales Bookkeeping.



