



Christ Church

loving life | loving Luton

Annual Report
for the year ended 31 December 2021

Registered charity no. 1179859

Christ Church
Luton Road, Chatham, Kent ME4 5BT

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Luton, Chatham

Annual Report January to December 2021

Reference and administrative information

Background

Christ Church Luton Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex of Christ Church, Luton Road, Chatham.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year, the following people served as members of the PCC:

Ex Officio members:

Priest-in-Charge: The Reverend Andrea Leonard

Church Warden: Mr Trevor Wilson
Assistant Church Wardens Joan Coventry

Deanery Synod
representative: Mr Uwe (Ben) Krakowczyk

Treasurer Mr Jeff Fray
Secretary Vacant position

Elected members:

Mrs Joan Coventry
Mrs Jackie O'Nyon
Mr Ben Krakowczyk
Mr Jeff Fray
Mrs Susan Fray

Contact details

Correspondence may be addressed to the PCC Secretary, Christ Church, Luton Road, Chatham, Kent ME4 5BT.

Banks: Lloyds Bank, Blackheath, London BX1 1LT
Santander, 227-229 High Street, Chatham, Kent. ME4 4YJ

Independent

examiner:
ME5 OPH

Mr Rob Trice MAAT, 210 King George Road, Chatham, Kent

Structure, governance and management

Structure

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC was registered as a Charity in England with the Charity Commission on 10 September 2018 under registered charity number 1179859. The appointment of PCC members is governed by and set out in the *Church Representation Rules* (2020, London: Church House Publishing).

Committees

The PCC met 7 times in 2021, which were sometimes held via zoom depending on lockdown restrictions at the time, and members shielding.

No other sub committees or management meetings took place during 2021.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The PCC follows the Diocese of Rochester's safeguarding procedures and policies and has been working to ensure that these are embedded in the life of the church. Angel O'Nyon took over as the Safeguarding Officer for Christ Church. There have been no safeguarding incidents during the year of 2021, although there was one person whom Andrea advised all to keep a very close eye on; that person only appeared at church sporadically for about 6 weeks. Andrea also checked with the safeguarding team to see if the person was known to them, and they were not.

Objectives and activities

Aims and objectives

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC is to co-operate with the minister in promoting to the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Church life

This past year 2021 has been extraordinary because of the various lockdowns ending and new arrangements being undertaken so during the year the church has returned to its normal pattern with some changes to the times of the services. The 10.30 service of worship starts at an earlier time of 10 o'clock as a trial period to see if it helps people

to attend. Links with Luton Primary school were reestablished, and they attended a Harvest Service in the church as normal. Due to continued restrictions Andrea has still not been able to enter into Victory Care home to take a service for the residents.

We used the money we were given by Rochester Diocese for Make Lunch to purchase 'bags of Hope', emergency supplies for needy families in the parish in times of crisis. Often the requests would come via Luton School as Andrea has good contacts there.

Achievements and performance

As a community we have survived, supported one another in the best ways possible, and we are now looking forward to being able to meet 'normally' again for fellowship and worship with no restrictions or anxieties. Mask wearing continued to be in force in church when we were not in lockdown, for the whole of 2021.

Church Attendance

There are currently 29 people on the electoral roll. Church attendance was drastically reduced due to the covid pandemic. The average Sunday attendance during October was 25.

Occasional offices

In 2021, Christ Church conducted 5 (4) baptisms, all infants. During the course of the year, we took 5 (4) funerals in the church building. Andrea conducted 14 (14) funerals in total for people in the parish.

Café Plus.

Due to the ongoing covid restrictions, the only activity apart from Sunday worship and community gardening that took place in 2021 was Café Plus. This is a community café open to all, with the aim of supporting those who are isolated. Lonely or just need somewhere to go and make friends. There are various activities such as knitting, crochet, games and other activities as the need arises. There are those who meet to discuss local history. A good selection of cakes and refreshments are available which are served free with the opportunity for donations. There is also a food share table available. For a while the Medway council also used the café for meeting people for social prescribing, and the local PCSOs regularly visit. The Wellbeing health check van also visited in November. The café started on the 18th of May with strict covid guidelines for café settings. Restrictions have relaxed over the year and now people can choose at which table to sit. It has been popular from the beginning, with a regular clientele and has had up to 50 people attending.

Fabric, equipment, ministry and other expenditure related issues

These will be found in the Financial Report, to follow.

Public Benefit

Financial Review

Reserves Policy

The reserves are regularly reviewed by the treasurer and discussed at the PCC from time to time. In the event of a significant drop in funding, the PCC would consider how the funding can be replaced or activities changed and may arrange for an appeal to be made to the congregation. At the end of December 2021, the unrestricted plus restricted reserves amounted to £14826.22, (2020: £19884).

Approved by the PCC on 2022 and signed on their behalf by

Reverend Andrea Leonard, Priest In Charge.



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Public Benefit

In this report, the PCC has profiled aspects of church life that would normally take place, meetings and services of wider public benefit, and occasional offices. In so doing the PCC sees itself as meeting the criteria of "Public Benefit" for registered charities through the activities listed.

Financial Review

Diocesan Parish Share remained the same in 2021 as in 2019; £11,594 plus £1,816 diocese share of fees.

Reserves Policy

The PCC continued its policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by them aims to be between one and two months of the resources expended.

The reserves are regularly reviewed by the treasurer and discussed at the PCC from time to time. In the event of a significant drop in funding, the PCC would consider how the funding can be replaced or activities changed and may arrange for an appeal to be made to the congregation. At the end of December 2021, the unrestricted plus restricted reserves amounted to £20,354, (2020: £23,361).

Approved by the PCC on 25th April 2022 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'A Leonard', written in a cursive style.

Reverend Andrea Leonard, Priest In Charge.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

**RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
Receipts									
<i>Voluntary income</i>	2a	15,926	-	-	15,926	20,622	-	100	20,722
<i>Activities for generating funds</i>	2b	345	-	-	345	-	-	4	(4)
<i>Investment income</i>	2c	19	9.00	-	28	18	11	-	29
<i>Church activities</i>	2d	15,840	-	-	15,840	9,985	-	102,663	112,648
<i>Other incoming resources</i>	2e					3,662	-	-	3,662
		32,130	9	-	32,139	34,287	11	102,759	137,057
Payments									
<i>Costs of generating voluntary income</i>	3a								
<i>Fund-raising trading costs</i>	3b	137	-	-	137	59	-	-	59
<i>Investment management costs</i>									
<i>Church activities</i>	3c	33,033	1,150	826	35,009	41,440	-	129,902	171,342
<i>Other expenditure</i>	3d	-	-	-	-	-	-	-	-
Total resources expended		33,170	1,150	826	35,146	41,499	-	129,902	171,401
Excess of Receipts over Payments		(1,040)	(1,141)	(826)	(3,007)	(7,212)	11	(27,143)	(34,344)
Transfers between funds - transfers in/(out)		(2,109)	2,000	109	-	(1,943)	2,000	(57)	-
		(3,149)	859	(717)	(3,007)	(9,155)	2,011	(27,200)	(34,344)
Bank current and deposits accounts 1 January		15,280	4,625	3,456	23,361	24,435	2,614	30,656	57,705
Bank current and deposit accounts at 31 December		12,131	5,484	2,739	20,354	15,280	4,625	3,456	23,361

STATEMENT OF ASSETS AND LIABILITIES

The JCC has interest in a piece of land: the Graveyard at Luton, which is vested in the Diocesan Board of Finance and therefore has no value to the JCC.

**Name of chairman
Chairman**

The accompanying notes form a part of these financial statements.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis. Receipts and payments include income as received and expenditure when irrevocably paid.

The accounts include monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. These include designated funds which can be redesignated.

Restricted funds represent (a) donations or grants received for a specific object or invited by the PCC for a specific object, and (b) income from trusts and endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal; Land and buildings held on behalf of the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities: Bank and deposit accounts; Amounts owing from HMRC where a formal claim has been made; Investment assets.

Liabilities are recognised and a monetary value given in the Statement of Assets and Liabilities where the supply had been received by 31 December.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2 Receipts

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
a Voluntary income								
Planned giving - standing orders	14,250	-	-	14,250	15,870	-	-	15,870
Planned giving - GA envelopes	-	-	-	-	35	-	-	35
Income tax recoverable on planned giving	-	-	-	-	2,113	-	-	2,113
Other planned giving	-	-	-	-	-	-	-	-
Plate collections	1,176	-	-	1,176	1,625	-	-	1,625
Gift days	-	-	-	-	-	-	-	-
Donations and appeals	500	-	-	500	979	-	100	1,079
Grants	-	-	-	-	-	-	-	-
Legacy	-	-	-	-	-	-	-	-
	15,926	-	-	15,926	20,622	-	100	20,722
b Activities for generating funds								
General fundraising	-	-	-	-	-	-	(4)	(4)
Social Event Income	345	-	-	345	-	-	-	-
	345	-	-	345	-	-	(4)	(4)
c Investment income								
Dividends and interest	19	9	-	28	18	11	-	29
	19	9	-	28	18	11	-	29
d Income from Church Activities								
Hall lettings	6,970	-	-	6,970	5,510	-	-	5,510
Pre-School	-	-	-	-	-	-	102,663	102,663
Fees from weddings, funerals, etc.	1,385	-	-	1,385	3,375	-	-	3,375
Holiday Club	-	-	-	-	-	-	-	-
Coffee mornings	242	-	-	242	-	-	-	-
Afternoon club	-	-	-	-	-	-	-	-
DHS Health General	6,783	-	-	6,783	-	-	-	-
Unaccounted for cash	-	-	-	-	80	-	-	80
Other	460	-	-	460	1,020	-	-	1,020
	15,840	-	-	15,840	9,985	-	102,663	112,648
e Other incoming resources								
Insurance claims	-	-	-	-	3,662	-	-	3,662
	-	-	-	-	3,662	-	-	3,662
Total receipts	32,130	9	-	32,139	34,287	11	102,759	137,057

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

3 Payments

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
a Costs of generating voluntary income								
Stewardship costs	-	-	-	-	-	-	-	-
b Fund-raising costs								
Fund raising costs	-	-	-	-	-	-	-	-
Social event costs	137	-	-	137	59	-	-	59
	137	-	-	137	59	-	-	59
c Church Activities								
Missionary and charitable giving (Hardship)	130	-	-	130	845	-	-	845
Ministry Costs				-				-
Diocesan parish contribution	11,594	-	-	11,594	11,624	-	-	11,624
Expenses	365	-	-	365	472	-	-	472
Rectory costs	1,236	-	-	1,236	2,079	-	-	2,079
Other Ministry costs	-	-	-	-	-	-	-	-
Church running expenses				-				-
Water	666	-	-	666	2,068	-	-	2,068
Electric	3,973	-	-	3,973	2,690	-	-	2,690
Gas	3,563	-	-	3,563	2,777	-	-	2,777
Insurance	1,621	-	-	1,621	1,446	-	-	1,446
Cleaning	24	-	-	24	431	-	-	431
General	139	-	-	139	1,051	-	-	1,051
Church maintenance	3,115	1,150	-	4,265	6,533	-	-	6,533
Upkeep of services & Organist	563	-	-	563	55	-	-	55
Training/Mission	70	-	408	478	89	-	875	964
Church Hall running costs	-	-	-	-	-	-	-	-
Church Hall maintenance	-	-	-	-	-	-	-	-
Pre-School running costs	-	-	418	418	-	-	129,027	129,027
Holiday Club	-	-	-	-	-	-	-	-
Sunshine Club	-	-	-	-	-	-	-	-
Administration	247	-	-	247	214	-	-	214
Telephone/Broadband/Website	1,476	-	-	1,476	1,362	-	-	1,362
Printing	3,167	-	-	3,167	4,083	-	-	4,083
Stationary	9	-	-	9	9	-	-	9
Loan	-	-	-	-	-	-	-	-
Other expenses	800	-	-	800	3,612	-	-	3,612
Independent examiner	275	-	-	275	-	-	-	-
	33,033	1,150	826	35,009	41,440	-	129,902	171,342
d Other expenditure								
Grant refunded	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total payments	33,170	1,150	826	35,146	41,499	-	129,902	171,401

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Statement of funds

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers, other gains and losses £	At 31 Dec 2021 £
Unrestricted Funds - undesignated	15,280	32,130	(33,170)	(2,109)	12,131
Unrestricted Funds - designated					
Church Repair Fund	4,625	9	(1,150)	2,000	5,484
	4,625	9	(1,150)	2,000	5,484
Restricted Funds					
Noah's Ark Fund	167	-	(418)	251	-
Twinning Toilet	142	-	-	(142)	-
Make Lunch Fund	3,147	-	(408)	-	2,739
	3,456	-	(826)	109	2,739
Total funds	23,361	32,139	(35,146)	-	20,354

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers, other gains and losses £	At 31 Dec 2020 £
Unrestricted Funds - undesignated	24,435	36,899	(44,054)	(2,000)	15,280
Unrestricted Funds - designated					
Church Repair Fund	2,614	11	-	2,000	4,625
	2,614	11	-	2,000	4,625
Restricted Funds					
Noah's Ark Fund	26,588	103,963	(130,384)	-	167
Twinning Toilet	146	-	(4)	-	142
Make Lunch Fund	3,922	100	(875)	-	3,147
	30,656	104,063	(131,263)	-	3,456
Total funds	57,705	140,973	(175,317)	-	23,361

Independent Examiner's Report to the PCC of Christ Church Parish, Luton, Chatham

This Report on the accounts of the PCC for the year ended 31 December 2021, which are set out in this annual report, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting record kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rob Trice

21st April 2022

Mr Rob Trice MAAT
210 King George Road
Chatham, Kent,



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Objectives and activities

Aims and objectives

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC is to co-operate with the minister in promoting to the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Church life

This past year 2021 has been extraordinary because of the various lockdowns ending and new arrangements being undertaken so during the year the church has returned to its normal pattern with some changes to the times of the services. The 10.30 service of worship starts at an earlier time of 10 o'clock as a trial period to see if it helps people to attend. Links with Luton Primary school were reestablished, and they attended a Harvest Service in the church as normal. Due to continued restrictions Andrea has still not been able to enter into Victory Care home to take a service for the residents.

We used the money we were given by Rochester Diocese for Make Lunch to purchase 'bags of Hope', emergency supplies for needy families in the parish in times of crisis. Often the requests would come via Luton School as Andrea has good contacts there.

Achievements and performance

As a community we have survived, supported one another in the best ways possible, and we are now looking forward to being able to meet 'normally' again for fellowship and worship with no restrictions or anxieties. Mask wearing continued to be in force in church when we were not in lockdown, for the whole of 2021.

Church Attendance

There are currently 29 people on the electoral roll. Church attendance was drastically reduced due to the covid pandemic. The average Sunday attendance during October was 25.

Occasional offices

In 2021, Christ Church conducted 5 (4) baptisms, all infants. During the course of the year, we took 5 (4) funerals in the church building. Andrea conducted 14 (14) funerals in total for people in the parish.

Café Plus.

Due to the ongoing covid restrictions, the only activity apart from Sunday worship and community gardening that took place in 2021 was Café Plus. This is a community café open to all, with the aim of supporting those who are isolated. Lonely or just need somewhere to go and make friends. There are various activities such as knitting, crochet, games and other activities as the need arises. There are those who meet to discuss local history. A good selection of cakes and refreshments are available which are served free with the opportunity for donations. There is also a food share table available. For a while the Medway council also used the café for meeting people for social prescribing, and the local PCSOs regularly visit. The Wellbeing health check van also visited in November. The café started on the 18th of May with strict covid guidelines for café settings. Restrictions have relaxed over the year and now people can choose at which table to sit. It has been popular from the beginning, with a regular clientele and has had up to 50 people attending.

Fabric, equipment, ministry and other expenditure related issues

These will be found in the Financial Report, to follow.

Public Benefit

In this report, the PCC has profiled aspects of church life that would normally take place, meetings and services of wider public benefit, and occasional offices. In so doing the PCC sees itself as meeting the criteria of "Public Benefit" for registered charities through the activities listed.

Financial Review

Diocesan Parish Share remained the same in 2021 as in 2019; £11,594 plus £1,816 diocese share of fees.

Reserves Policy

The PCC continued its policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by them aims to be between one and two months of the resources expended.

The reserves are regularly reviewed by the treasurer and discussed at the PCC from time to time. In the event of a significant drop in funding, the PCC would consider how the funding can be replaced or activities changed and may arrange for an appeal to be made to the congregation. At the end of December 2021, the unrestricted plus restricted reserves amounted to £20,354, (2020: £23,361).

Approved by the PCC on 25th April 2022 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'A Leonard', written in a cursive style.

Reverend Andrea Leonard, Priest In Charge.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

**RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
Receipts									
<i>Voluntary income</i>	2a	15,926	-	-	15,926	20,622	-	100	20,722
<i>Activities for generating funds</i>	2b	345	-	-	345	-	-	4	(4)
<i>Investment income</i>	2c	19	9.00	-	28	18	11	-	29
<i>Church activities</i>	2d	15,840	-	-	15,840	9,985	-	102,663	112,648
<i>Other incoming resources</i>	2e					3,662	-	-	3,662
		32,130	9	-	32,139	34,287	11	102,759	137,057
Payments									
<i>Costs of generating voluntary income</i>	3a								
<i>Fund-raising trading costs</i>	3b	137	-	-	137	59	-	-	59
<i>Investment management costs</i>									
<i>Church activities</i>	3c	33,033	1,150	826	35,009	41,440	-	129,902	171,342
<i>Other expenditure</i>	3d	-	-	-	-	-	-	-	-
Total resources expended		33,170	1,150	826	35,146	41,499	-	129,902	171,401
Excess of Receipts over Payments		(1,040)	(1,141)	(826)	(3,007)	(7,212)	11	(27,143)	(34,344)
Transfers between funds - transfers in/(out)		(2,109)	2,000	109	-	(1,943)	2,000	(57)	-
		(3,149)	859	(717)	(3,007)	(9,155)	2,011	(27,200)	(34,344)
Bank current and deposits accounts 1 January		15,280	4,625	3,456	23,361	24,435	2,614	30,656	57,705
Bank current and deposit accounts at 31 December		12,131	5,484	2,739	20,354	15,280	4,625	3,456	23,361

STATEMENT OF ASSETS AND LIABILITIES

The JCC has interest in a piece of land: the Graveyard at Luton, which is vested in the Diocesan Board of Finance and therefore has no value to the JCC.

**Name of chairman
Chairman**

The accompanying notes form a part of these financial statements.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis. Receipts and payments include income as received and expenditure when irrevocably paid.

The accounts include monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. These include designated funds which can be redesignated.

Restricted funds represent (a) donations or grants received for a specific object or invited by the PCC for a specific object, and (b) income from trusts and endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal; Land and buildings held on behalf of the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities: Bank and deposit accounts; Amounts owing from HMRC where a formal claim has been made; Investment assets.

Liabilities are recognised and a monetary value given in the Statement of Assets and Liabilities where the supply had been received by 31 December.

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2 Receipts

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
a Voluntary income								
Planned giving - standing orders	14,250	-	-	14,250	15,870	-	-	15,870
Planned giving - GA envelopes	-	-	-	-	35	-	-	35
Income tax recoverable on planned giving	-	-	-	-	2,113	-	-	2,113
Other planned giving	-	-	-	-	-	-	-	-
Plate collections	1,176	-	-	1,176	1,625	-	-	1,625
Gift days	-	-	-	-	-	-	-	-
Donations and appeals	500	-	-	500	979	-	100	1,079
Grants	-	-	-	-	-	-	-	-
Legacy	-	-	-	-	-	-	-	-
	15,926	-	-	15,926	20,622	-	100	20,722
b Activities for generating funds								
General fundraising	-	-	-	-	-	-	(4)	(4)
Social Event Income	345	-	-	345	-	-	-	-
	345	-	-	345	-	-	(4)	(4)
c Investment income								
Dividends and interest	19	9	-	28	18	11	-	29
	19	9	-	28	18	11	-	29
d Income from Church Activities								
Hall lettings	6,970	-	-	6,970	5,510	-	-	5,510
Pre-School	-	-	-	-	-	-	102,663	102,663
Fees from weddings, funerals, etc.	1,385	-	-	1,385	3,375	-	-	3,375
Holiday Club	-	-	-	-	-	-	-	-
Coffee mornings	242	-	-	242	-	-	-	-
Afternoon club	-	-	-	-	-	-	-	-
DHS Health General	6,783	-	-	6,783	-	-	-	-
Unaccounted for cash	-	-	-	-	80	-	-	80
Other	460	-	-	460	1,020	-	-	1,020
	15,840	-	-	15,840	9,985	-	102,663	112,648
e Other incoming resources								
Insurance claims	-	-	-	-	3,662	-	-	3,662
	-	-	-	-	3,662	-	-	3,662
Total receipts	32,130	9	-	32,139	34,287	11	102,759	137,057

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

3 Payments

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
a Costs of generating voluntary income								
Stewardship costs	-	-	-	-	-	-	-	-
b Fund-raising costs								
Fund raising costs	-	-	-	-	-	-	-	-
Social event costs	137	-	-	137	59	-	-	59
	137	-	-	137	59	-	-	59
c Church Activities								
Missionary and charitable giving (Hardship)	130	-	-	130	845	-	-	845
Ministry Costs				-				-
Diocesan parish contribution	11,594	-	-	11,594	11,624	-	-	11,624
Expenses	365	-	-	365	472	-	-	472
Rectory costs	1,236	-	-	1,236	2,079	-	-	2,079
Other Ministry costs	-	-	-	-	-	-	-	-
Church running expenses				-				-
Water	666	-	-	666	2,068	-	-	2,068
Electric	3,973	-	-	3,973	2,690	-	-	2,690
Gas	3,563	-	-	3,563	2,777	-	-	2,777
Insurance	1,621	-	-	1,621	1,446	-	-	1,446
Cleaning	24	-	-	24	431	-	-	431
General	139	-	-	139	1,051	-	-	1,051
Church maintenance	3,115	1,150	-	4,265	6,533	-	-	6,533
Upkeep of services & Organist	563	-	-	563	55	-	-	55
Training/Mission	70	-	408	478	89	-	875	964
Church Hall running costs	-	-	-	-	-	-	-	-
Church Hall maintenance	-	-	-	-	-	-	-	-
Pre-School running costs	-	-	418	418	-	-	129,027	129,027
Holiday Club	-	-	-	-	-	-	-	-
Sunshine Club	-	-	-	-	-	-	-	-
Administration	247	-	-	247	214	-	-	214
Telephone/Broadband/Website	1,476	-	-	1,476	1,362	-	-	1,362
Printing	3,167	-	-	3,167	4,083	-	-	4,083
Stationary	9	-	-	9	9	-	-	9
Loan	-	-	-	-	-	-	-	-
Other expenses	800	-	-	800	3,612	-	-	3,612
Independent examiner	275	-	-	275	-	-	-	-
	33,033	1,150	826	35,009	41,440	-	129,902	171,342
d Other expenditure								
Grant refunded	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total payments	33,170	1,150	826	35,146	41,499	-	129,902	171,401

JOINT CHURCH COUNCIL OF CHRIST CHURCH, LUTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Statement of funds

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers, other gains and losses £	At 31 Dec 2021 £
Unrestricted Funds - undesignated	15,280	32,130	(33,170)	(2,109)	12,131
Unrestricted Funds - designated					
Church Repair Fund	4,625	9	(1,150)	2,000	5,484
	4,625	9	(1,150)	2,000	5,484
Restricted Funds					
Noah's Ark Fund	167	-	(418)	251	-
Twinning Toilet	142	-	-	(142)	-
Make Lunch Fund	3,147	-	(408)	-	2,739
	3,456	-	(826)	109	2,739
Total funds	23,361	32,139	(35,146)	-	20,354

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers, other gains and losses £	At 31 Dec 2020 £
Unrestricted Funds - undesignated	24,435	36,899	(44,054)	(2,000)	15,280
Unrestricted Funds - designated					
Church Repair Fund	2,614	11	-	2,000	4,625
	2,614	11	-	2,000	4,625
Restricted Funds					
Noah's Ark Fund	26,588	103,963	(130,384)	-	167
Twinning Toilet	146	-	(4)	-	142
Make Lunch Fund	3,922	100	(875)	-	3,147
	30,656	104,063	(131,263)	-	3,456
Total funds	57,705	140,973	(175,317)	-	23,361

Independent Examiner's Report to the PCC of Christ Church Parish, Luton, Chatham

This Report on the accounts of the PCC for the year ended 31 December 2021, which are set out in this annual report, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting record kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rob Trice

21st April 2022

Mr Rob Trice MAAT
210 King George Road
Chatham, Kent,