

ST. LUKE'S SCHOOL TRUST

REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31st MARCH 2024

Registered with the Charity Commission
Registered Charity Number: 1179851

LEGAL AND ADMINISTRATIVE INFORMATION

REGISTERED CHARITY NUMBER	1179851
PRINCIPAL OFFICE	Radnor Street, LONDON EC1V 3SJ
TRUSTEES	Revd David Edward Allen (Chair) Ruth Margaret Grant Michael Hugh Percy Revd Canon Jack Noble Freddie Doust (appointed 23 January 2024)
CLERK TO THE TRUSTEES	Julie Fox
BANKERS	Lloyds Bank plc 11 High Street HORLEY Surrey RH6 7BJ
PRINCIPAL INVESTMENT MANAGERS	Quilter Cheviot Limited 85 Queen Victoria Street LONDON EC4V 4AB
INDEPENDENT EXAMINER	David Warren, BA FCA Cocke, Vellacott & Hill Chartered Accountants Unit 15 City Business Centre Lower Road LONDON SE16 2XB

TRUSTEES' ANNUAL REPORT

for the year ended 31st March 2024

The Trustees present their Report and the financial statements for the Trust for the year to 31st March 2024, which comply with current statutory requirements, the requirements of the Trust's governing instrument and the requirements of "Charities SORP (FRS 102)".

OBJECTIVES AND ACTIVITIES

In planning activities for the year the Trustees keep in mind the Charity Commission's guidance on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Background

The School

The School for boys, inaugurated and maintained by voluntary subscriptions and donations, was instituted in 1698 in a house in Golden Lane in the "Lordship part" of the parish of St. Giles' Cripplegate and derived its name of "Grey Coat School" from the boys being dressed at that time in that colour. In 1732 the parish boundaries were altered and the school, now in a new distinct parish under the name of St. Luke's, changed its name to the St. Luke's Charity School for Boys, Golden Lane. The name was subsequently altered to that of St. Luke's Parochial School, and most recently to its current title, St. Luke's Church of England Primary School.

The girls' school was instituted in 1761 by voluntary subscriptions, and although there were many applicants each year the number remained constant until 1772. Both schools were inundated with applications and had to turn down the majority because of lack of space. To meet ever growing demand the School has moved to larger premises on a number of occasions, moving to its current site in Radnor Street in 1986. Further details are available on the School's website at <http://www.st-lukesislondon.c.uk/history>.

The Trust

The Trust has been endowed over a number of years by gifts and legacies from a number of benefactors, some of them former pupils of the School. Many of the assets transferred to the Trust were originally in the form of properties in London, which have been realised over the years such that now the principal asset of the Trust is an investment portfolio of shares and bonds. On 4th July 2000 the then existing Trustees of the Trust agreed to enter into a new Declaration of Trust for the better performance and regulation of their duties in relation to the Trust.

As part of their continuing management of the Trust's activities, the Trustees undertook a review of the terms of the Declaration with its legal advisers, resulting in the Trustees' executing a Deed of Amendment on 13th January 2020. A copy of the Deed of Amendment ("the Deed") was provided to the Commission, which gave its approval to the terms of the Deed, and the Deed was formally adopted by a resolution of the Trustees at the meeting on 14th September 2020. The deed was subsequently filed with the Commission.

The Trust does not receive any income or grants from central or local government or from outside the UK.

All expenditure is paid by cheque signed by two trustees, or by direct bank transfers approved by at least two Trustees, to payees resident or based in the United Kingdom.

Organisation

The Trustees, who have control of the Trust and its property and funds for the purpose of promoting its objects, are required to meet at least four times each year. The maximum number of Trustees is six, one of whom may be a member of the London Diocesan Board for Education and another shall be the Rector of St. Giles Cripplegate or in the event of he or she declining to act as a Trustee such person as shall be nominated by the Bishop of London; the remaining Trustees shall be persons who through residence, occupation, employment, or otherwise have special knowledge of or interest in the objects.

The Trustees have the power to appoint new Trustees whether in addition or replacement of an existing Trustee and to remove Trustees by resolution of the Trustees. All Trustees have been provided with a copy of the Charity Commission document CC3 "The Essential Trustee".

In accordance with the provisions of the Declaration, under which the Trustees may deposit or invest funds in any lawful manner (but only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification), the Trustees have appointed Quilter Cheviot Limited to manage the majority of the Trust's investment funds on behalf of the Trust, with an amount of £159,728 (2023: £146,480) managed by CCLA Investment Management Ltd. All investments held by the Trust have been acquired in accordance with the powers available to the Trustees.

All investments held by the Trust have been acquired and are managed in accordance with the powers available to the Trustees and in accordance with the provisions of the Declaration.

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for the year ended 31st March 2024

Trustees

The Trustees who served during the year were:

Revd. David Edward Allen; Chair
Ruth Margaret Grant
Michael Hugh Percy
Revd Canon Jack Noble
Freddie Doust (appointed 23 January 2024)

DBS checks have been carried out on all Trustees and the Clerk.

Clerk to the Trustees

Ms Fox is not an employee of the Trust, and the Trust has no employees.

Trust governance and Risk management

The Trustees have approved and adopted a number of formal policies and procedures to assist them in the proper governance of the Trust, including a Code of Conduct for Trustees, Trustees' Roles and Responsibilities, Individual Trustees' Lead Roles, and a Risk Management Policy.

Major risks to which the charity are exposed, as identified by the Trustees, have been reviewed and systems and procedures have been established to mitigate those risks. The management of risks is reviewed on a regular basis, and not less than annually.

The Trustees maintain a risk register in which the principal risks to which the Trust is subject are recorded and assessed (in respect of likelihood, inherent impact, gross threat, controls effectiveness and tolerance) with appropriate actions and controls being instituted; the register and the level of risks are reviewed at least annually. The Trustees consider that the Trust is not subject to any unacceptable levels of risk.

The principal risks identified by the Trustees are the following:

1. Maintaining the level of income from investments;
2. Maintaining the value of the Trust's portfolio;
3. Incurring an annual deficit of expenditure over income (including any gains and losses in the value of the investment portfolio) for an extended period of time;
4. Failing to maintain proper data records;
5. Continuity of activities and record keeping in the event of business disruption or unavailability of a Trustee or the clerk;
6. Failing to protect personal data in accordance with law and regulations.
7. Failure to comply with any material legislation or Charity Commission requirements, or to fulfil the Trust's charitable objects.

The Trustees declare that there have been no serious incidents during the period up to the approval and signing of this Report that would have had to be reported to the Commission. The Trust is registered with the Information Commissioner's Office with Reference No. ZA764281.

FINANCIAL REVIEW**Performance and outlays**

The results for the year are shown in the Statement of Financial Activities on page 7. The surplus for the year was £311,062 (2023 – deficit £115,324) and has been transferred from the funds brought forward at the beginning of the year. The Trust's annual outgoings are funded from investment income which was £84,587 (2023 - £73,132 investment income, £147,302 legacy, total income £220,434). The costs of managing the investments of the Trust for the year totalled £11,624 (2023 - £11,769) and during the year the Trust expended £98,885 (2023 - £105,683) on charitable activities, including governance costs of £4,673 (2023 - £6,578). Total outgoings were therefore £110,509 (2023 - £117,452) resulting in a net deficit before any gains or losses on investments of £25,922 (2023 – surplus of £102,982).

FINANCIAL REVIEW**Reserves and grant making policies**

It is the policy of the charity to maintain unrestricted funds at a level which will enable the charity to continue to distribute a consistent level of funds to meet its objectives as stated above, in the same way that it has been doing since it was set up.

In October 2024 the Trustees undertook a detailed review of the Trust's policy for the levels of financial support to be provided to the School and its pupils, based upon an analysis of the average levels of annual Total Return (from income and capital growth) achieved from its investment portfolio over the past 5-7 years (being over 5.5% pa), with the objective of setting a level of financial support to the School that is sustainable in real terms over the medium term.

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for the year ended 31st March 2024

This indicated that total expenditure of c. 3.5% of the value of the Total Funds as at 31 March 2023 of the Charity (£3.47M) was a sustainable level, being the average net Total Return after inflation over the last five years, which period included severe market falls following the Covid-19 pandemic and the outbreak of the war in Ukraine. The projected return on the Trust's investment portfolio based upon its performance in the period 2019-2024 indicates that this will permit the Trust to maintain the level of support to the School at this level in real (inflation-adjusted) terms, after also accounting for the administrative costs (investment management, and governance) incurred by the Trust. The Trust's principal investment advisers have confirmed that they consider this to be a reasonable policy for the Trust to adopt.

Therefore, with effect from the Year to 31 March 2025, the Trust intends to provide a level of financial support to the School and its pupils and their families (including discretionary grants) totalling c. £110k pa, to be increased by at least the CPI annual rate of inflation in March each year.

The level of support to be committed to by the Trust shall be reviewed by the Trustees at least biennially, and more frequently if considered desirable by the Trustees. The principal factors to be considered in making any change to this stated intention shall include the following:

- (i) the average annual level of change in the value of the managed investment portfolios held by the Trust over the preceding 3-5 years; and
- (ii) the average annual gross deficits represented by the excess of total expenditure over income receivable for each year, also over the preceding 3-5 years,

such that the Trustees shall amend the future level of financial support to be provided to the School with the objective that the Trustees consider that such level is sustainable in real terms over the medium term (5-7 years) on a low-medium risk basis.

Investment policy and performance

All investments have been acquired in accordance with the powers available to the Trustees, which as stated above require them to obtain advice from a financial expert and to have regard to the suitability of investments and the need for diversification. The overall investment management objective is to achieve a balanced return between income and capital growth.

The market value of unrestricted investment assets increased by 9.52% to £3,574,707 (2023 - £3,264,011) due to an improvement in general market conditions. The Trustees are satisfied with investment performance in the year.

PLANS FOR FUTURE PERIODS

The Trustees intend to continue to make grants to, and to reimburse expenditure incurred, by the School, including by making contributions to the cost of educational equipment. They recognise that over the past few years the impact of COVID-19 and the conflicts in Ukraine and the Middle East on the financial markets and on the value of and the income generated by the Trust's investment portfolio, and therefore on the ability of the Trust to continue its support to the School at historic levels, has resulted in volatility in both the value of, and the income generated from, the Trust's investment portfolio. In the year to 31 March 2024, income generated from the portfolio was some 13% higher than for the previous two years, although the market value of the portfolio fell by about 6% during the year. The Trustees have adopted a policy of reviewing their level of support to the School on a regular basis (not less than annually) to ensure that the Trust will be able to provide support to future generations of pupils at the School.

The Trustees will also continue to review at least annually the risk register and the other policies and procedures established to assist in the proper governance of the Trust, as well the investment strategy for the Trust's investment portfolio with Quilter Cheviot Limited, the principal professional investment advisors to the Trust.

THE TRUSTEES' RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust at the end of the year and of its incoming resources and application of resources in the year then ended. In preparing the financial statements, the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

TRUSTEES' ANNUAL REPORT
for the year ended 31st March 2024

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Trust's transactions and to disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the requirements of the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and with the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the trust and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees

14 January 2025

DAVID ALLEN

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ST. LUKE'S SCHOOL TRUST**

I report on the financial statements of the St. Luke's School Trust for the year ended 31st March 2024 on pages 7 to 12 which have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on page 8.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Warren, BA FCA
Cocke, Vellacott & Hill
Unit 15 City Business Centre
Lower Road
LONDON
SE16 2XB

14 January 2025

ST. LUKE'S SCHOOL TRUST

STATEMENT OF FINANCIAL ACTIVITIES

for the Year ended 31st March 2024

		Unrestricted income funds £	Restricted residuary legacy fund £	Total funds 2024 £	Total funds 2023 £
Income from:	Notes				
Investments	2	79,876	4,711	84,587	73,132
Legacy		-	-	-	147,302
Total		79,876	4,711	84,587	220,434
Expenditure on:					
Raising funds					
Investment management costs		11,624	-	11,624	11,769
Charitable activities	3	98,885	-	98,885	105,683
Total		110,509	-	110,509	117,452
Net surplus / (deficit) before gains or losses on investments		(30,633)	4,711	(25,922)	102,982
Net gains / (losses) on investments	5	322,220	14,764	336,984	(218,306)
Net income / (expenditure)		291,587	19,475	311,062	(115,324)
Transfers between funds		-	-	-	-
Net movement in funds		291,587	19,475	311,062	(115,324)
Reconciliation of funds					
Total funds brought forward		3,320,541	147,948	3,468,489	3,583,813
Total funds carried forward		3,612,128	167,423	3,779,551	3,468,489

The notes on pages 10 to 13 form part of these financial statements

ST. LUKE'S SCHOOL TRUST

BALANCE SHEET

as at 31st March 2024

		2024 £	2023 £
FIXED ASSETS	Notes		
Investments	5	3,737,511	3,411,959
		3,737,511	3,411,959
CURRENT ASSETS			
Debtors	6	6,516	8,877
Cash at bank and in hand		42,616	55,885
		49,132	64,762
CREDITORS: Amounts falling due within one year	7	(7,092)	(8,232)
NET CURRENT ASSETS (LIABILITIES)		42,040	56,530
Total assets less current liabilities		3,779,551	3,468,489
THE FUNDS OF THE CHARITY			
Unrestricted income funds			
General fund		2,343,042	2,297,942
Revaluation reserve		1,269,086	1,022,599
Restricted residuary legacy fund		167,423	147,948
Total charity funds	8	3,779,551	3,468,489

The financial statements were approved by the trustees
on 14 January 2025 and signed on their behalf by: -

DAVID ALLEN - Trustee

The notes on pages 10 to 13 form part of these financial statements

NOTES TO THE ACCOUNTSfor the Year ended 31st March 2024**1. ACCOUNTING POLICIES****(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and in accordance with applicable accounting standards, the Charities Act 2011 and the recommendations of the "Charities SORP (FRS 102)". The charity is a public benefit entity and its functional currency is sterling. Comparative figures are for the year 1st April 2022 to 31st March 2023.

(b) Incoming resources

All incoming resources are credited to the accounts when the charity is entitled to the income and the amount can be quantified with sufficient accuracy. Investment income including any associated recoverable taxation is taken into account on the basis of the due date of payment.

(c) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. VAT which is not recoverable is reported as part of the expenditure to which it relates.

Expenditure that involves more than one category is apportioned on a reasonable, justifiable and consistent basis to the cost categories involved.

Charitable activities include the making of grants and the expenses involved in making those grants. Grants payable are those grants that have been recognised as payable or for which a moral obligation to pay the grant exists.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

(d) Investments

Quoted investments are valued at the middle market price at the close of business at the year end.

Unquoted investments and freehold property are valued at the estimated realisable value. Realised and unrealised gains and losses are taken to the Statement of Financial Activities.

(e) Taxation

Provision for taxation is not necessary, as the trust is a registered charity. No deferred tax provision is required.

(f) Funds

The Revaluation Reserve represents unrealised gains on listed securities as a result of their market values being higher than cost.

The General Fund represents the net surplus made by the Trust from its operations after any transfers to other funds. It is used to support the children being educated in St. Luke's School in accordance with the charitable objects.

2. INVESTMENT INCOME

	2024	<i>2023</i>
	£	<i>£</i>
UK quoted investment income	75,545	<i>67,427</i>
UK unquoted investment income	4,241	<i>4,241</i>
Interest on cash held as part of the investment portfolio	-	<i>-</i>
Deposit interest	4,801	<i>1,464</i>
	84,587	<i>73,132</i>

NOTES TO THE ACCOUNTS (continued)
for the Year ended 31st March 2024

3. CHARITABLE ACTIVITIES	2024	2023
	£	£
Grants payable:		
St. Luke's School for -		
Additional teacher	28,282	26,237
School journey	14,785	11,467
St. Luke's Day – gift for every child	721	400
Bibles	257	200
Islington road maps	1,625	1,600
Breakfast Club	5,999	5,325
Swimming	-	6,000
Foxes Crowns	236	156
Music	10,140	9,000
Dance and Drama	9,332	8,500
Phonics books	-	2,663
Staff lunches and refreshments	5,873	5,035
After School Provision	6,000	6,000
Pupil workshops	436	661
Resources for sensory room	495	-
Resources for early years	509	-
Contribution to water bill	9,622	-
Repairs to property	-	14,786
Equipment	-	500
Tabards	-	275
Discretionary grants awarded to pupils for hardship	(100)	300
	94,212	99,105
Governance		
Independent examiner's fees	2,220	1,860
Legal fees	35	2,321
Trustee professional indemnity insurance	418	393
Trustees' lunch	-	-
Trustees' expenses	-	-
Clerk's fees and expenses	2,000	2,004
	4,673	6,578
Total charitable activities	98,885	105,683

4. TRUSTEES AND EMPLOYEES

None of the trustees received any remuneration during the current or preceding year. During the year no trustees (2023 – none) were reimbursed (2023 - £nil) for expenses.

The clerk to the trustees received fees and expenses for their services (see note 3).

The Trust does not have any employees.

NOTES TO THE ACCOUNTS (continued)
for the Year ended 31st March 2024

5. FIXED ASSET INVESTMENTS

	2024	2023
	£	£
Market value at 1st April	3,411,959	3,594,492
Additions at cost	324,409	642,222
Disposals	(423,152)	(692,276)
Realised gains (losses) on investments	(13,024)	(15,539)
Unrealised gains (losses) on investments	335,244	(203,413)
Net cash movements on cash held by brokers	87,219	(61,475)
Net movement on Sir WJ Jordan Residuary Legacy Fund (addition £92, unrealised gain £14,764)	14,856	147,948
Market value at 31 st March	3,737,511	3,411,959
Historical cost at 31 st March	2,453,667	2,241,412

Analysed as follows:-

	Market Value	
	2024	2023
	£	£
Investments listed on the UK stock exchange	3,314,445	3,104,216
Unquoted securities	159,728	146,480
Cash held as part of the investment portfolio	100,534	161,263
Sir WJ Jordan Residuary Legacy Fund (restricted)	162,804	-
	3,737,511	3,411,959

The following securities exceeded 5% of the value of the portfolio:

	Nominal amount	Valuation 31st March 2024 £
Allianz Global Investments UK Yield I Inc Nav	224,695	325,875
Vanguard Investment Series PLC UK Inv Grade Bd Idx Inst Pls GBP Dis	2,205	206,094
Ishares S&P 500 Ucits Etf GBP Dis	13,911	575,116

6. DEBTORS

	2024	2023
	£	£
Income receivable	6,516	8,877

7. CREDITORS: Amounts falling due
within one year

	2024	2023
	£	£
Accruals	7,091	8,232

NOTES TO THE ACCOUNTS (continued)
for the Year ended 31st March 2024

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted income funds £	Restricted residuary legacy fund £	Total funds £
Fund balances at 31 st March 2024 as represented by:			
UK quoted and unquoted investments	3,574,707	162,804	3,737,511
Net current assets	37,421	4,619	42,040
	<hr/>	<hr/>	<hr/>
Total net assets	3,612,128	167,423	3,779,551
	<hr/>	<hr/>	<hr/>

The balance on the unrestricted income funds comprises £2,343,042 in the general fund and £1,269,086 in the revaluation reserve.

The balance on the revaluation reserve represents the amount by which the investments shown in note 5 differ from their historical cost. The figure of £1,269,086 is made up of unrealised gains of £1,142,002 on quoted shares and unrealised gains of £127,084 on unquoted shares.

The balance on the Restricted Residuary Legacy Fund arises from a legacy received in a number of instalments between June 2022 and March 2023 from the estate of a former pupil of the school, Sir W J Jordan. The provisions of Sir Jordan's will provide that the bequest shall be invested by the Trustees and the annual income arising therefrom is to be applied from time to time for the purpose of rewarding, assisting or encouraging any scholar or scholars at St. Luke's School who has or have suffered misfortune by illness affliction or other mishap who merits financial assistance.

The revaluation reserve balance in respect of the Restricted Residuary Legacy Fund is £14,856.