

# BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP

England & Wales · Charity number 1179848

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-09-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 15 Stoneborough Lane  
Budleigh Salterton  
EX9 6HL

**Phone** 01395488178

**Email** [Budleighsyriansponsorship@gmail.com](mailto:Budleighsyriansponsorship@gmail.com)

## Activities

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**Objects:** - TO RELIEVE POVERTY AMONGST THOSE SEEKING ASYLUM AND THOSE GRANTED REFUGEE STATUS LIVING IN THE BUDLEIGH SALTERTON AREA BY PROVIDING INTERPRETING/TRANSLATING/ADVOCACY/ HEALTH/HOUSING ADVICE AND CULTURAL GUIDANCE, AND ANY OTHER ASSISTANCE REQUIRED TO ADVANCE THEM IN LIFE AND SUPPORT THEM TO ADAPT, SETTLE AND LIVE INDEPENDENTLY WITHIN THEIR NEW COMMUNITY.- TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT THE ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.

**Activities:** Budleigh-Syrian Community Sponsorship works in Budleigh Salterton and surrounding areas to support the resettlement of refugees as part of the government community sponsorship scheme. We provide advice and assistance required to help families to adapt, settle and live independently within their new community. We advance the education of the public in general about the issues relating to refugees.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** People Of A Particular Ethnic Or Racial Origin

## Geography

- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31		£0	£0	-
2023-12-31	£40	£4,994	-	-
2022-12-31	£2,320	£7,732	-	-
2021-12-31	£15,000	£649	-	-
2020-12-31	£2,045	£173	-	-

## Trustees

Name	Role	Appointed
<b>JOANNA ELISABETH CANT</b>	Chair	2018-05-15
Julia Mary Robb		2021-02-26
Marion Kay Ley		2023-05-19
Penelope Harris		2021-02-26
SEAN PHILIP CROSBY		2018-05-15
Siobhan Geraldine Canham		2021-12-15

**BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP**

England & Wales - Charity number 1179848

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# Accounts

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## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	3,342	-	-
	Gift Aid to reclaim	847	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,189</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

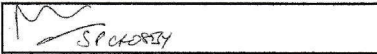
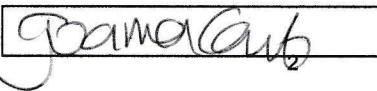
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Philip Crosby	07/08/2025
	Joanna Cant	3/9/2025 07/08/2025

# ANNUAL REPORT AND STATEMENT OF ACCOUNTS

The Trustees present their annual report and financial statements for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2024.

## 1. Reference and Administrative Information.

**Charity name:** Budleigh Syrian Community Sponsorship

**Charity registration number:** 1179848

**Charity address:** 15 Stoneborough Lane, Budleigh Salterton Devon EX9 6HL

### Trustees:

The trustees during this reporting period were:

**Joanna Elisabeth Cant – Chair & Secretary**

**Sean Philip Crosby – Treasurer**

**Julia Robb – appointed 26 February 2021 for 3 year period**

**Penny Harris – appointed 26 February 2021 for 3 year period**

**Siobhan Canham – appointed 15<sup>th</sup> December 2021**

**Marion Ley – appointed 19<sup>th</sup> May 2023**

## 2. Structure Governance and Management

The Charity is established as a charitable incorporated organisation (CIO) and governed by a Constitution. It has a minimum of three and a maximum of seven Trustees. During this period there were six Trustees.

As per the Constitution, apart from the first charity trustees, every new Trustee must be appointed for a term of three years by a resolution passed at the properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the affective administration of the CIO. The charity trustees manage the affairs of the CIO and for that purpose exercise all the powers of the CIO.

## 3. Objectives and Activities

### Objects

The objects of the Budleigh Syrian Community sponsorship as set in our Constitution are:

-to relieve poverty, amongst those seeking asylum and those granted refugee status living in the Budleigh Salterton area by providing, interpreting /translating/advocacy/health/housing advice and cultural guidance, and any other assistance required to advance them in life and support them to adapt, settle and live independently within their new community;

-to advance the education of the public in general about the issues relating to refugees and those seeking asylum

### Strategic Objectives

To ensure we fulfil our objects we designed a two year strategy (2018-2020) which we extended to 2022, with four key objectives:

1. The engage and equip sufficient community members to start and successfully run a Community Sponsorship project in Budleigh Salterton
2. To raise the funds required to sponsor refugee families under the Community sponsorship programme
3. To become officially recognised as a Community Sponsorship group by the Home Office
4. To welcome and support refugee families to settle in the Budleigh Salterton area

## Activities

We have continued with regular sessions & support from CHARIS

### Support for the family during this period has included:

The family have gradually become more independent. They are now able to contact the landlord directly themselves about any issues & manage their own finances. Walaa has passed her theory driving test. We arranged driving lessons for her but both instructors we used felt separately that her English comprehension was not up to this level yet and lessons terminated. She is looking for voluntary work again. She loved working in Scope charity shop in Exmouth but that has now closed down.

We have suggested various volunteering opportunities for Mohamad, but none have suited him to date. He has now passed his GCSE in Maths. Mohamad has done an online course in Marketing and is keeping up to date with new Technologies as this is his expertise.

We have completed the required two year support period. We celebrated this in May 2024 by having a shared meal together in Exeter with the Trustees and a couple of volunteers. We are continuing to support the family as friends as they continue their transition to live in the UK.

## Public Benefit

As we planned, implemented and reviewed the activities for the year, the Trustees considered the Charity commissions' guidance on public benefit. The Trustees feel that we have ensured that the activities undertaken have engaged well with the local community and provided ample opportunities for them to be involved and to learn from the activities in line with our charitable objects.

## Volunteers

The main support for the family has come from the core Trustees plus Brian Harris who has given excellent advice on benefits and liaised with the Job centre. David Wright, a friend, has given Mohamad driving practise. A local Syrian family, who settled in Exmouth five years ago, under another scheme, who are volunteers with our charity have also given excellent support.

## 4. Achievements and Performance

In reviewing the year, the Trustees are pleased that the family are making good progress to settle in Exmouth and to life in the UK. The children particularly are thriving at school and flourishing. It has been harder for the parents to learn English and to become part of the community. There continues to be a positive rapport amongst the volunteers. We have also been delighted by the support given by the schools and medical personnel to support the family. There have been a lot of medical issues especially for the parents.

In terms of the second objective of raising the funds required to sponsor refugee families under the Community Sponsorship Programme, we consolidated the funds available and had more than the minimum £9,000 required by the Home Office so we did not undertake any major fundraising as we feel we have sufficient funds available to support the family.

In terms of our third objective this was fully achieved when we linked with CHARIS as our principal sponsor, we have built an extra layer of support, information and back stopping if there are any challenges where we need additional support. The Project Manager had regular sessions with CHARIS to share any concerns.

Our focus for 2024 has been to continue to stand alongside the family and support them while also gradually reducing our support so they have become more independent. This is being achieved. As our formal relationship has come to an end we will continue to support the family as friends. When they have to move from their current address, they will need help and support to find another property. The Salvation Army only promised the accommodation for two years after which they will eventually need the property back for the leader of their church in Exmouth. Recent correspondence from the Salvation Army indicates there is no imminent necessity for them to move.

## 5. Financial Review

The charity has been successful to date in its fundraising efforts and now has sufficient funds in place to support the family.

A copy of the FRS SORP 102 accounts is required to be submitted to the Charities Commission included in Annex 1 for further information.

### Policy on reserves

The policy of the charity is to retain £2,000 as a reserve against unforeseen financial circumstances. The trustees consider this provides an adequate protection against potential issues which might arise. These reserves may only be released with the written agreement of a simple majority of the trustees.

The charity holds these reserves as part of the main bank account. No separate account is maintained for this purpose.

This policy is subject to review every six months and may be amended to reflect the evolving circumstances of the charity.

No funds are in deficit.

## 6. Funds held as Custodian Trustee

The charity does not hold any funds as a Custodian Trustee.

## 7. Declarations

The Trustees declare they have approved the Trustees report above

**Penny Harris**



**Date**

2/9/25

**Julia Robb**



**Date**

2/9/25

**Siobhan Canham**



**Date**

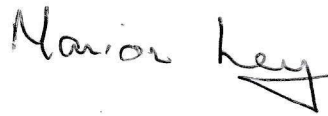
2/9/2025

Phil Crosby

  
SPROSBY

Date 2/9/25

Marion Ley



Date 2/9/25

Joanna Cant



Date 2/9/25

**BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP**

England & Wales - Charity number 1179848

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# Accounts

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## **Activities**

After we joined CHARIS, our application was accepted by the Home Office and we began preparing the house and the garden for the family's arrival in April 2022

Training volunteers and meeting the CHARIS safeguarding requirements which meant all the volunteers had to do extra safeguarding training.

We have continued with regular sessions & support with CHARIS

## **Support for the family during this period has included:**

Informing and implementing benefits. Chasing child benefits

Many hospital appointments and health checks. Both parents have significant health issues so these are ongoing. Arranging dental checkups and treatments for each member of the family.

Visits to the job centre

Informal English classes for both parents to supplement formal lessons

We supported Mohamad as he started a part time job in a local mobile phone shop and then supporting him when the job finished

Supporting Mohamad to take his Theory driving Test and supporting him as he worked towards his practical test. He has now passed his practical driving test.

Swimming lessons for the children & transporting them to the lessons

We had a one year celebration party that a number of the volunteers and two other Syrian families attended

Julia undertook safeguarding training to take over from Rachel when she left the Trustees.

The family have gradually become more independent. They are now able to contact the landlord directly themselves about any issues & manage their own finances. Walaa has passed her theory test. She has started volunteering in a Charity shop which she enjoys.

We have suggested various volunteering opportunities for Mohamad, but none have suited him to date. Mohamad has registered for a GCSE in Maths course

## **Public Benefit**

As we planned, implemented and reviewed the activities for the year, the Trustees considered the Charity commissions' guidance on public benefit. The Trustees feel that we have ensured that the activities undertaken have engaged well with the local community and provided ample opportunities for them to be involved and to learn from the activities in line with our charitable objects.

## **Volunteers**

The main support for the family has come from the core Trustees plus Brian Harris who has given excellent advice on benefits and liaised with the Job centre. David Wright, a friend, has given Mohamad driving practise. A local Syrian family, who settled in Exmouth five years ago, under another scheme have also given excellent support.

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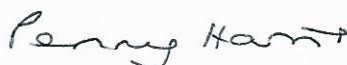
No funds are in deficit.

## 6. Funds held as Custodian Trustee

The charity does not hold any funds as a Custodian Trustee.

## 7. Declarations

The Trustees declare they have approved the Trustees report above



**Penny Harris**

29. 9. 24

**Date**

**Julia Robb**

*Julia Robb*

**Date**

07/10/24.

**Siobhan Canham**

*Siobhan Canham*

**Date**

29/9/24.

**Phil Crosby**

*Phil Crosby*

**Date**

29/9/24

**Marion Ley**

*Marion Ley*

**Date**

29/9/24

**Joanna Cant**

*Joanna Cant*

**Date**

29/9/24



**Receipts and payments accounts**

CC16a

For the period  
from

01/01/2023

To

31/12/2023

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Previous Years to the nearest £
<b>A1 Receipts</b>					
Donations	40	-	-	40	16.326
Gift Aid	-	-	-	-	847
Home Office via Charis for Family Training	-	-	-	-	1.700
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>40</b>	<b>-</b>	<b>-</b>	<b>40</b>	<b>18.873</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40</b>	<b>-</b>	<b>-</b>	<b>40</b>	<b>18.873</b>
<b>A3 Payments</b>					
Rental of meeting rooms		-	-	-	276
Preparation & Printing of materials		-	-	-	185
Insurance	84	-	-	84	336
DBS checks for volunteers/trustees	10	-	-	10	238
Purchase of laptop for project/family use		-	-	-	279
Removals of furniture		-	-	-	100
Training for volunteers		-	-	-	270
Preparation of House & Garden		-	-	-	482
CHARIS Administration Fee		-	-	-	750
Translation Services	96	-	-	96	1.825
Transport from Airport on Arrival		-	-	-	977
Cash Support to Family		-	-	-	2.000
Housing Rent & Deposit	250	-	-	250	840
Essential family medical and dental aid	338	-	-	338	615
Swimming lessons for children		-	-	-	100
Driving lessons	2.216			2.216	
Documentation for Citizenship Application	2.000			2.000	
	-	-	-	-	-
<b>Sub total</b>	<b>4.994</b>	<b>-</b>	<b>-</b>	<b>4.994</b>	<b>9.272</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4.994</b>	<b>-</b>	<b>-</b>	<b>4.994</b>	<b>9.272</b>
<b>Net of receipts/(payments)</b>	<b>- 4.954</b>	<b>-</b>	<b>-</b>	<b>- 4.954</b>	<b>9.601</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 4.954</b>	<b>-</b>	<b>-</b>	<b>- 4.954</b>	<b>9.601</b>

## Section B Statement of assets and liabilities at the end of the period

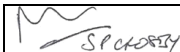
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	3.800	-	-
	Gift Aid to reclaim	847	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4.647</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Philip Crosby	22/08/2024

**BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP**

England & Wales - Charity number 1179848

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# Accounts

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# ANNUAL REPORT AND STATEMENT OF ACCOUNTS



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**Rachel Julia Crosby – Secretary**

**Sean Philip Crosby – Treasurer**

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- to advance the education of the public in general about the issues relating to refugees and those seeking asylum

## **Strategic Objectives**

To ensure we fulfil our objects we designed a two-year strategy (2018-2020) which we extended to 2022, with four key objectives:

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2. To raise the funds required to sponsor refugee families under the Community sponsorship programme.
3. To become officially recognised as a Community Sponsorship group by the Home Office
4. To welcome and support refugee families to settle in the Budleigh Salterton area.

## **Activities**

After we joined CHARIS, (a charity with experience of Community sponsorship based in Taunton), our application was accepted by the Home Office, and we began preparing the house and the garden for the family's arrival in April 2022. To meet the CHARIS safeguarding requirements meant all the volunteers had to do extra safeguarding training. We have continued with regular sessions & support from CHARIS

## **Support for the family during this period has included:**

Meeting at the Airport on 5<sup>th</sup> April with Arif, an Arabic speaker  
Informing and implementing benefits & signing housing contract  
Liaising with the schools & settling children into schools  
Registering the parents for their English classes in Exeter  
Accompanying them to their classes until they felt able to travel on their own  
Many hospital appointments, health checks & dental appointments. Both parents have significant health issues so these are ongoing  
Visits to the job centre  
Social events and trips: to Escot house, the beach, Woodbury castle, shops, to purchase school uniform  
Support for Lana at Primary school initially, support for Lien in nursery until she had settled.  
Supporting Zohir as he started at secondary school.  
Informal English classes for both parents to supplement formal lessons.  
Facilitating Lana's transferal to Secondary school Autumn 2022  
Lien starting in reception.  
Mohamad starting a part time job in a local mobile phone shop.  
Supporting Mohamad to take his Theory driving Test  
Supporting him as he works towards his practical driving test  
Swimming lessons for the children

## **Public Benefit**

As we planned, implemented and reviewed the activities for the year, the Trustees considered the Charity commissions' guidance on public benefit. The Trustees feel that we have ensured that the activities undertaken have engaged well with the local community and provided ample opportunities for them to be involved and to learn from the activities in line with our charitable objects.

## **Volunteers**

We had a group of approximately 25 volunteers actively engaged in the charity's work initially. They participated in the various training to prepare for the arrival of the family plus the extra layer of safeguarding required when we came under the umbrella of CHARIS. They contributed time and energy to preparing the house, the upkeep of the garden, moving furniture, contacting schools, the medical centre and dentists. The work of the volunteers was co-ordinated by two of the Trustees jointly and this has worked very well. We felt we had sufficient volunteers to provide a good initial network of support to the family and to help them to become independent and active in their new community.

For various reasons the number of volunteers has dwindled as the year has progressed. Partly because of the length of time that elapsed between the initial application to the Home Office, the pause due to Covid, then a further delay as we moved under the umbrella of CHARIS. For various personal reasons some volunteers have also dropped out due to ill health or commitments changing. The main support for the family has come from the core Trustees plus about a dozen volunteers.

## **4. Achievements and Performance**

In reviewing the year, the Trustees are pleased that after a very long delay and suspension of the Community Sponsorship programme due to Covid we could finally welcome the family on 5<sup>th</sup> April 2022. It has been a big achievement to maintain the momentum and to keep most of the initial volunteers on board (as well as expanding the pool to include more who lived in Exmouth). There continues to be a positive rapport amongst the volunteers. We have also been delighted by the support given by the schools and medical personnel to support the family. There have been a lot of medical issues especially for the parents.

In terms of the second objective of raising the funds required to sponsor refugee families under the Community Sponsorship Programme, we consolidated the funds available and had more than the minimum £9,000 required by the Home Office so we did not undertake any major fundraising as we feel we have sufficient funds available to support the family.

In terms of our third objective this was fully achieved when we linked with CHARIS as our principal sponsor, we have built an extra layer of support, information and back stopping if there are any challenges where we need additional support. The Project Manager had regular sessions with CHARIS to share any concerns.

Our focus for 2023 will be to continue to stand alongside the family and support them while also gradually reducing our support so they can become more independent.

## **5. Financial Review**

The charity has been successful to date in its fundraising efforts and now has sufficient funds in place to support the family. A copy of the FRS SORP 102 accounts is required to be submitted to the Charities Commission and will be included in Annex 1 for further information.

### **Policy on reserves**

The policy of the charity is to retain £2,000 as a reserve against unforeseen financial circumstances. The Trustees consider this provides an adequate protection against potential issues which might arise. These reserves may only be released with the written agreement of a simple majority of the trustees. The charity holds these reserves as part of the main bank account. No separate account is maintained for this purpose. This policy is subject to review every six months and may be amended to reflect the evolving circumstances of the charity. No funds are in deficit.

## 6. Funds held as Custodian Trustee

The charity does not hold any funds as a Custodian Trustee.

## 7. Declarations

The Trustees declare they have approved the Trustees report above.

**Penny Harris**

**Date**

*P. F. Harris*

*4. 10. 23*

**Julia Robb**

**Date**

*Julia Robb*

*05/10/23*

**Siobhan Canham**

**Date**

*Siobhan Canham*

*5-10-23*

**Phil Crosby**

**Date**

*Phil Crosby*

*4<sup>th</sup>  
October  
2023*

**Joanna Cant**

**Date**

*Joanna Cant*

*4th Oct 2023*



## Receipts and payments accounts

For the period from	01/01/2022	To	31/12/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Previous Years to the nearest £
<b>A1 Receipts</b>					
Donations	620	-	-	620	15.706
Gift Aid		-	-	-	847
Homeoffice via Charis for Family training	1.700	-	-	1.700	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2.320</b>	<b>-</b>	<b>-</b>	<b>2.320</b>	<b>16.553</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2.320</b>	<b>-</b>	<b>-</b>	<b>2.320</b>	<b>16.553</b>
<b>A3 Payments</b>					
Rental of meeting rooms		-	-	-	276
Preparation & Printing of materials		-	-	-	185
Insurance	84	-	-	84	252
DBS checks for volunteers/trustees	20	-	-	20	218
Purchase of laptop for project/family use		-	-	-	279
Removals of furniture	40	-	-	40	60
Training for volunteers		-	-	-	270
Preparation of House & Garden	482	-	-	482	-
CHARIS administration fee	750			750	
Translation Services	1.825			1.825	
Transport from Airport on Arrival	977			977	
Cash Support to family	2.000			2.000	
Housing rent & deposit	840			840	
Essential family medical & dental aid	615			615	
Swimming lessons for children	100			100	
	-	-	-	-	-
<b>Sub total</b>	<b>7.732</b>	<b>-</b>	<b>-</b>	<b>7.732</b>	<b>1.540</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7.732</b>	<b>-</b>	<b>-</b>	<b>7.732</b>	<b>1.540</b>
<b>Net of receipts/(payments)</b>	<b>- 5.412</b>	<b>-</b>	<b>-</b>	<b>- 5.412</b>	<b>15.013</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 5.412</b>	<b>-</b>	<b>-</b>	<b>- 5.412</b>	<b>15.013</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	8,754	-	-
	Gift Aid to reclaim	847	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,601</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sean Philip Crosby	11/04/2023

**BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP**

England & Wales - Charity number 1179848

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# Accounts

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# ANNUAL REPORT AND STATEMENT OF ACCOUNTS

The Trustees present their annual report and financial statements for the period 1st January to 31<sup>st</sup> December, 2021.

## 1. Reference and Administrative Information

**Charity name:** Budleigh Syrian Community Sponsorship

**Charity registration number:** 1179848

**Charity Address:** 15 Stoneborough Lane, Budleigh Salterton, Devon EX9 6HL

### Trustees:

The Trustees during this reporting period were:

Joanna Elisabeth Cant – Chair

Rachel Julia Crosby – Secretary

Sean Philip Crosby – Treasurer

Julia Robb – appointed 26 Feb, 2021 for 3 year period

Penny Harris - appointed 26 Feb, 2021 for 3 year period

Siobhan Canham- appointed 15<sup>th</sup> December, 2021

Robert Nicholas Marshall –resigned Jan 31<sup>st</sup>, 2021

## 2. Structure Governance and Management

The Charity is established as a charitable incorporated organisation (CIO) and governed by a Constitution. It has a minimum of three and maximum of seven Trustees. During this period there were six Trustees.

As per the Constitution, apart from the first charity trustees, every new trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees manage the affairs of the CIO and for that purpose exercise all the powers of the CIO.

## 3. Objectives and Activities

## **Objects**

The objects of the Budleigh Syrian Community Sponsorship as set out in our Constitution are:

- To relieve poverty amongst those seeking asylum and those granted refugee status living in the Budleigh Salterton area by providing interpreting/translating/advocacy/health/housing advice and cultural guidance, and any other assistance required to advance them in life and support them to adapt, settle and live independently within their new community;
  
- To advance the education of the public in general about the issues relating to refugees and those seeking asylum.

## **Strategic Objectives**

To ensure we fulfil our objects we designed a two-year strategy (2018-2020), which was extended to 2022, with four key objectives:

1. To engage and equip sufficient community members to start and successfully run a Community Sponsorship Project in Budleigh Salterton
2. To raise the funds required to sponsor refugee families under the Community Sponsorship Programme
3. To become officially recognised as a Community Sponsorship Group by the Home Office
4. To welcome and support refugee families to settle in the Budleigh Salterton area

## **Activities**

During this reporting period most of our energy focussed on objective 1 to engage a wider group of volunteers and to equip them to support a resettled family and on 3 to be officially recognised as a Community Sponsorship Group by the Home Office once the programme was restarted after lockdown. The main activities related to the objectives were:

1. *Engaging the community/Equipping community members*
  - Participating in the Southwest network of community sponsorship meetings – a good forum for learning what has worked for other groups and how they have addressed challenges.
  - Recruiting more volunteers in Exmouth as the family will settle there.
  - Maintaining regular contact with volunteers and agreeing what roles each one will take on
  - Cultural awareness training was delivered for the volunteers on March 22, 2021 by Dan Green from Bridges for Communities.
  - Robert Kingdon, Safeguarding Lead for the Plymouth Diocese provided safeguarding training as part of our volunteer training day on October 2<sup>nd</sup>, 2021
  - Prepared a volunteer handbook including a volunteer agreement, ways of working

and the safeguarding policy and how to report a safeguarding incident.

- Volunteers all did the Devon Council online safeguarding training, most have completed PREVENT training, and all volunteers were DBS checked.

## 2. *Raising funds as required as part of the government vulnerable people's resettlement scheme*

- We re-applied for a grant from the Jamieson-Bystock Foundation and received a £1,000 grant.

## 3. *Recognition as a Community Sponsorship Group by the Home Office*

- We had resubmitted our application for approval as a Community Sponsorship group. In September, Devon County Council strongly recommended that instead of applying directly, we re-apply going through a principle sponsor, so that there is an additional level of support for us once the family arrived. The Trustees agreed to this unanimously.
- We spoke to several potential Principle Sponsors and agreed that CHARIS was the best fit. After a joint meeting, we requested, and their Trustees approved this.
- We re-submitted the application form, using the Principle Sponsor form and agreed the terms and conditions of the support from CHARIS. The application was approved and in December we were matched with a Syrian family.

## 4. *Welcome and support refugee families*

- Contacting the schools near the house to update them on progress towards the family's arrival.
- East Devon District Council re-inspected and approved the house as suitable for the family.
- We were given access to the house in November, and moved furniture and furnishings to the house.
- A welcome pack was prepared and translated into Arabic

### **Public Benefit**

As we planned, implemented and reviewed the activities for the year, the Trustees considered the Charity Commission's guidance on public benefit. The Trustees feel that we have ensured that the activities undertaken have engaged well with the local community (within the limits imposed by the COVID-19 lockdowns and restrictions) and provided ample opportunities for them to be involved and to learn from the activities in line with our charitable objects.

### **Volunteers**

We have a group of approximately 25 volunteers actively engaged in the charity's work.

They have willingly participated in the various trainings to prepare for the arrival of the family. They have already contributed time preparing the house, making repairs to the house, caring for the garden, moving furniture, contacting schools, the medical centre and dentists. The work of volunteers is being co-ordinated by two of the Trustees jointly and this is working extremely well. We are confident that there are sufficient volunteers to provide a good initial support network to the family and to help them to become independent and active in their new community.

#### **4. Achievements and Performance**

In reviewing the year, the Trustees are pleased that after a very long delay and suspension of the Community Sponsorship programme due to Covid, we are now well on track to welcome a family in 2022. It has been a big achievement to maintain the momentum, and to keep most of the initial volunteers on board (as well as expanding the pool). There is a very positive rapport amongst the volunteers. We have also been pleased with the response from the schools and medical personnel when approached about how they can support the family when they arrive. All of the responses have been encouraging and positive.

In terms of the second objective of raising the funds required to sponsor refugee families under the Community Sponsorship Programme, we consolidated the funds available, and had more than the minimum £9,000 required by the Home Office. We did not undertake any major fundraising as we feel there are now sufficient funds available to support the family.

In terms of our third objective this was fully achieved in 2021. By linking with CHARIS as a Principle Sponsor, we have built in an extra layer of support to the group. CHARIS provides support, information and backstopping if there are any challenges where we need additional support. This should help ensure that the welcome and support to the family is successful even when challenges arise.

Our focus for 2022 will be on objective 4 – welcoming the family and assisting them to settle in. They should arrive in April 2022.

#### **5. Financial Review**

The charity has been successful to date in its fundraising efforts and now has sufficient funds in place to support the family.

A copy of the FRS SORP 102 accounts required to be submitted to Charities Commission is included in Annex 1 for further information.

#### **Policy on reserves**

The policy of the charity is to retain £2,000.00 as a reserve against unforeseen financial circumstances. The trustees consider this provides an adequate protection against potential issues which might arise. These reserves may only be released with the written agreement

of a simple majority of the trustees (i.e. a minimum of three trustees).

The charity holds these reserves as part of the main bank account. No separate account is maintained for this purpose.

This policy is subject to review every six months and may be amended to reflect the evolving circumstances of the charity.

No funds are in deficit.

## 6. Funds held as Custodian Trustee

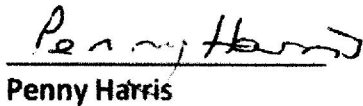
The charity does not hold any funds as a Custodian Trustee.

## 7. Declarations

The Trustees declare they have approved the Trustees' report above.

  
Joanna Cant

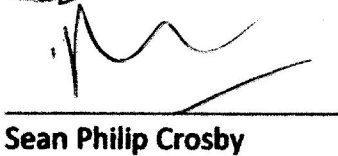
13<sup>th</sup> June 2022  
Date

  
Penny Harris

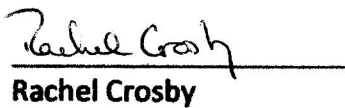
13/6/22  
Date

  
Siobhan Canham

13/06/2022  
Date

  
Sean Philip Crosby

13 June 2022  
Date

  
Rachel Crosby

13/06/2022  
Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Budleigh-Syrian Community Sponsortship

1179848

## Receipts and payments accounts

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For the period from	01/01/21	To	31/12/21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Previous Years to the nearest £
<b>A1 Receipts</b>					
Donations	1,461	-	-	1,461	14,245
Gift Aid	92	-	-	92	755
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,553</b>	<b>-</b>	<b>-</b>	<b>1,553</b>	<b>15,000</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,553</b>	<b>-</b>	<b>-</b>	<b>1,553</b>	<b>15,000</b>
<b>A3 Payments</b>					
Rental of meeting rooms		-	-	-	276
Preparation & Printing of materials		-	-	-	185
Insurance	84	-	-	84	168
DBS checks for volunteers/trustees	198	-	-	198	20
Purchase of laptop for project/family use		-	-	-	-
	279	-	-	279	-
Removals of furniture	60	-	-	60	-
Training for volunteers	270	-	-	270	-
	-	-	-	-	-
<b>Sub total</b>	<b>891</b>	<b>-</b>	<b>-</b>	<b>891</b>	<b>649</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>891</b>	<b>-</b>	<b>-</b>	<b>891</b>	<b>649</b>
<b>Net of receipts/(payments)</b>	<b>662</b>	<b>-</b>	<b>-</b>	<b>662</b>	<b>14,351</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>662</b>	<b>-</b>	<b>-</b>	<b>662</b>	<b>14,351</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	14,166	-	-
	Gift Aid to reclaim	847	-	-
		-	-	-
	<b>Total cash funds</b>	<b>15,013</b>	<b>-</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J.E. CANT	14.6.2022

**BUDLEIGH-SYRIAN COMMUNITY SPONSORSHIP**

England & Wales - Charity number 1179848

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# Accounts

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## **ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

The Trustees present their annual report and financial statements for the period 1st January to 31<sup>st</sup> December, 2020.

### **1. Reference and Administrative Information**

**Charity name:** Budleigh Syrian Community Sponsorship

**Charity registration number:** 1179848

**Charity Address:** 15 Stoneborough Lane, Budleigh Salterton, Devon EX9 6HL

#### **Trustees:**

The Trustees during this reporting period and at the time of the signature of this report are the charity's first Trustees:

Joanna Elisabeth Cant – Chair

Robert Nicholas Marshall – Fundraising Co-ordinator (resigned Jan 31<sup>st</sup>, 2021 prior to this report being prepared)

Rachel Julia Crosby – Secretary

Sean Philip Crosby – Treasurer

### **2. Structure Governance and Management**

The Charity is established as a charitable incorporated organisation (CIO) and governed by a Constitution. It has a minimum of three and maximum of seven Trustees. During this period there were four Trustees.

As per the Constitution, apart from the first charity trustees, every new trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity trustees manage the affairs of the CIO and for that purpose exercise all the powers of the CIO.

### **3. Objectives and Activities**

#### **Objects**

The objects of the Budleigh Syrian Community Sponsorship as set out in our Constitution

are:

- To relieve poverty amongst those seeking asylum and those granted refugee status living in the Budleigh Salterton area by providing interpreting/translating/advocacy/health/housing advice and cultural guidance, and any other assistance required to advance them in life and support them to adapt, settle and live independently within their new community;
- To advance the education of the public in general about the issues relating to refugees and those seeking asylum.

### **Strategic Objectives**

To ensure we fulfil our objects we designed a two-year strategy (2018-2020) with four key objectives:

1. To engage and equip sufficient community members to start and successfully run a Community Sponsorship Project in Budleigh Salterton
2. To raise the funds required to sponsor refugee families under the Community Sponsorship Programme
3. To become officially recognised as a Community Sponsorship Group by the Home Office
4. To welcome and support refugee families to settle in Budleigh Salterton

### **Activities**

During this reporting period we focused on the first two strategic objectives and made good progress towards the third objective. The activities we undertook to achieve the objectives included:

#### *Engaging the community/Equipping community members*

- Holding community meetings and recruiting volunteers
- Holding regular meetings of the housing and education working parties
- Advancing awareness of the local public about the situation of refugees and the planned sponsorship through regular newsletters and facebook page
- On 1 Feb 2020 RESET came and did training for 30 volunteers. This is the basic training required by the Home Office.
- On 12<sup>th</sup> March 2020 we held a meeting with about 15 volunteers to develop agreed ways of working and for volunteers to get to know one another
- With the various lockdowns that came into effect from 24<sup>th</sup> March 2020 we had to suspend our community engagement and face to face meetings. The resettlement programme was also put on hold.

#### *Raising funds as required as part of the government vulnerable people's resettlement*

*scheme*

- As a result of all the fundraising activities conducted in 2019 and other on-going donations, we had already fully achieved the minimum target of £9000 needed to qualify to be a sponsorship group.

*Recognition as a Community Sponsorship Group by the Home Office*

- We submitted our application for approval in principle on 28<sup>th</sup> January, 2020
- We were interviewed, as part of the pre-approval process, by the Home Office on 4<sup>th</sup> March, 2020. Unfortunately, lockdown and the suspension of the resettlement scheme means that it was not until 6<sup>th</sup> December, 2020 that we were able to submit our application for full approval.

### **Public Benefit**

As we planned, implemented and reviewed the activities for the year, the Trustees considered the Charity Commission's guidance on public benefit. The Trustees feel that we have ensured that the activities undertaken have engaged well with the local community (within the limits imposed by the COVID-19 lockdowns and restrictions) and provided ample opportunities for them to be involved and to learn from the activities in line with our charitable objects.

### **Volunteers**

There continues to be enthusiasm for supporting the project and the charity has a list of volunteers who will be involved with the preparations to welcome and supporting the family once they arrive. Two of the volunteers have also agreed to share the role of volunteer co-ordinator. This has ensured that we structure the volunteering carefully, and that volunteer references are checked, and we track the training each person has had. This means that we will be better able to find the best fit for each of the volunteers with the roles available.

## **4. Achievements and Performance**

In reviewing the year, the Trustees are pleased to report that despite the lockdown restrictions that were in place for many months, we have managed to keep the level of interest and engagement in the project. We have started the process of equipping the volunteers by holding the required training with RESET (just prior to the first lockdown). We kept people informed of the situation with the resettlement programme. We also met (virtually) with our newly elected MP to explain the programme and to request his support in encouraging the Home Office to re-open the resettlement programme. He was very positive and followed up with a letter to the Home Office. It has been a big achievement to maintain the interest and commitment of sufficient people to ensure that we can welcome a family in 2021.

In terms of the second objective of raising the funds required to sponsor refugee families under the Community Sponsorship Programme, we had already reported in 2019 that we have reached the target required by the Home Office of £4,500/adult (total of £9,000). We were unable to carry out significant fundraising during the year due to Covid restrictions.

In terms of our third objective which is to become officially recognised as a Community Sponsorship Group by the Home Office, we also made progress in 2020. Our application has been approved in principle. We have now obtained commitment from the Salvation Army in Exmouth that they will make a house available for a resettled family in 2021. We should be able to achieve our fourth objective of welcoming a family by the end of 2021.

By the end of the reporting period we had also identified a potential house for the family and are working on securing it so that we can submit our community sponsorship application to the Home Office in early 2020.

## **5. Financial Review**

The charity has been successful to date in its fundraising efforts and has exceeded the minimum threshold required in order to proceed with lodging an application with the UK Home Office to bring a Syrian refugee family to the UK. Although the minimum is exceeded, the trustees believe that additional funds will be required and therefore fundraising efforts will resume in 2021 to ensure there are sufficient funds available.

A copy of the FRS SORP 102 accounts required to be submitted to Charities Commission is included in Annex 1 for further information.

### **Policy on reserves**

The policy of the charity is to retain £2,000.00 as a reserve against unforeseen financial circumstances. The trustees consider this provides an adequate protection against potential issues which might arise. These reserves may only be released with the written agreement of a simple majority of the trustees (i.e. a minimum of three trustees).

The charity holds these reserves as part of the main bank account. No separate account is maintained for this purpose.

This policy is subject to review every six months and may be amended to reflect the evolving circumstances of the charity.

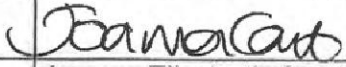

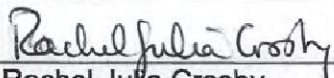
No funds are in deficit.

## **6. Funds held as Custodian Trustee**

The charity does not hold any funds as a Custodian Trustee.

## 7. Declarations

The trustees declare that they have approved the trustees' report above.

Signature				
Full Name	Joanna Elizabeth Cant	Sean Philip Crosby	Rachel Julia Crosby	
Position	Chair	Treasurer	Secretary	
Date	2 March 2021	2 March 2021	02/03/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Budleigh-Syrian Community Sponsortship 1179848

## Receipts and payments accounts

CC16a

For the period from 01/01/2020 To 31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,728	-	-	1,728	12,517
Gift Aid	317	-	-	317	438
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,045</b>	<b>-</b>	<b>-</b>	<b>2,045</b>	<b>12,955</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,045</b>	<b>-</b>	<b>-</b>	<b>2,045</b>	<b>12,955</b>
<b>A3 Payments</b>					
Rental of meeting rooms	69	-	-	69	207
Preparation & Printing of materials	-	-	-	-	185
Insurance	84	-	-	84	84
DBS checks for volunteers/trustees	20	-	-	20	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>173</b>	<b>-</b>	<b>-</b>	<b>173</b>	<b>476</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>173</b>	<b>-</b>	<b>-</b>	<b>173</b>	<b>476</b>
<b>Net of receipts/(payments)</b>	<b>1,873</b>	<b>-</b>	<b>-</b>	<b>1,873</b>	<b>12,478</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,873</b>	<b>-</b>	<b>-</b>	<b>1,873</b>	<b>12,478</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	13,596	-	-
	Gift Aid to reclaim	755	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,351</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

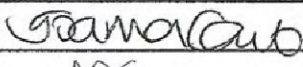
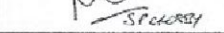
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Joanna Cant	24/02/21
	Philip Crosby	13/02/2021