



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1st July 2024	To	30th June 2025

## Section A Reference and administration details

Charity name

Horley Lions Club CIO

Other names charity is known by

Registered charity number (if any)

1179840

Charity's principal address

30 Wellington Way

Horley

Surrey

Postcode

RH6 8JH

### Names of the charity trustees who will manage the charity when it commences

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Schultze	Club President	Appointed 01.07.2024	Horley Lions Club
2	Neil James	Club Secretary	Appointed 01.07.2024	Horley Lions Club
3	Chris Peters/Peter Moxley	Club Treasurer	Appointed 01.07.2024	Horley Lions Club
4	Jenny Norden		Appointed 01.07.2024	Horley Lions Club
5	Andrew Harper		Appointed 01.07.2024	Horley Lions Club
6	Fiona Reilly		Appointed 01.07.2024	Horley Lions Club
7	Sam Warden		Appointed 01.07.2024	Horley Lions Club
8	Paul Nathan/John Dancer	First Vice President	Appointed 01.07.2024	Horley Lions Club
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	CIO Constitution
How the charity is constituted	Trust
Trustee selection methods	The trust's affairs are overseen and managed by a group of 7 trustees, 3 of whom are ex-officio being the Club President, Secretary and Treasurer. The remaining four are also members of Horley Lions Club they being nominated and elected annually by members of Horley Lions Club

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Horley Lions Club CIO commenced operation on 1<sup>st</sup> July 2019, transferring the assets from Horley Lions Club Charitable Trust.

This TAR covers the operating year 2024-2025.

Horley Lions Club has been a member of the International Association of Lions Clubs for more than 55 years. The members of the Club are volunteers who give their time unconditionally in support of charitable causes.

Matters are discussed by the members of Horley Lions Club in general meetings their recommendations are then voted on with the trustees present for approval or otherwise, subject to there being a quorate 3 trustees present. The Chairperson has a casting vote should the needs so dictate.

Subject always to there being a quorum, the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund. The trustees may delegate their authority to the Chairperson of the Welfare Committee should an urgent request be made, such being limited to a maximum of £300 per case.

Being the conduit of the General Public's generosity the members of Horley Lions Club work to ensure that all activities organised by the Club are managed correctly with due attention being applied to any potential financial risks.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the trust is to apply its income for any purpose that is charitable, be it for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.

When reviewing the CIO's aims and objectives, and further when considering aspects associated with future activities, the trustees remain aware and have regard to the principals of "Public Benefit" as defined in the Charity Commission guidance papers.

The trustees consider the activities and achievements of the CIO satisfy the public benefit requirements.

Throughout the year the Club promoted the Lions "Message in a Bottle" and "Message in a Wallet" schemes in the local area which is viewed as a useful tool assisting paramedics when they are called out on an emergency to assist the sick and elderly.

In conjunction with other Lions clubs in the area, the CIO ran the annual Fun Day, where local groups caring for disabled adults took part in a day of games in July 2024.

The club's Warm Over Winter project continued during the year, with the aim of providing assistance to those in fuel poverty. Funding for the project came from a number of organisations including Reigate and Banstead DC, local church organisations and others, including the CIO itself. Small donations were provided to Horley families and individuals referred by Citizen's Advice, Reigate and Banstead District Council and local community organisations. The WOW project is managed through a separate bank account and annual accounts.

A number of activities run by the Club have the dual beneficial impact of providing entertainment for the public yet at the same time being run with the specific intention of raising funds to meet the Trusts charitable aims and objectives. During the year, these activities included:

The annual skittles tournament, was held in early June 2025, to avoid clashing with major sporting events. The event was a great success with more than 70 teams taking part.

During September 2024 the club ran its annual dog show with more than 100 local dogs being entered into a range of classes and competitions.

The club also successfully organised its annual bonfire and fireworks display, with 5,000 people in attendance.

In December 2024, members of the club escorted Father Christmas around the streets of Horley. Members of the club also completed street collections. Proceeds were donated to local youth organisations and sick children.

In April 2025, the club organised a series of Easter Egg draws in local pubs. These raffles were a great success. All eggs were successfully raffled, leading to a significant financial gain for the club.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All income of the CIO is used to promote its aims and objectives. No part of the CIO Fund may be applied without the prior approval of the members of the Club.

Whilst it is the policy of the trustees to ensure that donations are given to organisations, individuals and charities in the local area, on occasions donations will be given in support of other Lions International projects both national and international, which for the most part is routed through Lions Clubs International Foundation (LCIF).

All funds raised are held on deposit account with a major bank as it is the policy of the Club to quickly distribute funds raised to good causes and charities where the money can be spent to maximum advantage.

A reserve is maintained to cover the costs of an event washout and additionally to cater for unforeseen appeals.

In addition, to provide funding to replace some of the club's key assets, a reserve fund is maintained, to set aside funding for replacement of the club's van, BBQ equipment and marquees.

## Section D

### Achievements and performance

of the main achievements of the charity during the year  
Summary

Through the activities detailed above, the Club created a net income of £58,580 for the CIO with donations made exceeding £51,309, such money being given to local charitable organisations and in some instances needy cases identified through contacts with Social Services.

In addition, grants were received by the CIO, totalling £15,500, to fund the replacement of critical equipment used by the club in its community events, which were fully disbursed during the year.

The donations ranged in amount. The largest donation provided was £5,850 to the Surrey and Sussex Healthcare Charity. During the year, a total of £500 was donated to various international emergency appeals. A total of £5,000 was donated to I Choose Freedom and £5,000 was donated to Young Epilepsy. Donations of more than £1,000 each were made to Ifield Fayre Committee, Lucy Rayner Foundation and St Katherine's Hospice.

In the run up to Christmas more than 120 food parcels were distributed to local needy families. The total donation for these was around £3,309.

A series of donations were made towards various charitable activities to support needy students, led by local schools, totalling £2,750.

Through the WOW project, more than 135 families were assisted with the costs of domestic fuel bills, with a total of £18,720 being donated.

## Section E

### Financial review

**Brief statement of the charity's policy on reserves**

The CIO holds small contingency funds to provide cash-flow support for its activities. These relate to cover for a washout event and to cover future costs for replacement of club assets. At the end of the CIO year these totalled £32,595. To provide additional income for the CIO, the majority of these funds are held in an interest bearing account.

Whilst this is a reserve, it is available at short notice if allocation was so required by Club members.

**Details of any funds materially in deficit**

The CIO has covered all the approved expenditures and obligations

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

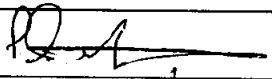
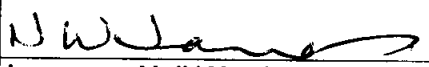
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**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Schultze	Laurence Neil Westlake-James
Position (eg Secretary, Chair, etc)	President	Secretary
Date	25/09/2025	

# HORLEY LIONS CLUB

## YEAR END FINANCIAL REPORT 1ST JULY 2024 - 30th JUNE 2025

### ADMINISTRATION ACCOUNT

	£		£
Balance b/f from 1.7.24	£4,163.62	District & Multiple Dist Dues	£1,716.75
Members' subscriptions	£1,290.00	International Dues	£1,271.42
Member's payments Charter Lunch	£1,979.00	Office costs	£14.20
Charter Raffle	£472.00	Presidents gift	£44.10
HMRC Tax credits 2 years	£4,878.18	Long Service presentation	£75.50
Easy Fundraising membership	£61.69	Volunteer social	£210.40
		Tfr BBQ Reserve	£2,000.00
		Charter Lunch Hotel costs	£2,063.79
		Club Supplies	£4.50
		Balance c/f 01.07.25	£5,443.83
	<b>£12,844.49</b>		<b>£12,844.49</b>

### Reserve Accounts

#### Hospitality Account

	£		£
Balance b/f from 1.7.24	£1,250.73	Twinning weekend costs	£2,064.23
Kindling wood sale to members	£52.50	Position c/f 01.07.25	-£407.70
Close Teddy Bear Reserve	£353.30		
	<b>£1,656.53</b>		<b>£1,656.53</b>

## Reserve Accounts Continued

### Van and BBQ Equipment

	£
Balance b/f from 1.7.24	£10,450.00
Your Fund Surrey C C	£15,000.00
Horley Mayor grant Xmas sleigh speakers	£500.00
Part Gift Aid HMRC admin acc	£2,000.00
10% profit events to Reserve	£1,990.00
Sale of old trailer and metal	£271.27

**£30,211.27**

### ParaTed Fund

	£
Balance b/f from 1.7.24	£703.30

**£703.30**

### Little Lion Fund

	£
Balance b/f 1.7.24	£133.10
Transfer from Para Teds	£350.00

**£483.10**

	£
Amps/speakers. Sleigh	£468.33
tfr Reserve new Gazebos	£3,898.00
tfr Reserve lights Gazebos	£252.99
tfr Res new griddles	£1,500.00
tfr Reserve new Trailer	£6,752.48
tfr Res. Fridge/freezers BBQ	£475.00
tfr Reserve new BBQ tables	£1,348.70
Capital costs Xmas Sleigh	£524.69
tfr Reserve fitments BBQ	£371.95
c/f balance 01.07.25	£14,619.13

**£30,211.27**

	£
tfr Res Little Lions	£350.00
tfr to Hospitality	£353.30
close Reserve	£0.00

**£703.30**

	£
c/f Balance 01.07.25	£483.10

**£483.10**

## Reserve Accounts Continued

### Firework Reserve

Balance b/f 1.7.24

£  
£10,000.00

c/f Balance 01.07.25

£  
£10,000.00

**£10,000.00**

**£10,000.00**

### Skittles Repair Provision

Balance b/f 1.7.24

June 20th 2025

£  
£500.00

Balance C/f

£  
nil  
£500.00

**£500.00**

**£500.00**

### Christmas Parcel Reserve

SCC Grant switched to reserve originally  
received Jan 2025

Switched March 2025

£

Balance c/f  
Year end figure

£

**£3,000.00**

nil  
**£3,000.00**



## Fund Raising Account

	£
Balance b/f 1.7.24	£12,806.86
Easter Egg Appeal	£2,886.34
Dog Show	£2,022.00
Skittles Week	£3,821.15
Bonfire Night	£21,182.43
Christmas Collection	£8,418.78
Race Night (net of room hire)	£1,257.40
Book Stall	£1,416.21
Tombola Takings	£497.97
Sponsorship and Advertising	£4,605.00
BBQ	£6,898.89
BBQ Float money	£1,290.00
tfr from Reserve Xmas sleigh	£524.69
Tfr from Reserve BBQ Trailer	£14,599.12
SCC Christmas parcel grant	£3,000.00
Just Giving	£1,808.80
Text Giving	£50.34
Easy Fundraising	£51.48
PayPal	£51.39
Receipts re MIAB	£332.40
Interest	£486.34
Donations	£654.02
Misc.Receipts tfred reserves & Admin	£384.27
Shop can collecting	£127.72
BBQ refunds 2b tfred to reserve	£214.00
	<b>£89,387.60</b>

	£
Cost of Easter Eggs	£1,182.00
Dog Show costs	£786.84
Skittle costs	£414.26
Firework costs	£10,214.82
Christmas collection costs	£92.42
Xmas parcels distributed	£3,308.50
Storage direct costs	£603.95
Insurance costs	£1,369.12
cost of BBQ and new trailer	£14,599.12
BBQ direct costs	£4,097.19
BBQ Float repaid	£1,290.00
Publicity costs	£866.32
Vehicle and minor equip costs	£588.76
Don charities/organisations	£28,001.35
Donations to individuals	£1,278.96
Teachers Day presentation	£179.88
Tfr BBQ/ Van reserve	£2,261.27
Skittles prov created	£500.00
Christmas reserve	£3,000.00
Young Carers event	£192.50
Tfr to various reserves	£353.36
Improvements sleigh	£524.69
Misc expenditure	£141.80
c/f to 01.07.25	£13,540.49
	<b>£89,387.60</b>

**Breakdown of donations 2024/2025****Individuals**

	£
120 Food parcels distributed at Xmas	£3,308.50
Purchase Tumble Dryer for family	£230.00
Purchase food blender for young family	£279.00
Citizenship award	£200.00
shared cost of cooker	£129.00
Bunk Bed Frame for young family	£170.00
Repair cooker for lady	£110.00
Flowers etc	£44.96
Microwave cooker for family	£96.00
	<b>£4,567.46</b>

**Charities**

	£
The Lucy Rayner Foundation	£1,500.00
St Catherines Hospice	£1,500.00
Young Epilepsy	£5,000.00
MHA Community E Surrey	£200.00
Homestart	£700.00
MDNA	£500.00
Renewed Hope	£494.85
Spanish Flood Appeal	£500.00
	<b>£10,394.85</b>

**Local organisations**

	£
Ifield Church and Theatre	£1,280.00
Local Scouts	£450.00
Junior Football Horley United	£450.00
Junior Cricket Horley CC	£300.00
	£300.00
	<b>£2,780.00</b>

**Schools**

Meath Green Junior Sch.	£450.00
Manorfield School	£1,000.00
St Bedes School	£201.50
Oakwood School	£850.00
	<b>£2,501.50</b>

**Charities Continued**

c/f	10,394.85
Childrens Eye Cancer	£500.00
Stripey Stork	£500.00
I choose Freedom	£5,000.00
Horley Family Pre School	£450.00
RBL	£25.00
Surrey & Sussex Healthcare	£5,850.00
	<b>£22,719.85</b>

**Horley Lions Club Wow Campaign**

	£		£
Balance b/f 01.07.24	£7,756.93	Payments to households*	£18,720.58
Private donations	£244.99		
Grant from the Community Foundation	£10,000.00		
Grant from Raven Housing Trust	£1,500.00		
Donation Horley Methodist Church	£452.55		
Reigate and Banstead Council	£2,200.00	Balance c/f 01.07.2025	£3,996.47
Total Oil Donation	£1,000.00	Balance c/f Revolut Card	£437.42
	<b>£23,154.47</b>		<b>£23,154.47</b>

\*period October 2024 to 30th June 2025 137 households families were assisted through our "Warm Over Winter" Campaign.

## Bank Reconciliation 30th June 2025

	£
Christmas Reserve	£3,000.00
Admin Account	£5,443.83
Fund Raising Account	£13,540.49
Skitt es repair Reserve	£500.00
Hospitality Account	-£407.70
WOW Reserve	£3,992.55
EBQ and Van reserve	£14,619.13
Firework Reserve	£10,000.00
Little Lion account	£483.10
Wow account ledger	£3.92

### Bank balance 30/06.25

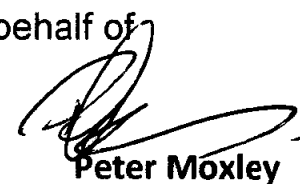
EPA	£17,243.33
WOW Bank Account	£33,928.07
Combined Bank Balance	£3.92
	<b>£51,175.32</b>

### WOW Revolut

Balance 30th June 2025

£387.42

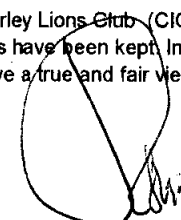
Accounts presented on behalf of  
Horley Lions Club (CIO)



**Hon Treasurer**

## Auditor's certificate

I have examined the books and records of the Horley Lions Club (CIO) for the year ended 30th June 2025 and confirm that adequate records have been kept. In my opinion the financial statements for the year ended 30th June 2025 give a true and fair view of the Club's affairs at that date.



**J.J. Watkins**

**Hon. Auditor**