



Trustees' Annual Report for the period

Period start date

1st July 2023

Period end date

30th June 2024

From

To

Section A

Reference and administration details

Charity name

Horley Lions Club CIO

Other names charity is known by

Registered charity number (if any)

1179840

Charity's principal address

30 Wellington Way

Horley

Surrey

Postcode

RH6 8JH

Names of the charity trustees who will manage the charity when it commences

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Reeves	Club President	Appointed 01.07.2023	Horley Lions Club
2	Neil James	Club Secretary	Appointed 01.07.2023	Horley Lions Club
3	Chris Peters	Club Treasurer	Appointed 01.07.2023	Horley Lions Club
4	Jan Carpenter		Appointed 01.07.2023	Horley Lions Club
5	Andrew Harper		Appointed 01.07.2023	Horley Lions Club
6	Fiona Reilly		Appointed 01.07.2023	Horley Lions Club
7	Sam Warden		Appointed 01.07.2023	Horley Lions Club
8	Peter Schultz	First Vice President	Appointed 01.07.2023	Horley Lions Club
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Constitution
How the charity is constituted	Trust
Trustee selection methods	The trust's affairs are overseen and managed by a group of 7 trustees, 3 of whom are ex-officio being the Club President, Secretary and Treasurer. The remaining four are also members of Horley Lions Club they being nominated and elected annually by members of Horley Lions Club

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Horley Lions Club CIO commenced operation on 1st July 2019, transferring the assets from Horley Lions Club Charitable Trust.
 This TAR covers the operating year 2023-2024.
 Horley Lions Club has been a member of the International Association of Lions Clubs for more than 55 years. The members of the Club are volunteers who give their time unconditionally in support of charitable causes.
 Matters are discussed by the members of Horley Lions Club in general meetings their recommendations are then voted on with the trustees present for approval or otherwise, subject to there being a quorate 3 trustees present. The Chairperson has a casting vote should the needs so dictate.
 Subject always to there being a quorum, the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund.
 The trustees may delegate their authority to the Chairperson of the Welfare Committee should an urgent request be made, such being limited to a maximum of £300 per case.
 Being the conduit of the General Public's generosity the members of Horley Lions Club work to ensure that all activities organised by the Club are managed correctly with due attention being applied to any potential financial risks.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to apply its income for any purpose that is charitable, be it for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When reviewing the CIO's aims and objectives, and further when considering aspects associated with future activities, the trustees remain aware and have regard to the principals of "Public Benefit" as defined in the Charity Commission guidance papers.

The trustees consider the activities and achievements of the CIO satisfy the public benefit requirements.

Throughout the year the Club continued to support local paramedics through the provision of teddy bears which are donated to sick children who might be distressed or otherwise when taken to hospital in an ambulance.

The Club also promoted the Lions "Message in a Bottle" and "Message in a Wallet" schemes in the local area which is viewed as a useful tool assisting paramedics when they are called out on an emergency to assist the sick and elderly.

In conjunction with other Lions clubs in the area, the CIO ran the annual It's a Knockout Day, where local groups caring for disabled adults took part in a day of games. This event was postponed from July and was held in October instead.

The club's Warm Over Winter project continued during the year, with the aim of providing assistance to those in fuel poverty. Funding for the project came from a number of organisations including Reigate and Banstead DC, local church organisations and others, including the CIO itself. Small donations were provided to Horley families and individuals referred by Citizen's Advice, Reigate and Banstead District Council and local community organisations. The WOW project is managed through a separate bank account and annual accounts.

A number of activities run by the Club have the dual beneficial impact of providing entertainment for the public yet at the same time being run with the specific intention of raising funds to meet the Trusts charitable aims and objectives. During the year, these activities included:

The annual skittles tournament, was held in early June 2024, to avoid clashing with major sporting events. The event was a great success with more than 70 teams taking part.

The club also successfully organised its annual bonfire and fireworks display, with 5,000 people in attendance.

In December 2023, members of the club escorted Father Christmas around the streets of Horley. Members of the club also completed street collections. Proceeds were donated to local youth organisations and sick children.

In March 2024, the club organised a series of Easter Egg draws in local pubs. These draws were a great success. All eggs were successfully drawn, leading to a significant financial gain for the club.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All income of the CIO is used to promote its aims and objectives. No part of the CIO Fund may be applied without the prior approval of the members of the Club.

Whilst it is the policy of the trustees to ensure that donations are given to organisations, individuals and charities in the local area, on occasions donations will be given in support of other Lions International projects both national and international, which for the most part is routed through Lions Clubs International Foundation (LCIF).

All funds raised are held on deposit account with a major bank as it is the policy of the Club to quickly distribute funds raised to good causes and charities where the money can be spent to maximum advantage.

A reserve is maintained to cover the costs of an event washout and additionally to cater for unforeseen appeals.

In addition, to provide funding to replace some of the club's key assets, a reserve fund was set up, to set aside funding for replacement of the club's van, BBQ equipment and marquees.

Section D

Achievements and performance

of the main achievements of the charity during the year Summary

Through the activities detailed above, the Club created a net income of £84,433 for the CIO with donations made exceeding £75715, such money being given to local charitable organisations and in some instances needy cases identified through contacts with Social Services.

The donations ranged in amount. The largest donation provided was £8,222 to the St Catherines Hospice. During the year, a total of £1,000 was donated to various international emergency appeals. A total of £6,000 was donated to the Lucy Rayner Foundation. Donations of more than £1,000 each were made to Ifield Fayre Committee, Horley Town Football Club, Surrey Young Carers, I Choose Freedom and The Children's Trust.

In the run up to Christmas more than 120 food parcels were distributed to local needy families. The total donation for these was around £2,730.

A series of donations were made towards various charitable activities to support needy students, led by local schools, totalling £4,636.

Through the WOW project, more than 200 families were assisted with the costs of domestic fuel bills, with a total of £33,250 being donated.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO holds 2 small contingency funds to provide cash-flow support for its activities. These relate to cover for a washout event and to cover future costs for replacement of club assets. At the end of the CIO year these totalled £20,650. To provide additional income for the CIO, these funds are held in an interest bearing account.

Whilst this is a reserve, it is available at short notice if allocation was so

required by Club members.

Details of any funds materially in deficit

The CIO has covered all the approved expenditures and obligations

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Reeves	Laurence Neil Westlake-James
Position (eg Secretary, Chair, etc)	President	Secretary
Date	31/08/2024	

HORLEY LIONS CLUB

ACCOUNTS 2023/2024

ADMINISTRATION ACCOUNT

	£		£
Balance b/f from 1.7.23	£2,907.20	District & Multiple Dist Dues	£1,596.75
Members' subscriptions	£2,524.00	International Dues	£1,268.25
Legacy Donation	£1,000.00	Information Comm office	£35.00
Corporate Employee funding	£152.10	Outgoing Pres Gift	£39.96
Donations in memory	£454.05	British Legion wreath	£32.50
Easy Fundraising membership	£35.85	Officer's Chain bars	£53.90
Bank Interest	£116.78	Balance c/f 01.07.2024	£4,163.62
	£7,189.98		£7,189.98

Hospitality Account

	£		£
Balance b/f from 1.7.23	£263.44	Charter incidental costs	£133.90
Members payments re twinning	£679.35	Hotel lunch charge	£2,500.00
Members Payments re Charter	£2,521.00	Gifts mark closure Joshua Tree	£67.15
Internal Charter lunch raffle	£431.99		
Bottle draw	£56.00	Balance c/f 01.07.2024	£1,250.73
	£3,951.78		£3,951.78

Reserve Accounts

Van and BBQ Equipment

Balance b/f from 1.7.23
10% take of Christmas appeal
10% take Easter Egg

£
£9,588.48
£861.52
£200.00
£10,650.00

Balance c/f 01.07.2024

£
£10,650.00
£10,650.00

ParatEd Fund

Balance b/f from 1.7.23
Sundry credit

£
£693.30
£10.00
£703.30

Balance c/f 01.07.2024

£
£703.30
£703.30

Little Lion Fund

Balance b/f 1.7.23
Proceeds of Pumpkin contest

£
£75.00
£58.10
£133.10

Balance c/f 01.07.2024

£
£133.10
£133.10

Firework Reserve

Balance b/f 1.7.23
Insurance reimbursement
Firework reimbursement

£
£10,000.00
£974.00
£7,771.20
£18,745.20

Insurance costs
Firework costs
Balance c/f 01.07.2024

£
£974.00
£7,771.20
£10,000.00
£18,745.20

Fund Raising Account

	£		£
Balance b/f 1.7.23	£18,147.57	Easter egg costs	£1,035.00
Easter Egg Appeal	£2,324.97	Skittles costs	£413.70
Dog Show advance books 2024	£315.00	Firework costs	£10,838.32
Skittles Week	£3,923.00	Christmas collection costs	£168.07
Bonfire Night	£19,933.60	Christmas Parcels	£2,730.28
Christmas Collection	£8,404.10	Storage Exp. (Elec etc)	£540.83
Book Stall	£1,492.70	Vehicle and equipment costs	£589.97
St Georges Day	£337.75	Insurance and licences	£616.96
Sponsorship and Advertising	£3,905.00	BBQ materials	£2,999.10
BBQ	£4,777.48	Printing costs and banners	£828.20
Donations received	£1,439.35	Donations to organisations	£34,596.99
Legacy Giving	£8,000.00	Donations families and individuals	£4,294.00
Just Giving	£2,638.04	Pallet MIA B + promo equip	£1,167.90
Text Giving	£82.58	transfer to Reserves/admin	£1,861.52
Easy Fundraising	£20.18	Welcome Horley Flowers	£90.84
UK On Line Giving Fund	£350.00	Teachers Day	£181.98
Receipts re MIA B	£240.00	Volunteers Social + certs	£445.80
		IAKO Zone contribution	£125.00
		Balance c/f 01.07.24	£12,806.86
	£76,331.32		£76,331.32

Breakdown of donations 2023/2024

Individuals	£
120 Food parcels distributed at Xmas	£2,730.28
contribution towards a fridge	£50.00
Oakwood School Citizen Award	£150.00
Freezer	£120.00
Wheelchair for a disabled lady	£500.00
Food voucher for family	£50.00
Matress for a bunk bed	£66.00
Tumble Dryer for family in Horley	£235.00
Washing Machine person in Charlwood	£260.00
Cooker for mother with 2 children	£449.00
Bed for a disabled lady	£449.00
Combo Microwave oven	£230.00
Bed for lady on West Vale	£279.00
Cooker for family in Horley	£520.00
Washing machine person in Earlswood	£170.00
Taxi fare lady needing counselling support	£160.00
Washing machine for family in Horley	£280.00
Cooker for family in Horley	£325.00
	£7,023.28

Charities	£	Local Organisations	£
The Lucy Rayner Foundation	£6,000.00	Ifield Church/theatre	£1,000.00
St Catherines Hospice	£8,222.14	Horley Town F.C. Youth	£1,000.00
Therapy Centre	£774.00	Mens in Sheds	£100.00
Kids Cancer Charity	£300.00	Horley C.C Youth	£250.00
Homestart	£400.00	Horley Community Centre	£150.00
Surrey Young Carers	£1,000.00		
Rivers Learning Project Community	£200.00	Schools	£2,500.00
Libya Red Cross	£500.00	Meath Green	£300.00
Morocco Red Cross	£500.00	Clifton Hill	£400.00
Brigette Trust	£500.00	Manorfield	£240.00
Great Ormond Street Childrens Hospital	£400.00	Oakwood	£850.00
Evelina Childrens Hospital	£400.00	Yattendon	£150.00
Renewed Hope	£494.85	Burstow	£200.00
YMCA Family Unity	£500.00	Trinity Oaks	£536.00
Infinity Space to Grow	£500.00	Bobtails Pre School	£500.00
Foundation Air Ambulance	£500.00	Charlwood	£910.00
I Choose Freedom	£1,120.00	Horley Infants	£550.00
The Childrens Trust	£2,000.00		£4,636.00
Warm over Winter	£1,500.00		
Horley Guide Companies	£800.00		
Horley Scouts	£450.00		
Augustian Care Bench for Des	£400.00		
	£227,460.99		

Horley Lions Club Wow Campaign

	£		£
Balance b/f 30.06.23	£15,040.93	Payments away to families *	£33,250.58
Groundwork UK	£1,000.00	Revolut Cd. Bal c/f 01.07.24	£283.42
Voluntary Action R & B	£2,000.00		
Reigate and Banstead Council	£7,500.00		
Community Foundation	£10,000.00		
Total Energy	£1,250.00		
Raven Housing	£3,000.00		
Public Donations through Just Giving	£500.00		
Transfer from Fundraising	£1,000.00	Bank Balance c/f 01.07.24	£7,756.93
	£41,290.93		£41,290.93

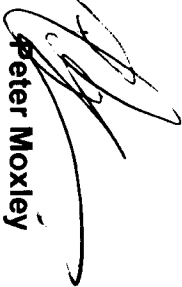
*In the period October 2023 to 30th June 2024 186 families were assisted through our "Warm Over Winter" Campaign.

Bank Reconciliation 30th June 2024

£

Admin Account	£4,163.62
Fund Raising Account	£12,806.86
Teddy Bear Account	£703.30
Hospitality Account	£1,250.73
WOW Reserve	£7,500.00
BBQ and Van reserve	£10,450.00
Firework Reserve	£10,000.00
Little Lion account	£133.10
	<hr/>
30.06.24	£47,007.61
BPA	£19,242.61
diff	<hr/>
	£27,950.00
Unpresented cheques	<hr/>
	-£185.00
	Hamish
	£35.00
	Horley Communi
	<hr/>
	£150.00
	overall diff
	<hr/>
	£0.00
WOW	
two Account	£256.93
Revolut Card	£183.42
	£440.35

Accounts presented on behalf of Horley Lions Club (CIO)


Peter Moxley

Hon Treasurer

Auditor's certificate

I have examined the books and records of the Horley Lions Club (CIO) for the year ended 30th June 2024 and confirm that adequate records have been kept. In my opinion the financial statements for the year ended 30th June 2024 give a true and fair view of the Club's affairs at that date.



J.J. Watkins

Hon. Auditor