



Trustees Annual Report for the period

Period start date

Period end date

From

To

Section A Reference and administration details

Charity name

Horley Lions Club CIO

Other names charity is known by

Registered charity number (if any)

1179840

Charity's principal address

30 Wellington Way

Horley

Surrey

Postcode

RH6 8JH

Names of the charity trustees who will manage the charity when it commences

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Dancer	Club President	Appointed 01.07.2022	Horley Lions Club
2	Neil James	Club Secretary	Appointed 01.07.2022	Horley Lions Club
3	Chris Peters	Club Treasurer	Appointed 01.07.2022	Horley Lions Club
4	Jan Carpenter		Appointed 01.07.2022	Horley Lions Club
5	Andrew Harper		Appointed 01.07.2022	Horley Lions Club
6	Peter Moxley		Appointed 01.07.2022	Horley Lions Club
7	Paul Nathan		Appointed 01.07.2022	Horley Lions Club
8	James Reeves	First Vice President	Appointed 01.07.2022	Horley Lions Club
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10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Constitution
How the charity is constituted	Trust
Trustee selection methods	The trust's affairs are overseen and managed by a group of 7 trustees, 3 of whom are ex-officio being the Club President, Secretary and Treasurer. The remaining four are also members of Horley Lions Club they being nominated and elected annually by members of Horley Lions Club

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>The Horley Lions Club CIO commenced operation on 1st July 2019, transferring the assets from Horley Lions Club Charitable Trust.</p> <p>This TAR covers the operating year 2022-2023.</p> <p>Horley Lions Club has been a member of the International Association of Lions Clubs for more than 55 years. The members of the Club are volunteers who give their time unconditionally in support of charitable causes.</p> <p>Matters are discussed by the members of Horley Lions Club in general meetings their recommendations are then voted on with the trustees present for approval or otherwise, subject to there being a quorate 3 trustees present. The Chairperson has a casting vote should the needs so dictate.</p> <p>Subject always to there being a quorum, the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund.</p> <p>The trustees may delegate their authority to the Chairperson of the Welfare Committee should an urgent request be made, such being limited to a maximum of £300 per case.</p> <p>Being the conduit of the General Public's generosity the members of Horley Lions Club work to ensure that all activities organised by the Club are managed correctly with due attention being applied to any potential financial risks.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The object of the trust is to apply its income for any purpose that is charitable, be it for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When reviewing the CIO's aims and objectives, and further when considering aspects associated with future activities, the trustees remain aware and have regard to the principals of "Public Benefit" as defined in the Charity Commission guidance papers.

The trustees consider the activities and achievements of the CIO satisfy the public benefit requirements.

Throughout the year the Club continued to support local paramedics through the provision of teddy bears which are donated to sick children who might be distressed or otherwise when taken to hospital in an ambulance.

The Club also promoted the Lions "Message in a Bottle" and "Message in a Wallet" schemes in the local area which is viewed as a useful tool assisting paramedics when they are called out on an emergency to assist the sick and elderly.

In conjunction with other Lions clubs in the area, the CIO ran the annual It's a Knockout Day, where local groups caring for disabled adults took part in a day of games. This event was postponed from July, due to a teachers' strike, and was held in September instead.

The Club's Warm Over Winter project continued during the year, with the aim of providing assistance to those in fuel poverty. Funding for the project came from a number of organisations including Reigate and Banstead DC, local church organisations and others, including the CIO itself. Small donations were provided to Horley families and individuals referred by Citizen's Advice, Reigate and Banstead District Council and local community organisations. The WOW project is managed through a separate bank account and annual accounts.

A number of activities run by the Club have the dual beneficial impact of providing entertainment for the public yet at the same time being run with the specific intention of raising funds to meet the Trusts charitable aims and objectives. During the year, these activities included:

The annual skittles tournament, was held in early July 2022, returning to its usual slot. The event was a great success with more than 70 teams taking part. To avoid clashes with major sporting events, the 2023 skittles tournament was brought forward to June 2023, with this happening twice within the CIO year.

During September 2022 the Club intended to run its annual dog show however it was cancelled as the date clashed with the Country being in mourning for the late Queen. This was rescheduled to May 2023 and included a variety of pedigree and fun classes and various dog related stalls and activities.

The Club also successfully organised its annual bonfire and fireworks display, with 5,000 people in attendance

In December 2022, members of the Club escorted Father Christmas around the streets of Horley. Members of the Club also completed street collections. Proceeds were donated to local youth organisations and sick children.

In March 2023, the Club organised a series of Easter Egg Draws in local pubs. These were a great success, all eggs being successfully drawn leading to a significant financial gain for the Club.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All income of the CIO is used to promote its aims and objectives. No part of the CIO Fund may be applied without the prior approval of the members of the Club.

Whilst it is the policy of the trustees to ensure that donations are given to organisations, individuals and charities in the local area, on occasions donations will be given in support of other Lions International projects both national and international, which for the most part is routed through Lions Clubs International Foundation (LCIF).

All funds raised are held on deposit account with a major bank as it is the policy of the Club to quickly distribute funds raised to good causes and charities where the money can be spent to maximum advantage.

A reserve is maintained to cover the costs of an event washout and additionally to cater for unforeseen appeals.

In addition, to provide funding to replace some of the Club's key assets, a reserve fund was set up, to set aside funding for replacement of the club's van, BBQ equipment and marquees.

Section D

Achievements and performance

of the main achievements of the charity during the year Summary

Through the activities detailed above, the Club created a net income of £86,446 for the CIO with donations made exceeding £70,216, such money being given to local charitable organisations and in some instances needy cases identified through contacts with Social Services.

The donations ranged in amount. The largest donation provided was £10,250 to the Royal Surrey Hospital. During the year, a total of £2,450 was donated to various international emergency appeals. A total of £2,250 was donated to the SERV Blood Bikers. Donations of more than £1,000 each were made to Ifield Fayre Committee, Parkinsons Society and the Lucy Rayner Foundation.

In the run up to Christmas more than 120 food parcels were distributed to local needy families. The total donation for these was around £2,893.

Through the WOW project, more than 200 families were assisted with the costs of domestic fuel bills, with a total of £40,410 being donated.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO holds 2 small contingency funds to provide cash-flow support for its activities. These relate to cover for a washout event and to cover future costs for replacement of Club assets.

Whilst this is a reserve, it is available at short notice if allocation was so required by Club members.

Details of any funds materially in deficit

The CIO has covered all the approved expenditures and obligations

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

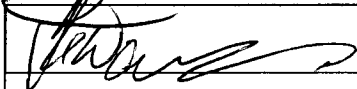
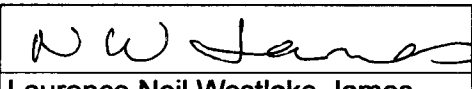
Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Dancer	Laurence Neil Westlake-James
Position (eg Secretary, Chair, etc)	President	Secretary
Date	20/12/2022	

Horley Lions Club

ACCOUNTS 2022/2023

Administration Account

	£		£
Balance b/f from 1.7.22	1552.57	District & Multi-Dist. Dues	1407.00
Members' subscriptions	2311.18	International dues	1281.02
H.M.R.C. Gift Aid	2451.33	Conference expenses	323.40
Horley/Vimy Association	770.00	Flowers & gifts	103.75
Gift Bad Nauheim Lions	250.00	Officers expenses	183.95
Donations in memory	235.00	Internal transfers	1770.00
Tail-twister fines	80.31	R. B. B. C. Lottery licence	20.00
Internal transfer	345.92	Balance c/f 30.6.23	2907.20
Pay Pal test entry	0.01		
	<u>7996.32</u>		<u>7996.32</u>

Hospitality Account

Balance b/f from 1.7.22	1618.15	Dinner Guests	108.00
Charter Income	1446.00	Charter Hotel Bill	1346.00
Twinning Contributions	275.20	Twinning Coach Hire	680.00
Bottle Draws	54.80	Twinning Barbeque Food	264.22
Internal Transfer	1000.00	Other Twinning Expenses	2017.89
Charter Raffle	160.00	Balance C/F 30.6.23	263.44
Donations	<u>125.40</u>		
	<u>4679.55</u>		<u>4679.55</u>

Para Teddy Fund

Balance b/f from 1.7.22	693.30	Balance c/f 30.6.23	693.30
	<u>693.30</u>		<u>693.30</u>

Little Lions Fund

Balance b/f from 1.7.22
Sales

0.00	
<u>75.00</u>	Balance c/f 30.6.23
75.00	<u>75.00</u>

Reserve Account

Balance b/f from 1.7.22

<u>10000.00</u>	Balance c/f 30.6.23
10000.00	<u>10000.00</u>

New Van/BBQ Fund

Balance b/f from 1.7.22
Transfers in

5450.00	
<u>4138.48</u>	Balance c/f 30.6.23
9588.48	<u>9588.48</u>

Fund-raising Account

Balance b/f from 1.7.22
Bookstall receipts
Barbecue stall receipts (external events)
Skittles Competitions
Dog Show income
Easter Egg Draw income
Sponsorship & advertising income
Christmas Collections
Donations received
Fireworks income
Message in a Bottle income
Internal Transfers
St. George' Day income
Horley Town Council Project
Ifield Stall income
It's a Knock Out

13425.23	Donations to organisations	25571.00
2208.28	" to families/individuals	1336.68
9049.69	Barbecue expenses	3792.13
6680.79	Skittles expenses	2862.02
2123.80	Dog Show expenses	1026.22
3864.54	Easter Egg Draw expenses	1294.75
4570.00	Publicity expenses	895.68
10288.26	Christmas collection expenses	148.63
1609.53	Christmas Parcels & assoc items	2899.29
19679.30	Fireworks expenses	8546.61
617.59	Message in a Bottle expenses	1491.30
969.90	Storage expenses	605.59
470.64	Vehicles & equipment	1630.61
250.00	Internal Transfers	5166.29
200.17	Equipment purchased & repairs	633.35
<u>40.00</u>	Balance c/f 30.6.23	<u>18147.57</u>
76047.72		76047.72

Horley Lions Club		Accounts 2022 - 2023
Donations to organisations		Donations to individuals
Zambia re Andy Thompson	200.00	2827.35
Ifield May Fayre	1000.00	66.00
Home Start East Surrey	300.00	5.94
Korle Bu Ghana	250.00	48.45
LCIF re Pakistan	1000.00	45.28
Home Start East Surrey	194.00	40.00
LCI re Sightsavers	250.00	250.00
Royal British Legion (Wreath)	30.00	320.00
S.E.R.V. Blood Bikers	2250.00	100.00
Donations to scouts and guides	750.00	74.00
105SE District Youth Appeal	150.00	50.00
105SE Multiple District Youth Appeal	136.00	300.00
Stripey Stork	250.00	108.95
Royal Surrey Hospital	8000.00	
SASH Charity	250.00	
Sport Parkinson	2250.00	
Zone 4C It's a Knock Out	100.00	
Great Ormond Street Hospital	400.00	
Lucy Rayner Foundation	1000.00	
Surrey Young Carers	500.00	
Royal Surrey Hospital	2500.00	
See Ability	250.00	
Sport Parkinson - Charter Auction	35.00	
Ryan MS Therapy Centre	148.00	
Turkey/Syria Disaster (DEC)	1000.00	
Clifton Hill School	500.00	
St. Catherine's Hospice	750.00	
Evelina Hospital	400.00	
Burstow Primary School	150.00	
Emergency Child Care	78.00	
Lions International - Brain Tumour Rese	500.00	
	25571.00	4235.97

Reconciliation of year-end balances

Administration Account	2907.20	Barclays Bank	41709.99
Hospitality Account	263.44	(less o/s cheques)	-35.00
Para Teddy Fund	693.30	Cash in Hand	0.00
Little Lions Fund	75.00		
Reserve Account	10000.00		
New Van/BBQ Fund	9588.48		
Fund-raising Account	18147.57		
	<u>41674.99</u>		<u>41674.99</u>

Reconciliation of Year-end Balance

No. 2 Account WOW Campaign	15040.93	Barclays Bank No.2 Account (WOW Campaign)	15040.93
	<u>15040.93</u>		<u>15040.93</u>

No. 2 Account - WOW Campaign

Funds Received

Balance B/F 1.07.2022	5800.27
Horley/Vimy Association	770.00
Nick Knox Plant Hire	3200.00
Morris Beneficent Fund	10000.00
Community Foundation	5000.00
Go Cardless	275.00
EDF credit rejections	78.67
GroundworkUK TE	1125.00
R. Mc Kenna	300.00
Just Giving (Tfrd Admin Acct)	566.99
Community Foundation	5000.00
Reigate & Banstead B.C.	3000.00
Anonymous donation	10.00
Surrey C.C.	4750.00
Raven Housing Trust	2000.00
M. & J.L. Hawley	200.00
Morris Beneficent Fund	10000.00
GroundworkUK TE	375.00
Raven Housing Trust	3000.00

55450.93

Payments processed

Funds paid to utilitiesout + Com pd	40224.60
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Revolut card balance 30th June 23	185.40
Balance C/f 30.6.23	15040.93

55450.93

Accounts presented on behalf of Horley Lions Club (CIO)

C. Peters
Hon Treasurer

Auditor's certificate

I have examined the books and records of the Horley Lions Club (CIO) for the year ended 30th June 2023 and confirm that adequate records have been kept. In my opinion the financial statements for the year ended 30th June 2023 give a true and fair view of the Club's affairs at that date.


J.J. Watkins F.A.I.A.
Hon. Auditor