



Trustees' Annual Report for the period

	Period start date			Period end date		
From	1st	July	2021	To	30th	June 2022

Section A Reference and administration details

Charity name	Horley Lions Club CIO		
Other names charity is known by			
Registered charity number (if any)	1179840		
Charity's principal address	30 Wellington Way		
	Horley		
	Surrey		
	Postcode	RH6 8JH	

Names of the charity trustees who will manage the charity when it commences

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Reeves	Club President	Appointed 01.07.2021	Horley Lions Club
2	Neil James	Club Secretary	Appointed 01.07.2021	Horley Lions Club
3	Chris Peters	Club Treasurer	Appointed 01.07.2021	Horley Lions Club
4	Sarah Anglim		Appointed 01.07.2021	Horley Lions Club
5	Andrew Harper		Appointed 01.07.2021	Horley Lions Club
6	Peter Moxley		Appointed 01.07.2021	Horley Lions Club
7	John Dancer	First Vice President	Appointed 01.07.2021	Horley Lions Club
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The trust's affairs are overseen and managed by a group of 7 trustees, 3 of whom are ex-officio being the Club President, Secretary and Treasurer. The remaining four are also members of Horley Lions Club they being nominated and elected annually by members of Horley Lions Club

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Horley Lions Club CIO commenced operation on 1st July 2019, transferring the assets from Horley Lions Club Charitable Trust.
This TAR covers the operating year 2021-2022.
Horley Lions Club has been a member of the International Association of Lions Clubs for more than 55 years. The members of the Club are volunteers who give their time unconditionally in support of charitable causes.
Matters are discussed by the members of Horley Lions Club in general meetings their recommendations are then voted on with the trustees present for approval or otherwise, subject to there being a quorate 3 trustees present. The Chairperson has a casting vote should the needs so dictate.
Subject always to there being a quorum, the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund. The trustees may delegate their authority to the Chairperson of the Welfare Committee should an urgent request be made, such being limited to a maximum of £300 per case.
Being the conduit of the General Public's generosity the members of Horley Lions Club work to ensure that all activities organised by the Club are managed correctly with due attention being applied to any potential financial risks.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to apply its income for any purpose that is charitable, be it for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When reviewing the CIO's aims and objectives, and further when considering aspects associated with future activities, the trustees remain aware and have regard to the principals of "Public Benefit" as defined in the Charity Commission guidance papers.

The trustees consider the activities and achievements of the CIO satisfy the public benefit requirements.

Throughout the year the Club continued to support local paramedics through the provision of teddy bears which are donated to sick children who might be distressed or otherwise when taken to hospital in an ambulance.

The Club also promoted the Lions "Message in a Bottle" and "Message in a Wallet" schemes in the local area which is viewed as a useful tool assisting paramedics when they are called out on an emergency to assist the sick and elderly.

The Club's Warm Over Winter project was launched during the year, with the aim of providing assistance to those in fuel poverty. Funding for the project came from a number of organisations including Reigate and Banstead DC, local church organisations and others, including the CIO itself. Small donations were provided to Horley families and individuals referred by Citizen's Advice, Reigate and Banstead District Council and local community organisations. These donations were made direct to the relevant Energy Company. The WOW project is managed through a separate bank account..

A number of activities run by the Club have the dual beneficial impact of providing entertainment for the public yet at the same time being run with the specific intention of raising funds to meet the Trusts charitable aims and objectives. During the year, these activities included:

Due to the ongoing COVID restrictions the annual skittles tournament, usually held in early July, was postponed until September 2021. Despite the change of time of the year, this was a great success.

During September 2021 the Club also ran its annual Dog Show. This included a variety of pedigree and fun classes and various dog related stalls and activities.

The Club also successfully organised its annual Bonfire and Fireworks display, with 4,000 people in attendance.

In December 2021, members of the Club escorted Father Christmas around the streets of Horley. Members of the Club also completed street collections. Proceeds were donated to local youth organisations and sick children.

In March 2022, the Club organised a series of Easter Egg draws in local pubs. Despite the ongoing COVID related lockdown these draws were a great success. All eggs were successfully drawn, leading to a significant financial gain for the club.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All income of the CIO is used to promote its aims and objectives. No part of the CIO Fund may be applied without the prior approval of the members of the Club.

Whilst it is the policy of the trustees to ensure that donations are given to organisations, individuals and charities in the local area, on occasions donations will be given in support of other Lions International projects both national and international, which for the most part is routed through Lions Clubs International Foundation (LCIF).

All funds raised are held on deposit account with a major bank as it is the intent of the Club to quickly distribute funds raised to good causes and charities where the money can be spent to maximum advantage.

A reserve is maintained to cover the costs of an event washout and additionally to cater for unforeseen appeals.

In addition, to provide funding to replace some of the Club's key assets, a reserve fund was set up, to set aside funding for replacement of the Club's van, BBQ equipment and marquees.

Section D

Achievements and performance

of the main achievements of the charity during the year Summary

Through the activities detailed above, the Club created a net income of £38,562 for the CIO with donations made exceeding £22,940, such money being given to local charitable organisations and in some instances needy cases identified through contacts with Social Services.

The donations ranged in amount. The largest donation provided was £5,000 to the Parkinsons Society. During the year, a total of £1,900 was donated to various Ukraine based appeals. A total of £1,750 was donated to the Kent Surrey and Sussex Air Ambulance. A total of £1,500 was donated to Re-Engage (aka Contact the Elderly) towards the costs of setting up a new group in Horley.

In the run up to Christmas more than 100 food parcels were distributed to local needy families. The total donation for these was around £2,834.

Through the WOW project, more than 100 families were assisted with the costs of domestic fuel bills, with a total of £7,770 being donated.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO holds 2 small contingency funds to provide cash-flow support for its activities. These relate to cover for a washout event and to cover future costs for replacement of Club assets.

Whilst this is a reserve, it is available at short notice if allocation was so required by Club members.

Details of any funds materially in deficit

The CIO has covered all the approved expenditures and obligations

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information


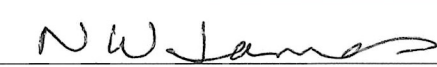
N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Frederick Ian Reeves	Laurence Neil Westlake-James
Position (eg Secretary, Chair, etc)	President 2021-22	Secretary
Date	16/2/2023	

Horley Lions Club

ACCOUNTS 2021/2022

Administration Account

	£		£
Balance b/f 1.7.21	309.71	District & Multi-Dist. Dues	1110.00
Members' subscriptions	2140.25	International dues	1054.55
Gift Aid	3650.17	Admin expenses	213.84
Lions 100 Club	386.00	Gift Aid dispersal	3150.17
Memory of Brenda Cook	315.00		
Message in a Bottle sold	280.00	Balance c/f 30.6.22	1552.57
	<u>7081.13</u>		<u>7081.13</u>

Hospitality Account

Balance b/f 1.7.21	1444.27	Charter Hotel Bill	1524.00
Charter Income	1695.00	Charter Top Table Wine	16.48
Charter Raffle	78.66	Handover Flowers	10.00
Bottle Draws	52.70	Guest Dinners	102.00
		Balance c/f 30.6.22	1618.15
	<u>3270.63</u>		<u>3270.63</u>

Para Teddy Fund

Balance b/f 1.7.21	377.05		
Donations	316.25	Balance c/f 30.6.22	693.30
	<u>693.30</u>		<u>693.30</u>

Reserve Account

Balance b/f 1.7.21	10000.00	Balance c/f 30.6.22	10000.00
	<u>10000.00</u>		<u>10000.00</u>

New Van & Barbeque Fund

Balance on 1.7.21			0.00
Deposits to Fund	5450.00	Balance c/f 30.6.22	5450.00
	<u>5450.00</u>		<u>5450.00</u>

Fund-raising Account

Balance b/f 1.7.21	7541.47	Donations to organisations	18350.82
Book stall income	1428.11	" to families/individuals	1505.16
Barbecue stall receipts (external events)	8359.13	Barbecue expenses	3860.01
Easter egg draw "	2965.55	Easter Egg Draw expenses	1008.00
Skittles competitions "	5644.78	Skittles expenses	337.33
Sponsorship & advertising income	995.00	Publicity expenses	846.77
Xmas collections	10042.45	Christmas collection expenses	269.07
Donations received	7014.56	Christmas parcels	2834.34
Dog show income	2673.53	Dog show expenses	1254.46
Fireworks income	17162.33	Fireworks expenses	7894.43
Internal transfers	2150.17	Insurances & licences	405.00
Christmas parcels paid twice (contra)	500.00	Storsge expenses	439.20
		Vehicles & equipment	1187.47
		Tfr to Para Teddy Fund	250.00
		Internal transfers	4450.00
		Tfrs to No 2 acct	8110.56
		Carnival expenses	37.23
		Due to Parkinsons Society	12.00
		Balance c/f 30.6.22	13425.23
	<u>66477.08</u>		<u>66477.08</u>

Reconciliation of year-end balances

Administration Account	1552.57
Hospitality Account	1618.15
Para Teddy Fund	693.30
Reserve Account	10000.00
Van & Barbeque Fund	5450.00
Fund-raising Account	13425.23
Cheqs not presented (100131/132/134	2000.00
	<u>34739.25</u>

No. 1 Account

Barclays Bank No. 1 acct	34739.25
Cash in hand	0.00
	<u>34739.25</u>

Horley Lions Club**ACCOUNTS 2021 - 2022****Donations to organisations**

S.E. District Youth Appeal	150.00
Action for Carers	100.00
LCIF Euro Floods	250.00
Home Start Godstone	275.82
Parkinsons Society	5000.00
Post Traumatic Stress Disorder	250.00
Royal british Legion - Wreath	25.00
Firefighters Charity	150.00
SERV - Blood Bikers	250.00
Home Start East Surrey	250.00
Clifton Hill School	400.00
Stripey Stork	250.00
Childrens Trust	300.00
Network Scouts	150.00
Lucy Rayner Foundation	250.00
Surrey Young Carers	500.00
St. Catherines Hospice	300.00
Horley Cricket Club	250.00
Horley Football Club	250.00
Frget Me Not Club	250.00
Young Epilepsy	300.00
Great Ormond Street Hospital	400.00
1st & 2nd Horley Scouts	200.00
9th Horley Scouts	200.00
Pathfinder Scouts	200.00
Redhill Corp of Drums	250.00
Horley District Guides	600.00
L.I.B.R.A.	500.00
Red Cross re Ukraine	550.00
ReEngage	1000.00
LCIF re Ukraine	250.00
SumUp/Red Cross re Ukraine	1100.00
Evelina Hospital	400.00
Riding for the Disabled	350.00
ReEngage	500.00
Oakwood School (Anglim Award)	100.00
Heatherley Cheshire re Easter Egg	100.00
Kent, Surrey, Sussex Air Ambulance	1750.00

18350.82
Donations to individuals

Welfare - Mattress	60.00
Welfare - Blinds	40.00
Christmas Parcels (advance)	500.00
Christmas Parcels (advance)	500.00
Christmas Parcels (advance)	500.00
Christmas Parcels (advance)	500.00
Welfare - Keymex	370.00
Christmas Parcels (advance)	500.00
Christmas Parcels (final)	257.70
Welfare via Penny Dancer	26.16
Widows flowers (Xmas Parcels)	76.64
Flowers (Mrs James)	10.00
Flowers (Mrs Smith)	10.00
Welfare via Penny Dancer	110.00
Transfer to Para Teddy Fund	250.00
Welfare via Penny Dancer	50.00
Welfare via Smiths Charity	80.00
Welfare - Keymex	225.00
Welfare - Keymex	349.00
Welfare via Penny Dancer - Bed	25.00
Lily Robson - Anglim award	150.00

4589.50
**Horley Lions Club No. 2 Account
WOW Fund**

Balance B/f 1.7.21	0.00
Funds received	13570.54
	<hr/>
	13570.54

Requests paid out	7770.27
Balance C/f 30.6.22	5800.27

13570.54

Reconciliation of year end balance

WOW Fund No. 2 Account	5800.27	Barclays Bank No. 2 Account	5800.27
		Cash in hand	0.00
	<hr/> 5800.27		<hr/> 5800.27



C. Peters
Hon. Treasurer

Auditor's certificate

I have examined the books and records of the Horley Lions Club for the year ended 30th June 2022 and confirm that adequate records have been kept. In my opinion the financial statements for the year ended 30th June 2022 give a true and fair view of the Club's affairs at that date.



J.J. Watkins
Hon. Auditor