



Trustees' Annual Report for the period

	Period start date			Period end date		
From	1st	July	2020	To	30th	June 2021

Section A Reference and administration details

Charity name	Horley Lions Club CIO		
Other names charity is known by			
Registered charity number (if any)	1179840		
Charity's principal address	30 Wellington Way		
	Horley		
	Surrey		
Postcode	RH6 8JH		

Names of the charity trustees who will manage the charity when it commences

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Dancer	Club President	Appointed 01.07.2020	Horley Lions Club
2	Neil James	Club Secretary	Appointed 01.07.2020	Horley Lions Club
3	Chris Peters	Club Treasurer	Appointed 01.07.2020	Horley Lions Club
4	Sarah Anglim		Appointed 01.07.2020	Horley Lions Club
5	Andrew Harper		Appointed 01.07.2020	Horley Lions Club
6	Peter Moxley		Appointed 01.07.2020	Horley Lions Club
7	James Reeves	First Vice President	Appointed 01.07.2020	Horley Lions Club
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

CIO Constitution

How the charity is constituted

(eg. trust, association, company)

Trust

Trustee selection methods

(eg. appointed by, elected by)

The trust's affairs are overseen and managed by a group of 7 trustees, 3 of whom are ex-officio being the Club President, Secretary and Treasurer. The remaining four are also members of Horley Lions Club they being nominated and elected annually by members of Horley Lions Club

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Horley Lions Club CIO commenced operation on 1st July 2019, transferring the assets from Horley Lions Club Charitable Trust.

This TAR covers the operating year 2020-2021.

Horley Lions Club has been a member of the International Association of Lions Clubs for more than 55 years. The members of the Club are volunteers who give their time unconditionally in support of charitable causes.

Matters are discussed by the members of Horley Lions Club in general meetings their recommendations are then voted on with the trustees present for approval or otherwise, subject to there being a quorate 3 trustees present. The Chairperson has a casting vote should the needs so dictate.

Subject always to there being a quorum, the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund.

The trustees may delegate their authority to the Chairperson of the Welfare Committee should an urgent request be made, such being limited to a maximum of £300 per case.

Being the conduit of the General Public's generosity the members of Horley Lions Club work to ensure that all activities organised by the Club are managed correctly with due attention being applied to any potential financial risks.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to apply its income for any purpose that is charitable, be it for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When reviewing the CIO's aims and objectives, and further when considering aspects associated with future activities, the trustees remain aware and have regard to the principals of "Public Benefit" as defined in the Charity Commission guidance papers.

Due to the impact of COVID19, the activities of the Club were considerably curtailed throughout the reporting year. Due to the need to operate within the applicable law and abide by all relevant Government guidelines, all regular activities of the club were postponed.

The trustees consider the activities and achievements of the trust satisfy the public benefit requirements.

Throughout the year the Club continued to support local paramedics through the provision of teddy bears which are donated to sick children who might be distressed or otherwise when taken to hospital in an ambulance.

The Club also promoted the Lions "Message in a Bottle" and "Message in a Wallet" schemes in the local area which is viewed as a useful tool assisting paramedics when they are called out on an emergency to assist the sick and elderly.

Throughout the various COVID related lockdowns, the club posted a regular quiz, to provide light relief for Horley residents.

A number of activities run by the Club have the dual beneficial impact of providing entertainment for the public yet at the same time being run with the specific intention of raising funds to meet the Trusts charitable aims and objectives. During the year, these activities included:

In December 2020, members of the club escorted Father Christmas around the streets of Horley. Members of the club also completed street collections. Proceeds to local youth organisations and sick children. This was curtailed by a sudden COVID related lockdown.

In March 2021, the club organised a series of Easter Egg raffles in local pubs. Unfortunately, due to a sudden COVID related lockdown these raffles were curtailed. Whilst some of the eggs were successfully raffled, not all were, leading to financial losses for the club.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All income of the CIO is used to promote its aims and objectives. No part of the CIO Fund may be applied without the prior approval of the members of the Club.

Whilst it is the policy of the trustees to ensure that donations are given to organisations, individuals and charities in the local area, on occasions donations will be given in support of other Lions International projects both national and international, which for the most part is routed through Lions Clubs International Foundation (LCIF).

All funds raised are held on deposit account with a major bank as it is the policy of the Club to quickly distribute funds raised to good causes and charities where the money can be spent to maximum advantage.

A reserve is maintained to cover the costs of an event washout and additionally to cater for unforeseen appeals.

Section D

Achievements and performance

of the main achievements of the charity during the year Summary

Through the activities detailed above, the Club created a net income £14,672 for the CIO with donations made exceeding £12,046, such money being given to local charitable organisations and in some instances needy cases identified through contacts with Social Services.

The donations ranged in amount. Due to restricted fund raising opportunities donations were restricted.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO holds a small contingency fund to provide cash-flow support for its activities. Whilst this is a reserve, it is available at short notice if allocation was so required by Club members.

Details of any funds materially in deficit

The CIO has covered all the approved expenditures and obligations

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information

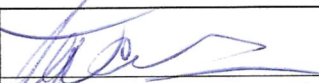
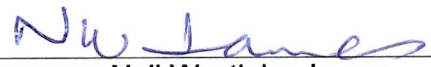
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Dancer	Laurence Neil Westlake-James
Position (eg Secretary, Chair, etc)	President	Secretary
Date	7/2/2022	

Horley Lions Club

ACCOUNTS 2020/2021

Administration Account

	£		£
Balance b/f 1.7.20	682.15	District & Multi-Dist. Dues	1096.25
Members' subscriptions	1975.35	International dues	1003.27
		Secretary's expenses	70.42
		Zoom licence	143.88
		Gifts	33.97
		Balance c/f	309.71
	<u>2657.50</u>		<u>2657.50</u>

Hospitality Account

Balance b/f 1.7.20	1359.23		
Business meeting BBQ	71.00		
Copper Box	14.02		
Building Soc interest	0.02	Balance c/f 30.6.21	1444.27
	<u>1444.27</u>		<u>1444.27</u>

Para Teddy Fund

Balance b/f 1.7.20	0.00		
Transfer Fund-raising account	327.05		
Donations	50.00	Balance c/f 30.6.21	377.05
	<u>377.05</u>		<u>377.05</u>

Reserve Account

Balance b/f 1.7.20	10000.00	Balance c/f 30.6.21	10000.00
	<u>10000.00</u>		<u>10000.00</u>

Fund-raising Account

Balance b/f 1.7.20	4915.31	Donations to organisations	1380.00
Book stall income	454.29	" to families/individuals	3502.08
Barbecue stall receipts (external events)	405.08	Barbecue expenses	401.28
Easter egg draw "	1032.10	Easter Egg Draw expenses	0.00
Skittles competitions "	2715.00	Skittles expenses	161.00
Sponsorship & advertising income	882.00	Publicity expenses	1157.44
Xmas collections	3508.75	Christmas collection expenses	236.69
Donations received	5490.01	Christmas parcels	2760.75
Dog show income	130.00	Insurances & licences	392.60
Mobile phone sale	55.00	Storage expenses	509.22
		Vehicles & equipment	605.93
		Tfr to Para Teddy Fund	327.05
		Card readers purchase	612.03
		Balance c/f 30.6.21	7541.47
	<u>19587.54</u>		<u>19587.54</u>

Reconciliation of year-end balances

Administration Account	309.71	Barclays Bank	19672.50
Hospitality Account	1444.27	Cash in hand	0.00
Para Teddy Fund	377.05		
Reserve Account	10000.00		
Fund-raising Account	7541.47		
	<u>19672.50</u>		<u>19672.50</u>

Horley Lions Club

ACCOUNTS 2020 - 2021

Donations to organisations

Sussex Parkinsons	100.00
LCIF Lebanon Appeal	150.00
Royal British Legion Wreath	20.00
Stripey Stork	250.00
Royal British Legion	100.00
Brooklands School	160.00
SERV (Bike riders)	200.00
GOSH Charity	150.00
LIBRA	250.00

1380.00

Donations to individuals

Freezer - Mc Cowan	235.00
Washing machine - C. Britt	159.00
Training toilet - welfare	23.99
Wheelchair - P. Duffy	1884.00
Matress - welfare	149.95
Washing machine - welfare	100.00
Sensory equipment - W. Nichols	81.64
Christmas parcels	2827.39
Tumble dryer - welfare	195.00
Tumble dryer - welfare	180.00
Aura Plumbing - welfare	241.86
Wendi Nichols - welfare	185.00

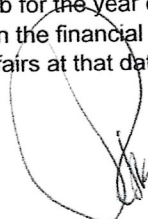
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C. Peters
Hon. Treasurer

Auditor's certificate

I have examined the books and records of the Horley Lions Club for the year ended 30th June 2021 and confirm that adequate records have been kept. In my opinion the financial statements for the year ended 30th June 2021 give a true and fair view of the Club's affairs at that date.



J.J. Watkins
Hon. Auditor