



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2023		30	09	2024

Section A

Reference and administration details

Charity name

West Bank Park Heritage Trust

Other names charity is known by

Registered charity number (if any)

1179788

Charity's principal address

3 Principal Rise

York

Postcode

YO24 1UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chair		
2	Gareth Burrow	Treasurer		
3	Penelope Dawson Brown	Trustee		
4	Andrew Pattinson	Trustee		
5	Gordon Eastham	Trustee		
6				
7				
8				

9

10

11

12

13

14

15

16

17

18

19

20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and

3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In 2022, it was decided that considering we had no income for the charity we could no longer justify the upkeep and cost of the website . The website was therefore parked (with all 10 films archived). Whilst we were in the process of doing this, it was decided that a showreel should be made of the achievements to date.

This showreel was created and shared between the trustees with the intention of gaining additional press. It gave an outline of work undertaken between 2013 and 2023.

The film was also shared in the hope that funds might be raised for further work on the sharing of the digitised James Backhouse scrapbook.

* (Reminder in July 2021 Tony Lambert Great, Great, Great Grandson of James Backhouse was finally able to travel from Auckland to visit the UK. We were also able to interview Tony for a second time and also to reunite him with the scrapbook which had been in safe keeping with the Trust. The scrapbook had already been digitised by the British Library and also annotated and preserved by a conservator working with the trust).

The plan at this stage had been that we would incorporate Tony's interview and tell the story of James Backhouse family and travels in more detail. Unfortunately at the point we were going to be working closely on these details within the scrapbook and the film of Tony's interview, there was a cyber attack on the British Library with 500,000 files stolen. This happened October 28th 2023. At the time this was not known to be the case due to confidentiality issues within the British Library , however by the beginning of Spring 2024 it had been written about widely in the press. The consequences of this devastating cyber attack for us as a group was that all access to digital sources had been pulled offline. This disruption also prevented users from being able to access items held in the collection. Our project was once again halted.

Fortunately we have a lot of our own archive to work with, as we have filmed and collected a great deal over the years so we have been able to continue the study at a slow and steady pace.

The plan to work again with the British Library is ongoing once they have had full recovery. In the meantime possible other avenues are being looked into such as podcasts, as a way to share our archive.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Jane Cullen

Full name(s)

Jane Louise Cullen

**Position (eg Secretary,
Chair, etc)**

Chair

Date

15/07/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

Receipts and payments accounts

CC16a

For the period
from

1/10/2023

To

30/9/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	778	-	-	778	778
Cash funds this year end	778	-	-	778	778

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds bank account	778	-	-
		-	-	-
		-	-	-
	Total cash funds	778	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Gareth Burrow	Gareth Burrow	25/7/25	