



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2021		30	09	2022

Section A Reference and administration details

Charity name

West Bank Park Heritage Trust

Other names charity is known by

Registered charity number (if any)

1179788

Charity's principal address

3 Principal Rise

York

Postcode

YO24 1UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chair		
2	Gareth Burrow	Treasurer		
3	Penelope Dawson Brown	Trustee		
4	Andrew Pattinson	Trustee		
5	Gordon Eastham	Trustee		
6				
7				
8				
9				

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and

3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In May 2021 the website went live, so by October 2021 we had 10 films on the website and were able to increase community engagement about the content of the films.

westbankparkheritagetrust.org

It is important to note that following the second National Lockdown (November 2020 to Christmas) we were still being very cautious with any group contact. This had given us a new way of working over zoom and with technology which was continued into 2021. In this respect the films were a good way to share information which had already been recorded.

In July 2021 Tony Lambert (Great, Great, Great Grandson of James Backhouse) was finally able to travel from Auckland to visit UK. We were also able to interview Tony for a second time and also to reunite him with the scrapbook which had been in safe keeping with the Trust. The scrapbook had already been digitised by the British Library and also annotated and preserved by conservator working with the trust.

<https://www.bl.uk/case-studies/james-backhouse-digitisation>

The results of the interview were then incorporated into the case study for future digitisation online. This work is ongoing.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jane Cullen

Full name(s) Jane Louise Cullen

**Position (eg Secretary,
Chair, etc)** Chair

Date 22/09/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

Receipts and payments accounts

CC16a

For the period
from

0/10/21

To

30/09/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	778	-	-	778	778
Cash funds this year end	778	-	-	778	778

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds bank accounts	778	-	-
		-	-	-
		-	-	-
	Total cash funds	778	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Laptop	652	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Gareth Burrow	Gareth William Burrow	22/09/2023	