

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2019		30	09	2020

Section A

Reference and administration details

Charity name West Bank Park Heritage Trust

Other names charity is known by

Registered charity number (if any) 1179788

Charity's principal address 3 Principal Rise

York

Postcode

YO24 1UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chairperson		
2	Gareth Burrow	Treasurer		
3	Tim Hedley Jones			
4	Penelope Dawson Brown			
5	Gordon Eastham			
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Existing Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and
3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

The work undertaken in this period has been to create and master a DVD of the 10 short films which will be used to share information about the Backhouse Legacy. They will also eventually be uploaded to a website for wider sharing.

In November 2019 three full days were spent at the British Library where all pages of the Backhouse scrapbook were finally digitized. This will enable us to work with the Backhouse relatives on further projects to do with the history.

We have also been in touch with local schools to share our history with them. We have continued to share information with the schools and are working on

With the intention of sharing the heritage of the Backhouse Nurseries to a wider audience a number of visits have been planned where there are currently Backhouse rockeries. Aysgarth is one Rockery in the Dales which we have made good contact with. Another is at Burnby Hall where there has been a complete renovation of the backhouse rockery.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The achievements of this year have been to work on the historical worth of a scrapbook which was otherwise in a basement in Auckland which would otherwise not have gained such an incredible highlight. Scores of pages and letters has been digitized and are now available for further study. We have great links with the British Library and the university.

In addition we have worked with Burnby Hall on raising the profile and sharing our insights. Burnby Hall was awarded a lottery grant to completely renovate its Backhouse Rockery and we have forged a good link with them for their future exhibition about the Backhouse Rockery.

We also have an ongoing dialogue with Yorkshire Arboretum about our incredible and unique collection of trees planted in the backhouse nurseries. We have made a map of the trees and now have them identified. There are some champion specimens which would not have been identified if it was not for the work of the charity.

Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Jane Cullen	
Full name(s)	Jane Louise Cullen	
Position (eg Secretary, Chair, etc)	Chair	
Date	24/07/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

Receipts and payments accounts

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For the period from	0/10/19	To	30/09/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funds transferred in from West Bank Park Heritage Project	-	-	-	-	8,090
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	8,090
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	8,090
A3 Payments					
Repayment of unutilised HLF grant	-	-	-	-	1,759
Professional fees - property	-	-	-	-	1,644
Filming costs / DVD	461	-	-	461	1,485
Scrapbook costs	767	-	-	767	240
Website	304	-	-	304	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,532	-	-	1,532	5,128
A4 Asset and investment purchases, (see table)					
Laptop and storage	652	-	-	652	-
	-	-	-	-	-
Sub total	652	-	-	652	-
Total payments	2,184	-	-	2,184	5,128
Net of receipts/(payments)	- 2,184	-	-	- 2,184	2,962
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,962	-	-	2,962	-
Cash funds this year end	778	-	-	778	2,962

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds bank accounts	778	-	-
		-	-	-
		-	-	-
	Total cash funds	778	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Laptop	652	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Gareth Burrow	Gareth William Burrow	26/07/2021	