

# WEST BANK PARK HERITAGE TRUST

England & Wales · Charity number 1179788

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-09-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 3 Principal Rise  
York  
YO24 1UF

**Phone** 07813144712

**Email** [westbankhouse@gmail.com](mailto:westbankhouse@gmail.com)

**Website** <http://thebackhouse.co.uk/>

## Activities

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**Objects:** 1 TO ADVANCE EDUCATION, IN PARTICULAR BY ENHANCING THE UNDERSTANDING OF THE HISTORY AND HORTICULTURAL LEGACY OF JAMES BACKHOUSE WITH PARTICULAR REFERENCE TO THE FORMER NURSERY AND GARDENS SITUATED AT WEST BANK PARK, IN PARTICULAR BUT NOT EXCLUSIVELY BY:(A) PROMOTING ENGAGEMENT WITH THE HERITAGE;(B) RESEARCHING THE HISTORY OF THE SITE AND ITS HORTICULTURAL LEGACY;(C) PRESERVING AND CONSERVING THE REMAINS OF THE LODGE AND HORTICULTURAL HERITAGE OF WEST BANK PARK;(D) PROMOTING AN UNDERSTANDING OF HORTICULTURE BY PROVIDING A SUSTAINABLE COMMUNITY SPACE FOR PEOPLE OF ALL AGES TO COME TOGETHER, SHARE KNOWLEDGE AND SKILLS AND ENGAGE WITH HORTICULTURE; AND2 TO BENEFIT THE RESIDENTS OF YORK, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS IN A COMMON EFFORT TO PROVIDE FACILITIES, IN THE INTERESTS OF SOCIAL WELFARE, FOR RECREATION AND OTHER LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** Enhancing the understanding of the legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; Conserve the remains of the Lodge at West Bank Park; Promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together; To benefit the residents of York.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** The General Public/mankind

## Geography

- City Of York

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30		£0	£0	-
2023-09-30		£0	£0	-
2022-09-30		£0	£0	-
2021-09-30		£0	£0	-
2020-09-30		£0	£2,184	-

## Trustees

Name	Role	Appointed
JANE LOUISE CULLEN	Chair	2018-09-20
ANDREW PATTINSON		2018-09-20
GEORGE GORDON EASTHAM		2018-09-20
Gareth Burrow		2019-12-18
PENELOPE JANE DAWSON-BROWN		2018-09-20

**WEST BANK PARK HERITAGE TRUST**

England & Wales - Charity number 1179788

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			<b>T o</b>	Period end date		
<b>From</b>	01	10	2023		30	09	2024

## Section A Reference and administration details

Charity name

West Bank Park Heritage Trust

Other names charity is known by

Registered charity number (if any)

1179788

Charity's principal address

3 Principal Rise

York

Postcode

YO24 1UF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chair		
2	Gareth Burrow	Treasurer		
3	Penelope Dawson Brown	Trustee		
4	Andrew Pattinson	Trustee		
5	Gordon Eastham	Trustee		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
<hr/> <hr/>	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B      Structure, governance and management**

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Members

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and

3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In 2022, it was decided that considering we had no income for the charity we could no longer justify the upkeep and cost of the website . The website was therefore parked (with all 10 films archived). Whilst we were in the process of doing this, it was decided that a showreel should be made of the achievements to date.

This showreel was created and shared between the trustees with the intention of gaining additional press. It gave an outline of work undertaken between 2013 and 2023.

The film was also shared in the hope that funds might be raised for further work on the sharing of the digitised James Backhouse scrapbook.

\* (Reminder in July 2021 Tony Lambert Great, Great, Great Grandson of James Backhouse was finally able to travel from Auckland to visit the UK. We were also able to interview Tony for a second time and also to reunite him with the scrapbook which had been in safe keeping with the Trust. The scrapbook had already been digitised by the British Library and also annotated and preserved by a conservator working with the trust).

The plan at this stage had been that we would incorporate Tony's interview and tell the story of James Backhouse family and travels in more detail. Unfortunately at the point we were going to be working closely on these details within the scrapbook and the film of Tony's interview, there was a cyber attack on the British Library with 500,000 files stolen. This happened October 28th 2023. At the time this was not known to be the case due to confidentiality issues within the British Library , however by the beginning of Spring 2024 it had been written about widely in the press. The consequences of this devastating cyber attack for us as a group was that all access to digital sources had been pulled offline. This disruption also prevented users from being able to access items held in the collection. Our project was once again halted.

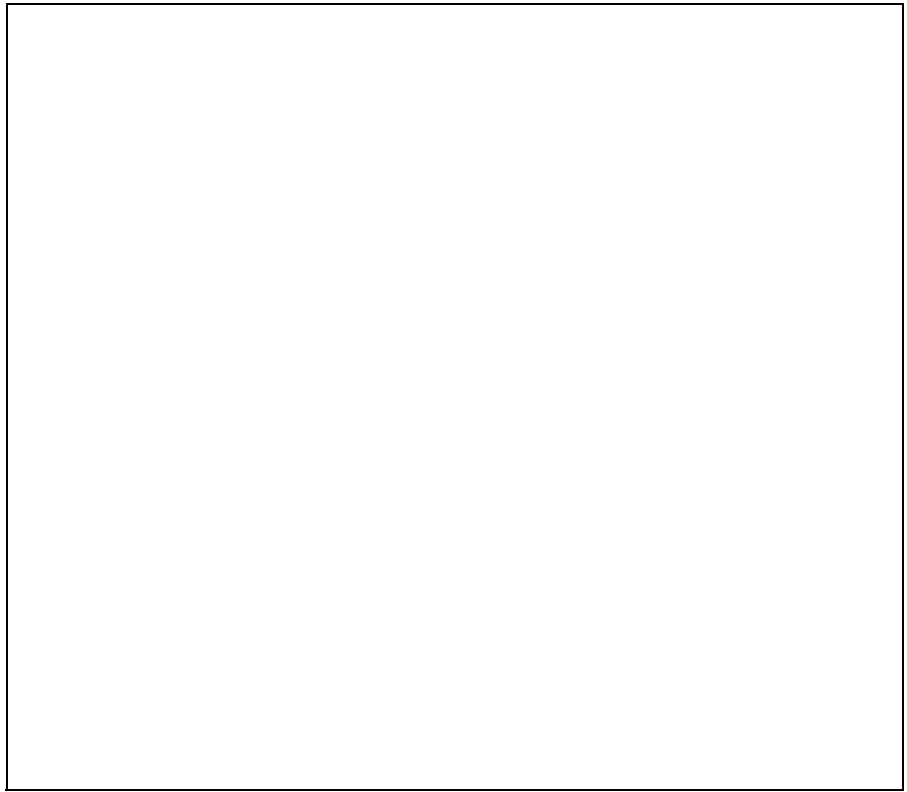
Fortunately we have a lot of our own archive to work with, as we have filmed and collected a great deal over the years so we have been able to continue the study at a slow and steady pace.

The plan to work again with the British Library is ongoing once they have had full recovery. In the meantime possible other avenues are being looked into such as podcasts, as a way to share our archive.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

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## Section E

## Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)** Jane Cullen

**Full name(s)** Jane Louise Cullen

**Position (eg Secretary, Chair, etc)** Chair

**Date** 15/07/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

## Receipts and payments accounts

CC16a

For the period from	1/10/2023	To	30/9/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	778	-	-	778	778
<b>Cash funds this year end</b>	778	-	-	778	778

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank account	778	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>778</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Gareth Burrow	Gareth Burrow	25/7/25	

**WEST BANK PARK HERITAGE TRUST**

England & Wales - Charity number 1179788

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>T o</b>	Period end date		
	01	10	2022		30	09	2023

## Section A Reference and administration details

**Charity name**

West Bank Park Heritage Trust

**Other names charity is known by**

**Registered charity number (if any)**

1179788

**Charity's principal address**

3 Principal Rise

York

**Postcode**

YO24 1UF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chair		
2	Gareth Burrow	Treasurer		
3	Penelope Dawson Brown	Trustee		
4	Andrew Pattinson	Trustee		
5	Gordon Eastham	Trustee		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## **Section B      Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted  
(eg. trust, association, company)

Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing Members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
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3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

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3.1.3 promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and

3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Since May 2021 the website was live, so throughout 2022 we had 10 films which have been on the website in order to increase community engagement about the content of the films. In June of 2022 Jane Cullen (Chair) had visited Brenda Tyler (Former Sheriff's Lady and friend of out Backhouse project). Brenda had passed on some letters which she had from the Backhouse family from 1882. These were useful for the project in the coming months. This work is ongoing.

In November 2022 Jane Cullen organised various visits to discuss how the films could be seen more widely. These visits had included a meeting with the Guildhall in York where the University has a base which deals with the digital stories. Plus There had been a visit to the Aesthetica Film Festival in November 2022 to find out more about widening viewing of the films. These could be seen on the website.

[westbankparkheritagetrust.org](http://westbankparkheritagetrust.org)

In July 2021 Tony Lambert (Great, Great, Great Grandson of James Backhouse) was finally able to travel from Auckland to visit UK. We were also able to interview Tony for a second time and also to reunite him with the scrapbook which had been in safe keeping with the Trust. The scrapbook had already been digitised by the British Library and also annotated and preserved by conservator working with the trust.

<https://www.bl.uk/case-studies/james-backhouse-digitisation>

The results of the interview were then incorporated into the case study for future digitisation online. This work is still ongoing and the intention is to edit Tony Lambert into a film about the work we did with the British Library.

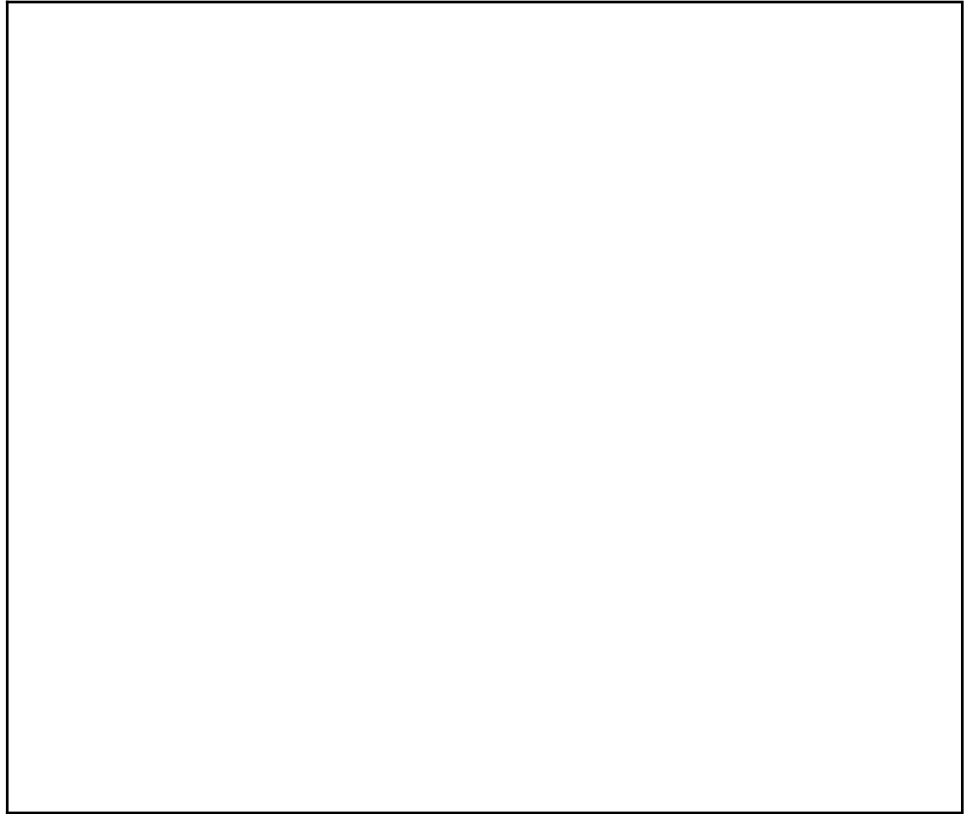
An additional approach has been made to a company (10/10/2022) which can animate the pages of the Backhouse scrapbook so that it can appear online as a digital scrapbook. Work with this is ongoing.

**Additional details of objectives and activities (Optional information)**

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You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

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**Summary of the main achievements of the charity during the year**

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## Section E

## Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Jane Cullen

**Full name(s)** Jane Louise Cullen

**Position (eg Secretary, Chair, etc)** Chair

**Date** 30/07/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

## Receipts and payments accounts

CC16a

For the period  
from

01/10/2022

To

30/09/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds transferred in from West Bank Park Heritage Project	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
Repayment of unutilised HLF grant	-	-	-	-	-
Professional fees - property	-	-	-	-	-
Filiming costs / DVD	-	-	-	-	-
Scrapbook costs	-	-	-	-	-
Website	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop and storage	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	778	-	-	778	778
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			-	-
			-	-
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			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Gareth Burrow	Gareth William Burrow	30/07/2024	

**WEST BANK PARK HERITAGE TRUST**

England & Wales - Charity number 1179788

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# Accounts

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

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In May 2021 the website went live, so by October 2021 we had 10 films on the website and were able to increase community engagement about the content of the films.

[westbankparkheritagetrust.org](http://westbankparkheritagetrust.org)

It is important to note that following the second National Lockdown (November 2020 to Christmas) we were still being very cautious with any group contact. This had given us a new way of working over zoom and with technology which was continued into 2021. In this respect the films were a good way to share information which had already been recorded.

In July 2021 Tony Lambert (Great, Great, Great Grandson of James Backhouse) was finally able to travel from Auckland to visit UK. We were also able to interview Tony for a second time and also to reunite him with the scrapbook which had been in safe keeping with the Trust. The scrapbook had already been digitised by the British Library and also annotated and preserved by conservator working with the trust.

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**Summary of the main achievements of the charity during the year**

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## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

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**Details of any funds materially in deficit**

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### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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<b>Signature(s)</b>	Jane Cullen	
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<b>Full name(s)</b>	Jane Louise Cullen	
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<b>Position (eg Secretary, Chair, etc)</b>	Chair	
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<b>Date</b>	22/09/2023
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**Receipts and payments accounts**

For the period  
from

0/10/21

To

30/09/2022

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	778	-	-	778	778
<b>Cash funds this year end</b>	778	-	-	778	778

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank accounts	778	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>778</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Laptop	652	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Gareth Burrow	Gareth William Burrow	22/09/2023

**WEST BANK PARK HERITAGE TRUST**

England & Wales - Charity number 1179788

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			T o	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2020		30	09	2021

## Section A Reference and administration details

Charity name West Bank Park Heritage Trust

Other names charity is known by

Registered charity number (if any) 1179788

Charity's principal address 3 Principal Rise

York

Postcode

YO24 1UF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chairperson		
2	Gareth Burrow	Treasurer		
3	Tim Hedley Jones			
4	Penelope Dawson Brown			
5	Gordon Eastham			
6				
7				
8				
9				

18

19

20

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Existing Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and

3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The work undertaken within this year was very different to a normal year (due to the fact that as of October 2020 we were just coming out of National Lockdown and about to go back into a second lockdown until Christmas, with a third National lockdown until March 2021).

Whilst we kept in touch with each other as a Trust by email and so on, like everyone else, we were obviously unable to meet at our usual rate.

In this time it is true to say that background research was carried out on the Scrapbook, ready and transcribing of some of the Backhouse letters and also work towards the website.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The achievements of this year have been ongoing dialogue with family of James Backhouse in Auckland as well as further study of the digitised pages of the scrapbook.

After the scrapbook was digitised at the British Library they did some marketing around it which led to some enquiries about the digital scrapbook.

<https://www.bl.uk/case-studies/james-backhouse-digitisation>

This led to very good outreach work with other charities and heritage groups, keeping the momentum up about the campaign during the Lockdowns.

The use of the park itself as a place for 'daily exercise' during the Lockdowns has also meant that the appreciation of the park to the community as one of the 'green lungs' of the city, As one of the main green spaces in York it has been used by young and old alike and many re-discovering it's value.

Despite the difficult times, the ability to keep in touch with each other virtually has enabled us to keep going.

Work was also started on the website, and by May 2021 the website was live.

[westbankparkheritagetrust.org](http://westbankparkheritagetrust.org)

This will now be a home for the Backhouse films and also will preserve the memories for the community.

This is an ongoing project and during this year it has been a very good place to focus the work of the Trust.

## Section E Financial review

<b>Brief statement of the charity's policy on reserves</b>	The trustees do not currently consider a reserve policy to be required, but this will be reviewed as the future focus and objectives of the charity are reconsidered.
<b>Details of any funds materially in deficit</b>	None

### Further financial review details (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul>	There have been no income or expenditure in this period.
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## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Jane Cullen	
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<b>Full name(s)</b>	Jane Louise Cullen	
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<b>Position (eg Secretary, Chair, etc)</b>	Chair	
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<b>Date</b>	16/07/22
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

## Receipts and payments accounts

CC16a

For the period  
from

01/10/2020

To

30/09/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds transferred in from West Bank Park Heritage Project	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
Repayment of unutilised HLF grant	-	-	-	-	-
Professional fees - property	-	-	-	-	-
Filming costs / DVD	-	-	-	-	461
Scrapbook costs	-	-	-	-	767
Website	-	-	-	-	304
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	1,532
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop and storage	-	-	-	-	652
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	652
<b>Total payments</b>	-	-	-	-	2,184
<b>Net of receipts/(payments)</b>	-	-	-	-	2,184
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	778	-	-	778	2,962
<b>Cash funds this year end</b>	778	-	-	778	778

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank accounts	778	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>778</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Gareth Burrow	Gareth William Burrow		22/07/2022

**WEST BANK PARK HERITAGE TRUST**

England & Wales - Charity number 1179788

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 10	Year 2019		Day 30	Month 09	Year 2020

## Section A Reference and administration details

**Charity name** West Bank Park Heritage Trust

**Other names charity is known by**

**Registered charity number (if any)** 1179788

**Charity's principal address** 3 Principal Rise

York

**Postcode**

YO24 1UF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Cullen	Chairperson		
2	Gareth Burrow	Treasurer		
3	Tim Hedley Jones			
4	Penelope Dawson Brown			
5	Gordon Eastham			
6				
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10				
11				
12				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Existing Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

3.1 The objects of the CIO are for the benefit of the public, to:

3.1.1 advance education, in particular by enhancing the understanding of the history and horticultural legacy of James Backhouse with particular reference to the former nursery and gardens situated at West Bank Park; to promote engagement with this heritage; to research the history of the site and its horticultural legacy more generally;

3.1.2 preserve and conserve the remains of the Lodge at West Bank Park and the horticultural heritage of West Bank Park;

3.1.3 promote an understanding of horticulture by providing a sustainable

community space for people of all ages to come together, share knowledge and skills and engage with horticulture; and 3.1.4 to benefit the residents of York, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents in a common effort to provide facilities, in the interests of social welfare, for recreation and other leisure time occupation with the object of improving the conditions of life for the residents.

The work undertaken in this period has been to create and master a DVD of the 10 short films which will be used to share information about the Backhouse Legacy. They will also eventually be uploaded to a website for wider sharing.

In November 2019 three full days were spent at the British Library where all pages of the Backhouse scrapbook were finally digitized. This will enable us to work with the Backhouse relatives on further projects to do with the history.

We have also been in touch with local schools to share our history with them. We have continued to share information with the schools and are working on

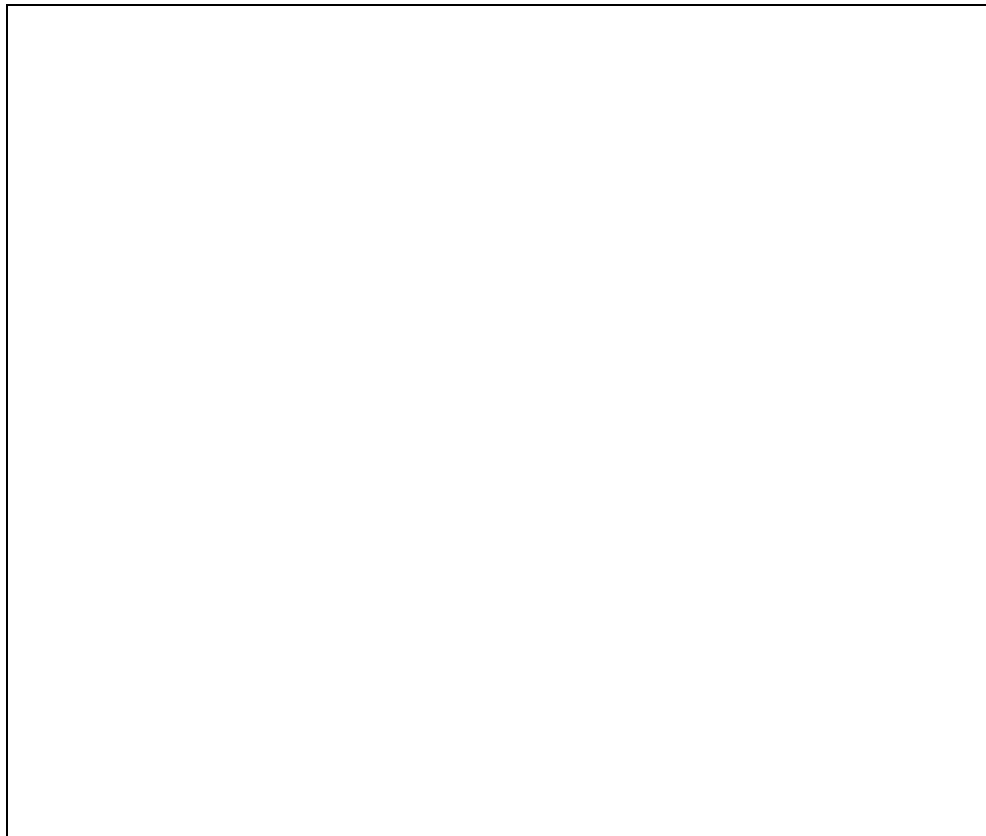
With the intention of sharing the heritage of the Backhouse Nurseries to a wider audience a number of visits have been planned where there are currently Backhouse rockeries. Aysgarth is one Rockery in the Dales which we have made good contact with. Another is at Burnby Hall where there has been a complete renovation of the backhouse rockery.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The achievements of this year have been to work on the historical worth of a scrapbook which was otherwise in a basement in Auckland which would otherwise not have gained such an incredible highlight. Scores of pages and letters has been digitized and are now available for further study. We have great links with the British Library and the university.

In addition we have worked with Burnby Hall on raising the profile and sharing our insights. Burnby Hall was awarded a lottery grant to completely renovate its Backhouse Rockery and we have forged a good link with them for their future exhibition about the Backhouse Rockery.

We also have an ongoing dialogue with Yorkshire Arboretum about our incredible and unique collection of trees planted in the backhouse nurseries. We have made a map of the trees and now have them identified. There are some champion specimens which would not have been identified if it was not for the work of the charity.

## Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Jane Cullen	
<b>Full name(s)</b>	Jane Louise Cullen	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	24/07/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

WEST BANK PARK HERITAGE TRUST

1179788

## Receipts and payments accounts

CC16a

For the period from	0/10/19	To	30/09/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds transferred in from West Bank Park Heritage Project	-	-	-	-	8,090
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	8,090
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	8,090
<b>A3 Payments</b>					
Repayment of unutilised HLF grant	-	-	-	-	1,759
Professional fees - property	-	-	-	-	1,644
Filming costs / DVD	461	-	-	461	1,485
Scrapbook costs	767	-	-	767	240
Website	304	-	-	304	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	1,532	-	-	1,532	5,128
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop and storage	652	-	-	652	-
	-	-	-	-	-
<b>Sub total</b>	652	-	-	652	-
<b>Total payments</b>	2,184	-	-	2,184	5,128
<b>Net of receipts/(payments)</b>	- 2,184	-	-	- 2,184	2,962
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,962	-	-	2,962	-
<b>Cash funds this year end</b>	778	-	-	778	2,962

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank accounts	778	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>778</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Laptop	652	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Gareth Burrow</i>	Gareth William Burrow	26/07/2021